

GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT  
SALT LAKE COUNTY GOVERNMENT CENTER  
2001 S STATE STREET, ROOM N1-110  
SALT LAKE CITY, UTAH

April 11, 2018  
6:00 p.m.

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**Trustees Present:**

Paulina Flint  
Sean Clayton  
Dan Peay  
Joe Smolka, CHAIR  
Richard Snelgrove  
Kelly Bush

**Staff in Attendance:**

Bart Barker, General Manager, Greater Salt Lake Municipal Services District  
Rachel Anderson, Legal Counsel, Greater Salt Lake Municipal Services District  
Randy Allen, Fiscal Manager, Greater Salt Lake Municipal Services District  
Hannah Coleman, Administrative Assistant, Greater Salt Lake Municipal Services District

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TRUSTEE SMOLKA, CHAIR, PRESIDED

**Pledge of Allegiance Recited**

**Public Comment:**

Ron Faeber, LUCC Chair, informed the MSD board that the Utah Apartment Association will be presenting on the Good Landlord Program during the April 24 LUCC meeting. Mr. Faeber extended an offer to discuss the program with each Metro Township.

John Miller, Millcreek Engineer, requested on behalf of Mayor Silverstrini that funds for Millcreek projects in the MSD budget be transferred to Millcreek.

**Consideration for Minutes:**

Trustee Peay moved to approve the minutes of the March 14, 2018 Board meeting with corrections as noted, seconded by Trustee Clayton.

**Motion passed** with votes in favor from Trustees Flint, Clayton, Peay, Smolka, Snelgrove, and Bush.

**Presentation on Animal Services:**

Talia Butler, Salt Lake County Animal Services Director, presented an overview of the Animal Services Department. The County Council approved the creation of an advisory committee. Every area served by the Department will have a representative. The advisory committee will determine budget needs and seek community input.

Salt Lake County Animal Services was awarded "Best in State" for the 8<sup>th</sup> year in a row. Melody Bennet of Salt Lake County Animal Services was recognized as "Officer of the Year."

Animal Services has offered public and specialized training to communities and will begin programs for deterrent training. The budget for the Animal Services Department is lower this year, and continues to decrease annually.

Carrie Silbert, Community Liaison Coordinator for Animal Services, presented the annual report.

**Land Use Training Opportunities:**

Land use training is required annually for Metro Township Council members. The Utah League of Cities and Towns has a training video available so individuals may watch the previous year's training. Training for 2018 has not yet been scheduled. Metro Townships must be full members of the League to access the training.

Trustee Flint moved to require training and direct the MSD Chair to send a letter to the League- requesting full membership for Metro Townships; seconded by Trustee Bush.

**Motion passed** with votes in favor from Trustees Flint, Peay, Smolka, Snelgrove, and Bush. Trustee Clayton voted against the motion.

**Land Use Legal Counsel:**

Trustee Flint described gaps in legal counsel services for Metro Townships and their planning commissions. She requested that an independent land use attorney be hired for the planning commissions and MSD staff to utilize if the District Attorney is unable to provide legal counsel.

Trustee Flint moved to proceed to retain a land use attorney for staff; seconded by Trustee Bush.

**Motion passed** with votes in favor from Trustees Flint, Peay, Clayton, Smolka, Snelgrove, and Bush.

**Presentation on MSD's Storm Water Management Plan:**

Kade Moncur, Director of Salt Lake County Engineering and Flood Control, presented on changes to the engineering process for Salt Lake County and the Metro Townships. Salt Lake County used to require phase I permits but has changed over to phase II permits, thereby reducing requirements such as wet weather monitoring.

Steven Burgon, Stormwater Program Supervisor, presented the MSD Storm Water Management Plan.

**Consideration of Draft MSD Bylaws:**

Rachel Anderson informed the MSD Board that Mark Anderson made changes to the draft Bylaws. Trustee Clayton requested that all references the "Utah State Auditor" be changed to "State Auditor."

Trustee Flint moved to adopt the draft Bylaws, pending inclusion of Mr. Anderson's and Trustee Clayton's changes; seconded by Trustee Peay.

**Motion passed** with votes in favor from Trustees Flint, Peay, Clayton, Smolka, Snelgrove, and Bush.

**Consideration of Budget Adjustments:**

Mr. Barker presented two budget adjustments. The first budget adjustment shifts funds to complete a 2017 Millcreek project on 900 East from 3900 South to 4500 South.

Trustee Flint moved to approve the budget adjustment; seconded by Trustee Snelgrove.  
**Motion passed** with votes in favor from Trustees Flint, Clayton, Peay, Smolka, Snelgrove, and Bush.

The second budget adjustment would transfer \$26,053 from a completed project with an unexpended surplus to a drainage project at 4700 South 5600 West.

Trustee Snelgrove moved to approve the budget adjustment; seconded by Trustee Clayton.

**Motion passed** with votes in favor from Trustees Flint, Clayton, Peay, Smolka, Snelgrove, and Bush.

**Presentation of MSD Financial Report:**

Mr. Allen presented the February Financial Report.

**Other Business:**

The MSD Trustees decided to add a work meeting every month on the Friday before each regular monthly meeting.

Trustee Snelgrove recognized the presence of State Representative Eric Hutchings at the meeting, and invited Representative Hutchings to address the Board. Representative Hutchings gave brief remarks regarding the creation and operation of the Metro Townships.

Trustee Flint discussed a letter regarding emergency services. Mr. Barker stated that he met with County representatives to raise concerns.

Trustee Clayton asked why the MSD is paying for training for contract workers.

Trustee Peay asked for an update on the MSD website. Mr. Barker informed the MSD Board that the website is live.

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There being no further business to come before the Board of Trustees at this time, the meeting was adjourned at 8:45 pm

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JOE SMOLKA, CHAIR, GREATER SALT LAKE  
MUNICIPAL SERVICES DISTRICT