



**CITY OF OREM
CDBG COMMISSION MEETING
56 NORTH STATE STREET
OREM, UTAH 84057
March 25, 2020**

6:00 PM REGULAR SESSION – CITY COUNCIL CONFERENCE ROOM

Meeting Minutes were recorded and will be posted to the City's YouTube Page.

In attendance: Kena Mathews, Steven Downs, Giovana Alisa, Kenneth Ransom, Nathan Evans, Mattathias Westwood (via phone), Tanya Harmon, and Nathan Evans. Barbara Jones was excused.

[:01](#) - Kena Mathews welcomed everyone and reminded everyone that the meeting was being recorded. Everyone introduced themselves.

[2:30](#) - Minutes from the January 16, 2020 were unanimously approved previously via email. The Commission unanimously approved for the minutes to become part of the meeting record. Mattathias Westwood made the motion and Giovana Alisa seconded the motion.

[3:06](#) - Kena Mathews updated the Commission about the Orem and Joint CDBG recommendation processes.

[6:23](#) - Kena Mathews mentioned that the City will be receiving additional CDBG funding to help fight the COVID-19 crisis.

[8:40](#) - Kena Mathews reviewed the available funding for allocation.

[10:29](#) - Kena Mathews reviewed the city and countywide community priorities for federal funding.

[14:40](#) – Kena reviewed the Joint Commission recommendations.

Due to COVID-19 precautions – Kena Mathews with the help from Steven Downs made all the applicant presentations and answered questions from Commission members.

[24:10](#) - Neighborhood Housing Services of Provo for a Senior Housing Project \$100,000

[33:56](#) - City of Orem for Critical Home Repair Program \$100,000

[39:25](#) - City of Orem for CDBG Administration \$130,000

[40:00](#) - City of Orem for Section 108 Loan Repayment \$88,000

[42:48](#) - City of Orem for Neighborhood Revitalization and Mobile Tool Library \$15,950

[46:36](#) - City of Orem for Code Enforcement \$155,000

[54:09](#) - City of Orem for Eligible Park Project \$40,813.00
[1:02:18](#) – City of Orem Mental Health Response Team \$5,000.00

[1:11:37](#) – Steven Downs and Kena Mathews answered questions about if the possibility of the CDBG program going away.

[1:13:45](#) - The Commission discussed the projects and unanimously approved the following funding recommendations. Tanya Harmon made the motion, Giovana Alisa seconded the motion.

Public Services

City of Orem Mental Health Response Team \$5,000

Non-Public Services

Neighborhood Housing Services of Provo \$100,000
City of Orem Critical Home Repair \$100,000
City of Orem CDBG Administration \$130,000
City of Orem Section 108 Loan Repayment \$88,000
City of Orem Neighborhood Revitalization \$15,950
City of Orem Code Enforcement \$155,000
City of Orem Eligible Park Project \$40,813.00

[1:14:34](#) – Kena Mathews told the Commission that the City is looking to maybe start a stabilization fund for businesses for help during the COVID-19 crisis. Kena Mathews also said that the City plans to move CDBG funding allocated for the Geneva Park Parking Lot to Westmore Park to help finish the playground and fencing projects.

[1:17:40](#) - Kena Mathews invited the Commission to attend the CDBG Public Hearings during upcoming City Council Meetings on April 14, 2020 and May 26, 2020. Ken Ransom and Kena Mathews will be presenting the Commission and Joint Commission funding recommendations to the Council for review and approval. Meetings may be held virtually due to the COVID-19 crisis.

[1:20:05](#) - Kena Mathews presented an additional debt ratio requirement to be added to the Critical Home Repair and Home Rehabilitation Policies and Procedures. The additional requirement was unanimously approved. Nate Evans made the motion, Tanya Harmon seconded.

[1:22:21](#) - The next Commission meeting will most likely be this summer but another meeting may need to be commenced to appropriate special COVID-19 stimulus CDBG funding,

[1:23:10](#) - Meeting adjourned.

March 30, 2020: Due to social distancing requirements during the COVID-19 pandemic, the minutes were considered and voted on electronically. Tanya Harmon **moved** to approve the minutes of the March 25, 2020 CDBG meeting. Mattathias Westwood **seconded** the motion. The minutes were **approved unanimously**.