CDBG ANNUAL ACTION PLAN

Davis COUNTY

Program Year 2020

EQUAL HOUSING OPPORTUNITY

DRAFT

2020– 2021
ANNUAL ACTION PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM



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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Davis County (County) 2020-2021 Annual Action Plan (Plan) begins July 1, 2020 and operates through June 30, 2021. This is the fifth year of the Davis County 2016-2020 Consolidated Plan. The County will receive ***$928,034 in*** Community Development Block Grant (CDBG) funds for the Program Year 2020 (PY20) from the U.S. Department of Housing and Urban Development (HUD). The Community & Economic Development Department (CED) is responsible for administering the CDBG program and other grant programs for the County. Davis County CED also administers the Social Services Block Grant (SSBG) program.

This Plan was developed in accordance with the County's Citizen Participation Plan. Application materials for PY20 were made available on the County website through the online application, ZoomGrants, from November 15, 2019 through December 20, 2019. Notices of the availability of application materials were placed on the County website, State Public Notice Website on September 15, 2019. Email notices were sent to past CDBG applicants and to a broad email list of social service providers and eligible municipalities in the County. County staff held a pre-application meeting, October 11, 2019, to provide technical assistance for applicants in assessing their programs and projects meeting CDBG requirements. The date for submission of applications for CDBG funds was December 20, 2019. Seventeen applications for CDBG funds were received and reviewed by staff for eligibility.

The applications were reviewed by the County's CDBG Review Committee, February 28, 2020, which was comprised of various stakeholders within the community. The committee reviewed the applications independently, met to deliberate their findings, and developed recommendations for the Davis County Commission. Recommendations were posted online and in public places as the (draft) Annual Action Plan for public comment. The PY 2020-2021 Annual Action Plan was available for public review and comment from April 1 to April 30, 2020. A public hearing for the Annual Action Plan and PY 19 projects was held April 7, 2020 and adopted May 5, 2020, where public comments could be made in person or received in writing prior to the meeting.

2. Summarize the objectives and outcomes identified in the Plan

Davis County has selected the following sub-grantees to receive CDBG funding for PY 2019-2020:

Organization	Activity	Amount

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Sunset City	Water line Replacement	$135,000	Infrastructure
Davis County-Aging Services	North Davis Senior Center ADA Door Project	$15,000	Public Facilities
Safe Harbor	Parking Lot Upgrade/Expansion	$120,000	Public Facilities
Woods Cross City	Home Rehabilitation Phase 2	$160,000	Affordable Housing
Davis community Housing Authority	Downpayment Assistance	$100,000	Affordable Housing
Davis Community Housing Authority	Emergency Home Repair	$30,000	Affordable Housing
Davis Community Housing Authority	Roof Repair	$55,000	Affordable Housing
Bountiful Community Food Pantry	Pantry Smiles Dental Program	$29,305	Public Services
Safe Harbor	Domestic Violence Support Services	$30,000	Public Services
Davis Community Learning Center-Promise Bountiful	In-School Family Support Program	$25,000	Public Services
Davis County	Administration	$186,500	Administration
Total		**$864,905**	

Projects were selected with consideration to needs identified in the County's 2016-2020 Consolidated Plan (ConPlan), including housing affordability, public facility improvements, public infrastructure, and public services.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Davis County evaluated each sub-recipient on their performance on previous years' projects and took this into consideration when reviewing applications for the PY20 Annual Action Plan. Subrecipients with several favorable factors were generally chosen during the review process. Performance elements considered included the following criteria: application qualifications, matching funds, timeliness of past quarterly

reports, completion of the online application and whether all information was provided to the County, compliance with CDBG regulations, and the actual amount of services provided compared to the estimated/contracted amount that would benefit LMI population in the County. If an organization had limited or no history with contracting the County for CDBG funding, Davis County takes this into consideration when choosing which projects to fund and how much funding to allocate. Davis County is always improving its CDBG program performance through self-evaluation and with consultants. The County has spent significant time aligning policies with HUD regulations, and providing support with subrecipient oversight and technical support.

Each year, the County reports its progress in meeting the five-year and annual goals in the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER is submitted to HUD within 90 days after the start of each new program year.

4. Summary of Citizen Participation Process and consultation process

Davis County has an adopted Citizen Participation Plan (CPP) that is implemented in conjunction with the Annual Action Plan. The CPP provides for public input into the allotment of CDBG funds granted to the County. The County's CPP is used to guide how it provides notice and outreach to County residents for public hearings regarding all aspects of the CDBG process. All notices for public hearings are published in the *Standard-Examiner*, a regional newspaper, County CED website and State of Utah Public notices website, www.publicnotice.utah.gov. Citizens and community organizations are encouraged to attend the public hearing and give comments on the Annual Action Plan. The first public hearing on the Annual Action Plan was held on March 31, 2020. Another hearing, to adopt the final plan, was held on May 5, 2020.

The notice of the public hearing was published in the *Standard Examiner* and posted on the public notice website at least fourteen (14) days before the hearing. In addition to the publication, public notices are posted at the Davis County Administration Building and on the County's website and State of Utah public notice website. Prior to adoption of the Annual Action Plan, the County informed the public of the anticipated amount of federal funds expected from HUD, and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income. This information is always available in the CED offices at the Davis County Administration Building.

Residents of public and assisted housing developments, predominantly moderate or low income neighborhoods, minorities, non-English speaking persons, and persons with disabilities are especially encouraged to participate in the Annual Action Plan.

5. Summary of public comments

On March 16, 2020, Davis County issued a public notice to the State of Utah Public Notice website (www.utah.gov/pmn) and to the *Standard Examiner* soliciting public comments on the PY 2020-2021 Annual Action Plan. A public hearing was held on April 7, 2020 for public comments with the draft plan was posted on the County website, Community & Economic Development Office (Hard Copy) and the County

CED website. A second public hearing on the final Annual Action Plan was held on May 5, 2020. See Attachment B for a compilation of public notices and any comments received.
30- day comment period from April 1, 2020 to April 30, 2020:

- (public comment pending)

Public hearing held on April 7, 2020:

- (public pending)

Public hearing held on May 5, 2020:

- (public comment pending)

6. Summary of comments or views not accepted and the reasons for not accepting them

The public was encouraged to provide comments through email, mail, or in person prior to and attend the public hearing. Any and all comments received are considered in the final preparation of the PY 2020-2021 Annual Action Plan

Comments received are listed above.

7. Summary

This most recent Consolidated Plan used broad participation and outreach efforts in order to identify the County's future housing, community, and economic development needs. All of the comments from the Consolidated Action Plan's Community Needs Assessment Survey, which was conducted in 2015-16, were reviewed and categorized into common or recurring themes in order to help establish funding priorities and goals.
Davis County takes public participation seriously and plans to take further steps to solicit public participation in the CDBG process. Davis County will continue to publish the notices in the newspaper as required by HUD as well as post all public notices on the County website. The County is continuing to incorporate additional outreach methods are part of the efforts to improve the CDBG program and public participation in the process.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Grant Administrator	Stephen Lyon	Community & Economic Development Department (CED)

Narrative (optional)

Table 1 – Responsible Agencies

Davis County's Community & Economic Development Department is the lead agency for preparing and administering the Consolidated Plan, One Year Action Plans, and Consolidated Annual Performance Evaluation Reports (CAPER). Currently the Grants Administrator is responsible for overall program administration, along with a private consultant, Jacobs Engineering.

Consolidated Plan Public Contact Information

Davis County
Community & Economic
Development
61 South Main State Street
Suite 304
Farmington, Utah 84025
Telephone: (801)451-3495
Email: cdbg@daviscountyutah.gov

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Davis County consulted with and conducted outreach and consultation with citizens, local municipal officials, non-profit agencies, public housing agencies, governmental agencies, private organizations, and the local Continuum of Care (CoC) in preparing the Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Davis County works directly with the Public Housing Authority (PHA), non-profit agencies, public health, mental health, and other service agencies within the County for their feedback and suggestions. The County incorporated has implemented many of the suggestions into the PY20-21 Annual Action Plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Davis County hosts the Davis Local Homeless Coordinating Council (LHCC) which coordinates homeless services under the Balance of State Continuum of Care system that allocates HUD homeless funds to local providers. The County is a member of the Balance of State CoC. The County is supportive of existing and future efforts and activities that are accomplished through the following service providers that address the needs of homeless persons: Balance of State CoC, Department of Workforce Services, Davis Behavioral Health, Open Doors (CAP Agency), St. Anne's/Lantern House (Ogden), Safe Harbor (Domestic Violence Shelter) and Davis Community Housing Authority (DCHA).

For PY20 providers who are members of the LHCC and also receive CDBG and/or Social Service Block Grant (SSBG) funds and may receive CoC funds – Safe Harbor Crisis Center and Davis Behavioral Health and Open Doors are pursuing CoC funds for existing programs. The County coordinates the allocation of CDBG and SSBG funds to area nonprofits to increase the coordination and effectiveness of services for homeless-related services. A review committee reviews both the CDBG and SSBG program applications and coordinates the allocation of funds to area nonprofit agencies.

The providers in Davis County that currently participate with LHCC include: Open Doors, Safe Harbor, Davis Behavioral Health, and the Davis Community Housing Authority, as well as Davis School District and law enforcement.

The County is the coordinator between agencies and participates with the Local Homeless Coordinating Committee (LHCC) monthly meetings. This helps ensure that local and regional goals and objectives are being met, efforts are not duplicated, and communication is improved between participating agencies.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Davis County does not receive ESG funds.

In Utah, membership of the Balance of State Continuum of Care (of which Davis County is a member) is comprised of Local Homeless Coordinating Councils (LHCC) of which Davis County is the chair and hosts monthly at the County offices. Each region's LHCC is inclusive of stakeholders committed to the goal of ending homelessness in Davis County. These include prevention, outreach, shelter, housing providers, ESG recipients and funders, faith organizations, government agencies, and law enforcement.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Refer to table 2 below.

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Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Open Doors
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Homeless Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City representatives met with agency representatives and the organization participated in the Needs Assessment Survey. Improved coordination can take place through the efforts of the Local Homeless Coordinating Committee.
2	**Agency/Group/Organization**	Midtown Community Health Center
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the Needs Assessment Survey that was conducted in 2015.

3	**Agency/Group/Organization**	Davis County Health Department
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the Needs Assessment Survey that was conducted in 2015.
4	**Agency/Group/Organization**	Davis School District
	Agency/Group/Organization Type	Services-Education Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the Needs Assessment Survey that was conducted in 2015.
5	**Agency/Group/Organization**	Davis Community Learning Center
	Agency/Group/Organization Type	Services-Education Services-Employment

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the Needs Assessment Survey that was conducted in 2015.
6	**Agency/Group/Organization**	Davis Community Housing Authority
	Agency/Group/Organization Type	PHA Services - Housing Services-homeless Services-Education Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Service-Fair Housing Publicly Funded Institution/System of Care Planning organization
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Davis Community Housing Authority representatives provided valuable information regarding the County's current needs during the County's solicitation for input on the Consolidated Planning process and Annual Action Plan process.
7	**Agency/Group/Organization**	Davis County Aging Services
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-Health

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Publically funded agency and the lead agency for services to aging persons in Davis County. Consultation is ongoing and needs are assessed through the agencies annual report.
8	**Agency/Group/Organization**	Davis County Sheriff's Office
	Agency/Group/Organization Type	Publicly Funded Institution/System of Care Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participated in the Needs Assessment Survey that was conducted in 2015.

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10	**Agency/Group/Organization**	Bountiful Community Food Pantry
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Regional organization
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The County met with Bountiful Community Food Pantry representative provided valuable information regarding the County's current needs (particularly food needs) during the County's solicitation for input on the Consolidated Planning and Annual Action Plan processes.

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Identify any Agency Types not consulted and provide rationale for not consulting

Efforts were made to consult as broadly as possible. No particular agency was excluded from participating.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Utah Balance of State Continuum of Care	Homelessness services and strategies.
Davis County Health Department	Community Health Improvement Plan	Homeless, mental health and trauma associated with abuse
Davis County 2015-2020 Strategic Plan	Davis County	Housing, homelessness, non-housing community development needs and strategies.
Regional Analysis of Impediments to Fair Housing (2015)	Bureau of Economic and Business Research, University of Utah	Housing, special needs, homeless services and strategies.
Comprehensive Economic Development Strategy	Wasatch Front Economic Development District	Housing, non-housing community development, and economic development strategies.
Davis County Consolidated Plan 2016-2020	Davis County; Community & Economic Development	Housing, non-housing community development, and economic development strategies.

Table 3 – Other local / regional / federal planning efforts

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

On September 13, 2019, Davis County issued a public notice on the County website, *Standard Examiner* and the State of Utah Public Notice website soliciting applications for PY 2020-2021 projects. Seventeen applications were submitted. The County also issued a public notice on the County website and State of Utah Public Notice website on March 16, 2020, announcing a public comment period from April 1 to April 30, 2020, and a public hearing for the PY 2020-2021 Annual Action Plan. The public hearing was held on May 5, 2020 and allowed the public to provide comments in person.

The County encouraged and sought broad participation but especially encouraged participation from low and moderate income persons, residents of slum and blighted areas, residents of predominantly low and moderate income neighborhoods, minorities, non-English speaking persons, persons with disabilities, public housing residents, local and regional institutions, businesses, developers, nonprofit organizations, philanthropic organizations, and community or faith based organizations.

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Citizen Participation Outreach

See table 4 below.

Sort Or der	Mode of Out reach	Target of Ou treach	Summary of response/atten dance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applica ble)
1	Public Heari ng	Persons with disabilities Non-targeted/bro ad community Residents of Public and Assisted Housing	The County held a public hearing in conjunction with the County Commission meeting on April 7 2020. The Public Hearing was noticed in the Ogden Standard- Examiner, the County's website, the County Administration building, and the State of Utah public notice website. The intent of the hearing was to inform persons of the amount of federal assistance the County will receive for PY2020-2021 and the range of activities the CDBG program can fund, and to provide a forum for residents, local officials, and others to contribute to the Plan.	Comments can be found under section AP-05, number 5.	Pending	www.daviscoo untyutah.gov www.publicno tices.utah.gov ww.standard.n et

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Persons with disabilities Non-targeted/broad community	The notice was published in the *Standard-Examiner*.			www.standard.net
3	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A notice of the hearing was posted on the County's Community & Economic Development website			www.daviscountyutah.gov/ced/grantprograms

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The County held a public hearing in conjunction with the County Commission meeting on May 5, 2020. A Public hearing was noticed on the County Website, regional newspaper of general circulation, the *Standard-Examiner*, the County Administration Building, and the State of Utah Public Notification website. The intent of the hearing was to inform persons of the amount of federal assistance the County expects to receive and the range of activities the CDBG program can fund, and to provide a forum for residents, local officials, and others to contribute to the Plan.			www.daviscountyutah.gov/ced/grantprograms www.standard.net www.publicnotices.utah.gov

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The following anticipated resources from the CDBG program will be available during the 2018-2019 program year.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	$928,034		$632.00	$928,666	$100,000	The county budgets annually for the CDBG amount received the previous year as a budget projection to anticipate future CDBG funding.

Table 5 - Expected Resources – Priority Table

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Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

While matching funds are not required in order to receive CDBG funding, the County encourages through its selection process that agencies and municipalities leverage additional resources. See below for a more detailed description of the funding resources.

Agency	Activity	Amount	Matching Amount	Percentage Match
Sunset City	Waterline Replacement	$135,000	$138,482	48%
Woods Cross City	Housing Rehabilitation	$160, 0000	$60,000	38%
Davis County-Aging Services	North Davis Senior Center ADA Improvements	$15,000	$24,000	11%
Davis Community Housing Authority	Down Payment Assistance	$100,000	$20,000	15%
Davis Community Housing Authority	Emergency Home Repair	$30,000	$5,000	9%
Davis Community Housing Authority	Roof Repair Program	$55,000	$3,500	4%
Safe Harbor	Parking Lot Expansion/Upgrade	$120,000	$49,977	25%
Bountiful Community Food Pantry	Pantry Smiles Dental Program	$29,305	$295,243	984%
Safe Harbor	Domestic Violence Support Services	$30,000	$783,992	2240%
Davis Community Learning Center-Promise Bountiful	In-School Family Support Program	$25,000	$55,500	120%
Davis County	Administration	186,500	n/a	n/a
	Total	**884,905**	**$1,407,194**	**63%**

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Davis County has identified the need for public infrastructure and facility improvements in the 2016 – 2020 Consolidated Plan. For PY20, the County has chosen to fund improvements for Sunset City, Safe Harbor Women's Shelter and Davis County Aging Services the benefit LMI/LMC persons residing in the County. Though these facilities are public, they particularly aid seniors, persons with disabilities, or persons experiencing homelessness or abuse. These groups are considered low- to-moderate or limited clientele income due to their circumstances and are therefore a priority in Davis County's CDBG efforts.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facilities	2016	2020	Non-Housing Community Development	Countywide	SL1.2	CDBG: $15,000	Public Facility or Infrastructure Activities for Low/Moderate Clientele Benefit: 550
2	Public Facilities	2016	2020	Non-Housing Community Development	Countywide	SL1.2	CDBG $120,000	Public Facility or Infrastructure Activities for Low/Moderate Clientele Benefit: 175
3	Infrastructure Project	2016	2020	Non-Housing Community Development	Sunset City	SL2.7	CDBG: $135,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 300 Households
4	Housing	2016	2020	Affordable Housing Non-Homeless Special Needs	Woods Cross	DH3.2	CDBG: $160,000	Affordable Housing Activities/ Rehabilitation for Low/Moderate Income Housing Benefit: 2 Households
5	Housing	2016	2020	Affordable Housing	County-wide	DH2.1	CDBG: $100,000	Affordable Housing Activities/Downpayment Assistance for Low/Moderate Income Housing Benefit: 12 Households
6	Housing	2016	2020	Affordable Housing	County-wide	DH3.2	CDBG: $30,000	Affordable Housing Activities/Rehabilitation for Low/Moderate Income Housing Benefit: 10 Households

7	Housing	2016	2020	Affordable Housing	County-wide	DH3.2 & DH3.1	CDBG $55,000	Affordable Housing Activities/Rehabilitation for Low/Moderate Income Housing Benefit: 8 Households
8	Public Services	2016	2020	Public Services	Bountiful	SL1.1	CDBG $25,000	Public Service Activities for Low/Moderate Clientele Benefit: 150
9	Public Services	2016	2020	Public Services	County-wide	SL1.1	CDBG: $29,305	Public Services Activities for Low/Moderate Clientele Benefit:250
10	Public Services	2016	2020	Public Services	County-wide	SL1.1	CDBG: $30,000	Public Services Activities for Low/Moderate Clientele Benefit: 300
11	Admin	2016	2020	Admin	County-wide	Admin	CDBG: $189,600	Administration

Table 6 – Goals Summary

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Goal Descriptions

Goal Name	DH 1.1
Goals Goal Description	Provide funds for down payment assistance to eligible low- to moderate-income households
Goal Name	DH 3.1
Goal Description	Provide funds for emergency home repairs to eligible extremely low- to moderate –income households
Goal Name	DH 3.2
Goal Description	Provide funds for affordable housing rehabilitation for renter and owner housing for extremely low- to moderate income households
Goal Name	SL 1.1
Description	Allocate up to 15 % of CDBG funds to public services programs that provide supportive services to low/moderate income persons or to prevent homelessness
Goal Name	SL 1.2
Description	Provide CDBG funds for building and site improvements to organizations that provide services to homeless and low/mod income clients
Goal Name	SL 2.7
Description	Fund water and sewer line projects in eligible areas

Table 7 – Goal Descriptions

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Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Through the Housing Rehabilitation and Emergency Home Repair Program the County estimates the following families to be served:

Extremely Low -Income: 5
Low-Income: 5
Moderate-Income: 5

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AP-35 Projects – 91.220(d)

Introduction

The following projects will be funded in 2020 using CDBG dollars:

Organization	Project	Amount	Description
Sunset City	Waterline Replacement	$135,00	Replace existing 4 inch waterline with new 8 inch water and fire service
Davis County-Aging Services	North Davis Senior Activity Center	$15,000	Repair/Replace entrance and bathroom doors with ADA Accessible doors
Safe Harbor	Parking Lot Repair/Replacement	$120,000	Replace existing structure with new and improve larger parking facility
Woods Cross City	Housing Rehabilitation	$160,000	Rehabilitate housing that is sinking due to poor soil conditions in the City
Davis Community Housing Authority	Downpayment Assistance	$100,000	Assist first time Low/Mod homebuyers with downpayment
Davis Community Housing Authority	Emergency Home Repair	$30,000	Assist Low-income home owners with critical home repairs
Davis Community Housing Authority	Roof Repair	$55,0000	Assist Low-income County residents with roof repairs
Davis Community Learning Center	Family Support Specialist	$25,000	Administrative expenses in order to fund two part-time employees at Bountiful and Meadowbrook Elementary
Bountiful Community Food Pantry	Pantry Smiles Donated Dental Program	$29,305	Provide dental services to LMI persons to support health and wellness
Safe Harbor	Domestic Violence Support Services	$30,000	Provide support/case management services to persons experiencing the effects of domestic violence

Davis County	Administration	$186,500	Administration of CDBG program

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The funding priorities have not changed from those outlined in the Strategic Plan. The County does not foresee any obstacles in addressing the needs of the underserved.

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Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	**Project Name**	Pantry Smiles-Donated Dental
	Target Area	Countywide
	Goals Supported	SL 1.2
	Needs Addressed	Public Services
	Funding	CDBG: $29,305
	Description	BCFP will provide dental services for low to moderate income persons and families in the County. - (05M Health Services)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The project will benefit about 250 persons the severely disabled, elderly, and elderly.
	Location Description	Davis Technical College, Kaysville, Utah
	Planned Activities	Individuals/families will be assisted with improved dental health.
2	**Project Name**	Davis Community Learning Center-Promise Bountiful
	Target Area	Bountiful, Woods Cross, West Bountiful and North Salt Lake
	Goals Supported	SL 1.2
	Needs Addressed	Job Creation and Retention Public Services Case Management and Supportive Services

	Funding	CDBG: $25,000
	Description	The Davis Community Learning Center project will fund the salaries of two volunteer and resource coordinators at Wasatch and Holt Elementary schools, both Title 1 schools. The project will assist with the administrative expenses in order to offer ESL, GED completion, parent involvement classes, citizenship, and computer classes. - (05 Public Services General)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Davis Community Learning Center expects to assist 150 people through this program.
	Location Description	Bountiful and Meadowbrook Elementary Schools
	Planned Activities	The project will fund two resource coordinators, one at Bountiful and Meadowbrook Elementary Schools. The schools served are Title 1 schools, both schools have student that struggle academically are some of the lowest performing elementary school in the district. The coordinators will work to support the families in crisis and connect families with various resources in the community; work closely with the school principals to identify the needs of the families. They will provide the following services to low income students and families: tutoring, assisting with after-school programs, tutoring English as a second language, distribution of coats, backpacks, school supplies, shoes, etc.
3	**Project Name**	Safe Harbor
	Target Area	Countywide
	Goals Supported	SL1.2
	Needs Addressed	Public Facilities
	Funding	CDBG: $120,000

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	Description	The Safe Harbor project will provide funds to support the construction of enlarged paring facility to support services to the low-moderate income persons fleeing domestic violence. - (03G Parking Facilities)
	Target Date	06/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Safe Harbor serves 300 LMC/LMI persons during the program year.
	Location Description	Crisis Center, 660 West Mutton Hollow Road, Kaysville, Utah
	Planned Activities	The Safe Harbor will use the CDBG funds to rebuild the current parking facilities to handle the increased clientele who utilize the Center as they assist in ending the cycle of domestic violence.
4	**Project Name**	CDBG Administration
	Target Area	Countywide
	Goals Supported	Planning/Administration of CDBG Program
	Needs Addressed	Admin
	Funding	CDBG: $186,500
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Community & Economic Development Department, 61 S. Main St Farmington, UT 84025
	Planned Activities	The County will use CDBG funds to cover the planning and administrative expenses related to administering the CDBG program (21A).
5	**Project Name**	Waterline Replacement Project (300 N 1600 W)

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	Target Area	Sunset City
	Goals Supported	SL 2.7
	Needs Addressed	Infrastructure
	Funding	CDBG: $135,000
	Description	The CDBG funds will be using these funds towards an infrastructure project in an income qualified area. (03J K Street Improvements)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	300 person in the project area.
	Location Description	TBD
	Planned Activities	The CDBG funds will be using these funds towards an infrastructure project in an income qualified area.
6	**Project Name**	Housing Rehabilitation Phase 2
	Target Area	Woods Cross
	Goals Supported	SL 3.2
	Needs Addressed	Affordable Housing
	Funding	CDBG: $160,000
	Description	CDBG funds will be used to support low-moderate income homeowner with housing affordability. (14A Rehab; Single Unit Residential)
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	2 household assisted/111 LMI persons.
	Location Description	Woods Cross City
	Planned Activities	CDBG funds will be utilized to support the rehabilitation of Low-moderate income housing in the City that are sinking due to subsidence issues.
7	**Project Name**	Down Payment Assistance
	Target Area	Davis Community Housing Authority
	Goals Supported	SL 1.1
	Needs Addressed	Affordable Housing
	Funding	CDBG: $100,000
	Description	CDBG funds will be used to support low-moderate income homeowner with housing affordability. (13B Homeownership Assistance – excluding Housing Counselling under 24 CFR 5.100)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	12 households assisted.
	Location Description	Countywide
	Planned Activities	CDBG funds will be utilized to provide grants for first time homebuyers to offset mortgage costs and support housing affordability for low-moderate income qualified persons.
8	**Project Name**	Emergency Home Repair
	Target Area	Davis Community Housing Authority

	Goals Supported	DH 3.1
	Needs Addressed	Affordable Housing
	Funding	CDBG: $30,000
	Description	CDBG funds will be used to support low-moderate income homeowners with housing affordability. (14A Rehab; Single Unit Residential)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	10 households assisted.
	Location Description	Countywide
	Planned Activities	CDBG funds will be utilized to support the rehabilitation of Low-moderate income housing these funds towards an infrastructure project.
9	**Project Name**	Roof Repair Program
	Target Area	Countywide
	Goals Supported	SL 1.1
	Needs Addressed	Affordable Housing
	Funding	CDBG: $55,000
	Description	CDBG funds will be used to support low-moderate income homeowner with housing affordability. (14A Rehab; Single Unit Residential)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed	8 households assisted.

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	activities	
	Location Description	Countywide
	Planned Activities	CDBG funds will be utilized to support the rehabilitation of Low-moderate income housing for low-moderate income persons.
10	**Project Name**	Davis County – Aging Services
	Target Area	Countywide, Clinton, Sunset, South Weber, Syracuse
	Goals Supported	SL 1.2
	Needs Addressed	Public Facilities
	Funding	CDBG: $15,000
	Description	CDBG funds will be used to support low-moderate income homeowner with housing affordability. (14A Rehab; Single Unit Residential)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	250 persons assisted household assisted.
	Location Description	Sunset, Clinton, South Weber, Syracuse, Clearfield
	Planned Activities	CDBG funds will be utilized to support the rehabilitation of Low-moderate income housing these funds towards an infrastructure project in an income qualified area.
11	**Project Name**	Domestic Violence Support Services
	Target Area	Countywide
	Goals Supported	SL 1.1
	Needs Addressed	Public Services
	Funding	CDBG: $30,000

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	Description	CDBG funds will be used to support services to victims of domestic violence, dating violence, sexual assault, or stalking. (05G; Services for Victims of domestic violence, dating violence, sexual assault or stalking)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	250 persons assisted household assisted.
	Location Description	Countywide
	Planned Activities	CDBG funds will be utilized to support limited clientele persons, at least 51% of whom are low/mod income.

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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The County has several areas that are geographic target area as a basis for funding allocation priorities.

Geographic Distribution

Target Area	Percentage of Funds
Countywide	70
Sunset	10
Clinton	5
Bountiful	5
Woods Cross	5

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City did not identify a geographic target area as a basis for funding allocation priorities.

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Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Davis County plans to prevent homelessness by assisting 10 to 30 persons fleeing domestic violence by funding the Safe Harbor program's shelter and shelter services and Davis Community Housing Authority with their downpayment assistance and housing rehabilitation programs.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	10
Special-Needs	0
Total	0

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	0
Total	0

Table 12 - One Year Goals for Affordable Housing by Support Type

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AP-60 Public Housing – 91.220(h)

Introduction

Davis County works with the PHA, Davis Community Housing Authority to address the needs of low-income persons seeking long-term housing solutions.

Actions planned during the next year to address the needs to public housing

The County in 2020 is working to partner with local non-profit that will build new affordable housing in the County to allow public housing residents to be the first to seek to qualify for these units.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The County encourages the PHA to allow for residents to manage and maintain their own property.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Davis Community Housing Authority is not a troubled PHA.

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AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The County is the convener of the Local Homeless Coordinating Council (LHCC) and works with all the parties encouraging collaboration and coordination to manage the homeless issues in the County.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

See below for the specific actions that the City will take to reduce and end homelessness.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County coordinates the homeless Point in Time (PIT) Count bi-annually. Coordination is done with the participating LHCC agencies, cities and local law enforcement in the County. The count was completed in January 2020 and 50 persons were counted, with 36 offered services. A total of 39 agencies, 4 cities, and 6 law enforcement agencies participated providing 89 volunteers. In 2019 the PIT count identified 26 persons with 17 accepting services. The PIT count is typically consistent with the total head count in the County remaining the same.

Addressing the emergency shelter and transitional housing needs of homeless persons

The County funds several supportive and transitional housing in the County and regionally for individuals experiencing homelessness.

- The County has purchase supportive housing, single-family units converted into multifamily units, the last several years for Davis Behavioral Health to support their clients who need housing while in treatment.
- The County supports the rehabilitation and upgrades to the Safe Harbor domestic violence shelter, offering victims transitional housing and shelter from their perpetrator.
- The County supports St. Anne's/Lantern House with Social Service Block Grant funds to support Davis County residents seeking assistance from homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and

independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The County works with all the partners across the county to facilitate improvement of and building of affordable housing. The County partners with Davis Community Housing Authority in order to continue to fund several programs that assist families with affordable housing, The County has adopted the Utah Senate Bill 34 mandate for affordable housing as have most of the 15 cities in the County. The County continues to encourage the production of affordable housing units in the county.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Davis County recognizes the potential for residents to risk homelessness during transitional periods in their life mentioned above. The County is funding the following programs that, at least in part, address homeless prevention:

- Safe Harbor: This organization provides emergency shelter and transitional housing services to those who are homeless or at risk of becoming homeless Davis Behavioral Health: Low-income housing for persons with mental disabilities or substance abuse

Davis County also hosts a Human Services Cabinet with directors of support agencies monthly to address homelessness within the County. Davis County commissioner chairs the cabinet and CEO's of non-profit organizations meet monthly to discuss the needs of the community, strategies to address causes and remedies to homelessness. Input gathered during these meetings is utilized for the CDBG program.

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AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Economic conditions with tighter lending requirements and the loss of employment have become the greatest barriers to affordable housing in Davis County. The County has seen a dramatic reduction in the development of new housing units, and families with higher incomes are moving from more expensive housing into more moderately priced housing. This creates a compression issue in the housing industry as many households in moderately priced housing then scale down to more affordable housing, reducing the number of affordable housing units available for low- and moderate-income households.

Many communities in the Davis County are nearing build out and need to identify creative ways to offer affordable housing options. Additionally, land values are making it difficult to provide for the construction of new affordable housing units.

By zoning for large-lot single-family homes, many communities unwittingly do not offer affordable housing options for low-income households, which consist often of a racial, ethnic, or religious minority.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The County supports mixed-use and mixed-income housing development to provide decent, safe and affordable housing for all County residents. As stated above, the extremely high cost of housing in Davis County has created a barrier to the development of new affordable housing units.

By providing funds for the down payment assistance program of DCHA, the County supports the goal to make home ownership a reality for immigrants, minorities and women. CDBG funds provided by the County to the Housing Authority offer emergency home repair grants to qualified, low-income residents so they can continue to maintain their homes as safe and decent housing.

Municipalities need to update their State-required Moderate-Income Housing Plans and begin

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to use them to encourage the development of affordable housing options.

County staff are becoming more knowledgeable about resources available to create and encourage affordable housing and will continue to do so, including creating partnerships with housing providers.

Discussion:

N/A

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AP-85 Other Actions – 91.220(k)

Introduction

Davis County has identified CDBG priority needs as the following:

- Public facility improvements, particularly for senior centers, facilities for the disabled or homeless, youth centers, child care facilities, and mental health facilities
- Public infrastructure which include street improvements, sidewalks, accessibility ramps, park improvements, water and sewer lines, water drainage, and landscape improvements
- Public services which will serve seniors, persons with disabilities, legal needs, child care, health, fair housing, housing counseling, food pantries, after school programs, substance abuse services, and so on

In addition to CDBG priorities, the County works to provide for needs that are not addressed within the program year. These opportunities are discussed below.

Actions planned to address obstacles to meeting underserved needs

Declining federal, state and local funds is a major ongoing obstacle in Davis County to meeting underserved needs. Municipalities are dealing with recovering tax revenues which leave infrastructure needs unmet. Nonprofit service providers are likewise adjusting to fewer funds to serve growing and potentially under-served populations. Decreasing operational funds limits the services provided to households. Agencies are countering the decline in outside funds by using, where appropriate, more volunteers to assist in providing services.

The lack of transportation alternatives is also a major barrier to low-income families who need to travel to doctor appointments, pharmacies, grocery stores, job and home with no or poor-quality vehicles. The County will identify qualified agencies that transport people to their necessary destinations and work to encourage them to apply for CDBG funds.

Actions planned to foster and maintain affordable housing

The PY20 Annual Action Plan sets aside funds to assist one agency (DCHA) in providing down payment grants to those seeking to purchase affordable housing and work to maintain existing affordable housing and enables eligible households to purchase affordable housing.

Actions planned to reduce lead-based paint hazards

The Davis County Health Department has trained and certified inspectors who test residents' homes and have brochures and information for residents who think they may have a home with lead-based paint. These agencies handle information calls and explain the process of removing

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lead-based paint safely; they also coordinate with state programs on how to help educate residents on the dangers of lead-based paint.

According to the Davis County Health Department, incidents arising from lead-based paint poisoning the County are extremely rare. As such, the Health Department no longer conducts a regular evaluation program for lead-based paint hazards in the County. Instead, the focus of the Health Department is on educational programs on the risks associated with lead-based paint and common tips on mitigation of such hazards. The Planning Department supports the educational efforts of the Health Department. The County will require housing providers undertaking rehabilitation activities with CDBG funds to comply with HUD guideline

Actions planned to reduce the number of poverty-level families

Davis County's antipoverty strategy involves supporting local nonprofit organizations that provide counseling, teach life skills, and offer all types of other assistance to those residents living in poverty. For PY20, the County will utilize the Housing Authority in its antipoverty strategy to fund an emergency repair program and offer rental assistance programs, in addition to providing public housing services. Davis County's program coordinates with those entities that are best equipped to address poverty issues

Actions planned to develop institutional structure

The County Community & Economic Development Department will continue to develop the structure and processes to ensure timely filing of the Action Plan, CAPER and documents with HUD. County staff involved with CDBG will attend trainings provided by HUD throughout the year, including the HUD Region VIII CPD All-Grantee Conference that is held annually. Staff will continue to coordinate grant activities with the Davis Council of Governments, the Salt Lake County Grants Coordinating Committee, the Balance of State Continuum of Care, DCHA and other entities. County staff will also assist and train sub-grantee staff to collect required information and maintain appropriate records and provide the County with the appropriate information in reports. The Grant Auditor will work closely with other County staff in finance and legal to ensure understanding of local requirements.

Beginning PY20, Davis County has hired the help of consultants to provide additional support in aligning County procedures with HUD regulations. Consultants will work with the County to define a set of policies and procedures to train future staff and potential sub grantees. Additionally, consultants will aid in sub grantee management and oversight.

Actions planned to enhance coordination between public and private housing and social service agencies

Davis County hosts the Davis Local Homeless Coordinating Council that coordinates homeless services under the Balance of State Continuum of Care system that allocates HUD homeless funds to local providers. In the current year, two providers who are members of the Local Homeless Coordinating Council and also receive Davis County CDBG and/or SSBG funds will receive Continuum of Care funds – Safe Harbor Crisis Center and Davis Behavioral Health. The County coordinates the allocation of CDBG and SSBG funds to area nonprofits to increase the

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coordination and effectiveness of services for homeless-related services. A review committee reviews applications for both CDBG and SSBG programs and coordinates the allocation of funds to area nonprofit agencies. The County has a small cadre of nonprofit service providers so coordination takes place at the county grant allocation level and in formal and informal networks among the providers. For example, there is a case manager network that coordinates services among state agencies and local nonprofit agencies.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

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72.

73. Other CDBG Requirements

1. The amount of urgent need activities

0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

100.00%

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The one-year covered in this Annual Action Plan begins July1, 2020 and ends June 30, 2021

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