### Monthly Activity Report March, 2020

### Wasatch County Event Center

### Timpanogos Archers March 14, 15 2020

The Wasatch County Event Center has be hosting the Timp Archers for the past eight years. The archer club is a nonprofit organization founded and operated by local archer enthusiasts. There club reaches throughout Wasatch, Summit, Duchene, and Utah counties providing one of the highest quality three D shoots in the country. They have been a great organization to work with and put on a quality event that we are happy to have here. They did donate to the Horse of many colors this year from proceeds made at this year's shoot. This year's numbers were down because of COVID-19.

The concessions were maned by our new concessionaire. They did a very good job. There sales were more than last year's sales. They are very excited to open again.

The shutdown has allowed us to work on many different projects to make our facility safer cleaner and more usable. It has been a good time to reevaluate how we do things and the processes in how accomplishing things. We are grateful for our jobs and the ability to continue in theses unsure times. Thank you from the Event Center Staff.

I will add the events that we have canceled for the rest of the month.

<u>UJHRA March 20, 21 2020</u> (Postponed until further notice.) Depending on when we can reopen this event would like to come back if possible.

<u>World Series Team Roping March 27, 28 2020</u> (Canceled) This event cannot be rescheduled because of the multiple events they run through the year.

### March2020 Monthly Report Adaire Willoughby Marketing and Sponsorships

### Sponsorships -

New Sponsorship packet is finalized. Working on finishing the new contract. Sponsorships on hold due to Covid-19

### **Advertising - Graphic Updates and New designs**

No new events. Making social media posts. Working on advertisements for upcoming events. Fair theme and other event ads.

Social Media County Employee Email Campaign

### Webpages

### Wasatch County Parks and Recreation - wasatchparksandrec.com

Updated monthly - Made new changes for new dates due to Covid-19. Working on a new face.

### Wasatch County Events - Wasatchcountyevents.com

Working daily with Saffire on new Event Complex/Fair webpage update

### **Wasatch County Events App**

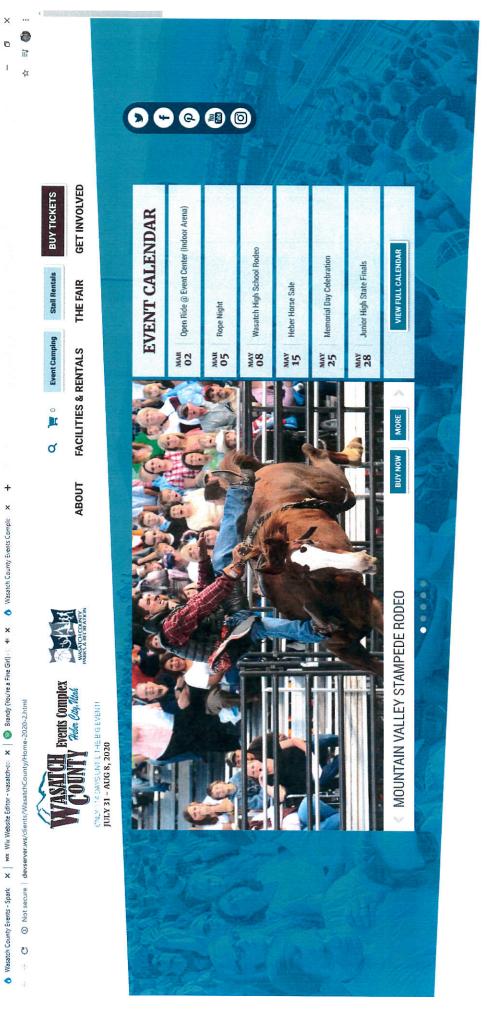
2020 updates -

### Marketing Outline -

Event ads on hold due to Covid-19 - doing content posts just to keep following

### Other -

- Department pamphlet. To highlight all areas of the Parks and Recreation Department.
- New Department Logo



### Welcome to Wasatch County Events Complex





### March 2020

March 13 14 15 timp archery 30 loads of dirt skid loader 4 hrs 6 tables and chairs stop and go screen 2 mics house sound

put gravel in stalls
new block wall in grand stand restrooms
painted new walls
changed filters
painted end restrooms in event center
started gravel pad so we can move green stalls

### Monthly Report for Recreation Center March 2020

Admittance

4564

Rec Center Revenue

17,522.00

Staff

4 full-time, 13 part-time

**Meetings and Trainings** 

Mar 2 Issues Meeting

Mar 2

Meeting with Miss Wasatch Director & new Little Miss Director

Mar 4

**Issues Community Conference** 

Mar 5

Meeting with Heber Valley Guide people

Mar 9-11

**Utah Recreation Conference** 

Mar 12-16

Multiple meetings regarding a Rec Center incident

### Events/Activities

<u>Parks and Rec Programs held at the Rec Center this month</u>: Men's League Basketball, Gymnastics, Wasatch Aerobics, Tennis, Hunter Safety, Mindfulness Class, High School Basketball League, Volleyball Club

Other Activities: Open Net Volleyball, Open Net Spikeball, AAU Volleyball Tournament Issues Community Conference

### **Maintenance Projects**

Daily maintenance and deep cleaning, finished putting opaque stickers on windows in the party room, painted major areas of the Rec Center, deep cleaned bleachers, cleaned corners, ledges and other hard to reach areas, sanitized all tables and chairs, cleaned large storage area, touched up paint in classrooms, cleaned all backboards, cleaned up garbage from behind curtains, vacuumed and sanitized batting cages, cleaned roll up door and all emergency doors, retrieved balls from the overhead nets and from the ledges, cleaned inside of large windows, cleaned/sanitized aerobics mats, wiped down all walls everywhere, cleaned refrigerators and microwaves, painted ledges in the volleyball room, sanitized all black pads around posts and re-secured them, scrubbed drinking fountains, wiped down all trash cans, and cleaned all markings off racquetball court walls

### Reservation Revenue & Other Sales

Classroom/party room \$405.00 Tennis Court \$1005.50 Basketball Court \$2165.00

Turf \$1305.00 Racquetball Courts \$15.00 Batting Cages \$45.00 Tennis Machine - \$40.00

Membership Sales - \$6140.00 Equipment Rental - \$269.00 Spectator Fees \$912.00 Toddler Time \$36

Walk-in Day Pass – \$4206.50 Snack Sales - \$290.00 Golf Simulator \$195.00 Misc Revenue \$2472.50

Total sales completed by Front Desk Staff (non-internet sales) – \$45,395.08

(Internet sales - \$10,135.50, which was 18% of all registration, membership and reservation sales)

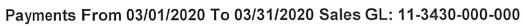
### March 2020

# Joyce & M. Anthony Burns Recreation Center Open Mon-Fri 5:30am-10pm, Sat Tam-8pm for open play, reservations & programs

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	2 WCPR Programs Danville Group	WCPR Programs Open Net Volleyball Transition College	4 WCPR Programs Transition College	WCPR Programs Transition College Open Net Spikeball Homeschool Group Clark Party	WCPR Programs Transition College Wade Party	7 AAU Volleyball Tournament
Φ	9 WCPR Programs Danville Group	10 WCPR Programs Open Net Volleyball Transition College	11 WCPR Programs Transition College Pickleball Club	12 WCPR Programs Transition College Open Net Spikeball Clegg Party	13 WCPR Programs Transition College Homeschool Group	41
15	16	17	18	19	20	21
	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
22	23	24	25	26	27	28
	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
29	30	31				
	CLOSED	CLOSED				

www.blankcalendar2018.com

### Financial Activity GL Summary Report





SALES REVENUE ACCOUNT	S				
Account		Paid	Adj	Disc	Total
Rec Center Usage Fees 928	11-3430-000-000	15,607.50	806.00	10.00	16,423.50
Credit from Account	Credit from Account	-410.00	0.00	0.00	-410.00
Credit to Customer	Credit to Customer	1,508.50	0.00	0.00	1,508.50
		16,706.00	806.00	10.00	17,522.00

PAYMENT ACCOUNTS					
Account		Paid	Adj	Disc	Total
Adjustments	ADJUSTMENTS	0.00	806.00	10.00	816.00
Cash/Checks	Cash	7,725.50	0.00	0.00	7,725.50
Credit Card	Credit Card	8,980.50	0.00	0.00	8,980.50
		16,706.00	806.00	10.00	17,522.00

### Admittance Analysis Wasatch County Parks and Recreation



Summary		Current	Last Week	Last Month	Last Year
Tuesday	03/31/20			557	295
Week to Date	03/29/2020 - 03/31/2020			1145	1644
Month to Date	03/01/2020 - 03/31/2020	4564			10645
Year to Date	01/01/2020 - 03/31/2020	28422			33850

Annual Analysis	2020	2019	
January	12307	11824	
February	11551	11381	
March	4564	10645	
April		6110	
Мау		4504	
June		2070	
July		2497	
August		1996	
September		3155	
October		6047	
November		8054	
December		8788	

Daily Analysi	S Current Week	Last Week
Sunday	03/29/2020	03/22/2020
Monday	03/30/2020	03/23/2020
Tuesday	03/31/2020	03/24/2020
Wednesday	04/01/2020	03/25/2020
Thursday	04/02/2020	03/26/2020
Friday	04/03/2020	03/27/2020
Saturday	04/04/2020	03/28/2020

Week Total



### March 2020 Program Report

Erik Lappe- Program Director

Steve North- Program Coordinator

Kylee Geary- Program Coordinator

Taylor Baker- Program Coordinator

### High School Basketball

### 144 Participants

High School Basketball League Started November 26th. We have a Freshman/Sophomore League and Jr/Senior League. This year we have 18 total teams, which is two teams bigger than last year. We hold a draft the first night, where we select team captains to draft their own team. This makes it really fun for the kids and also gives the kids a chance to make new friends.

We coordinate score keeps and refs for the games each week. As well as make sure courts ready for games and set up score boards beforehand. We will take care of any problems that come up throughout the night and make sure everything runs smoothly from start to finish. This is a great league and really fun to watch the high school kids play against their friends.

The tournament for this league ended March 5<sup>th</sup>.

### Freshmen/ Sophomore Champion

Team Jacob Bonner





### Junior/ Senior Champion Team VJ Pinter





### Men's Basketball

### 120 Participants

We have 12 teams in the league this year. We are running one League with each team playing each other once then we will take the top 6 teams for upper tournament and the bottom 6 teams for the lower tournament. Games are played on Monday nights from 7:00 - 10:00 on court 2 and 4, 6 games a night. Cost to get into the league is \$550 per team. We get the referees and score keeps each week. We try and run a 3 man crew for refs on each court and 2 score keeps.

Upper Division Champions: Team Ballers



Lower Division Champions: Team M & M Fire



### **Ceramics**

### 11 Participants

Ceramics classes are offered at least once a month throughout the year. We offer additional classes around Thanksgiving and Christmas. Kids come pick a project they would like and then have one hour to paint it. These classes fill quickly every time they are offered. Classes that are offered around the holidays have specific themes.

### Lacrosse Clinic

### 65 Participants

Clinic is put on by Ashly and MacKay King on turf field #2. Cost for the clinic is \$35. Clinic is ran on Tuesdays and Thursday form 4 - 5 PM for younger grades 3 - 5. And from 7-8 pm for 6-8 grade. Participants are from 3<sup>rd</sup> grade to 8<sup>th</sup> grade students are split up by age and experience. This clinic teach the fundamentals of Lacrosse.



### Stingers Volleyball

### 28 Participants

This program runs from January to March practicing on Tuesdays and Thursdays from 4:00 to 5:30 each day on courts 3 & 4. Each team will get to play in 2 different tournaments where they will play at least 4 games and could play more. Stacy Wade coaches the 8<sup>th</sup> grade team this is her second year as a coach with us. Shelby Davis coaches our 7<sup>th</sup> grade team, this is her first year with the program. Sydney Holmes coaches the 6<sup>th</sup> grade team this is her First year with the program.

All teams have played in a tournament, below is the  $7^{th}$  grade team after they took  $2^{nd}$  place.



### **Issues Conference**

### **Around 100 Participants**

We checked all the kids in with the parents and planned out a bunch of activities for the kids to enjoy well the parents attended the conference. We had paper and colored pencils for all the kids to draw on, as well as an animal show, jump roping and story time. The kids seem to have a lot of fun participating in all the activities. After the conference the parents came back and checked their kids out with us and head home.



### **Gymnastics**

### Canceled second half of session due to COVID-19

### 89 Participants

Classes are taught By Steve Lake (Head), Natalie Mickelson, Julene Rayner, Elizabeth Taylor. We have 13 different class being taught here at the Rec Center, classes are on Wednesday 4:00 - 8:00 and Thursdays 4-8. Cost for class ranges from \$56 to \$200 depending on the class for the 4 week session. Classes are taught on Court 6.

### **Tennis**

### Postponed session due to COVID-19

### 87 Participants

Spring Session 1 session is March 2nd - April 17<sup>th</sup>. Tennis is taught by Bill Damron of Timp Valley Tennis. Bill teaches classes Monday through Friday from 2:30-5:30pm. Tennis is offered to kids 1<sup>st</sup> grade through high school. Kids are checked in everyday to make sure everyone who is attending class has registered and signed our liability waiver.

Timp Valley Tennis is offering Women's Tennis classes for beginners as well as intermediate players. Classes are taught from 9:00am to 12:00pm Monday through Thursday.

### **Swing Training**

### Canceled second half of session due to COVID-19

### 26 Participants

This is a 4 week program held on Tuesday nights at the Rec Center. We are lucky to have Joel Matthews come and do a clinic with kids in March and April. In Swing Training he teaches the kids proper swing mechanics and drills for kids to work on at home. This clinic has been going on for years now and always fills up fast. It is a very good program for kids to come learn and work on new things before going outside and beginning their own seasons. Joel is great with the kids and we always have great feedback from the parents.



### **Throwing Training**

### Canceled session due to COVID-19

### 15 Participants/ signed up at the time of cancel

Throwing Training was supposed to start at the end of the month. This is another clinic put on by Joel Matthews. He teaches the kids proper mechanics of throwing and fielding a baseball. This is a 4 week clinic that fills very quickly. Unfortunately due to COVID-19 the clinic was cancelled this year. We will plan on offering a clinic like this again next year.

### **COVID-19 Shutdown**

During the shutdown for all classes/sessions that have been canceled/postponed, participants have been contacted with updates on the program and refunded for canceled classes.

### **March 2020**

Saturday	7 Volleyball- AAU Tournament	41	21	28	
Friday	Cennis- Courts 1-3 Vo	13 Tennis- Courts 1-3	50	27	
Thursday	Volleyball- Court 3 & 4 Gymnastics- Court 6 Lacrosse- Turf 2 Tennis- Courts 1-3 HS Basketball- Court 2 & 3	Volleyball- Court 3 & 4 Gymnastics- Court 6 Tennis- Courts 1-3	19	26	
Wednesday	Gymnastics- Court 6 Tennis- Courts 1-3 Issues Conference- High School	Men's Basketball- Court 2 & 4 Gymnastics- Court 6 Tennis- Courts 1-3	18	25	
Tuesday	Volleyball- Court 3 & 4 Lacrosse- Turf 2 Tennis- Courts 1-3 Swing Training- Batting cages HS Basketball- Court 2 & 3	Volleyball- Court 3 & 4 Tennis- Court 1-3 Ceramics-Art Room Swing Training- Batting cages	17	24	31 D-19
Monday	2 Men's Basketball- Court 2 & 4 Tennis- Courts 1-3	9 Men's Basketball- Court 2 & 4 Tennis- Courts 1-3	16	23	30 COVI
Sunday		Φ	15	22	29
°	01	7-	12	5	4

### Wasatch County Parks and Recreation

Narc	
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 rograms Intormation	
Program	200

REVENUES:

					10 A	P					4	TOTAL.
February	7	March	April	May	June	July	August	September October	October	November	November December	IOIAL:
\$150.00	00.	\$125.00										
\$2,7	\$2,760.00	\$3,600.00										
\$60.00	00.	\$60.00										
\$7,2	\$7,235.75	\$3,593.75										
\$3,3	\$3,376.00	\$571.00										
\$9,	\$9,465.00	\$6,425.00										
\$21,171.00 \$7,	\$7,881.50	\$11,262.00										
\$30	\$30,928.25	\$25,636.75										\$89,243.00

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		January February March	March	April	Мау	June	July	August	September October	November December
Aerobics	40	40	40							
Base/Softball										
Basketball	682	682	264							
Cheer										
Football										
Gymnastics	80	92	68							
New Horizon	s 88	180	192							
Ski School 68	89	89								
Soccer										
Tennis	91	102	87							
Volleyball		28	28							
TOTAL:	1077	1192	200							

### March 2020 Monthly report for Parks

### By Brandon Puett

- Planted our spring order of 38 trees.
- Installed stakes and cadges on newly planted trees
- Interviewed and extended job offers to seasonal employees
- Aerified soccer fields and baseball fields
- Renovated the entrance into the east parking lot at Vets Park
- Assembled new soccer goals ordered for the 2020 season
- Closed Restrooms, skate park, playgrounds, pavilions, and pickle ball courts due to covid-19
- Filled low areas on playing surfaces with sand
- Filled tripping hazards around pavilions with top soil
- Placed trash cans around parks and installed new lids
- Put bases out on ball fields

		2	
13	-		

Date	Equip #	Work Performed
3/2/2020	727	Pulled starter and ordered, More training on Public surplus, Deal with garage door not working
3/3/2020	727	Track down new starter finaly and got it installed, work on vacume to sell on auction
3/9/2020	727	Replace starter again,
3/10/2020		
3/11/2020	727	Get inspection, Order on sale oil
3/16/2020	705	Semi-annual service,
3/17/2020	751	Annual service, Pick up supplies
3/18/2020 704,	704,	Semi-annual service,
3/23/2020		Staff Meeting, Trip to valley to pick up kerosene, Drop off truck at Dodge place for repairs
3/24/2020	3/24/2020 714, 713, 740	Dougs truck to get recalls, Kims truck to work transmission, Pressure washer replace tires calls for other
3/25/2020 713,	713,	Clean out smell in shop, clean floor, Hard face groomer teeth



## Members Report from 2020-01-02 to 2020-03-26 US/Mountain on Utah Counties Indemnity Pool

Full Name	Email	User Organizations	Personal ID	Group	User Positions U	Jnit Cc	Unit Course Title	Туре	Completio
Atkinson, Zach	zatkinson@wasatch.utah.go	Wasatch County Parks & Re	zatkinson@wasatch.utah.go Wasatch County Parks & Recreation Special Service DistrilGROUNDS	GROUNDS	Event Center Grounds	D	Driving While Distracted	Full Length Course	Passed
Baker, Jonathan	jbaker@wasatch.utah.gov	Wasatch County Parks & Re	jbaker@wasatch.utah.gov Wasatch County Parks & Recreation Special Service District #21	rt #21		۵	Driving While Distracted	Full Length Course	Passed
Baker, Taylor	tbaker@wasatch.utah.gov	Wasatch County Parks & Re	tbaker@wasatch.utah.gov Wasatch County Parks & Recreation Special Service Distril PROGRAMMERS	PROGRAMMERS	Rec Programer	۵	Driving While Distracted	Full Length Course	Passed
Coleman, Heath	hcoleman@wasatch.utah.gc	Wasatch County Parks & Re	hcoleman@wasatch.utah.go Wasatch County Parks & Recreation Special Service Distri∤ADMIN.	ADMIN.	Assistant Director	۵	Driving While Distracted	Full Length Course	Passed
Duke, Laurie	Iduke@wasatch.utah.gov	Wasatch County Parks & Re	Iduke@wasatch.utah.gov Wasatch County Parks & Recreation Special Service DistridFRONT DESK	FRONT DESK	Admin Assist	۵	Driving While Distracted	Full Length Course	Passed
Geary, Kylee	kgeary@wasatch.utah.gov	Wasatch County Parks & Re	kgeary@wasatch.utah.gov Wasatch County Parks & Recreation Special Service Distril PROGRAMMERS	PROGRAMMERS	Rec Programer	۵	Driving While Distracted	Full Length Course	Passed
Holmes, Brett	bholmes@wasatch.utah.gov	Wasatch County Parks & Re	bholmes@wasatch.utah.gov Wasatch County Parks & Recreation Special Service DistrigGROUNDS	GROUNDS	Building Maint	۵	Driving While Distracted	Full Length Course	Passed
Kowallis, Kim	kkowallis@wasatch.utah.gov	Wasatch County Parks & Re	kkowallis@wasatch.utah.gov Wasatch County Parks & Recreation Special Service DistridGROUNDS	GROUNDS	Grounds Super	Ō	Driving While Distracted	Full Length Course	Passed
Lappe, Erik	elappe@wasatch.utah.gov	Wasatch County Parks & Re	elappe@wasatch.utah.gov Wasatch County Parks & Recreation Special Service Distril PROGRAMMERS	PROGRAMMERS	Rec Program Director	ō	Driving While Distracted	Full Length Course	Passed
McKee, Mike	mmckee@wasatch.utah.gov	/ Wasatch County Parks & Re	mmckee@wasatch.utah.gov Wasatch County Parks & Recreation Special Service Distri\GROUNDS	GROUNDS	Assistant Grounds Super	D	<b>Driving While Distracted</b>	Full Length Course	Passed
North, Steve	snorth@wasatch.utah.gov	Wasatch County Parks & Re	snorth@wasatch.utah.gov Wasatch County Parks & Recreation Special Service Distrid PROGRAMMERS	PROGRAMMERS	Rec Programer	۵	Driving While Distracted	Full Length Course	Passed
Provost. Jon	iprovost@wasatch.utah.gov	Wasatch County Parks & Re	iprovost@wasatch.utah.gov Wasatch County Parks & Recreation Special Service Distril DIRECTORS	DIRECTORS	EVENT CENTER DIRECTOR	۵	Driving While Distracted	Full Length Course	Passed
Puett, Brandon	bpuett@wasatch.utah.gov	Wasatch County Parks & Re	bpuett@wasatch.utah.gov Wasatch County Parks & Recreation Special Service Distril GROUNDS	GROUNDS	Assistant Grounds Super	۵	Driving While Distracted	Full Length Course	Passed
Richards, Miles	mrichards@wasatch.utah.gc	d Wasatch County Parks & Re	mrichards@wasatch.utah.gq Wasatch County Parks & Recreation Special Service Distri	GROUNDS	Event Center Grounds	۵	Driving While Distracted	Full Length Course	Passed
Richins, Jodi	jrichins@wasatch.utah.gov	Wasatch County Parks & Re	irichins@wasatch.utah.gov   Wasatch County Parks & Recreation Special Service Distri FRONT DESK	FRONT DESK	Admin Assist	٥	Driving While Distracted	Full Length Course	Passed
Scovil, Amaria	ascovil@wasatch.utah.gov	Wasatch County Parks & Re	ascovil@wasatch.utah.gov   Wasatch County Parks & Recreation Special Service Distril DIRECTORS	DIRECTORS	Rec Center Director	۵	Driving While Distracted	Full Length Course	Passed
Smith, Doug	dsmith2@wasatch.utah.gov	Wasatch County Parks & Re	dsmith2@wasatch.utah.gov   Wasatch County Parks & Recreation Special Service Distrid GROUNDS	GROUNDS	Grounds Super	۵	Driving While Distracted	Full Length Course	Passed
Willoughby, Adaire	awilloughby@wasatch.utah.	. Wasatch County Parks & Re	awilloughby@wasatch.utah.   Wasatch County Parks & Recreation Special Service DistridDIRECTORS	DIRECTORS	Sponsorship Director	۵	Driving While Distracted	Full Length Course	Passed