



West Point City Council Notice and Agenda

West Point City Municipal Center
3200 West 300 North
West Point City, UT 84015

May 21, 2013

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Roger Woodward

City Manager
Kyle Laws

ADMINISTRATIVE SESSION

6:00 pm – Council Room

- page 5 1. Budget Discussion – Mr. Kyle Laws
- page 23 2. Discussion of Amending the Agreement with North Davis Sewer District – Mr. Kyle Laws
- page 31 3. Discussion of Brick Rule – Mr. Boyd Davis
- page 35 4. Veteran's Memorial Discussion – Mr. Kyle Laws

GENERAL SESSION

7:00 pm – Main Council Chamber

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Prayer. (Please contact the City Recorder to request meeting participation by offering a prayer or inspirational thought.)
- 4. Communications and Disclosures from City Council and Mayor
- 5. Communications from Staff
- 6. Citizen Comment. (If you wish to make comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives).
- 7. Continuation of Budget Discussion – Mr. Kyle Laws
 - a. Public Hearing
- page 37 8. Adoption of Minutes from the May 7, 2013 Council Meeting – Mrs. Misty Rogers
- 9. Motion to Adjourn

Posted and dated this May 16, 2013



MISTY ROGERS, CITY RECORDER

If you plan to attend this meeting and, due to disability, will need assistance in understanding or participating therein, please notify the City at least eight hours prior to the meeting and we will seek to provide assistance.

TENTATIVE UPCOMING ITEMS

Date: 5/21/2013

Administrative Session

- 1. Budget Discussion – Mr. Kyle Laws
- 2. Discussion of Amending the Agreement with North Davis Sewer District – Mr. Kyle Laws
- 3. Veteran’s Memorial Discussion – Mr. Kyle
- 4. Discussion of Brick Rule

General Session

- 1. Continuation of Budget Discussion – Mr. Kyle Laws
 - a. Continuation of Public Hearing

Date: 6/4/2013

Administrative Session

- 1. Inflatables Policy & Fee’s – Mrs. Jolene Kap
- 2. Discussion of the Purchasing Policy – Mr. Boyd Davis
- 3. Budget Discussion – Mr. Kyle Laws

General Session

- 1. Youth Council Update
- 2. Resolution No. 06-04-2013A, Consideration of Adoption of FY2014 Tentative Budget for West Point City and All Related Agencies - Mr. Kyle Laws
 - a. Public Hearing
 - b. Action
- 3. Resolution No. 06-04-2013B, Consideration of Approval of Interlocal Agreement with North Davis Sewer District – Mr. Kyle Laws

Date: 6/18/2013

Administrative Session

- 1. Budget Discussion – Mr. Kyle Laws

General Session

- 1. Resolution No 06-18-2013A, Consideration of Adoption of the Schedule of Fees for West Point City – Mr. Kyle Laws
- 2. Resolution No 06-18-2013B, Consideration of Adoption of the FY2013 Property Tax Rate for West Point City – Mr. Kyle Laws
 - a. Public Hearing
 - b. Action

- 3. Ordinance No 06-18-2013, Consideration of Adoption of the Revised Budget for West Point City for FY2013, a Budget for FY2014 and All Related Agencies, and a Compensation Schedule for Employees and Officers of the City – Mr. Kyle Laws
 - a. Public Hearing
 - b. Action
- 4. Ordinance No 06-18-2013B, Consideration of Amending Title 3.25 of the West Point City Code, Relative to Purchasing Procedures – Mr. Kyle Laws
- 5. Resolution No 06-18-2013C, Consideration of Adoption of the Inflation Fees and Policy – Mr. Kyle Laws

Community Development and Renewal Agency Meeting

- 1. Resolution No R06-18-2013, Consideration of the Adoption of FY2013 Amended Budget and the FY2014 Annual Budget for West Point City – Mr. Kyle Laws
 - a. Public Hearing
 - b. Action

Date: 7/2/2013

Administrative Session

General Session

- 1. Youth Council Update

Date: 7/16/2013

Administrative Session

General Session

Date: 8/6/2013

Administrative Session

General Session

West Davis Corridor Update, Draft EIS Report – Randy Jefferies (end of meeting)

Future Items

Administrative Session

- 1. Discussion of Commercial Land Use – Mr. Boyd Davis

General Session

- 1. Consideration of Amending Section 15.15.130 of the West Point City Code, Relative to Brick Requirements on New Homes -
 - a. Public Hearing
 - b. Action

West Point City 2013 Calendar

January		3	Cemetery Cleaning		
February		10	Planning Commission-7pm		
March		15	City Council-7pm		
April		21	Senior Lunch-11:30am		
May		24	Planning Commission-7pm		
		25	Halloween Carnival-7pm		
	20		Senior Lunch-11:30am		
	21		City Council-7pm	November	
	23		Planning Commission-7pm	5	Election Day
	27		Memorial Day-Office Closed	9	Flags on Veteran's Graves YC
June				11	Veteran's Day-Office Closed
	4		City Council-7pm	14	Planning Commission-7pm
	13		Planning Commission-7pm	18	Senior Lunch-11:30am
	17		Senior Lunch-11:30am	19	City Council-7pm
	18		City Council-7pm	28-29	Thanksgiving -Office Closed
	27		Planning Commission-7pm	December	
	29		Miss West Point Pageant SHS-7pm	6	Christmas Party-7pm
July				2	City Hall Lighting Ceremony-6:00 pm
	2		City Council-7pm	3	City Council-7pm
	4		Independence Day-Office Closed	12	Planning Commission-7pm
			4th of July activities	16	Senior Lunch-11:30am
	11		Planning Commission-7pm	17	City Council-7pm
	15		Senior Lunch 11:30am	20	Cemetery Luminary-4pm
	16		City Council-7pm	25-26	Christmas -Office Closed
	24		Pioneer Day Observed-Office Closed	January 2014	
	25		Planning Commission-7pm	10-11	Council Retreat
August					
	1		Summer Party-5pm		
	6		City Council-7pm		
	8		Planning Commission-7pm		
	16		Senior Dinner-5:30pm		
	20		City Council-7pm		
	22		Planning Commission-7pm		
September					
	2		Labor Day-Office Closed		
	3		City Council-7pm		
	4		Council/Staff Lunch-11:30am		
	11-13		ULCT Annual Convention		
	12		Planning Commission-7pm		
	16		Senior Lunch-11:30		
	17		City Council-7pm		
	26		Planning Commission-7pm		
October					
	1		City Council-7pm		

City Council Staff Report

Subject: FY2012 Amended Budget & FY2013 Budget
Author: Kyle Laws
Department: Finance
Date: May 15, 2012



BACKGROUND

Each year cities and towns in the State of Utah are required to adopt a balanced budget for the upcoming fiscal year (July 1- June 30) on or before the 22nd of June. The tentative budget needs to be presented to the City Council by the Budget Officer at or before the first meeting in May.

On May 7th Council and Staff discussed an overview of revenues and expenditures, changes from the 2012 Budget, the Employee Pay Plan, and other budget options.

On May 21st Staff plans to discuss proposed changes to the City's Capital Improvement Plan (CIP).

ANALYSIS

Capital Projects

The Capital Projects Matrix is provided in your tentative budget document and can also be found attached to this staff report. This table outlines a recommended 5-year plan for construction and improvement projects in the City. Changes from last year are highlighted in red. In addition to showing what is budgeted for current projects, the document is also intended to highlight future needs that may or may not be funded.

Staff's Capital Project Committee ranked the projects on a priority scale from 1-5, with 1 being the most important and 5 being the least important.

Staff prioritized the projects based upon some of the following criteria:

- Has the project already begun?
- Does it maintain existing infrastructure?
- Will it result in operational savings?
- Does it tie to a Council Policy Priority?

The capital projects matrix includes a column for "FY2012 carry forward". This section represents the amounts that were budgeted but not expended during the prior fiscal year. Unless the project has been canceled and the funds reallocated, then the amount will be included in the next fiscal year's budget. This allows us to complete the project even though the fiscal year has ended.

You will also notice a column labeled “FY2013 Amended”. This column is the sum of the FY2013 original budget, the carry forward amount, and any other changes. Only projects with money identified in the **FY2013 Amended** or **FY2014** columns are actually funded. All future years are subject to future Council appropriations.

After going through the prioritization process, the projects were added to the Capital Projects Matrix; many remain unfunded but are listed in the matrix to be considered for funding in the future. The discussion for City Council Meeting is broken up into three groups. The first group is the list of projects that are being funded for the next fiscal year (FY2014). The second group consists of new projects added this year. And the third group is a list of other projects which we have made relatively minor funding changes.

During the budget discussion in City Council meeting, staff will focus discussion time on the projects funded for next year and any significant changes to the CIP Matrix; however, Council should feel free to ask about any proposed changes or other needs.

Projects funded for FY2014 (new appropriations):

- *005 – Blair Dahl Park Payment* – As can be seen on the Matrix, we only have 2 payments left on the Blair Dahl Park Property. The payment in FY2015 will be the final payment and will then free up funds for other projects or improvements.
- *011 – 300 N Street Lights (2800 W to 3200 W)* - \$30,000 is being proposed to complete this project and install the remaining street lights on 300 North.
- *012 – Street Maintenance* – As discussed last year, due to the ongoing need to keep up on our streets we have proposed \$200,000 per year of Class C Road money to be used for road maintenance. This includes reconstruction and preventative maintenance. See attached schedule.
- *014 – Street Vehicle Maintenance* – This project is an ongoing project to be used for repair and maintenance for Class C rotated vehicles. As can be seen in the matrix, we are proposing \$10,000 each year to this project.
- *015 – Salt and Street Materials* – We used a lot of salt this year with the heavy snowfall received. This project provides materials used for repairing roads and shoulders and for salt used in snow removal. This is also an ongoing project with a proposed budget of \$15,000 per year.
- *019 – SCADA System Upgrades* - \$30,000 is being appropriated to this project to install a meter on 300 North and connect 3 PRVs to the SCADA system. We have also reallocated \$7,000 from *Project 017 – Well #3 Motor Starter* to help fund this project.
- *032 – 2000 West 12” Waterline (200 S to 300 N)* - Last year this project was pushed back to FY2017 so as to coincide with the future 2000 West Widening Project. However, it was determined that it would be better to get this project out of the new intersection with SR193 so the funding has been moved up to FY2014. The goal is to get at least to Center Street but as close to 300 North as funding will allow. The proposed budget is \$280,900 from Water Fees and \$49,000 from Water Impact Fees.

- *048 – Loy Blake Park Restroom* – This project has been discussed recently and, as previously agreed, we have increased this budget by \$80,000 to allow for the restroom design approved by council at previous meeting.
- *050 – 3000 West Widening* - We have been putting \$50,000 per year aside for this project in order to pay for the City’s match on the grant. The project is schedule for FY2016 and we have recently determined that the project and the entire match is impact fee eligible. As a result, the final budget will reflect this change.
- *053 – 3000 West Storm Drain (1100 North)* – This project is to connect our Storm Drain to Clinton’s Storm Drain to eliminate flooding at the box on 3050 W and 1100 N. The project is estimated to cost about \$20,000.
- *055 – Pedestrian Trail Light (800 N 4200 W)* – This project has been discussed for several years and will involve installation of a pedestrian activated crosswalk light at the trail crossing on 800 North. The project is estimated to cost about \$10,000.
- *059 – Vehicle Replacement* – As has been discussed previously, we have a vehicle replacement schedule in place to allow the City to replace the fleet over a longer period of time (a couple of vehicles each year). One of those vehicles this year is the 1995 GMC 10-Wheeler. The funding for this vehicle will come primarily from Class C Road money. See attached Vehicle Replacement Schedule.
- *071 – [NEW] Crossing Guard Lights 550 N 3000 W)* – This is a new project to install new “school crossing” lights at the new intersection of 550 N and 3000 W. The lights that are currently in place do not meet regulations. The estimated cost for this project is \$25,000.
- *073 – [NEW] 5 Year CIP* – This project will has been set up to put money aside for future project and to allow us to account for the money being put aside. The goal is to have a reserve of general fund surplus built up for future unforeseen projects or improvements.

New Projects added to the Matrix:

- *072 – [NEW] Fiber optics Connection to City Hall* – This newly added project is to connect City Hall to a fiber optics line for internet service. The project is scheduled to be funded in FY2015 at a cost of \$15,000.
- *074 – [NEW] 200 South Trail (2000 W to 4000 W)* – The City recently received a grant to connect the emigrant trail to the trail coming along SR193. The funding for this grant is available next year (FY2014) and the City will have a 7% match. We have reallocated \$65,000 from the *SR193 Landscaping project (058)* to fund this project so the money is currently available. The County has been very interested in this project and we hope to see them contribute a portion of our match.

Projects with Minor Funding Changes:

- *017 – Well #3 Motor Starter* – We have temporarily reduced the funding for this project by \$7,000 and have moved the funding to *Project 019 – SCADA System Upgrades*.

- *034 – 1300 N 10” Waterline Upgrade (3200 W to 3600 W) – The funding for this project has been postponed to FY2017 in order to allow us to fund Project 032 – 2000 West 12” Water Line.*
- *058 – SR193 Landscaping and Pedestrian Improvements – We have unfunded about \$80,000 of this project. We may still need to fund this project in future years but with the current landscaping plan it is not necessary at this time and the money can be better utilized elsewhere. We moved \$65,000 of this to the 200 South Trail Project (074).*
- *064 – 300 North 8” Water Line (4000 W to 4100 W) – This project was originally funded for the upcoming year, however, due to a more urgent need to complete Project 032 – 200 West 12” Water Line, the project funding has been reallocated and moved to an unfunded status.*
- *070 – 300 North Sidewalk Improvements - \$8,000 has been added to this already existing project. This is to complete the gap in the sidewalk on 300 North. The \$8,000 became available by reducing the funding for the SR193 Landscaping Project (058).*

RECOMMENDATION

Staff would like Council to discuss and provide direction on the City Manager’s Recommended Budget and continue the public hearing during the regular meeting.

SIGNIFICANT IMPACTS

There are no significant impacts at this time.

ATTACHMENTS

- A – Capital Project Matrix
- B – Project Descriptions
- C – Street Maintenance Schedule
- D – Vehicle Replacement Schedule

Capital Project Matrix

Project No.	PROJECT DESCRIPTION	Priority	Project Type	Project Budget	Fund	GL Code	Revenue	Project Code	FY2012 Carryforward	FY 2013 Original	FY2013 Changes	FY2013 Amended	FY2013 Expenditures YTD	Difference	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Unfunded	
003	East Park Softball Field	1	Parks	\$210,000	SR	45-51-90	Grant	003-45-08	\$30,453			\$30,453	\$7,547	\$22,906							
005	Property Acquisition (Blair Dahl Park)	1	Parks	\$135,000	Cap. Proj.	48-51-36	GF Surplus	005-48-10	\$0	\$116,646		\$116,646	\$0	\$116,646	\$122,478	\$127,960					
005	Property Acquisition (Blair Dahl Park)	1	Parks	\$135,000	Cap. Proj.	48-51-37	GF Surplus	005-48-10	\$0	\$18,354		\$18,354	\$0	\$18,354	\$12,522	\$6,398					
005	Property Acquisition (Blair Dahl Park)	1	Parks	\$135,000	SR	45-51-15	Park-Trail Impact Fee	005-45-05	\$0			\$0	\$0	\$0							
005	Property Acquisition (Blair Dahl Park)	1	Parks	\$135,000	SR	45-51-15	Park-Trail Impact Fee	005-45-05	\$0			\$0	\$0	\$0							
006	Power Installation East Park & Bingham Park	5	Parks	\$10,000	Cap. Proj.	48-51-25	GF Surplus	006-48-10	\$0			\$0	\$0	\$0							\$10,000
010	2300 W 800 N Intersection Improvements	3	Street	\$30,000	SR	45-51-95	Class C	010-45-11	\$30,000			\$30,000	\$0	\$30,000							
011	300 N Street Lights (2800 W to 3200 W)	3	Street	\$136,000	Cap. Proj.	48-51-20	GF Surplus	011-48-10	\$6,847	\$0		\$6,847	\$0	\$6,847	\$30,000						
012	Street Maintenance	1	Street	\$80,000	SR	45-51-95	Class C	012-45-11	\$145,574	\$200,000		\$345,574	\$147,705	\$197,869	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	
013	Sidewalk Maintenance	1	Street	\$10,000	SR	45-51-95	Class C	013-45-11	\$13,636			\$13,636	\$1,005	\$12,631							
014	Street Vehicle Maintenance	1	Street	\$5,000	SR	45-51-95	Class C	014-45-11	\$25,870	\$10,000		\$35,870	\$407	\$35,463	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
015	Salt and Street Materials	1	Street	\$35,000	SR	45-51-95	Class C	015-45-11	\$15,541	\$15,000		\$30,541	\$3,368	\$27,173	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	
016	Street Vehicle Equipment	3	Street	\$50,000	SR	45-51-95	Class C	016-45-11	\$50,000			\$50,000	\$0	\$50,000							
017	Well #3 Motor Starter	3	Water	\$20,000	Water	55-84-33	Water Fees	017-55-14	\$20,000		-\$7,000	\$13,000	\$0	\$13,000							
018	Fire Hydrants	2	Water	\$10,000	Water	55-84-33	Water Fees	018-55-14	\$7,240			\$7,240	\$2,829	\$4,412							
019	SCADA System Upgrades	2	Sewer	\$32,000	Waste	51-84-83	Sewer Fees	019-51-12	\$2,310			\$2,310	\$395	\$1,915							
019	SCADA System Upgrades	2	Water	\$30,000	Water	55-84-33	Water Fees	019-55-14	\$0		\$7,000	\$7,000	\$0	\$7,000	\$30,000						
021	Sewer Master Plan Impact Fee Analysis	5	Sewer	\$37,000	SR	45-51-30	Sewer Impact Fee	021-45-02	\$0			\$0	\$0	\$0							
023	Parcel Maintenance and Protection	3	Parks	\$10,000	Cap. Proj.	48-51-25	GF Surplus	023-48-10	\$21,279			\$21,279	\$12,756	\$8,523							
025	4500 West Sewer Phase I (1000 N - 1300 N)	0	Storm Sys	\$100,000	Storm Water	58-84-83	Beg. Balance	025-58-09	\$1			\$1	\$0	\$1							
025	4500 West Sewer Phase I (1000 N - 1300 N)	0	Sewer	\$100,000	Waste	51-84-83	Beg. Balance	025-51-09	\$0			\$0	\$0	\$0							
026	4500 West Sewer Phase II (1300 N to 1550 N)	1	Sewer	\$200,000	SR	45-51-30	Sewer Impact Fee	026-45-02	\$0	\$12,000		\$12,000	\$0	\$12,000							
026	4500 West Sewer Phase II (1300 N to 1550 N)	1	Sewer	\$200,000	Waste	51-84-83	Beg. Balance	026-51-09	\$0	\$188,000		\$188,000	\$0	\$188,000							
027	4500 West Sewer Phase III (1650 N to 1800 N)	2	Sewer	\$150,000	SR	45-51-30	Sewer Impact Fee	027-45-02	\$0	\$30,000		\$30,000	\$0	\$30,000							\$120,000
029	Storm Drain Master Plan and Impact Fee Analysis	5	Storm Sys	\$40,000	SR	45-51-10	Storm Water Impact Fee	029-45-04	\$24,235			\$24,235	\$3,425	\$20,810							
030	Water Master Plan, Impact Fee Analysis and Rate Study	5	Water	\$20,000	SR	45-51-20	Water Impact Fee	030-45-01	\$0			\$0	\$0	\$0							
030	Water Master Plan, Impact Fee Analysis and Rate Study	5	Water	\$20,000	Water	55-84-33	Water Fees	030-55-14	\$0			\$0	\$0	\$0							
031	Source Protection Plan	5	Water	\$0	Water	55-84-33	Water Fees	031-55-14	\$0			\$0	\$0	\$0							
032	2000 West 12" Water Line (800 N to 200 S)	1	Water	\$1,264,000	Water	55-84-33	Water Fees	032-55-14	\$0			\$0	\$0	\$0	\$280,900	\$255,000			\$510,000		
032	2000 West 12" Water Line (800 N to 200 S)	1	Water	\$1,264,000	SR	45-51-20	Water Impact Fee	032-45-01	\$0			\$0	\$0	\$0	\$49,000	\$45,000			\$90,000		
032	2000 West 8", 10", 12" Sewer Line (800 N to 300 N)	1	Sewer	\$1,264,000	Waste	51-84-83	Beg. Balance	032-51-09	\$0			\$0	\$0	\$0					\$258,200		
032	2000 West 8", 10", 12" Sewer Line (800 N to 300 N)	1	Sewer	\$1,264,000	SR	45-51-30	Sewer Impact Fee	032-45-02	\$0			\$0	\$0	\$0					\$5,800		
033	300 North (1750 W - 1500 W) 3" Abandonment and Laterals	1	Water	\$100,000	Water	55-84-33	Water Fees	033-55-14	\$100,000			\$100,000	\$0	\$100,000							
034	1300 North 10" Water Line Upgrade (3200 W - 3600 W)	4	Water	\$300,000	Water	55-84-33	Water Fees	034-55-14	\$0			\$0	\$0	\$0	\$150,000				\$150,000		
034	1300 North 10" Water Line Upgrade (3200 W - 3600 W)	4	Water	\$300,000	SR	45-51-20	Water Impact Fee	034-45-01	\$0			\$0	\$0	\$0	\$116,000				\$150,000		
035	Design Sewer Trunk Line for Future Annexation Area	5	Sewer	\$250,000	SR	45-51-30	Sewer Impact Fee	035-45-02	\$0			\$0	\$0	\$0							\$250,000
036	Blair Dahl Park Master Plan	5	Parks	\$5,000	Cap. Proj.	48-51-25	GF Surplus	036-48-10	\$0			\$0	\$0	\$0							\$5,000
038	East Park Restroom #2 and Storage	4	Parks	\$130,000	SR	45-51-15	Park-Trail Impact Fee	038-45-05	\$0			\$0	\$0	\$0							\$130,000
039	Bingham Park Tree and Trail Replacement	1	Parks	\$15,000	Cap. Proj.	48-51-25	GF Surplus	039-48-10	\$15,000			\$15,000	\$13,090	\$1,910							
040	East Park Trail	5	Parks	\$100,000	Cap. Proj.	48-51-25	GF Surplus	040-48-10	\$0			\$0	\$0	\$0							\$100,000
041	East Park Water Park	5	Parks	\$350,000	Cap. Proj.	48-51-25	GF Surplus	041-48-10	\$0			\$0	\$0	\$0							\$350,000
043	Cemetery Perpetual Care	1	Parks	\$6,000	Cap. Proj.	48-51-70	Beg. Balance	043-48-09	\$95,254			\$95,254	\$0	\$95,254							
044	800 North Widening with Clinton (1750 W to 2000 W)	1	Street	\$60,000	Cap. Proj.	48-51-20	GF Surplus	044-48-10	\$0			\$0	\$0	\$0							
044	800 North Widening with Clinton (1750 W to 2000 W)	1	Street	\$60,000	SR	45-51-71	Road Impact Fee	044-45-03	\$60,000			\$60,000	\$27,796	\$32,204							
045	520 North Loop Completion (3830 West W to 3650 W)	4	Street	\$200,000	Cap. Proj.	48-51-20	GF Surplus	045-48-10	\$0			\$0	\$0	\$0							\$200,000
046	300 North Widening with Clearfield (4500 1000 W to 2000 W)	4	Street	\$185,000	Cap. Proj.	48-51-20	GF Surplus	046-48-10	\$0			\$0	\$0	\$0							\$185,000
047	4000 West Canal Bypass (1350 N to Clinton Drain)	4	Storm Sys	\$200,000	SR	45-51-10	Storm Water Impact Fee	047-45-04	\$0			\$0	\$0	\$0							\$200,000
048	Loy Blake Park Bathroom Replacement	2	Parks	\$120,000	Cap. Proj.	48-51-25	GF Surplus	048-48-10	\$120,000			\$120,000	\$0	\$120,000	\$80,000						
049	800 North Sidewalk Gap (2525 W to 2700 W)	2	Street	\$27,000	Cap. Proj.	48-51-20	GF Surplus	049-48-10	\$0			\$0	\$0	\$0		\$27,000					
050	3000 West Widening (300 N to 1300 N)	1	Street	\$3,300,000	SR	45-51-97	Grant	050-45-08	\$0			\$0	\$0	\$0			\$3,000,000				
050	3000 West Widening (300 N to 1300 N)	1	Street	\$3,300,000	Cap. Proj.	48-51-20	GF Surplus	050-48-10	\$85,000	\$50,000		\$135,000	\$0	\$135,000	\$5,000	\$50,000	\$50,000				

Capital Project Matrix

Project No.	PROJECT DESCRIPTION	Priority	Project Type	Project Budget	Fund	GL Code	Revenue	Project Code	FY2012 Carryforward	FY 2013 Original	FY2013 Changes	FY2013 Amended	FY2013 Expenditures YTD	Difference	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Unfunded
051	650 North Sewer & Storm Drain (5000 W to 4750 W)	3	Sewer	\$503,000	Waste	51-84-83	Beg. Balance	051-51-09	\$0			\$0	\$0	\$0			\$166,000			
051	650 North Sewer & Storm Drain (5000 W to 4750 W)	3	Storm Sys	\$503,000	Storm Water	58-84-83	Beg. Balance	051-58-09	\$0			\$0	\$0	\$0			\$217,000			
051	650 North Sewer & Storm Drain (5000 W to 4750 W)	3	Street	\$503,000	Cap. Proj.	48-51-20	GF Surplus	051-48-10	\$0			\$0	\$0	\$0			\$120,000			
052	Detention Pond Improvements	1	Storm Sys	\$5,000	Storm Water	58-84-83	Beg. Balance	052-58-09	\$5,000			\$5,000	\$0	\$5,000						
053	3000 West Storm Drain (1100 North)	3	Storm Sys	\$20,000	Storm Water	58-84-83	Beg. Balance	053-58-09	\$0			\$0	\$0	\$0	\$20,000					
054	1750 W 300 N Well - Heater Installation	1	Water	\$3,000	Water	55-84-33	Water Fees	054-55-14	\$0			\$0	\$0	\$0						
055	Pedestrian Trail Light (800 N 4200 W)	2	Street	\$10,000	Cap. Proj.	48-51-20	GF Surplus	055-48-10	\$0			\$0	\$0	\$0	\$10,000					
056	Backup Generator	2	Water	\$25,000	Water	55-84-33	Water Fees	056-55-14	\$25,000			\$25,000	\$0	\$25,000						
057	Rebuild PRV's	1	Water	\$15,000	Water	55-84-33	Water Fees	057-55-14	\$11,311			\$11,311	\$872	\$10,439						
058	SR 193 Landscaping and Pedestrian Improvements	2	Street	\$100,000	Cap. Proj.	48-51-25	GF Surplus	058-48-10	\$85,000			\$20,000	\$0	\$20,000						\$80,000
059	Vehicle Replacement	1	Street	\$177,000	Cap. Proj.	48-51-44	GF Surplus	059-48-10	\$6,192	\$30,000		\$36,192	\$20,366	\$15,826	\$33,000	\$60,100				
059	Vehicle Replacement	1	Water	\$177,000	Water	55-84-44	Water Fees	059-55-14	\$24,831	\$25,000		\$49,831	\$18,533	\$31,297	\$14,000					
059	Vehicle Replacement	1	Sewer	\$177,000	Waste	51-84-44	Beg. Balance	059-51-09	\$13,269	\$15,000		\$28,269	\$10,661	\$17,608	\$6,000					
059	Vehicle Replacement	1	Storm Sys	\$177,000	Storm Water	58-84-44	Beg. Balance	059-58-09	\$7,600	\$0		\$7,600	\$0	\$7,600	\$25,500					
059	Vehicle Replacement	1	Special Rev.	\$150,000	SR	45-51-95	Class C	059-45-11	\$0	\$0		\$0	\$0	\$0	\$150,000					
060	Equipment Replacement	1	Parks	\$36,000	Cap. Proj.	48-51-43	GF Surplus	060-48-10	\$36,000			\$36,000	\$31,000	\$5,000						
061	1300 North 8" Water Line (4000 W to 4100 W)	4	Water	\$45,900	Water	55-84-33	Water Fees	061-55-14	\$0			\$0	\$0	\$0						\$45,900
062	Hooper Water Emergency Connection	3	Water	\$30,000	Water	55-84-33	Water Fees	062-55-14	\$0	\$10,000		\$10,000	\$0	\$10,000						\$20,000
063	200 South Water Line	2	Water	\$55,000	Water	55-84-33	Water Fees	063-55-14	\$55,000			\$55,000	\$0	\$55,000						
064	300 North 8" Water Line (4000 W to 4100 W)	3	Water	\$45,900	Water	55-84-33	Water Fees	064-55-14	\$0			\$0	\$0	\$0	\$45,900					\$45,900
065	800 North 16" Water Line (2000 W to 2525 W)	2	Water	\$433,000	Water	55-84-33	Water Fees	065-55-14	\$0			\$0	\$0	\$0					\$336,100	
065	800 North 16" Water Line (2000 W to 2525 W)	2	Water	\$433,000	SR	45-51-20	Water Impact Fee	065-45-01	\$0			\$0	\$0	\$0				\$96,900		
066	1300 North 24" Storm Drain Line (4200 W to 4250 W)	2	Storm Sys	\$50,000	Storm Water	58-84-83	Beg. Balance	066-58-09	\$0			\$0	\$0	\$0					\$15,000	
066	1300 North 24" Storm Drain Line (4200 W to 4250 W)	2	Storm Sys	\$50,000	SR	45-51-10	Storm Water Impact Fee	066-45-04	\$0			\$0	\$0	\$0					\$35,000	
067	4000 West 1300 North 48" Storm Drain Line (1300 N to 1350 N)	3	Storm Sys	\$100,000	Storm Water	58-84-83	Beg. Balance	067-58-09	\$0			\$0	\$0	\$0					\$20,000	
067	4000 West 1300 North 48" Storm Drain Line (1300 N to 1350 N)	3	Storm Sys	\$100,000	SR	45-51-10	Storm Water Impact Fee	067-45-04	\$0			\$0	\$0	\$0					\$80,000	
068	City Hall Maintenance & Repair	1	General	\$100,000	Cap. Proj.	48-51-15	GF Surplus	068-48-10	\$50,000	\$50,000		\$100,000	\$27,001.25	\$72,999						
069	Marquee Replacement	4	General	\$13,000	Cap. Proj.	48-51-25	GF Surplus	069-48-10	\$0			\$0	\$0	\$0						\$13,000
070	300 North Sidewalk Improvements	1	General	\$48,000	SR	45-51-97	Grant	070-45-08	\$36,000			\$36,000	\$0	\$36,000						
070	300 North Sidewalk Improvements	1	General	\$48,000	Cap. Proj.	48-51-20	GF Surplus	070-48-10	\$15,000		\$8,000	\$23,000	\$9,644	\$13,357						
071	School Crossing Lights (550N 3000)	1	General	\$25,000	Cap. Proj.	48-51-20	GF Surplus	071-48-10							\$25,000					
072	Fiber Optics Connection	3	General	\$15,000	Cap. Proj.	48-51-15	GF Surplus	072-48-10								\$15,000				
073	5 Year CIP	1	General	\$250,000	Cap. Proj.		GF Surplus	073-48-10							\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
074	300 South Trail (3000 W to 4000 W)	1	Parks	\$65,000	Cap. Proj.	48-51-25	GF Surplus	074-48-10				\$65,000		\$65,000						
075									\$0											
	TOTALS			\$23,926,800						\$770,000				\$1,678,042	\$1,480,300	\$861,458	\$3,828,000	\$2,022,000		\$1,754,800

* Only projects with budgets in Fiscal Years 2012 and 2013 are actually funded. All other project years are subject to City Council approval in the appropriate fiscal year.

KEY	
	Parks Project
	Sewer Project
	Water Project
	Streets Project
	General Project

Project Budget = (FY 2013 Amended + FY 2014) - (FY 2013 Expenditures)
Remember to code all expenditures for projects with the Project Code

Capital Projects and Descriptions

Project Number	Project	Priority	Project Description
3	East Park Softball Field	1	Grant used for power installation through Jeff Brimhall's property and other softball field improvements.
5	Property Acquisition (Dahl Properties)	1	Blair Dahl Park payment.
6	Power Installation East Park & Bingham Park	4	Install a power supply into the boweries at East Park and Bingham Park.
10	2300 W 800 N Intersection Improvements	3	widen the intersection and provide curb and gutter at the radius'. Pipe a longer section of the open ditch to prevent vehicles from driving into the ditch.
11	300 N Street Lights (2800 W to 3200 W)	3	Install the remaining 6 street lights along 300 N. This will take the lights all the way to the church at 2840 West. Phase II is to add remaining street lights from 3000 W to 2800 W.
12	Street Maintenance	1	Evaluate the streets and make appropriate repairs to cracks and slurry needs.
13	Sidewalk Maintenance	1	Evaluate the City for dangerous cement and make appropriate repairs.
14	Street Vehicle Maintenance	1	Used for repair and maintenance for Class C rotated vehicles.
15	Salt and Street Materials	1	Materials used for repairing roads and shoulders and salt used for snow removal.
16	Street Vehicle Equipment	3	Replace plows, sanders, salters and other equipment related to street maintenance and snow removal.
17	Well #3 Motor Starter	3	Replace the old motor starter with a variable speed drive to provide more efficient pumping capabilities.
18	Fire Hydrants	2	Evaluate fire hydrants and make repairs and replace old and obsolete hydrants.
19	SCADA System Upgrades	2	Add components to the SCADA system and make adjustments as necessary.
21	Sewer Master Plan/Impact Fee Analysis	1	Complete the sewer capital facilities plan and the impact fee analysis to be in compliance with state code. To be re-evaluated approximately every 5 years.
23	Parcel Maintenance and Protection	2	Clean up and maintain city-owned property within the City. Including fencing around Pheasant Creek property.
25	4500 West Sewer Phase I (1000 N - 1300 N)	1	Install approx. 700' of 8" gravity sewer line and connect to the new ND sewer trunk line. Also eliminate lift station number 3.
26	4500 West Sewer Phase II (1300 N to 1550 N)	1	Install approx. 1000' of 8" gravity sewer line and connect to the new ND sewer trunk line. Also eliminate lift station number 4.
27	4500 West Sewer Phase III (1650 N to 1800 N)	3	Install approx. 1000' of 8" gravity sewer line to extend the sewer line to 1800 N.
29	Storm Drain Master Plan and Impact Fee Analysis	1	Update the storm drain capital facilities plan and the impact fee analysis. To be re-evaluated approximately every 5 years.
30	Water Master Plan, Impact Fee Analysis and Rate Study	4	Update water capital facilities plan and impact fee analysis and rate study. To be re-evaluated approximately every 5 years.
31	Source Protection Plan	4	Update the source protection plan and submit to the Division of Drinking Water as required by State Code. To be re-evaluated every 5 years.

Capital Projects and Descriptions

Project Number	Project	Priority	Project Description
32	2000 West 12" Water Line (800 N to 200 S) 2000 West 8", 10", 12" Sewer Line (800 N to 300 N)	1	Install a new 12" waterline and abandon the existing 6" line that is beginning to fail. Upgrade existing pipes. Project must coincide with the road widening project.
33	300 North (1750 W - 1500 W) 3" Abandonment and Laterals	2	Connect all houses on the north side of the street to the 10" water line on the south side and abandon the 3" line on the north side.
34	1300 North 10" Water Line Upgrade (3200 W - 3600 W)	2	Replace a section of asbestos cement waterline.
35	Design Sewer Trunk Line for Future Annexation Area	4	Design the trunk line and lift station along 5000 W from 1300 N to 1800 N that will serve the newly annexed area.
36	Blair Dahl Park Master Plan	4	Develop a master plan for Blair Dahl Park.
38	East Park Restroom #2 and Storage	4	Build a Restroom near the East parking lot that will accommodate storage.
39	Bingham Park Tree and Trail Replacement	2	Remove the poplar trees at Bingham Park and replace with new trees. Replace hazardous asphalt at the park.
40	East Park Trail	5	Create a trail that will loop around the new area and connect to the existing trail.
41	East Park Water Park	5	Create a zero-depth water "squirt" park at East Park.
43	Cemetery Perpetual care	1	Continue working to improve the Cemetery and make contributions to Capital Project fund for the Cemetery.
44	800 North Widening with Clinton (1750 W to 2000 W)	1	Pay a portion of the design (1/8 of the local share) and construction (1/8 of the local share) costs to Clinton City for widening the road and installing curb and gutter along 800 N from 1750 W to 2000 W.
45	520 North Loop Completion (3830 W to 3650 W)	4	Parking lot roadway at Loy Blake Park.
46	300 North Widening Project (1500 W to 2000 W)	4	\$185,000 represents the City's match for the \$2.6 million project.
47	4000 West Storm Drain (15500 N to Clinton Drain)	4	On 4000 West from the existing line at 1550 North to the Clinton Drain.
48	Loy Blake Park Bathroom Replacement	2	Replace old metal bathroom at Loy Blake Park
49	800 North Sidewalk Gap (2525 W to 2700 W)	2	Install sidewalk on 800 North in the gap East of West Point Elementary.
50	3000 West Widening (300N to 1300 N)	1	Received \$3M grant to reconstruct and widen 3000 W. The City is required to match 10% of that funding for the City's portion of the road, approx \$225,000 - \$300,000. This also includes the <u>environmental impact study</u> .
51	650 North Sewer & Storm Drain (5000 W to 4750 W)	3	Raise sewer line to prevent back-ups. (5000 W to 4750 W). Install new Storm Drain line to eliminate flooding issues. Includes 200,000 Road Reconstruction, \$80,000 of which is split between Waste and Storm Water.
52	Detention Ponds Improvements	1	Install missing orifice plates at detention ponds
53	3000 West Storm Drain (1100 North)	3	Connect West Point storm drain to Clinton storm drain and eliminate flooding at bubble up box on 3050 W
55	Pedestrian Trail Light (800 N 4200 W)	2	Install pedestrian activated crosswalk lights at 800 N 4200 W Trail Crossing

Capital Projects and Descriptions

Project Number	Project	Priority	Project Description
56	Backup Generator	2	Install backup generator at Public Works Facility
57	Rebuild PRV's	1	Rebuild PRVs at 300 N 2700 W, 550 N 3000 W, and 800 N 3000 W
58	SR 193 Landscaping & Pedestrian Improvements	2	Landscaping & Pedestrian Improvements on SR 193
59	Vehicle Replacement	1	Replace Capital Equipment and Fleet
60	Capital Equipment Replacement	1	Replace equipment for maintenance and operations of the City's parks and infrastructure. Lease for the backhoe and mini excavator.
61	1300 North 8" Water Line (4000 W to 4100 W)	4	Complete the gap in the line. This may help with the connection to Hooper Water.
62	Hooper Water Emergency Connection	3	Connect to Hooper Water System in case of emergencies.
63	200 South Water Line	1	Complete the Gap in the line east of 2000 W. Near new SR193.
64	300 North 8" Water Line (4000 W to 4100 W)	3	Replace the existing 4" line.
65	800 North 16" Water Line (2000 W to 2525 W)	2	This will complete the gap in the 16" trunk line from the tanks.
66	1300 North 24" Storm Drain Line (4200 W to 4250 W)	2	Complete gap in storm drain and eliminate retention pond at Glendale subdivision. This line will go under the Hooper Canal.
67	4000 West 1300 North 48" Storm Drain Line	3	Divert the storm drain to the existing 48" pipe running north. Cross under the Layton Canal.
68	City Hall Maintenance & Repair	1	Needed Maintenance and Repairs to City Hall
69	Marquee Replacement	4	Replace existing Marquee. Parts and technology are becoming obsolete.
70	300 North Sidewalk Improvements	1	Safe Sidewalk grant received to complete the sidewalk gap on 300 North on the south side of the road east of 2000 West.
71	School Crossing Lights (550 North 3000 West)	1	The current lights are not up to standards and need to be replaced, particularly in light of the Wise Country Meadows Subdivision that is going in.
72	Fiber Optics Connection	3	To Connect City Hall to the Fiber Optics line out on 300 North for Internet Services
73	5 Year CIP	1	To provide a reserve of funds for future projects or improvements.
74	200 South Trail (2000 W to 4000 W)	1	To extend the Trail that is being installed by UDOT with SR193 and connect it to the Emigrant Trail. We have a match for this project, the bulk is being funded through a grant.
75			

Project Type	Street name/subdivision name	Year recorded/ constructed	Current Condition	Recommended Treatment	Sq. Yds.	Cost per SY	2013	2014	2015	2016-2021	2021-2026
PREVENTATIVE MAINTENANCE	Oakcrest B (25 N from 1614 W to 1500 W)	1983	Good	Slurry Seal	2706	\$1.74	\$4,708.44				
	Derby Acres 2	1996	Good	Slurry Seal	3702	\$1.74	\$6,441.48				
	Stuart (670 N)	1981	Good	Slurry Seal	1040	\$1.74	\$1,809.60				
	300 North (4500 W - 5000 W)	1980	Fair	Crack Seal/Chip Seal	12320	\$3.01	\$37,083.20				
	4000 West (100 N - 300 N)	1990	Fair	Crack Seal	3606	\$0.44	\$1,586.64				
	550 North (2550 W - 3000 W)	2003	Fair	Crack Seal	10733	\$0.44	\$4,722.67				
	Abrams Fair Havens 1	2005	Fair	Crack Seal	2152	\$0.44	\$946.88				
	Abrams Fair Havens 2	2005	Fair	Crack Seal	3952	\$0.44	\$1,738.88				
	Edgehill 15	2003	Fair	Crack Seal	4452	\$0.44	\$1,958.88				
	Public Works Paving	2009	Fair	Crack Seal	4026	\$0.44	\$1,771.44				
	Regail Estates	2004	Fair	Crack Seal	8000	\$0.44	\$3,520.00				
	Lake Point Village	2001	Fair	Slurry Seal	11891	\$1.74	\$20,690.34				
	Mountain Shadows	2003	Fair	Slurry Seal	9536	\$1.74	\$16,592.64				
	East Park Parking Lot East	2007	Fair	Slurry Seal	4123	\$1.74		\$7,174.02			
	Edgehill 16	2004	Fair	Crack Seal/Slurry Seal	3748	\$2.18		\$8,170.64			
	Edgehill 17	2006	Fair	Crack Seal/Slurry Seal	5648	\$2.18		\$12,312.64			
	Oakcrest A/B 1600 West	1987	Fair	Crack Seal/Chip Seal	3595	\$3.01		\$10,820.95			
	2300 West (300 N - 800 N)	1980	Fair	Crack Seal/Chip Seal	12320	\$3.01		\$37,083.20			
	East Park Parking Lot West	2001	Fair	Crack Seal/Slurry/Stripe	3012	\$2.68		\$8,072.16			
	Edgehill 13	2001	Fair	Crack Seal	4432	\$0.44		\$1,950.08			
	Frew Estates 10	1997	Fair	Crack Seal	2968	\$0.44		\$1,305.92			
	Patterson Estates 4	1997	Fair	Crack Seal/Chip Seal	2200	\$3.01		\$6,622.00			
	Patterson Estates 5	1999	Fair	Crack Seal/Chip Seal	2416	\$3.01		\$7,272.16			
	Silverwood 1	1998	Fair	Crack Seal	6372	\$0.44		\$2,803.68			
	Silverwood 2	1999	Fair	Crack Seal	6664	\$0.44		\$2,932.16			
	Silverwood 3	2000	Fair	Crack Seal	9888	\$0.44		\$4,350.72			
	800 North (2000 W - 2300 W)	1980	Fair	Crack Seal	3908	\$0.44			\$1,719.67		
	Skywest 2	1998	Fair	Crack Seal	6753	\$0.44			\$2,971.17		
	Thurgood Estates 6	1997	Fair	Crack Seal	1368	\$0.44			\$601.92		
	Thurgood Estates 7	2002	Fair	Crack Seal	1372	\$0.44			\$603.68		
	West Ridge Estates 1	2001	Fair	Crack Seal	8876	\$0.44			\$3,905.44		
	West Ridge Estates 2	2002	Fair	Crack Seal	8752	\$0.44			\$3,850.88		
	West View Park 1	2000	Fair	Crack Seal	4812	\$0.44			\$2,117.28		
West View Park 2	2003	Fair	Crack Seal	800	\$0.44			\$352.00			
4000 West (300 N - 800 N)	1980	Fair	Crack Seal/Chip Seal	10560	\$3.01			\$31,785.60			
550 North (2000 W - 2300 W)	1990	Fair	Crack Seal	7817	\$0.44			\$3,439.33			
800 North (4000 W - 4500 W)	1980	Fair	Crack Seal	8800	\$0.44			\$3,872.00			

Project Type	Street name/subdivision name	Year recorded/ constructed	Current Condition	Recommended Treatment	Sq. Yds.	Cost per SY	2013	2014	2015	2016-2021	2021-2026
PREVENTATIVE MAINTENANCE	Brimhall 1 (470 N)	1979	Fair	Chip Seal	1760	\$2.57			\$4,523.20		
	Cemetery Parking Lot	1980	Fair	Crack Seal	3307	\$0.44			\$1,455.08		
	Country West	1992	Fair	Crack Seal	1892	\$0.44			\$832.48		
	Derby Acres 1	1996	Fair	Crack Seal	3702	\$0.44			\$1,628.88		
	Edgehill 10	1994	Fair	Crack Seal/Slurry Seal	2668	\$2.18			\$5,816.24		
	Frew Estates 5	1994	Fair	Crack Seal	1740	\$0.44			\$765.60		
	Frew Estates 6	1994	Fair	Crack Seal	3392	\$0.44			\$1,492.48		
	Frew Estates 7	1995	Fair	Crack Seal	3600	\$0.44			\$1,584.00		
	Frew Estates 8	1995	Fair	Crack Seal	3544	\$0.44			\$1,559.36		
	Newport Haven 3	1984	Fair	Chip Seal	3345	\$2.57			\$8,597.51		
	Oakcrest C	1995	Fair	Crack Seal	1596	\$0.44				\$702.24	
	Oakcrest D	1995	Fair	Crack Seal	5512	\$0.44				\$2,425.28	
	Oakcrest E	1996	Fair	Crack Seal	2021	\$0.44				\$889.24	
	Loy Blake Parking Lot East	1980	Fair	Crack Seal/Slurry/Stripe	4332	\$2.68				\$11,609.76	
	Loy Blake Parking Lot West & Access	1980	Fair	Crack Seal/Slurry/Stripe	4155	\$2.68				\$11,135.40	
	Page Estates	1978	Fair	Chip Seal	16662	\$2.57				\$42,821.34	
	Patterson Estates 2	1996	Fair	Crack Seal/Chip Seal	1888	\$3.01				\$5,682.88	
	Patterson Estates 3	1996	Fair	Crack Seal/Chip Seal	2000	\$3.01				\$6,020.00	
	Sandridge Estates	1979	Fair	Chip Seal	1000	\$2.57				\$2,570.00	
	Sandy Meadows	1994	Fair	Crack Seal	3808	\$0.44				\$1,675.52	
Future Preventative Maintenance									\$414,468.34	\$500,000.00	

Total Preventative Maintenance							\$103,571.09	\$110,870.33	\$83,473.80	\$500,000.00	\$500,000.00
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Reconstruction							\$101,310.21	\$89,759.06	\$121,228.80	\$494,650.25	\$500,000.00
Preventative Maintenance							\$103,571.09	\$110,870.33	\$83,473.80	\$500,000.00	\$500,000.00
Combined Total							\$204,881.30	\$200,629.39	\$204,702.60	\$994,650.25	\$1,000,000.00

Percent Reconstructed							0.8%	0.7%	4.0%	6.3%	4.0%
Percent Maintained							10.8%	9.3%	12.8%	5.9%	-

West Point City Fleet Replacement Plan

Fleet #	Year	Model	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
PW8	1995	International Bobtail	\$175,049	\$180,300	\$185,709	\$191,280	\$197,019	\$202,929	\$209,017	\$215,288	\$221,746	\$228,399	\$235,251	\$242,308
PW18	1995	White GMC 10-Wheel	\$196,267	\$202,154	\$208,219	\$214,466	\$220,900	\$227,527	\$234,352	\$241,383	\$248,625	\$256,083	\$263,766	\$271,679
PW20	2003	International 7400 Bot	\$175,049	\$180,300	\$185,709	\$191,280	\$197,019	\$202,929	\$209,017	\$215,288	\$221,746	\$228,399	\$235,251	\$242,308
PW10	1990	GMC Bucket Truck	\$68,959	\$71,027	\$73,158	\$75,353	\$77,613	\$79,942	\$82,340	\$84,810	\$87,355	\$89,975	\$92,674	\$95,455
PW14	2001	Dodge 3500 Utility	\$58,350	\$60,100	\$61,903	\$63,760	\$65,673	\$67,643	\$69,672	\$71,763	\$73,915	\$76,133	\$78,417	\$80,769
	2012	Ford Crew Cab F350	\$40,845	\$42,070	\$43,332	\$44,632	\$45,971	\$47,350	\$48,771	\$50,234	\$51,741	\$53,293	\$54,892	\$56,539
PW15	2001	Dodge 2500 Utility	\$40,314	\$41,524	\$42,769	\$44,052	\$45,374	\$46,735	\$48,137	\$49,581	\$51,069	\$52,601	\$54,179	\$55,804
PW16	2001	Dodge 3500 Dump	\$58,350	\$60,100	\$61,903	\$63,760	\$65,673	\$67,643	\$69,672	\$71,763	\$73,915	\$76,133	\$78,417	\$80,769
PW21	2006	3500 Chevy Dump	\$58,350	\$60,100	\$61,903	\$63,760	\$65,673	\$67,643	\$69,672	\$71,763	\$73,915	\$76,133	\$78,417	\$80,769
PW13	2003	Ford F-150 P/U	\$28,114	\$28,957	\$29,826	\$30,721	\$31,642	\$32,592	\$33,569	\$34,576	\$35,614	\$36,682	\$37,783	\$38,916
A1	2005	Chevy Trailblazer	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669	\$32,619	\$33,598	\$34,606	\$35,644	\$36,713
A2	1999	Ford Explorer	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669	\$32,619	\$33,598	\$34,606	\$35,644	\$36,713
A3	2008	Chevy Trailblazer	\$26,523	\$27,318	\$28,138	\$28,982	\$29,851	\$30,747	\$31,669	\$32,619	\$33,598	\$34,606	\$35,644	\$36,713
CD12	2005	Chevy Colorado	\$19,096	\$19,669	\$20,259	\$20,867	\$21,493	\$22,138	\$22,802	\$23,486	\$24,190	\$24,916	\$25,664	\$26,434
CD22	2004	Chevy Colorado	\$19,096	\$19,669	\$20,259	\$20,867	\$21,493	\$22,138	\$22,802	\$23,486	\$24,190	\$24,916	\$25,664	\$26,434
	2004	Chevy Colorado	\$19,096	\$19,669	\$20,259	\$20,867	\$21,493	\$22,138	\$22,802	\$23,486	\$24,190	\$24,916	\$25,664	\$26,434
	2011	Ford Crew Cab F150	\$28,114	\$28,957	\$29,826	\$30,721	\$31,642	\$32,592	\$33,569	\$34,576	\$35,614	\$36,682	\$37,783	\$38,916
Total			\$58,349	\$60,099	\$56,275	\$49,849	\$77,613	\$89,781	\$69,672	\$71,763	\$35,614		\$126,180	\$143,916

Year for Replacement
6 Years
8 years
15 years
As Needed

City Council Staff Report

Subject: ND Sewer District Contract
Author: Kyle Laws
Department: Administration
Date: May 21, 2013



Background

The North Davis Sewer District recently reached out to the City explaining that they are currently in the process of refunding several issues of General Obligation Bonds. During this process, the Bond Rating Agencies have asked about the expiration stipulated in the contracts they have with their member cities. The expiration date is December 31, 2031. The maturity dates of the bonds now become longer than the contract expiration date and may be an issue in maintaining a favorable bond rating. If the District loses this rating, the interest on those bonds will likely increase.

Analysis

In order to avoid losing their favorable bond rating, the District is proposing that the contract termination section be changed. There are no other changes to the contract. The attached amendment proposes lengthening the term of the contract by 31 years, set to expire on December 31, 2062.

Recommendation

No Action is required at this time. Staff would like direction from the Council on how they would like to proceed with this proposal. If Council agrees to accept the new terms of this contract a resolution will be prepared and presented at the next meeting for approval.

Significant Impacts

No significant impacts at this time.

Attachments

- First Amendment to Treatment Contract

**FIRST AMENDMENT
TO
TREATMENT CONTRACT**

THIS FIRST AMENDMENT TO TREATMENT CONTRACT, (hereinafter referred to as the "Amendment"), made and entered into this _____ day of January, 2013 by and between North Davis Sewer District, a Utah Local District, of 4252 West 2200 South, Syracuse City, Davis County, State of Utah (hereinafter referred to as the "District"), and West Point City, a municipal corporation of 3200 West 300 North, West Point City, Davis County, State of Utah (hereinafter referred to as the "City"), as follows:

RECITALS

1. That the District is a Local District organized originally in 1954 and now operating and existing in Davis and Weber Counties, State of Utah, in accordance with and pursuant to the provisions of Title 17B, Chapter 1 and Title 17B, Chapter 2a, Part 4, "Improvement District Act," Utah Code Annotated, 1953.
2. That the City is a Municipal Corporation organized and existing pursuant to and in accordance with the laws of the State of Utah.
3. That the District owns and operates a system for the collection, treatment and disposition of sewage (the "System") which System is operated for the benefit of the City, other municipal corporations and entities and the residents and inhabitants within the boundaries of the District.

4. That on or about the 5th day of November, 2002 the District and the City entered into a contract known as the Treatment Contract which has remained in full force and effect since that time.

5. That the Parties now desire to adopt a First Amendment to the Treatment Contract for the purpose of amending Section Seven to extend the duration of the original Treatment Contract.

NOW, THEREFORE, in consideration of the premises set forth herein and other good and valuable consideration the Parties hereby adopt this First Amendment to Treatment Contract, as follows:

**FIRST AMENDMENT
TO
TREATMENT CONTRACT**

Section One: INCORPORATION OF RECITALS

All of the above and foregoing Recitals are incorporated into and made a part of this Amendment.

**Section Two: REPLACEMENT OF SECTION SEVEN OF
TREATMENT CONTRACT**

Section Seven of the 2002 Treatment Contract is hereby superseded, replaced and amended to read as follows:

“Section Seven: DURATION

This Contract shall take effect from and after the original date of the Treatment Contract and shall continue in full force and effect until the latest to occur of:

- (a) Midnight on December 31, 2062;
- (b) Five years after the District has fully paid or otherwise discharged all of its bonded indebtedness;
- (c) Five years after the District has abandoned, decommissioned, or conveyed or transferred all of its interest in its facilities and improvements; or
- (d) Five years after the facilities and improvements of the District are no longer useful in providing the service or benefit of the facilities and improvements, as determined under the Agreement governing the sale of the service or benefit.

Upon written request of the City, this Contract may be reviewed every five years for the purpose of addressing any service issues.”

Section Three: REAFFIRMATION OF TREATMENT CONTRACT

Except as specifically modified and amended herein, all of the other terms and provisions of the 2002 Treatment Contract shall remain in full force and effect as written.

IN WITNESS WHEREOF, the Parties hereto, acting in each case under authority of a proper ordinance or resolution thereunto enabling, have caused this First Amendment to Treatment Contract to be duly executed in several counterparts, each of which shall constitute an original, all as of the effective day and year first above written.

WEST POINT CITY, a Municipal Corporation

ERIK CRAYTHORNE, Mayor

ATTEST:

MISTY ROGERS, City Recorder

(SEAL)

NORTH DAVIS SEWER DISTRICT,
a Utah Local District

Chairman, Board of Trustees

ATTEST:

KAIL J. SANFORD, Clerk
Board of Trustees

(SEAL)

Approved as to form and
compatibility with State Law.

Approved as to form and
compatibility with State Law.

FELSHAW KING, Esq.
Attorney for District

FELSHAW KING, Esq.
West Point City, Attorney

STATE OF UTAH)
 : ss.
COUNTY OF DAVIS)

On the _____ day of January, 2013, personally appeared before me _____ and KAIL J. SANFORD, who being by me duly sworn did say, each for himself and herself, that he, the said _____, is the Chairman of the Board of Trustees of the North Davis Sewer District, and that she, the said Kail J. Sanford, is the Clerk of the North Davis Sewer District, and that the within and foregoing instrument was signed on behalf of the said North Davis Sewer District by authority of the Board of Trustees of the said North Davis Sewer District and said _____ and Kail J. Sanford each duly acknowledged to me that the said North Davis Sewer District executed the same and that the seal affixed is the seal of the said North Davis Sewer District.

(SEAL)

NOTARY PUBLIC
Residing at:
My Commission Expires:

STATE OF UTAH)
 : ss.
COUNTY OF DAVIS)

On the _____ day of January, 2013 personally appeared before me ERIK CRAYTHORNE and MISTY ROGERS, who being by me duly sworn did say, each for himself and herself, that he, the said Erik Craythorne, is the Mayor of West Point City, Davis County, State of Utah, and that she, the said Misty Rogers, is the City Recorder of West Point City, Davis County, State of Utah, and that the within and foregoing instrument was signed on behalf of the said City by authority of the City Council of said City and said Erik Craythorne and Misty Rogers each duly acknowledged to me that the said City executed the same and that the seal affixed is the seal of the said City.

(SEAL)

NOTARY PUBLIC
Residing at:
My Commission Expires:

City Council Staff Report



Subject: Brick Rule
Author: Jeff Oyler/Boyd Davis
Department: Community Development
Date: May 21, 2013

Background

The current code calls for each residential home in West Point to contain at least 40% brick or stone. This rule, which was implemented in October 2005, has recently come under some scrutiny due to changes to a similar rule by Syracuse City. The change was the result of a complaint filed by the Home Builder's Association. Due to the likelihood that a similar complaint could be filed against West Point, the Council directed the Staff and Planning Commission to review the current rule and consider possible changes.

The Planning Commission has discussed this rule over the past couple of months and has prepared a recommendation for the City Council, which is summarized in this report.

Analysis

It should be noted that the State Code allows the City to have rules, such as the brick rule, which promote the aesthetics of the municipality, protect the tax base, and protect property values. Any change to the current rule must be in line with the guidelines provided in the State Code.

The Planning Commission considered many options with regards to the brick rule and considered the following guiding principles:

- A. The majority of the brick should be on the front of the home.
- B. Brick should be required on the sides of the home.
- C. Vinyl siding should be limited to the rear of the home.

After a great deal of discussion, the Planning Commission resolved on the following:

- (1) Reduce the overall percentage of brick to 30%. This will still require some brick on the sides.
- (2) Vinyl siding can be located on both the sides and rear of homes, except that no siding is allowed on the side of a home that faces a street (corner lots for example).
- (3) As an exception to the 30% rule, a home exterior that is 100% fiber cement board (hardie board) would not need to meet the 30% rule. Brick and/or stone can be incorporated on that home.

At the last meeting the City Council seemed to still be in favor of a rule that would require 40% brick on the front while also requiring a 3 ft. wainscot of brick on the sides of the home. They also mentioned that vinyl siding should only be allowed on the rear of the home.

As there are two main options that have been discussed, staff has prepared two separate options for language that could be added to the code. The highlighted wording indicates the differences between the two options.

The following language is the proposed language for the City Code:

(Option 1)

15.15.130 Residential standards.

C. For purposes of this subsection, the definition of “facade” means all exterior walls.

A minimum of 30 percent of the exterior wall construction for all single family, duplex, and townhomes shall be constructed of brick, rock, or stone. The 30 percent requirement shall be calculated by measuring all facades of the structure from the foundation to the top plate line of the uppermost level, excluding openings for windows, doors, and trim, and by multiplying that figure by 30 percent. The builder of the structure shall be authorized to satisfy the 30 percent requirement by lacing the brick, rock, or stone on one or more facades of the structure, provided that the facade that faces the public street or private road that services the structure shall have a minimum of 30 percent of that facade covered with brick, rock, or stone. The balance of the facade facing the public street or a private road shall be in stucco or other masonry product similar to fiber cement board. Vinyl siding is allowed on the sides and rear elevation of any structure. Vinyl siding is not allowed on the side of a structure facing a public street.

The entire façade may be constructed solely of fiber cement board or in combination with brick, rock, or stone in any amount.

(Option 2)

15.15.130 Residential standards.

C. For purposes of this subsection, the definition of “facade” means all exterior walls.

A minimum of 40 percent of the front exterior wall construction for all single family, duplex, and townhomes shall be constructed of brick, rock, or stone. The 40 percent requirement shall be calculated by measuring the front facade of the structure from the foundation to the top plate line of the uppermost level, excluding openings for windows, doors, and trim, and by multiplying that figure by 40 percent. The builder of the structure shall be authorized to satisfy the 40 percent requirement by lacing the brick, rock, or stone. On a corner lot, the facade that faces the public street or private road that services the structure shall have a minimum of 40 percent of that facade covered with brick, rock, or stone. The balance of the facade facing the public street or a

private road shall be in stucco or other masonry product similar to fiber cement board. In addition to the brick required on the front of the structure, the sides of the structure shall have a minimum of a 3 foot high wainscot of brick, rock, or stone along the entire length of the wall on each side of the structure. The balance of the façade on the sides of the structure shall be in stucco or other masonry product similar to fiber cement board. Vinyl siding shall only be allowed on the rear elevation.

Recommendation

No action required. This is for discussion purposes only, but Staff would like any feedback or direction the Council may have.

Significant Impacts

There are no significant impacts at this time.

Attachments

None

City Council Staff Report

Subject: Veterans Memorial Discussion
Author: Kyle Laws
Department: Administration
Date: May 21, 2013



Background

On March 19, 2013, the Council heard from members of the Veteran's Memorial Committee on the following items:

- The memorial monument and the process of obtaining names and funding as well as design
- Their plans for a 4th of July booth and entry in the parade
- A presentation available on CD of veterans of West Point City

During this meeting, Harry Trease asked if it were possible to receive a donation from the City to help with some floats for the 4th of July in an amount less than \$1,000. Council encouraged them to submit a formal request to the City.

There was also some discussion on the Veteran's Memorial monument and while we were not able to view any photos of options at that time it was suggested by someone on the Council that it would be nice to maybe have an aircraft as part of the memorial.

Analysis

Mr. Harry Trease plans to attend this council meeting and will be available for any questions you have regarding the issues below:

Mr. Trease has been looking into the option of obtaining an aircraft for display in the City. The committee would like more specific direction on whether they should continue to pursue obtaining an aircraft as part of the memorial. The information that has been presented to the City on this is summarized in the following bullet points:

- The City would be put on a waiting list for an available aircraft from the US Air Force
- The City would be responsible for paying to get the aircraft to the display site and for the time spent to assemble the aircraft on site.
- The City would need to prepare a maintenance plan which could include repainting the aircraft every 5-8 years at a cost of about \$40,000 each time.
- The aircraft would not be owned by the City but would always remain the property of the US Air Force.

Staff does not recommend this type of project as it could put a heavy burden on our budget and take funding from other projects.

As part of the discussion, it would be good for the Council to give direction specific to this aircraft project idea as well as any other parameters you would like to suggest with the memorial project.

From the early stages of this discussion, the City has been under the expectation that the committee will move forward with this project as a privately-funded project without creating an undue financial burden on the City.

The Committee has explained that after the discussions tonight they will be putting the memorial discussions aside for a couple of months so as to put their focus on the 4th of July celebration.

Recommendation

No Action is required at this time. The Memorial Committee and City Staff would appreciate any feedback and direction on how the Council wishes to move forward with this project. Staff would also appreciate any feedback on what kinds of things they want brought back to Council and what they would like Staff to handle.

Significant Impacts

No Significant impacts at this time.



**West Point City Council Meeting
3200 West 300 North
West Point City, UT 84015
May 7, 2013**

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Roger Woodward
City Manager
Kyle Laws

Administrative Session
6:00 PM

Minutes for the West Point City Council Administrative Session held May 7, 2013 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Craythorne presiding.

MAYOR AND COUNCIL MEMBERS PRESENT - Mayor Erik Craythorne, Council Member Jerry Chatterton, Council Member Gary Petersen, and Council Member Kent Henderson

EXCUSED – Council Member Andy Dawson and Council Member Roger Woodward

CITY EMPLOYEES PRESENT - City Manager Kyle Laws, City Engineer Boyd Davis, Public Works Director Paul Rochell, Recreation Director Kelly Ross, and City Recorder Misty Rogers

VISITORS – none

Mayor Craythorne welcomed all in attendance and turned the time over to Mr. Davis.

1. Discussion of Brick Rule – Mr. Boyd Davis

Mr. Davis stated the “brick rule” had been discussed by the City Council during the February 19, 2013 Administrative Session. During the February 19th meeting, the Council gave direction for Staff and the Planning Commission to review and make revisions to the brick rule. The Planning Commission has spent several months reviewing the brick rule, and during the May 7, 2013 Council meeting the following proposal was recommended to the West Point City Council.

Mr. Davis stated the current code allows for a minimum of 40% brick or stone. Staff has received numerous complaints from homebuilders as well as the Home Builders Association regarding the amount of brick or stone required for a home; therefore Staff determined the “brick rule” should be reviewed.

The Land Use Development and Management Act allows for a city to adopt regulations to promote & improve aesthetics, protect the tax base, and to protect property value. Mr. Davis recommended the Council keep “LUDMA” in mind while reviewing the brick rule.

During the February 19, 2013 Administrative Session, the Council agreed on three guiding principles should be discussed by the Planning Commission.

- The majority of brick should remain on the front of a home.
- Brick should be located on the sides of a home, possibly a 3’ wainscoting requirement.
- Limit vinyl siding to the back of a home.

After reviewing current brick rule and recommendations given from the City Council during the February 19th Administrative Session, the Planning Commission now recommend the following:

- 30% of brick overall (this option would still require brick on the sides of a home).

- Allow vinyl siding on the sides of home, except on a corner lot.
- Allow for a 100% hardie board exception (no minimum for brick).

Mr. Davis stated there was not action required. He then recommended the Council consider the Planning Commission's proposal and give response to the recommendation given by the Planning Commission. Mr. Davis stated a public hearing for this item had been scheduled for May 21, 2013; however the public hearing could be rescheduled if necessary.

Mayor Craythorne expressed the difficulty of trying to determine the percentage of brick. Mr. Davis stated agreed it may be difficult to calculate the area for brick, however the Planning Commission recommended requiring 30% of brick overall would give flexibility to a homebuilder.

Mayor Craythorne expressed his concern with the Planning Commission's proposal, as it may affect the aesthetics of the home as well as the difficulty in calculating the brick.

Council Member Petersen asked if the complaints received were in reference to the current brick rule. Mr. Davis stated a homebuilder is not in favor of the required wainscot on the side of a home. The homebuilder had also expressed concern with incorporating the current brick rule on a two-story home. He suggested removing the requirement for wainscoting on the side of a home to allow for the installation of 100% stucco on the side of a home.

The Council expressed concern with allowing a 100% Hardie board home, due to the aesthetics as well as upkeep. Hardie board is considered a quality cement product, however it requires upkeep. The Council also requested photos be sent to the Council to give examples of the proposed requirements from the Planning Commission and also what the wainscot would look like at various heights.

Mr. Davis stated the public hearing which had been scheduled for May 21, 2013 will be rescheduled.

2. Municipal Election Process – Mr. Kyle Laws

Mr. Laws stated Davis County is has offered an entire Vote By-Mail Municipal Election for 2013 to all municipalities within the County. The County has stated any municipality willing to try the entire Vote By-Mail election for 2013 will be charged the same cost as an election with a polling location. Mr. Laws stated there are pros and cons to both voting options.

Council Member Chatterton inquired as to what the goal of Davis County would be by offering an entire Vote By-Mail election. Mr. Laws stated that Davis County believes an all Vote By-Mail election would give a higher voter turnout.

The Council expressed concern with the future cost of a Vote By-Mail election as well as the early stages with this process. The Council agreed to keep polling locations, and to continue forward with the 2013 Municipal Election.

3. Budget Discussion – Mr. Kyle Laws

Mr. Laws stated that the FY2014 tentative budget is required to be adopted in the General Session of the June 4, 2013 City Council meeting. He then stated revenues and expenditures would be discussed.

The expenditures among all funds for the proposed FY2014 budget are \$5.5 million dollars. Approximately 33% of the expenditures are used for the General Fund. The largest change to the budget is located in the Capital Projects Fund. The Waste Fund is less due to the decrease in projects being funded.

Staff is seeing an increase to the General Fund revenues. In the first week of May 2013, West Point City has received 13 building permits. This is a significant increase from last year.

Revenues	2013 Original	2013 Adjusted	2014 Proposed
Tax Revenues	\$1,574,000	\$1,577,495	\$1,634,495
Licenses/Permits	\$82,000	\$82,000	\$82,000
Services	\$118,000	\$125,000	\$137,500
Total	\$1,744,000	\$1,784,495	\$1,853,995

Sales Tax Revenue - If the growth of Sales Tax continues, it is projected the City will collect approximately \$900,000 in sales tax revenue in FY2014.

Property Tax Revenue - Over the past few years, West Point has collected approximately \$300,000 in property tax revenue. West Point City has not received any information from the Tax Commission indicating property tax values. Mr. Laws stated that both the Council and Staff should be aware of the possibility of Truth in Taxation in order to maintain the current property tax rate. This would only occur if property values in the City increase causing the Certified Tax Rate to decrease.

Fee in Lieu of Property Taxes - The "Vehicle – In Lieu of property tax" revenue has been declining over the past years. As other cities increase their property tax rate, they receive a larger portion of the "vehicle-in lieu of property tax" revenue.

Energy Sales and Use – The Energy Sale and Tax revenue has slowly been increasing.

The Council dismissed into the General Session.



**West Point City Council Meeting
3200 West 300 North
West Point City, UT 84015
May 7, 2013**

Mayor
Erik Craythorne
Council
Gary Petersen, Mayor Pro Tem
Jerry Chatterton
Andy Dawson
R. Kent Henderson
Roger Woodward
City Manager
Kyle Laws

General Session
7:00 pm – Council Room

Minutes for the West Point City Council General Session held May 7, 2013 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Craythorne presiding.

MAYOR AND COUNCIL MEMBERS PRESENT - Mayor Erik Craythorne, Council Member Jerry Chatterton, Council Member Kent Henderson, and Council Member Gary Petersen

EXCUSED – Council Member Andy Dawson and Council Member Roger Woodward

CITY EMPLOYEES PRESENT - City Manager Kyle Laws, City Engineer Boyd Davis, and City Recorder Misty Rogers

VISITORS PRESENT – Ivan Ray & Kent Spencer (Davis & Weber Canal Co.), Erin Davidson, Katelyn Davidson, Daniel Lowman, Kelton Shelley, Dole Shelley, Bryan Perkins, Diante Mitchell, Kara Ross, Glen Wade, and a Youth Scout Group.

1. **Call to Order** – Mayor Craythorne welcomed all in attendance.
2. **Pledge of Allegiance** – Repeated by all
3. **Prayer** – Council Member Chatterton
4. **Communications and Disclosures from City Council and Mayor**

Council Member Henderson – No comment

Council Member Petersen – No comment

Council Member Chatterton – No comment

Mayor Craythorne stated that the West Point City Staff has been working on the FY2014 budget. He also stated there has been a great success with the green waste recycling program located at the Wasatch Integrated Waste facility.

5. Communications from Staff

Mr. Laws informed the City Council of the following dates:

- May 15, 2013 – West Point City Staff and City Council lunch at 11:30 am at City Hall.
- August 1, 2013 – West Point City Staff, City Council, and Planning Commission picnic.

6. Citizen Comment

Glen Wade – Mr. Wade thanked the Council for their effort in behalf of West Point City. He then recommended working with the Davis County School District for a future recreation area.

7. Youth Council Update – No comment

8. Miss West Point Royalty

Ms. Katelyn Davidson thanked the City Council for their support for the Miss West Point Pageant. Ms. Davidson stated she has had the opportunity to learn many important attributes which will assist her throughout her life and as well as serve members of the community. She also stated she will be using the scholarship obtained through the Miss West Point Pageant at Weber State University to further her education.

Mayor Craythorne expressed his thanks to Ms. Davidson and those who have been associated with the Miss West Point Pageant. The 2013 Miss West Point Pageant will be held June 29, 2013 at Syracuse High School.

9. Presentation from Davis and Weber Counties Canal Company to Discuss Water Shortage – Mr. Boyd Davis

Mr. Davis turned the time over to Mr. Ivan Ray with the Davis and Weber Counties Canal Company.

Mr. Ray introduced the Superintendent of Davis and Weber Counties Canal Company, Mr. Kent Spencer. He then stated that Utah is in a drought. During the past winter, the temperature inversion caused the Utah valleys to receive more snow than the mountains. Mr. Ray then gave a packet of information to the Council which reported the Snow Water Equivalent (SWE) and pictures showing the lack of snow located on the mountains.

The Davis and Weber Canal manages East Canyon Reservoir and Echo Reservoir. Davis and Weber Counties receive approximately 40% of water from Echo Reservoir and 66% of East Canyon Reservoir. Mr. Ray stated the current Utah stream flow is anywhere from 50% - 69% below normal.

The Davis and Weber Counties Canal Company have determined that there will be a water shortage for the summer of 2013 due to the lack of snow pack in the high mountain elevations. The Davis and Weber Counties Canal Company recommended the following water schedule:

All residential water users limit watering to two times a week for 20-30 minutes between the hours of 6:00 pm and 10:00 am.

- House numbers that end in 0, 1, 2 or 3 – Water only on **MONDAY AND THURSDAY of each week.**
- EXAMPLE 1590, 2001, 1492, 1913
- House numbers that end in 4, 5, or 6 – Water only on **TUESDAY AND FRIDAY of each week.**
- EXAMPLE 1814, 1925, 1776
- House numbers that end in 7, 8, or 9 – Water only on **WEDNESDAY AND SATURDAY of each week.**
- EXAMPLE 2217, 1948, 1999

Mr. Ray stated if all residents do not adhere to the recommended watering schedule there will not be enough water for the entire 180 day irrigation schedule. The Davis and Weber Counties Canal Company will patrol areas to enforce the recommended watering schedule. Those persons who abuse the water restriction policy or waste water will have their irrigation systems locked for a period of time until they can show how they will comply with the watering schedule. Mr. Ray asked for the support from the West Point City Council to enforce the proposed water schedule.

Mayor Craythorne asked if the proposed schedule will impact secondary water pressure. Mr. Ray and Mr. Spencer stated the proposed watering schedule has split homes into zones using a GIS system. Davis and Weber Counties Canal Company are confident that there should be enough secondary water pressure, if residents follow the watering schedule. There may be an exception to the watering schedule for parks and school areas; however the entity must provide a written plan to the Davis and Weber Counties Canal Company showing how they will conserve water usage.

Mayor Craythorne thanked Mr. Ray and Mr. Spencer for their report. The Council agreed that they are in full support of the proposed watering schedule.

10. Budget Hearing – Mr. Kyle Laws

Mr. Laws informed the Council that State law requires the tentative budget be presented to Council during the first City Council meeting in May. He then stated a public hearing is required for the budget process and should be continued to future meetings. Mr. Laws then presented a power point presentation showing revenue, how the budget is allocated, and changes to the budget.

General Fund Revenues

Revenues	2013 Original	2013 Adjusted	2014 Proposed
Tax Revenues	\$1,574,000	\$1,577,495	\$1,634,495
Licenses/Permits	\$82,000	\$82,000	\$82,000
Services	\$118,000	\$125,000	\$137,500
Total	\$1,744,000	\$1,784,495	\$1,853,995

Sales Tax - Sales Tax is the primary revenue source for West Point City. A gradual increase has been seen over the past several years.

Property Tax Revenue – The rate will increase or decrease each year depending property values. If a property value increases then the property tax rate will decrease and if a property value decreases the property tax rate will increase. This provides a City with the same dollar amount for revenue.

Energy Sales & Use – A gradual increase has been seen.

Amendments to FY2013 Budget
Administration

- The Miss West Point Pageant – There has been an increased participation therefore Staff proposed an increase of approximately \$900 to the budget for FY2013 and FY2014.

Finance

- Bank Services Charges – A new line item was created for this item. The FY2014 budget has decreased due to the switch in banking services.

Recreation

- Football Program – By law it is required to replace any football helmet over a certain amount of years. The amended budget would increase the football budget by \$3,000 to assist with the purchase of new helmets.
- Baseball/Softball program – The Recreation Department has purchased a new pitching machine. The amended budget would increase the Baseball/Softball program to by \$2,500 to assist with the purchase of the new machine.

- Basketball/Program (3-on-3 Tournament) – The 3-on-3 Basketball Tournament will be ran as a City function.

Mr. Laws stated the cost to the amended FY2013 budget is approximately \$10,000; however a portion of the budget will be offset by revenues. He then stated the greatest impacts to the FY2014 budget are:

Personnel

- Retirement – Utah State Retirement System has implemented a 1.25% increase, which calculates to approximately \$9,500 increase among all funds.
- Health Insurance – Our insurance renewal with Altius has come in with a 12% increase, which calculates to approximately \$17,000 increase among all funds. The budget can support this increase; however the City is currently reviewing other possible options.
- Pay Plan Market Study/Adjustments – With the Councils recommendations, the increase to the budget is approximately \$51,000 across all funds.

Administration

- Recorders Budget – increase of \$1300, to assist with the elections process.
- Utah League Membership – Increase of \$400, to assist with membership costs.
- Miss West Point Pageant – Increase of \$935, due to high volume of participation.
- IT Support and Contracts – Increase of \$2400, due to new Software purchase.

Finance

- Risk Management - Increase of \$2,000, due to liability insurance increases.
- Bank Services Charges – This is a new line item with a budget of \$500.
- IT Support and Contracts – Increase of \$1,125 for budget software.

Community Development

- IT Support and Contracts – Increase of \$400, to support the purchase of GPS equipment and annual fees.

Public Safety

- Police Contract - Increase of \$2,000 to support the renewal of the Interlocal Agreement with Davis County for Law Enforcement services.
- Water Purchase – Increase to support the purchase of water from Weber Basin Water.

Recreation

- Football – Increase of \$7,000, this increase will be offset by registration.
- Volleyball - Increase of \$5,000, to support the implementation of a volleyball program. This increase will be offset by registration.
- Basketball/Program – Increase of \$3,000 to assist with the 3-on-3 tournament. This increase will be offset by registration.

Mayor Craythorne opened up the public hearing for FY2013 Amended Budget and the FY2014 Tentative Budget.

- a. Public Hearing –

