



RIVERDALE CITY COUNCIL AGENDA
CIVIC CENTER - 4600 S. WEBER RIVER DR.
TUESDAY – April 7, 2020

5:30 p.m. – Work Session (City Council Conference Room)

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance

C. Moment of Silence

D. Public Comment.

(This is an opportunity to address the City Council regarding your concerns or ideas. Please try to limit your comments to three minutes. No action will be taken during Public Comment.)

E. Presentations and Reports

1. Mayor's Report
 - a. Council Committee Assignment Reports
2. [Six Month Report by Chief Jared Sholly](#)

F. Consent Items

1. [Consideration to approve meeting minutes from:](#)
March 3, 2020 City Council Work Session
March 3, 2020 City Council Regular Session
2. Consideration of appointment of Kent Anderson to serve remainder 3-year term from April 2020 to January 2023.

G. Action Items

1. [Consideration of Resolution 2020-07, awarding a bid for the 2020 Water Line Project to Kapp Construction the low bidder in the amount of \\$167,254.75.](#)
2. [Consideration of Ordinance 914, An amendment to the Justice Court Judge salary.](#)
3. [Consideration of Ordinance 915, Adoption of new and newest versions of various codes.](#)
4. [Discussion on Suspension of water turn-off actions.](#)
5. Discussion on Covid-19 / Updates.

H. Closed Executive Session

Consideration of adjourning into Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Law for the purpose of discussing real estate. (roll call vote).

I. Discretionary Items

J. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting. **Certificate of Posting**
The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 2nd day of April, 2020 at the following locations: 1) Riverdale City Hall Noticing Board 2) Riverdale City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html> and 4) the Standard-Examiner via email. Shalee Evans, City Recorder

**The City Council meeting on April 7, 2020 is viewable and will be conducted electronically and may be accessed by clicking on the link below. The regular City Council Chambers will be available for in person participation with recommended social distancing followed. The Agenda for the meeting is also attached above. **

<https://www.youtube.com/user/riverdalecity>



Interlocal Agreement Results



OBJECTIVES

- Effective use of a “First Responder” Engines Concept
- Staffed Engine Companies at both Riverdale and South Ogden
- Closest unit response
- Combined EMS and Fire Training
- Command Staff Consistency
- Effective use of Staffing
- Cost Savings

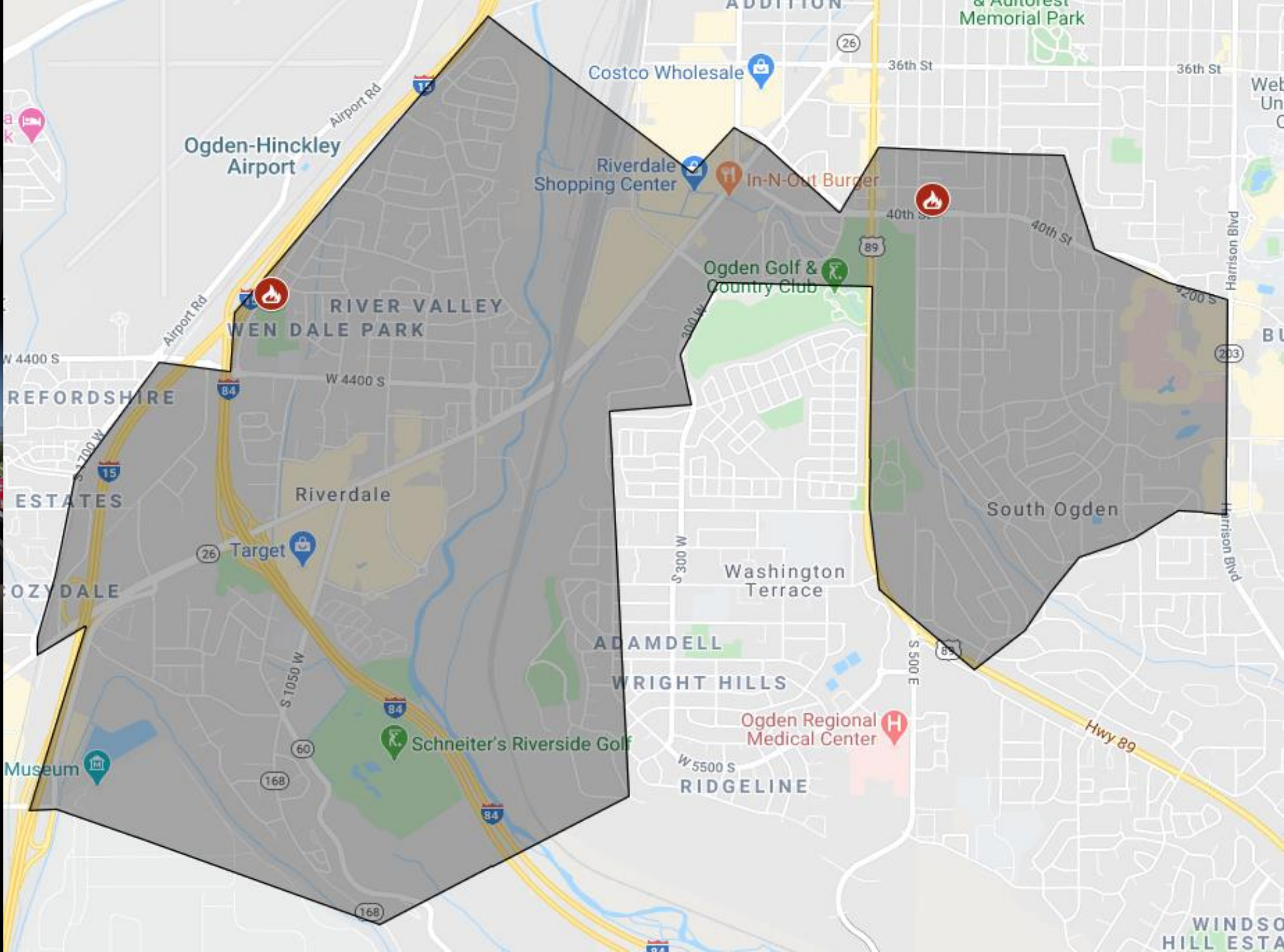
Effective Use of a “First Responder” Concept

- **Accomplishments**

- Improved response to Riverdale East Bench with A81 and Washington Terrace First Responders.
- Patients have an EMS unit on scene in under 5 minutes anywhere in the two cities, utilizing the Engines as First Responders
- Engines available for additional incidents from medical scenes



Ambulance
81's
Primary
Response
Area



Staffed Engine Companies Riverdale and South Ogden

- Riverdale increased to a minimum of three with four during the first 12-hours.
 - *(NFPA 1710 5.2.3.1.1 minimum staffing of four)*
- South Ogden Ladder 81 is minimum staffed at three, with the ability to utilize the ambulance crew to form a 5-person Truck Company
 - *(NFPA 1710 5.2.3.2.1 minimum staffing of four)*
- Depth of fire coverage improved to both cities.



Response Improvements

Primary Response Units

- Riverdale Engine 41
 - Allows for <5-minute response times and additional manpower to Riverdale
- South Ogden Ladder 81
 - Allows for <5-minute response times and additional manpower to South Ogden
- Ambulance 81
 - Allows Riverdale to have an ambulance on scene to the East Bench and North end of Riverdale more readily
 - Allows South Ogden to maintain Engine coverage during an EMS response

Reserve Response Units Automatically Put In Service Through Dispatch (Spillman Program)

- Ambulance 41
- Ambulance 83



Combined Training

- Battalion Chief Clint Miner

- Clint Replaced the Deputy Chief in South Ogden
- Coordinates Training with South Ogden and Riverdale
- Attends EMS Meetings
 - EMS Committee Meeting
 - Hospital EMS Liaison
 - State EMS Committee
 - County Chiefs



Command Staff Consistency

- Chief Officers are Dispatched to Both Cities
- Backfill Each Other When Out of Town
- Communicate on Changes Within Both Cities



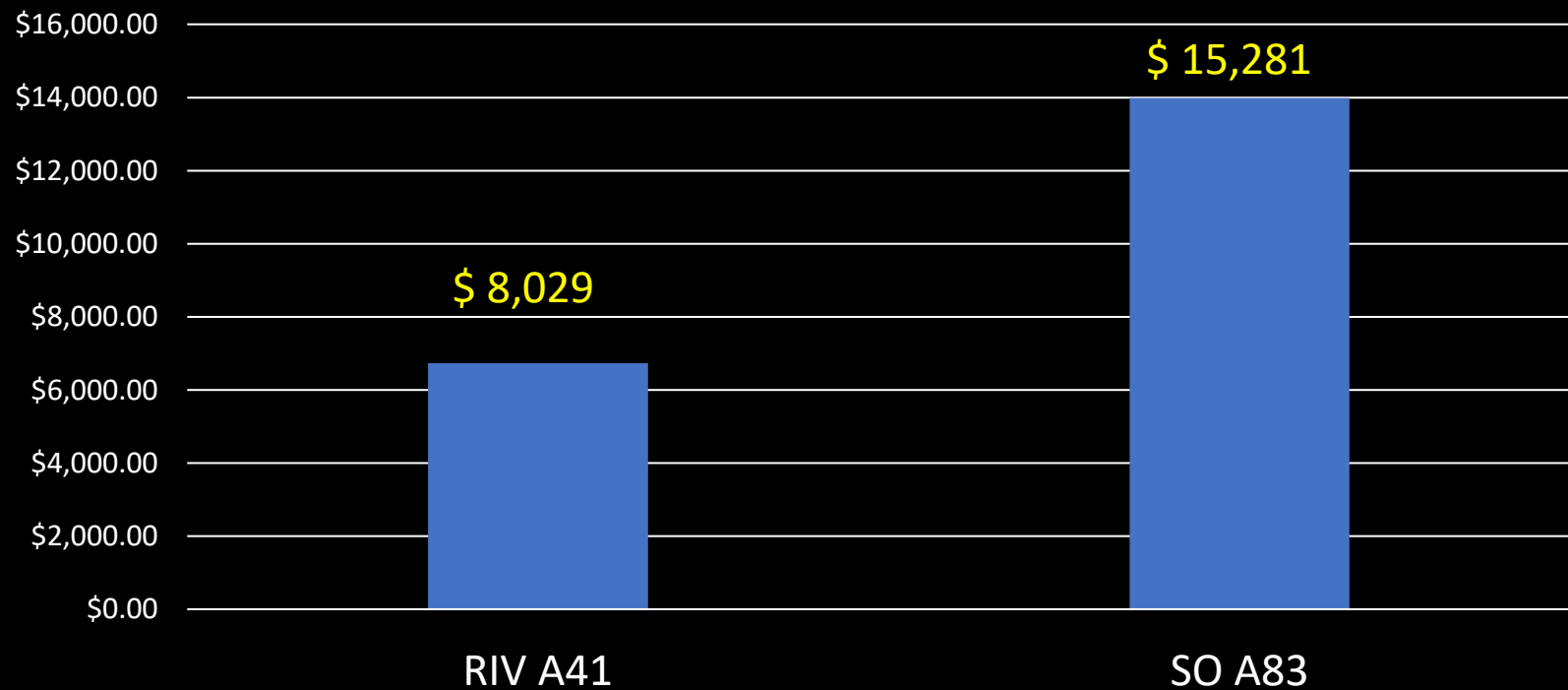


Effective Use of Staffing

- 12-Hour Shift With Flexibility
- Relocating Units
- Sharing Staff

Cost Savings/Recovery

Potential Captured Revenue by Reserve Ambulances 9/1/19 - 2/29/20



Riverdale A41

31 Calls

- 27 Riverdale
- 4 South Ogden

South Ogden A83

59 Calls

- 21 Riverdale
- 38 South Ogden

Total Captured 90

of Total Calls - %50 (Average Trans Rate) X's \$518.00 (Average Revenue)

Summary of Accomplishments



- *Improved Response Times*
- *Engine Company Staffing*
- *Captured EMS Calls Utilizing A41 and A83*
- *Response Capabilities with Multiple Incidents*
- *Command Staff with Chief Officers*
- *Flexibility with Moving Personnel*

Future Objectives

- *Combining Medical Control Physicians*
- *Medical Supply Purchasing*
- *Paramedic Service*
- *Single Billing Company*
- *Improved Documentation*
- *Function More and More Like a Single Department*



QUESTIONS?

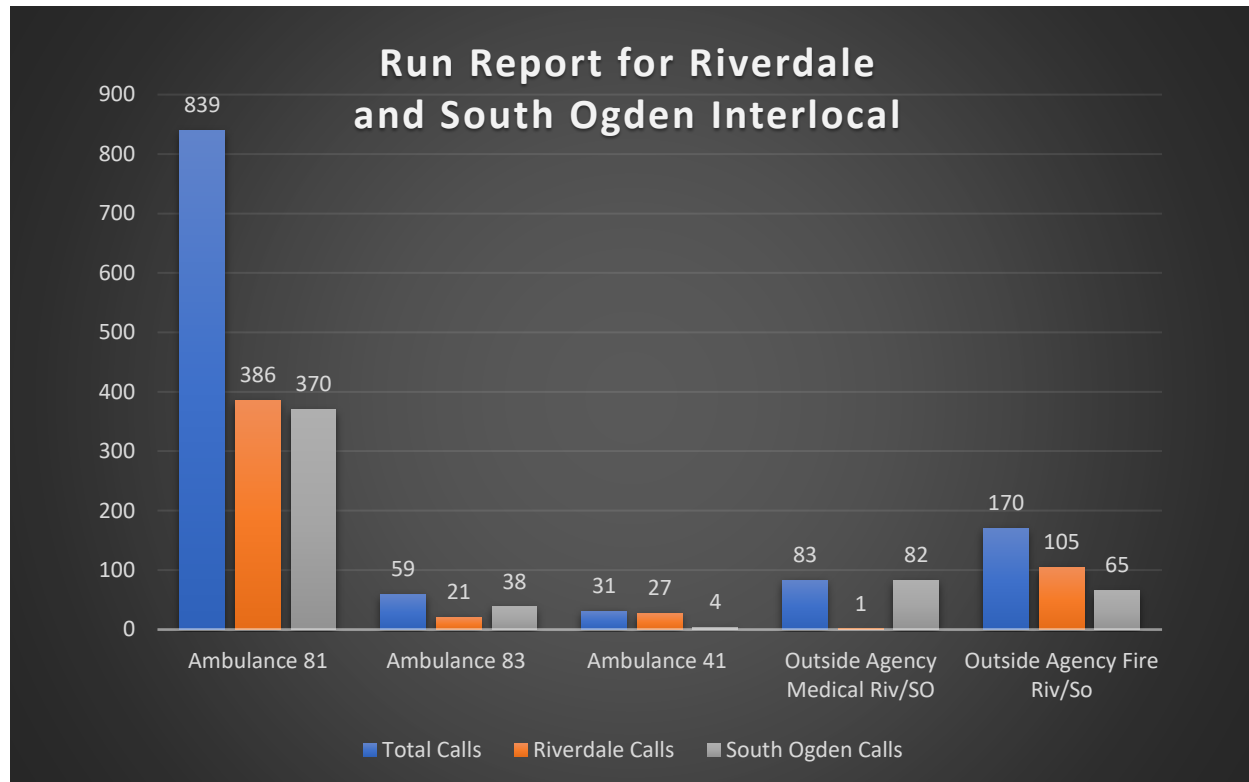




South Ogden and Riverdale Interlocal Six Month Report



September 2019 Through February 2020



(Ambulance 81's 837 calls, represent all of the A81 calls, including outside agency)

Objective:

The Interlocal Agreement between Riverdale and South Ogden started in mid-August, but for accuracy reasons, August was not added to this report. This report identifies response numbers and improvements seen due to the interlocal agreement between the two cities. These improvements are improvements from the previous response model.

Initial objectives proposed to the City Managers, Mayors and City Councils for trial of the interlocal between South Ogden and Riverdale Fire Departments:

“A Strong Interlocal/Joint Power Agreement between Riverdale and South Ogden would allow for the following improvements”

- Fire Department Administration to work together to be more effective to the cities
- Working towards a single ambulance billing agency
 - ***Planning to do this once the agreement is signed***
- Current Chief Officers of each city would remain a point of contact for that city
- All current city functions involving the fire department would remain as is
- The cities would retain all current and ongoing assists

Response Improvements

- Effective use of the “First Responder” (fire engines) concept within the system
- Staffed engine companies at both Riverdale and South Ogden Fire
- Effective use of reserve ambulances for additional EMS calls
- GPS of closest EMS and Fire units to incident
 - ***This is done through dispatch by closest station***
- Combined Fire and EMS Training
 - ***South Ogden Battalion Chief is working with both departments on this***
- Command staff consistency
- Effective use of staffing

Call for Service:

Call volume average for EMS calls in Riverdale, South Ogden and outside agency requests covered by A81, A83 and A41 for 172 days. This is the defined response area of Riverdale, South Ogden and Mutual Aid.

Total of 929 EMS Calls:

- Riverdale and South Ogden response area (A81, A41, A83)
 - **5.40 calls per day for all ambulances**



Ambulance 81 average call volume per day for 172 days:

- Riverdale 386 Calls
 - **2.24 per day**
- South Ogden 370 Calls
 - **2.15 per day**
- Outside Agency 83 Calls
 - **0.46 per day**
- **839 Total Calls**
 - **4.88 per day**



Ambulance 83 average call volume per day for 172 days:

- Riverdale 21 Calls
 - **0.12 per day**
- South Ogden 38 Calls
 - **0.22 per day**
- **Total Calls 59 Calls**
 - **0.34 per day**

Ambulance 41 average call volume per day for 172 days

- Riverdale 27 Calls
 - **0.15 per day**
- South Ogden 4 calls
 - **0.02 per day**
- **Total Calls 31 calls**
 - **0.18 per day**



Response averages for Fire/Rescue coverage to outside agencies 172 days:

- Riverdale 105 calls
 - **0.61 per day**
- South Ogden
 - **0.37 per day**

Improvements Operationally:

- A83 and A41 captured **90** calls that would have been covered by outside agencies previously. At a 52% transport rate with an average \$518.00 collection per transport = \$24,242.40 additional revenue potentially.
- Station 81 can respond both a first responder engine and ambulance into South Ogden 81 response area. This is a change from the previous response model.
- Station 81 can respond 5 personnel on the ladder truck if the ambulance is in service, with a minimum of a three-person response.
- Ambulance 81 can cover Station 82 without dropping staffing at Station 81.
- Riverdale can respond as a true first responder to support A81 more often than previously, with a minimum of three personnel. This is a change from the previous response model.
- E41 and L81 can release off medicals once other EMS units have arrived. This allows E41 and L81 to handle addition calls. This creates more depth within the two departments.
- Flexibility to handle incidents without depleting all resources, with the ability to move resources to other stations to cover extended incidents.
- Riverdale response times improved to the northern end of Riverdale and the East bench.
- Riverdale is available more often to respond as a true first responder, so to support Ambulance 81 and Ambulance 83 in Riverdale. We are now meeting the less than 4-minute NFPA response time by utilizing these units, as well as the Washington Terrace first responders to the East bench.
- **MAINTAINING THREE PERSONNEL ON ENGINE 41 AND LADDER 81 MORE OFTEN THAN NOT. VERY IMPORTANT IMPROVEMENT TO BOTH CITIES.**



**RIVERDALE CITY
CITY COUNCIL AGENDA
April 7, 2020**

AGENDA ITEM: F1

SUBJECT: Consideration to approve meeting minutes.

PRESENTER: Shalee Evans, City Recorder

INFORMATION: a. [March 3, 2020 City Council Work Session](#)
b. [March 3, 2020 City Council Regular Session](#)

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Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday, March 4, 2020, at 5:30 p.m., at the Civic Center in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:	Norm Searle, Mayor Braden Mitchell, Councilmember Brent Ellis, Councilmember Alan Arnold, Councilmember Bart Stevens, Councilmember Steve Hilton, Councilmember
City Employees:	Rodger Worthen, City Administrator Steve Brooks, City Attorney Shalee Evans, City Recorder Shawn Douglas, Public Works Mike Eggett, Community Development

The City Council Work Session meeting began at 5:30 p.m. Mayor Searle welcomed all in attendance and stated for the record that all Councilmembers are present.

Public Comment:

Mayor Searle asked if anyone knows of any public comment. There was no known public for tonight's meeting.

Presentations and Reports:

Mayor Searle noted that the third lunch with the Mayor is this Thursday at 12:00p.m. at the Riverdale City Fire Station.

Consent Items:

Mayor Searle invited any corrections or comments for the first consent item. Consideration to approve meeting minutes from February 18, 2020, for the work session and regular meeting, and February 15, 2020 Strategic Planning Meeting, and lastly, October 29, 2019 Joint Strategic Planning Meeting. There were no requested changes.

Mayor Searle invited discussion on the second consent item, Consideration to ratify the Planning commission Election results for the Chair and Vice Chair. (Proposed: Amy Ann Spiers, Chair; Robert Wingfield, Vice-Chair)

Mike Eggett noted that every two years, the Planning Commission must have elections for Chair and Vice-Chair.

Action Items:

Mayor Searle invited discussion regarding the action item. Consideration of Resolution 2020-06, awarding a bid for the 2020 Ritter Drive Phase 2 Project to the low bidder Post Construction in the amount of \$732,715.50, with the total budget not to exceed \$805,987.05.

Shawn Douglas went over the executive summary which explained, On February 26th we conducted a bid opening for our 2020 Ritter Drive Phase 2 project. There are numerous projects in the bid including the street project and storm drain piping. Post Construction was the low bidder in the amount of \$732,715.50. Funding for these projects will be storm water fund, class c road funds, and local option funds. I would also ask for a contingency of 10% to cover any items that may come up during construction. The contingency would help keep the construction time lower and minimize traffic delays should any small changes arise. I would ask the council to approve the project at a not to exceed amount of \$805,987.05. I would recommend approval.

Councilmember Arnold asked about the top part of Ritter Drive and asked if there is a possibility of a light going in. Shawn stated that if a light were to be installed that it would be the first city owned streetlight. He noted that we would need to have a study done and see if the light would be necessary, or if traffic will self-regulate. Councilmember Arnold also asked if there was a motion needed in order to open Ritter Drive up officially, since it was closed by the council due to safety concerns. Steve Brooks, City Attorney, stated that it would be a good idea to have it on a future agenda and have a motion to open Ritter Drive. Rodger Worthen read from a summary of the Ritter Drive history. He confirmed that there was no Resolution to close Ritter Drive, so all the council will need is a motion on a later meeting.

Discretionary Items:

There were no discretionary items.

RDA WORK SESSION

Presentations & Reports

RDA Real Estate Updates – Rodger Worthen, RDA Executive Director will go over the updates during the regular meeting.

Consent Items

Chairman Searle invited discussion on the consent item, consideration to approve meeting minutes from January 7, 2020 RDA Meeting. There were no requested changes.

Closed Executive Session

Mr. Worthen noted it is regarding real estate items.

Discretionary Items

Mr. Ellis asked if he could be excused from the RDA regular meeting because of a family function.

Mr. Mitchell noted that on Saturday Riverdale Road was backed up all day, and asked if there was any further discussion regarding a right turn green arrow on 300 W. He also asked about a bump up by the ridge. Shawn Douglas noted that he must make a phone call regarding the asphalt and noted that residents and councilmembers can call also.

Mr. Worthen asked if there was consensus to put the Ritter Drive discussion on the agenda for a future meeting. There was a consensus

Mr. Arnold wanted to apologize to Mr. Stevens and noted that he would appreciate if all councilmembers come to the meetings prepared, having read the packet and if anyone has something to say, please speak up and let others know. Chairman Searle asked that all get the permission from the chair before saying anything to make sure it remains professional.

Adjournment:

Having no further business to discuss the City Council adjourned at 5:58 p.m. to convene into their Regular City Council Meeting.

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, March 4, 2020, 2020, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Alan Arnold, Councilmember
Cody Hansen, Councilmember
Bart Stevens, Councilmember

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Shawn Douglas, Public Works
Mike Eggett, Community Development
Scott Brenkman, Police Chief
Shalee Evans, City Recorder

Visitors: Suzette DeMar Dee Hansen – 6:23 p.m.

A. Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

B. Pledge of Allegiance

Mayor Searle invited Councilmember Arnold to lead the Pledge of Allegiance.

C. Moment of Silence

Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S. Military service members, and members of the City Council as they make decisions this evening.

D. Public Comment

Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes. No action will be taken during public comment. There were no public comments made.

E. Presentations and Reports

1. Mayors Report

Mayor Searle noted that the third lunch with the Mayor is this Thursday at 12:00p.m. at the Riverdale City Fire Department and all Councilmembers are welcome. Mayor Searle also went over the Council Committee Assignments.

F. Consent Items

1. Consideration to approve the City Council meeting minutes from: February 18, 2020 City Council Work Session and Regular Session, February 15, 2020 Strategic Planning Meeting, and October 29, 2019 Joint Strategic Planning Meeting.

Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes. There were no corrections or comments.

MOTION: Councilmember Mitchell moved to approve the meeting minutes. Councilmember Ellis seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

2. Consideration to ratify the Planning Commission Election results for the Chair and Vice Chair. (Proposed: Amy Ann Spiers, Chair; Robert Wingfield, Vice Chair)

Mike Eggett, Community Development, stated that every two years, Planning Commission is required to have an election for Chair and Vice Chair.

Mayor Searle invited discussion regarding the second action item. Councilmember Stevens asked if the members that were elected seemed happy to be in that position or if it was just taking the position by default. Mike Eggett noted that they both are very active on the Planning Commission and seem to be happy with their positions.

MOTION: Councilmember Hilton moved to ratify the Planning Commission Election results for the Chair and Vice Chair. Councilmember Ellis seconded the motion. All were in favor. There was no discussion regarding this motion.

G. Action Items

1. **Consideration of Resolution 2020-06, awarding a bid for the 2020 Ritter Drive Phase 2 Project to the low bidder Post Construction in the amount of \$732,715.50, with the total budget not to exceed \$805,987.05.**

Shawn Douglas went over the executive summary which explained, On February 26th we conducted a bid opening for our 2020 Ritter Drive Phase 2 project. There are numerous projects in the bid including the street project and storm drain piping. Post Construction was the low bidder in the amount of \$732,715.50. Funding for these projects will be storm water fund, class c road funds, and local option funds. I would also ask for a contingency of 10% to cover any items that may come up during construction. The contingency would help keep the construction time lower and minimize traffic delays should any small changes arise. I would ask the council to approve the project at a not to exceed amount of \$805,987.05. I would recommend approval.

Councilmember Ellis asked about the home demolition and what the progress was. Mr. Douglas stated that the resident is still in the home. Councilmember Arnold asked why the higher budget number was necessary. Mr. Douglas noted that the not to exceed amount is just ten percent of the total estimated.

MOTION: Councilmember Ellis moved to approve Resolution 2020-06, awarding a bid for the 2020 Ritter Drive Phase 2 Project to the low bidder Post Construction in the amount of \$732,715.50, with the total budget not to exceed \$805,987.05. Councilmember Mitchell seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

ROLL CALL VOTE: All voted in favor.

H. Discretionary Items

Councilmember Stevens asked Chief Brenkman about the number of applicants the police department received for the open position. Chief Brenkman noted that the quantity is not as high as it used to be. But they received good candidates.

Mayor Searle congratulated Councilmember Stevens for retiring after 37 years with the military.

Steve Brooks, City Attorney, noted that the case the city had in front of the state records board came out in the city's favor.

I. Adjournment.

MOTION: Having no further business to discuss, Councilmember Mitchell made a motion to adjourn. The motion was seconded by Councilmember Ellis; all voted in favor. The meeting was adjourned at 6:26p.m.

Norm Searle, Mayor

Shalee Evans, City Recorder

Date Approved:

**RIVERDALE CITY
CITY COUNCIL AGENDA
April 7, 2020**

AGENDA ITEM: G1

SUBJECT: Consideration of Resolution 2020-07, awarding a bid for the 2020 Water Line Project to Kapp Construction the low bidder in the amount of \$167,254.75.

PRESENTER: Shawn Douglas, Public Works Director

INFORMATION: [a. Executive Summary](#)
[b. Resolution 2020-07](#)
[c. Bid Results](#)
[d. Bid Tab Complete](#)
[e. Bid Tab letter of recommendation](#)
[f. Bid Tab letter to Recorder](#)

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City Council Executive Summary

For the Council meeting on:
April 7, 2020

Petitioner:
Shawn Douglas, Public Works Director

Summary of Proposed Action

Consideration of awarding a bid for the 2020 Water Line Project to Kapp Construction the low bidder in the amount of \$167,254.75.

Summary of Supporting Facts & Options

We have completed the bid process for the 2020 Water Line Project. Kapp Construction was the low bidder in the amount of \$167,254.75. We have worked with Kapp Construction in the past. They have completed past projects in a satisfactory and timely manner. I would recommend approval.

Legal Comments - City Attorney

Steve Brooks, Attorney

Fiscal Comments - Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments - City Administrator

Rodger Worthen,
City Administrator



RESOLUTION NO. 2020-07

A RESOLUTION ACCEPTING THE BID ON THE 3900 SOUTH WATER LINE IMPROVEMENT PROJECT FOR AN AMOUNT OF \$167,254.75 TO KAPP CONSTRUCTION AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACTS FOR THE PROJECT

WHEREAS, the city staff has prepared a report and the results on the above captioned subject which is attached hereto as Exhibit "A," detailing the work, bids and submissions concerning the 3900 South Waterline Improvement Project; and

WHEREAS, the above noted project has been previously discussed and planned for as one that needs to be addressed and has gone through all the legal and usual processes in preparation for this type of bidding and work; and

WHEREAS, the City Council has duly considered the subject and the recommendation(s) contained in the staff report(s); and

WHEREAS, interested parties and the public, if any, have had the opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Riverdale City does hereby adopt the staff report attached hereto as Exhibit "A", with the recommendation(s) contained therein and hereby awards the contract to Kapp Construction Company.

FURTHER, the Council instructs that the Mayor is hereby authorized to enter into a contract(s) with Kapp Construction Company at a cost of \$167,254.75, for the 3900 South Waterline Improvement project.

ADOPTED by the City Council of the City of Riverdale at a regular meeting thereof this ____ day of April, 2020, and shall take effect at the earliest date allowed by law.

NORM SEARLE, Mayor

ATTEST:

Shalee Evans, City Recorder

BID RESULTS

3900 South Waterline Improvement Project From 700 West to 800 West

OWNER: RIVERDALE CITY
ENGINEER: CEC, CIVIL ENGINEERING CONSULTANTS, PLLC.

BID DATE: Thursday, March 26th, 2020
TIME: 2:00 PM

BID LOCATION: Riverdale City Offices
4600 South Weber River Drive
Riverdale City, Utah 84405

BIDDERS NAME	BID BOND	BID AMOUNT
Kapp Construction	5%	\$167,254.75
Leon Poulsen Construction	5%	\$232,817.50
Craig F. Sorensen Construction Inc.	5%	\$292,317.00

BID PROPOSAL TABULATION**3900 SOUTH WATERLINE IMPROVEMENT****BID DATE: 26TH MARCH 2020****OWNER: RIVERDALE CITY****PUBLIC WORKS DIRECTOR: SHAWN DOUGLAS**

Bid Item	Description	Quantity	Unit	Kapp Construction 1595 West 3300 South Ogden, Utah 84401		Leon Poulsen Construction 1675 South 1900 West Ogden, Utah 84401		Craig F. Sorensen Const. Inc. 918 South 2000 West Syracuse, Utah 84075	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1.	Mobilization, SWPPP & traffic control.	1	ls.	\$12,734.00	\$12,734.00	\$25,085.00	\$25,085.00	\$17,100.00	\$17,100.00
2.	Saw cutting, removal and disposal of asphalt surfacing.	6,950	sf.	\$1.40	\$9,730.00	\$1.65	\$11,467.50	\$1.20	\$8,340.00
3.	Removal and disposal of existing curb and gutter.	150	lf.	\$8.85	\$1,327.50	\$20.00	\$3,000.00	\$7.25	\$1,087.50
4.	Furnish and install concrete curb and gutter.	150	lf.	\$38.00	\$5,700.00	\$49.00	\$7,350.00	\$75.00	\$11,250.00
5.	Remove and salvage valve and fire hydrant.	1	ea.	\$397.00	\$397.00	\$1,295.00	\$1,295.00	\$750.00	\$750.00
6.	Furnish and install 8-inch diameter C-900 DR-18 pvc culinary waterline.	870	lf.	\$45.60	\$39,672.00	\$38.00	\$33,060.00	\$79.00	\$68,730.00
7.	Furnish 8-inch gate valve.	6	ea.	\$1,458.00	\$8,748.00	\$2,050.00	\$12,300.00	\$2,500.00	\$15,000.00
8.	Furnish and install fire hydrant.	1	ea.	\$4,915.00	\$4,915.00	\$6,050.00	\$6,050.00	\$7,430.00	\$7,430.00
9.	Waterline connection Sta 0+55 (800 W 3900 S.).	1	ea.	\$3,374.00	\$3,374.00	\$5,020.00	\$5,020.00	\$2,900.00	\$2,900.00
10.	Waterline connection Sta 101+20 (Approximately 3880 S. & 800 W.).	1	ea.	\$3,135.00	\$3,135.00	\$5,220.00	\$5,220.00	\$2,570.00	\$2,570.00
11.	Waterline connection Sta 6+65 (3900 S. 700 W.).	1	ea.	\$3,490.00	\$3,490.00	\$7,130.00	\$7,130.00	\$2,620.00	\$2,620.00
12.	Furnish and install copper water service lateral piping (3/4" diameter).	250	lf.	\$16.00	\$4,000.00	\$33.00	\$8,250.00	\$29.80	\$7,450.00
13.	Furnish and install copper water service lateral piping (1" diameter).	100	lf.	\$23.10	\$2,310.00	\$41.00	\$4,100.00	\$83.50	\$8,350.00

Bid Item	Description	Quantity	Unit	Kapp Construction 1595 West 3300 South Ogden, Utah 84401		Leon Poulsen Construction 1675 South 1900 West Ogden, Utah 84401		Craig F. Sorensen Const. Inc. 918 South 2000 West Syracuse, Utah 84075	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
14.	Furnish and install water meter assembly (3/4" diameter).	8	ea.	\$651.00	\$5,208.00	\$810.00	\$6,480.00	\$773.00	\$6,184.00
15.	Furnish and install water meter assembly (1" diameter).	5	ea.	\$724.00	\$3,620.00	\$1,005.00	\$5,025.00	\$977.00	\$4,885.00
16.	Reconnection of the culinary water service lateral.	13	ea.	\$555.00	\$7,215.00	\$855.00	\$11,115.00	\$536.00	\$6,968.00
17.	Furnish meter box.	13	ea.	\$145.00	\$1,885.00	\$100.00	\$1,300.00	\$623.00	\$8,099.00
18.	Furnish 1" diameter clean gravel pipe bedding materials.	320	ton	\$18.80	\$6,016.00	\$29.00	\$9,280.00	\$48.90	\$15,648.00
19.	Furnish clean import material for trench backfill.	1,450	ton	\$10.35	\$15,007.50	\$20.00	\$29,000.00	\$30.90	\$44,805.00
20.	Furnish and install untreated roadbase materials for roadway – 8" thick.	325	ton	\$13.75	\$4,468.75	\$38.00	\$12,350.00	\$30.50	\$9,912.50
21.	Furnish and install bituminous asphalt paving materials 3" thick.	160	ton	\$125.00	\$20,000.00	\$130.00	\$20,800.00	\$195.00	\$31,200.00
22.	Adjust manhole ring and cover to finish grade.	2	ea.	\$367.00	\$734.00	\$645.00	\$1,290.00	\$585.00	\$1,170.00
23.	Adjust valve box ring and cover to finish grade.	6	ea.	\$288.00	\$1,728.00	\$375.00	\$2,250.00	\$418.00	\$2,508.00
24.	Remove and replace all landscaping improvements, public/private damaged during construction.	1,150	sf.	\$1.60	\$1,840.00	\$4.00	\$4,600.00	\$6.40	\$7,360.00
TOTAL BID:				\$167,254.75		\$232,817.50		\$292,317.00	
Surety Company City, State Bid Security - Bid Bond Amount Contractor's License Number				The Guarantee Company Southfield, MI 5% 247650-5501		The Guarantee Company Southfield, MI 5% 244670-5501		The Guarantee Company Southfield, MI 5% 237007-5501	

27 March 2020

Riverdale City
4600 South Weber River Drive
Riverdale, Utah 84405

Attn: Mayor Norm Searle and City Council
Proj: **3900 South Waterline Improvement Project From 700 West to 800 West**
Subj: Bid Results, Bid Proposal Tabulation & Recommendation

Dear Mayor Searle and Council Members,

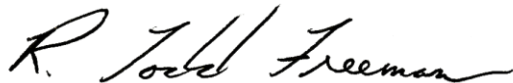
The "Bid Opening" for the above referenced project was conducted yesterday afternoon. The lowest responsible bidder is Kapp Construction of Ogden, Utah.

Enclosed are the "Bid Results" and "Bid Proposal Tabulation". Kapp Construction's bid was reviewed and found to meet the bidding conditions required in the Contract Documents.

Since Kapp Construction's bid is the low bid for the advertised project, and their bid meets the conditions of the Contract Documents, I herewith recommend award of the above referenced project in the amount of \$167,254.75 to Kapp Construction Company.

Should you have any questions or desire additional information concerning the contractor or his bid, please feel free to contact our office at your earliest convenience.

Sincerely,
CEC, Civil Engineering Consultants, PLLC.



R. Todd Freeman, S.E., P.E.
City Engineer

Cc: Shawn Douglas, Public Works Director

27 March 2020

Riverdale City
4600 South Weber River Drive
Riverdale, Utah 84405

Attn: Shalee Evans, City Recorder
Proj: **3900 South Waterline Improvement Project From 700 West to 800 West**
Subj: Bid Documents & Bid Proposal Tabulation

Dear Shalee,

The “Bid Opening” for the above referenced project was conducted yesterday at your offices. All submitted bidding documents were reviewed. The lowest responsible bidder is Kapp Construction, of Ogden, Utah.

Attached are the “Bid Results” and “Bid Proposal Tabulation” of all bids submitted for the proposed project.

We have also emailed to you an electronic pdf copy of both the “Bid Results” and “Bid Proposal Tabulation” for your use and distribution.

Should you have any questions, please feel free to contact our office at your earliest convenience.

Sincerely,
CEC, Civil Engineering Consultants, PLLC.



R. Todd Freeman, S.E., P.E.
City Engineer

cc: Shawn Douglas, Public Works Director

**RIVERDALE CITY
CITY COUNCIL AGENDA
April 7, 2020**

AGENDA ITEM: G2

SUBJECT: Consideration of Ordinance 914, As part of the process of the selection of the new Justice Court Judge, the starting salary was different than what our code states and from what the previous Judge made.

PRESENTER: Steve Brooks, City Attorney

INFORMATION: [a. Executive Summary](#)

[b. Ordinance 914](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on April 7, 2020

Summary of Proposed Action

As part of the process of the selection of the new Justice Court Judge, the starting salary was different than what our code states and from what the previous Judge made. This proposed amendment just cleans this all up.

Requested By

Petitioner(s):

Steve Brooks - City Attorney

Summary of Supporting Facts & Options

When we selected the new Justice Court judge, his starting salary was different from what the previous judge made. Each year when we do budgets, we report and codify the salaries of the Mayor, Council and Judge. Where these two salary number differ now, we need to make this amendment to clean it up and get it in to our code correctly.

Legal Comments - City Attorney

Steve Brooks, Attorney

Fiscal Comments - Treasurer/Budget Officer

Cody Cardon, Treasurer

Administrative Comments - City Administrator

Rodger Worthen, City Administrator



ORDINANCE NO. 914

**AN ORDINANCE AMENDING TITLE 1, CHAPTER 7(F), SECTION 6, BY
DECLARING THE SALARY FOR THE JUSTICE COURT JUDGE.**

WHEREAS, Riverdale City is a municipal subdivision of the State of Utah and has authority under Utah Code 10-3-818 to establish salaries and compensation for their employees and elected or appointed officers; and

WHEREAS, a public hearing has been held to receive public comment on the new Justice Court Judge; and

WHEREAS, in the judgment of the City Council of the City of Riverdale, the setting of salaries for the Justice Court Judge is a function of city government which in turn will contribute to the safety and welfare, assist in preserving the health, promoting the prosperity and improving the peace, order, comfort and convenience of the inhabitants of the City of Riverdale;

**NOW. THEREFORE, BE IT HEREBY ORDAINED AND ENACTED BY THE
CITY COUNCIL OF THE CITY OF RIVERDALE:**

Section 1. Title 1, Chapter 7(F), Section 6 of the Riverdale Municipal Ordinance Code (2001) is hereby amended by establishing the hourly salary of the part-time Justice Court Judge. The amended Section shall read as follows:

1-7F-6: Wage: The wage of the part-time Justice Court Judge is ~~Five Thousand One Hundred Sixty Eight Dollars and Eighty Cents (\$5,168.80)~~ Four Thousand Four Hundred Seventeen Dollars (4,417) per month or ~~Sixty Two Thousand Twenty Five Dollars and Sixty Cents (\$62,025.60)~~ Fifty Three Thousand Dollars (\$53,000.00) annually.

Section 2. The body and substance of any and all prior Ordinances and Resolutions, together with their specific provisions, where not otherwise in conflict with this Ordinance, are hereby reaffirmed.

Section 3. This ordinance and attached Exhibit A shall take effect on January 22, 2020.

PASSED. ADOPTED AND ORDERED POSTED this ____ day of April, 2020.

Norm Searle, Mayor

Attest:

Shalee Evans
City Recorder

**RIVERDALE CITY
CITY COUNCIL AGENDA
April 7, 2020**

AGENDA ITEM: G3

SUBJECT: Consideration of Ordinance 915, Adoption of new and newest versions of various codes.

PRESENTER: Steve Brooks, City Attorney

INFORMATION: [a. Executive Summary](#)

[b. Ordinance 915](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:

April 7, 2020

Summary of Proposed Action

(x) Approve

Adoption of new and newest versions of various codes.

Requested By

Petitioner(s): Community Development/Jeff Woody/Randy Koger (Steve Brooks presenting)

Summary of Supporting Facts & Options

These are proposed updates to the Codes that we use for building/construction, demolition, fire, etc. Updates have all been received and should be adopted in order to stay current with national and regional standards. This happens every couple of years as the Feds update their standards.

Legal Comments - City Attorney

Steve Brooks, Attorney

Administrative Comments - City Administrator

Roger Worthen, City Administrator



ORDINANCE NO. 915

AN ORDINANCE ADOPTING CURRENT EDITIONS OF THE BUILDING CODES, PROVIDING A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Council of Riverdale City has previously adopted earlier editions of the various Building, Electrical, Plumbing, Mechanical, Fire and other miscellaneous Codes; and

WHEREAS, from time to time it becomes necessary to amend the various codes in order to stay current with updates, national standards, common practices and safety issues; and

WHEREAS, in the judgment of the City Council of the City of Riverdale, adopting the current editions of the various Codes would contribute to safety, assist in preserving the health, promoting the prosperity and improving the peace, order, comfort and convenience of the inhabitants of and visitors to the City of Riverdale and in protecting and preserving their property and well-being;

**NOW, THEREFORE, BE IT HEREBY ORDAINED AND ENACTED BY
THE CITY COUNCIL OF THE CITY OF RIVERDALE:**

Section 1. Title 9, Chapter 1, Section 1 of the Riverdale Municipal Ordinance Code is hereby amended by adopting current versions of the various codes.

The amended Section 9-1-1 shall read as follows:

9-1-1. BUILDING CODES ADOPTED:

Those certain documents, two (2) copies of which are on file in the office of the community development administrator, being marked and designated as the International Building Code, 2015 2018 edition (including Appendix J); International Residential Code, 2015 edition (including Appendix E); Appendix Q of the 2018 edition of the International Residential Code, International Energy Conservation Code, 2015 edition; and International Fuel Gas Code, 2015 2018 edition; International Existing Building Code, 2015 2018 edition (including all Appendixes); NFPA 225 Model Manufactured Home Installation Standard, 2005 edition, Uniform Code for the Abatement of Dangerous Buildings, 1997 edition; the International Mechanical Code, 2018 edition; the commercial provisions of the 2018 edition of the International Energy Conservation Code; the HUD code; International Fire Code, 2018 edition; are hereby adopted as the building codes of the city for regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use, height, area and maintenance of all buildings and structures in the city; providing for issuance of permits and collection of fees therefore; providing penalties for violation of such codes, declaring and establishing fire zones, and each and all of the regulations, provisions, penalties, conditions and terms of said codes published by the International Conference of Building Officials, on file in the office of the community development administrator, are hereby referred to, adopted, and made a part of this chapter as if fully set out in this chapter; provided, however, that the penalty for any violation of the above cited codes is a class B misdemeanor, punishable as is provided in section 1-4-1 of this code. (Ord. 903, 9-4-2018, Amd. Ord. 915, 4-2020)

Section 2. Title 9, Chapter 3, Section 1 of the Riverdale Municipal Ordinance Code is hereby amended by adopting the 2018 edition of the National Plumbing Code. The amended Section 9-3-1 shall read as follows:

9-3-1: PLUMBING CODE ADOPTED:

The international plumbing code, ~~2015~~ 2018 edition, including the appendices thereto, establishing rules and regulations for the conduct of the business or trade of plumbing and the installation, alteration, or repair of plumbing and drainage systems and other matters relating thereto, which has been printed as a code in book form, and two (2) copies of which have been filed for use and examination by the public in the office of the community development director and the whole thereof, is hereby referred to, adopted, and made a part of this chapter as if fully set out herein. (Ord. ~~880 915, 7-28-2016~~ 4-2020)

Section 3. Repealer. Any provision of the Riverdale Municipal Ordinance Code found to be in conflict with this ordinance is hereby repealed.

Section 4. Severability. If any provision of this ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

Section 5. All other terms and conditions as previously adopted remain in full force and effect unless specifically amended hereby.

Section 6. This ordinance shall take effect immediately as allowed by law.

PASSED, ADOPTED AND ORDERED POSTED this ____ day of April, 2020.

Norm Searle, Mayor

Attest:

Shalee Evans, City Recorder

**RIVERDALE CITY
CITY COUNCIL AGENDA
April 7, 2020**

AGENDA ITEM: G4

SUBJECT: Discussion on Suspension of water turn-off actions.

PRESENTER: Steve Brooks, City Attorney

INFORMATION: [a. Water shut-off discussion](#)

[b. Water shut-off letter](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on April 7, 2020

Summary of Proposed Action

Suspension of water turn-off actions.

Requested By

Petitioner(s):

Steve Brooks - City Attorney

Summary of Supporting Facts & Options

Due to the situation that we find ourselves in with the Corona virus and the impact that it is having on some of our citizens, staff had met and discussed options concerning water shut-offs and what we should do about them. Mayor Searle also asked us to review the issue and report back to him which we did and he agreed with what we came up with. The proposal was to at least temporarily hold off from doing any shutoffs that were due and set to be performed but also make it clear that it was not a forgiveness of the debt.

We also indicated in our letter (copy included herewith) that all this would be reviewed by the CC.

Legal Comments - City Attorney

Steve Brooks, Attorney

Fiscal Comments - Treasurer/Budget Officer

Cody Cardon, Treasurer

Administrative Comments - City Administrator

Rodger Worthen, City Administrator



Administration Offices:
4600 So. Weber River Drive
Riverdale, Utah 84405

Telephone: 801.394.5541
Fax: 801.399.5784

March 24, 2020

XXXXXXXXXX XXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXX
RIVERDALE, UTAH 84405

Account: X.XXXXXX.XX

Your utility account with Riverdale City is delinquent and was scheduled to be shutoff this week, however, due to the COVID-19 outbreak the City is allowing delinquent accounts to have a 90-day extension of time to pay your bill prior to shutoff. This extension is being provided at the approval of the Mayor and will be reviewed by the City Council at an upcoming meeting(s). We know that we have residents that are experiencing hardship due to restrictions that have been made on their jobs by the COVID-19 outbreak. We at Riverdale City would like to lighten the load during this difficult time.

Please keep in mind that this letter is providing an extension of time to pay only. All delinquent balances and any accrued fees will still need to be paid in the future to maintain utility service. The City has had a policy for some time, which, enables residents who have difficulty paying their utility bills to call the City and arrange for a payment plan. Making an arrangement will prevent service fees from being added to your account. This policy is still available.

We would appreciate if you would contact the City at 801-394-5541 extension #1201 to discuss your utility account.

Sincerely,

Riverdale City Utility Department