

Mayor

Nina Laycook

City Manager

Duane Huffman

Treasurer

RaeLene Johnson



KANAB
— UTAH —

City Council

James G. Sorenson

Cheryl Brown

Kirt Carpenter

Joe B. Wright

Brent Chamberlain

TO: Mayor & City Council
FROM: Duane Huffman, City Manager
DATE: 5-14-13

RE: FISCAL YEAR 2013/2014 TENTATIVE BUDGET

INTRODUCTION

As state law requires the budget officer for each city prepare and file a tentative budget for the following fiscal year at or before the first regularly scheduled city council meeting in May, I am hereby filing the attached Fiscal Year 2013/2014 (ending June 30, 2014) Tentative Budget at the regular meeting scheduled for May 14, 2013. After making any necessary changes, the Council must now adopt the Tentative Budget at a regular or special meeting. Once the Tentative Budget is adopted, the Council must also designate a time and place for a public hearing to consider the adoption of a final budget. The City must give notice of the public hearing and make the tentative budget available for inspection at least ten days prior to the public hearing. The final budget must be adopted by June 21, 2013.

This memo serves as the budget message, outlining the (A) budget objectives, (B) development process, (C) significant changes to the General Fund, (D) significant changes to other funds, (E) creation of a master fee schedule.

BUDGET OBJECTIVES

Through Resolution 2-3-13 R, the Kanab City Council established the goal of “[adopting] a sustainable budget for the Fiscal Year 2014, meaning that on-going expenditures will not exceed on-going revenues.” This was a significant and challenging goal in that the expenditures of the Kanab City General Fund have exceeded revenues for five years.

With this goal in mind, the Kanab City staff developed a Tentative Budget where on-going revenues exceed on-going expenditures and one-time revenues exceed one-time expenditure for the General Fund. Staff will also present additional alternatives for the Council’s consideration.

(Continued)

— A Western Classic —

BUDGET DEVELOPMENT PROCESS

Following the City Council's January planning and goal making session, a staff team comprised of the City Manager, Public Works Director, Police Chief, Fire Chief, Library Director, Airport Manager, Facilities Manager, and Business/Land Use Coordinator met weekly to review budget requests and options. This group was assisted by the Mayor and individual council members in relation to specific areas of responsibility (e.g. economic development, arts, heritage, beautification, etc.). The Tentative Budget represents the consensus of this staff team.

SIGNIFICANT CHANGES TO GENERAL FUND

The basic governmental services of Kanab City are accounted for in the General Fund. The following outlines the assumptions and significant changes as compared to the previous year for the revenues and expenditures of this fund.

REVENUES

1. Assumes the adoption of the as yet to be finalized certified tax rate (no property tax increase);
2. Projects 4% increase in general sales tax collection from FY 13 budgeted amount;
3. Projects a 3% decrease in resort community sales tax collection from FY 13 budgeted amount;
4. Projects a 17% increase in transient room sales tax collection from FY 13 budgeted amount;
5. Proposes a 1% increase in municipal energy sales tax and a corresponding 56% collection increase from the FY 13 budgeted amount;
6. Revenues from youth sports (primarily basketball) will now be collected by County instead of City;
7. Proposes increases of \$100 for residents and \$200 for non-residents for cemetery lots;
8. Proposes a ball field rental fee of \$500 for baseball/softball tournaments;
9. Proposes an increase to \$500 for weekly annual reservation of multipurpose room;
10. Proposes new fee schedule for commercial fire services;
11. Proposes fund transfer of \$17,954 from the bridge replacement fund;
12. Accounts for the dissolution of the Justice Court with a corresponding decrease in fee collection;
13. Other items considered but not included: increase in parks fees for non-residents, a transfer from the Water Fund, an increase of 0.1% of the resort community sales tax, a property tax increase for recreation services;

EXPENDITURES

14. Assumes employee health insurance costs remain flat with transition to new health plan or employee cost sharing;
15. Proposes 2% employee raises effective July 1 (change from regular 3% merit increase on anniversary dates);
16. Accounts for saving associated with the dissolution of the Justice Court;
17. Accounts for continued decreases in the need for attorney services;
18. Increases expenditures for library facility maintenance;
19. Increases expenditures associated with the new Business/Land Use Coordinator (net savings);
20. Proposes creation of deputy city recorder position (promotion);
21. Decreases expenditures associated with the discontinuation of building inspector position;

- 22. Proposes \$50,000 to supplement Class-C funds for street maintenance;
- 23. Proposes airport runway seal project (net cost of \$10,000);
- 24. Proposes airport manager salary reduction of \$20,000;

SIGNIFICANT CHANGES TO OTHER FUNDS

Other funds include the Recreation Fund (Special Revenue), Debt Service (Debt), various capital project funds, Water/Sewer Fund (Enterprise), and Perpetual Care (Permanent Fund).

RECREATION FUND

- 25. Accounts for savings from bringing parks maintenance back in-house;
- 26. Does not include funding for special recreation projects;

DEBT SERVICE FUND

- 27. No significant change (fire station bond will expire in FY 14);

IMPACT FEE FUND

- 28. No significant change;

BRIDGE REPLACEMENT FUND

- 29. With proposed transfer to General Fund, this fund will close out - \$20,000 debt service obligation will transfer to General Fund in FY 15;

STORM DRAINAGE FUND

- 30. This fund should be zeroed-out before the commencement of FY 14;

PUBLIC SAFETY FUND

- 31. No significant change;

650 S SIDEWALK FUND

- 32. No significant change;

WATER/SEWER FUND

- 33. Projects 4.5% increase in usage/collections
- 34. Proposes modest increases in supplies and distribution system to account for aging system;
- 35. Proposes \$300,000 for water line and major equipment replacement;

PERPETUAL CARE

- 36. No significant change;

CREATION OF MASER FEE SCHEDULE

As a new addition to this year's budget, I recommend that all city fees and charges be compiled i to a central fee schedule which can then be reviewed and adopted with each subsequent budget. This will make it easier for elected officials to understand what fees the city collects and make changes when necessary. Further, it will be more transparent for residents.

SUMMARY

With this Tentative Budget now on file, staff stands ready to provide any additional information as the Council reviews and considers adoption of a final budget.

KANAB CITY

FY 2013/2014 TENTATIVE BUDGET

General Fund Revenues

		PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14
Taxes					
1.1	General Property Taxes	173,548	182,266	203,100	203,100
1.2	Prior Years Taxes	61,995	42,891	10,000	15,000
1.3	General Sales Tax	615,761	675,909	666,100	694,000
1.4	Franchise Taxes	2,499	1,761	2,500	2,000
1.5	Transient Room Tax	28,693	102,294	93,900	110,000
1.9	In-Lieu Property Taxes	30,738	36,595	30,000	30,000
1.11	Sales Tax - Resort Qualified	551,782	564,339	582,300	565,000
1.12	Telecommunications Tax	92,889	93,957	90,000	90,000
1.13	Municipal Energy Tax	65,923	108,248	94,900	148,000
	Total	1,623,827	1,808,259	1,772,800	1,857,100
Licenses and Permits					
2.1	Business Licenses	24,639	31,903	26,000	26,000
2.3	Building Permits	76,510	34,431	30,000	25,000
2.7	Animal Licenses	9,826	8,010	10,000	9,000
	Total	110,975	74,344	66,000	60,000
Charges for Services					
3.1	General Government	8,772	2,596	8,800	1,800
3.4	Zoning and Subdivision Fees	40,950	11,836	7,500	3,000
3.9	Public Safety	5,484	24,939	27,500	29,200
3.24	Parks and Public Property	65,591	3,348	3,000	4,000
3.25	Cemeteries	7,665	15,775	8,000	14,000
3.27	Special Service District Pymnt	7,319	8,930	7,400	7,400
	Total	135,781	67,423	62,200	59,400
Fines and Forfeitures					
4.1	Fines	72,590	85,735	76,200	200
	Total	72,590	85,735	76,200	200
Intergovernmental Revenue					
5.1	Federal Grants	389,010	32	0	0
5.8	State Grants	618,006	63,523	25,000	100,500
5.10	Class "C" Road Fund Allotment	205,900	219,073	205,000	215,000
5.11	Liquor Fund Allotment	11,593	12,506	11,500	11,800
5.13	State Aviation Fuel Tax	548	718	1,000	800
	Total	1,225,057	295,851	242,500	328,100

KANAB CITY
FY 2013/2014 TENTATIVE BUDGET

General Fund Revenues

	PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14
Miscellaneous Revenue				
6.1 Interest Earned	8,162	9,965	7,000	8,000
6.2 Rents & Leases	13,563	12,003	14,000	14,000
6.4 Sale of Materials and Supplies	186,452	598,319	135,200	135,200
6.7 Sundry Revenue	6,340	48,545	10,000	10,000
Total	214,517	668,832	166,200	167,200
Contributions and Transfers				
7.1 Transfer From Other Funds	0	13,335	130,000	17,954
7.2 Transfer From Recreation Fund	80,600	0	0	0
7.3 Transfer From Cemetery Fund	0	1,042	1,000	0
7.6 Loan From Water/ Sewer Fund	0	0	0	0
7.8 Contribution - Private Sources	4,724	10,444	2,500	3,500
7.13 Beg. Fnd Bal. to Appropriate	134,663	361,984	123,900	0
Total	219,987	386,806	257,400	21,454
TOTAL REVENUES	3,602,734	3,387,249	2,643,300	2,493,454

KANAB CITY

FY 2013/2014 TENTATIVE BUDGET

General Fund Expenditures

	PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14
General Government				
1.2 Council	19,299	19,707	21,500	21,500
1.6 City Court	158,586	158,323	161,600	56,000
1.18 Administrative	194,261	140,982	140,200	147,155
1.19 Auditor	17,909	22,391	19,000	22,000
1.23 Attorney	146,882	282,036	150,000	95,000
1.26 Non-Departmental (Risk Mang.)	4,473	13,595	7,500	12,000
1.27 General Governmental Buildings	7,993	7,883	8,000	15,000
1.28 Elections	92	6,798	4,500	5,000
1.29 Planning and Zoning	41,668	25,769	26,000	54,700
Total	591,163	677,484	538,300	428,355
Public Safety				
2.1 Police Department	711,440	728,223	706,800	734,695
2.2 Fire Department	137,997	166,903	184,700	166,332
2.4 Protective Inspections	115,633	100,187	96,700	27,900
2.7 Animal Control and Regulation	3,570	28,977	36,500	36,666
Total	968,640	1,024,290	1,024,700	965,593
Highway and Public Improvements				
4.1 Highways	167,313	964,331	169,700	131,927
4.2 Class "C" Road Program	160,000	0	205,000	215,000
Total	327,313	964,331	374,700	346,927
Parks, Rec., and Public Property				
5.1 Parks and Park Areas	64,755	9,411	24,300	21,328
5.3 Recreation and Culture (Arts)	4,300	43,450	24,500	6,300
5.4 Libraries	123,043	131,818	129,800	132,455
5.5 Cemeteries	77,829	14,355	55,600	51,155
5.6 Heritage House/Museum	22,068	35,855	31,100	31,262
5.7 Pool	135,817	0	0	0
5.8 Airport	1,152,062	227,111	186,500	273,016
Total	1,579,875	462,000	451,800	515,516
Community and Economic Development				
6.2 Community Development	21,776	16,065	24,500	19,000
6.4 Economic Development	14,536	10,152	6,000	6,500
6.6 DOCUTAH	0	0	1,500	1,500
6.7 Business of Art	0	1,000	1,000	1,000
6.8 CEBA	20,000	20,000	20,000	20,000
6.9 Community Sign	0	0	1,500	0
6.10 Western Legends	14,000	14,000	14,000	14,000

KANAB CITY
FY 2013/2014 TENTATIVE BUDGET

General Fund Expenditures

	PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14
Total	70,313	61,217	68,500	62,000
Debt Service				
7.1 Principal and Interest	0	0	0	0
Total	0	0	0	0
Transfers and Other Uses				
8.1 Transfer to Debt Service Fund	65,431	65,431	65,500	65,500
8.2 Transfer to Recreation Fund	0	122,300	64,800	64,800
9.2 Transfer to Cap. Improv. Fund	0	10,196	55,000	0
Total	65,431	197,927	185,300	130,300
Miscellaneous				
9.8 Budgeted Increase in Fnd Bal.	0	0	0	44,763
Total	0	0	0	44,763
TOTAL EXPENDITURES	3,602,734	3,387,249	2,643,300	2,493,454

KANAB CITY
FY 2013/2014 TENTATIVE BUDGET

Special Revenue Fund - Recreation

	PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14	
Revenues					
1.1	Property Tax - Recreation UCA 11-2-7	176,657	169,854	152,200	160,000
1.2	Interest	1,102	1,958	500	500
1.3	Donations	1,125	2,620	500	500
1.4	Fees	0	23,385	58,800	58,800
1.5	Grants	0	0	0	0
	Total	178,884	197,816	212,000	219,800
Other Sources					
2.1	Usage of Beginning Balance	0	0	99,500	39,219
2.2	Transfer From General Fund	0	122,300	64,800	64,800
	Total	0	122,300	164,300	104,019
TOTAL REVENUE AND OTHER SOURCES		178,884	320,116	376,300	323,819
Expenditures					
3.1	Capital Outlay	0	0	45,000	0
3.2	Pool Operations	0	78,299	130,000	130,000
3.3	Parks Maint	0	97,059	84,800	77,319
3.4	Rec Director	0	0	35,000	35,000
	Total	0	175,359	294,800	242,319
Other Uses					
4.1	Budgeted Increase in Fund Balance				
4.2	Debt Issuance	0	0	0	0
4.3	Transfer to Debt Service Fund	81,485	81,485	81,500	81,500
4.4		80,600	0	0	0
	Total	162,085	81,485	81,500	81,500
TOTAL EXPEND. AND OTHER USES		162,085	256,844	376,300	323,819
	Beginning Fund Balance	154,248	171,047	234,319	134,819
	Ending Fund Balance	171,047	234,319	134,819	95,601

**KANAB CITY
FY 2013/2014 TENTATIVE BUDGET**

Debt Service

		PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14
Revenues					
1.2	Property Taxes	29,222	24,370	24,800	24,800
1.4	Interest	0	0	500	0
1.5	Transfers From General Fund	65,431	65,431	65,500	65,500
1.6	Transfers From Recreation Fund	81,485	81,485	81,500	81,500
1.7	Transfers From Capital Project Fund	0	20,000	20,000	20,000
	Total Revenue	176,138	191,286	192,300	191,800
2.1	Beginning Fund Balance	37,153	41,606	40,416	38,016
	Total Available for Appropriation	213,291	232,892	232,716	229,816
Expenditures					
3.2	Retirement of Bonds	102,835	126,217	122,700	128,000
3.3	Interest on Bonds	68,850	66,260	72,000	66,000
	Total Expenditures	171,685	192,476	194,700	194,000
4.1	ENDING FUND BALANCE	41,606	40,416	38,016	35,816

**KANAB CITY
FY 2013/2014 TENTATIVE BUDGET**

Capital Projects - Impact Fees

	PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14
Revenues				
1.1 Investment Earnings	246	317	0	0
Total Revenue	246	317	0	0
2.1 Beginning Fund Balance	71,303	69,549	7,941	7,941
Total Available for Appropriation	71,549	69,866	7,941	7,941
Expenditures				
3.1 Transfers	0	44,186	0	0
3.2 Capital Expend.	2,000	17,739	0	0
Total Expenditures	2,000	61,925	0	0

**KANAB CITY
FY 2013/2014 TENTATIVE BUDGET**

Capital Projects - Bridge Replacement

		PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14
Revenues					
1.2	Investment Earnings	1,311	2,700	500	0
1.3	General Fund Transfer	0	0	0	0
1.4	CIB Bond/Loan	400,000	0	0	0
	Total Revenue	401,311	2,700	500	0
2.1	Beginning Fund Balance	191,983	478,580	337,454	37,954
	Total Available for Appropriation	593,294	481,280	337,954	37,954
Expenditures					
3.1	Capital Outlay	114,715	123,826	0	0
3.2	Transfer to Debt Service Fund	0	20,000	20,000	20,000
3.3	Transfer to General Fund	0	0	130,000	17,954
	Total Expenditures	114,715	143,826	150,000	37,954
4.1	Ending Fund Balance	478,580	337,454	187,954	0

KANAB CITY
FY 2013/2014 TENTATIVE BUDGET

Capital Projects - Storm Drainage

	PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14
Revenues				
1.2 Investment Earnings	0	0	0	0
1.3 Federal Grant	0	0	0	0
1.4 CIB Bond/Loan	0	0	325,000	0
1.5 General Fund Transfer	0	0	55,000	0
Total Revenue	0	0	380,000	0
2.1 Beginning Fund Balance	0	0	0	0
Total Available for Appropriation	0	0	380,000	0
Expenditures				
3.1 Capital Outlay	0	0	380,000	0
3.2 Transfer to Debt Service Fund	0	0	0	0
Total Expenditures	0	0	380,000	0
4.1 Ending Fund Balance	0	0	0	0

**KANAB CITY
FY 2013/2014 TENTATIVE BUDGET**

Capital Projects - Public Safety Fitness

	PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14	
Revenues					
1.2	Investment Earnings	0	0	0	250
1.4	Other Fund Transfer	0	30,851	0	0
	Total Revenue	0	30,851	0	250
2.1	Beginning Fund Balance	0	0	30,851	30,851
	Total Available for Appropriation	0	30,851	30,851	31,101
Expenditures					
3.1	Capital Outlay	0	0	0	0
3.2	Transfer to Debt Service Fund	0	0	0	0
	Total Expenditures	0	0	0	0
4.1	Ending Fund Balance	0	30,851	30,851	31,101

**KANAB CITY
FY 2013/2014 TENTATIVE BUDGET**

Capital Projects - 650 S. Sidewalk

	PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14	
Revenues					
1.2	Investment Earnings	0	55	0	100
1.3	General Fund Transfer	0	10,196	0	0
	Total Revenue	0	10,251	0	100
2.1	Beginning Fund Balance	0	0	10,251	10,251
	Total Available for Appropriation	0	10,251	10,251	10,351
Expenditures					
3.1	Capital Outlay	0	0	0	0
3.2	Transfer to Debt Service Fund	0	0	0	0
	Total Expenditures	0	0	0	0
4.1	Ending Fund Balance	0	10,251	10,251	10,351

KANAB CITY
FY 2013/2014 TENTATIVE BUDGET

Water and Sewer Enterprise Fund

	PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14	
Operating Revenue					
1.1	Charges for Service	1,086,540	1,121,116	1,088,400	1,093,400
1.2	Interest Earned	9,492	12,780	8,600	11,000
1.3	Other: other revenues	45,343	38,873	7,000	7,000
1.4	Other: Connection Fees	18,047	20,460	11,500	14,500
	Total Operating Revenue	1,159,422	1,193,230	1,115,500	1,125,900
Operating Expenses					
2.1	Personnel Services	524,224	543,681	496,133	517,397
2.2	Contractual Services	15,813	16,446	18,000	16,000
2.3	Materials and Supplies	51,925	52,088	56,600	58,100
2.4	Depreciation	253,915	259,321	250,000	260,000
2.5	Distribution System	86,010	96,057	81,500	95,000
2.6	Insurance	13,014	11,534	13,000	13,000
2.7	Utilities	60,291	61,689	62,500	63,000
	Total Operating Expense	1,005,193	1,040,816	977,733	1,022,497
Non-Operating Revenue (Expense) and Transfers					
3.2	Interest Expense	(11,812)	(12,525)	(15,000)	(11,000)
3.3	Capital Contributions from Outside	37,007	94,145	0	0
3.4	Impact Fees Collected	0	0	0	0
3.10	Operating Transfer to General Fund	0	0	0	0
	Net Income (Loss)	179,423	234,033	122,767	92,403
Cash Operating Needs					
4.1	Net Income (Loss)	179,423	234,033	122,767	92,403
4.2		253,915	259,321	250,000	260,000
4.3	Plus: Change in Inventory	13,945	0	15,000	15,000
4.4	Plus: Change in account payable/liabilities	(7,124)	60,580	20,000	2,000
4.6	Less: Major Capital Improvements and Outlay	68,365	56,548	300,000	300,000
4.7	Less: Bond Principal	76,000	122,000	124,000	124,000
4.8	Less: Change in receivables	31,293	(29,340)	15,000	15,000
	Total Cash Provided (required)	264,501	404,726	(31,233)	(69,597)
Source of Cash Required					
5.1	Cash Balance at Beginning of Year	2,250,976	2,499,421	2,904,147	2,872,914
	Total	2,250,976	2,499,421	2,904,147	2,872,914

**KANAB CITY
FY 2013/2014 TENTATIVE BUDGET**

Perpetual Care Fund

		PY Actual 2010/11	PY Actual 2011/12	CY Estimate 2012/13	Tentative Budget 2013/14
Revenues					
1.1	Perpetual Care Payments	8,651	7,400	8,000	8000
1.2	Interest	1,042	1,470	1,000	1000
	Total Revenue	9,693	8,870	9,000	9,000
2.1	Beginning Fund Balance	254,198	263,641	271,469	279,469
Expenditures					
3.1	Transfer to GF	0	1,042	1,000	1000
3.2	Cemetery Expenditure	250	0	0	0
	Total Expenditures	250	1,042	1,000	1,000
4.1	Ending Fund Balance	263,641	271,469	279,469	287,469

Kanab City
Proposed Master Fee Schedule

Multi Purpose Room	
Daily	\$25.00
Daily With Food	\$75.00
Non-Profit Weekly/Year	\$100.00 \$500.00 with clarification that it's for 1 day a week
For-Profit Weekly/Year	\$500.00 \$700.00
Parks	
Residents	
JHP 2 Hour <100	\$30.00
JHP Per Hour <100	\$15.00
JHP 2 Hour 101-200	\$40.00
JHP Per Hour 101-200	\$20.00
JHP 2 Hour 201+	\$60.00
JHP Per Hour 201+	\$30.00
Ranchos Per Day (resident)	\$25.00
Ranchos Per Day (non-resident)	\$50.00
Ball Fields (Tournaments)	\$500.00
Water	
Monthly Base (10K gal)	\$27.00
Per 1K gal Gal. Over 10K	\$1.10
Deposit	\$50.00
Connection	\$40.00
Read	\$10.00
Delinquent Bill	\$15.00
Hydrant Deposit	\$750.00
Hydrant Per Day	\$3.00
Hydrant Per 1K gal	\$1.10
Sewer	
Residential	\$10.05
Small Commercial	\$26.25
Large Commercial	\$87.50
Schools	\$131.00
Apart. Per Room	\$5.25
Hotel/Motel/RV Per Room	\$3.20
Connection	\$40.00
Library	
Late Per Day Per Book	\$0.10
County Resident Per Year	\$2.50
County Family Per Year	\$5.00
Copies	\$0.10
Printer	\$0.20
Fax	\$0.50
Color Copies	\$0.50
Heritage House & Museum	
Per Day	\$75.00
Special Tour	\$15.00
Deposit	\$25.00
Photographic Use	
Publication (one-time, one-use)	
For-profit Editorial Use	
Production run >2,000	\$50.00

Kanab City
Proposed Master Fee Schedule

2,001 - 10,000	\$75.00	
10,001 - 20,000	\$100.00	
20,001 - 50,000	\$150.00	
50,001 <	\$200.00	
For-Profit Advertising	\$100.00	
Non-profit Editorial	\$10.00	
Non-profit Advertising	\$50.00	
Exhibition For-profit	\$50.00	
Exhibition Non-profit	\$25.00	
Television/Video For-profit	\$100.00	
Television/Video non-profit	\$10.00	
Reproduction Fees		
Personal		
Ink Jet paper	\$2.00	
Photo paper	\$4.00	
Scan Fee	\$5.00	
Publication prints		
4x5	\$8.00	
5x7	\$10.00	
8x10	\$12.00	
Negative Fee	\$10.00	
Shipping Handling	\$3.00	
Cemetery		
Resident		
Lot	\$100.00	\$200.00
Open/Close	\$150.00	
Weekend	\$200.00	
Perpetual Care	\$200.00	
Yearly up-keep	\$20.00	
Disinterment	\$250.00	
Non-Resident		
Lot	\$200.00	\$400.00
Open/Close	\$300.00	
Weekend	\$400.00	
Perpetual Care	\$400.00	
Disinterment	\$300.00	
Animal		
Dog License (Spayed/Neutered)	\$15.00	
Dog License (Not Spayed/Neutered)	\$25.00	
Dog License Late Fee	\$10.00	
Additional Dog Household Permit	\$40.00	
Daily Impound	\$20.00	
Kennel Permit	\$170.00	
Emergency Euthanasia	\$40.00	
Business Licensing		
Flat annual fee	\$50.00	
Annual per average employee (max of both \$500)	\$10.00	
Late Fee	\$10.00	
Reprint	\$10.00	
Exhibitions, Concerts, Performances per day <300	\$100.00	
Exhibitions, Concerts, Performances per day >300	\$250.00	
Occult Arts per day	\$250.00	
Exhibitions and performances per day 9-451 H	\$50.00	

Kanab City
Proposed Master Fee Schedule

Carnival or Circus daily	\$300.00
Carnival per ride per week	\$25.00
Junk Yards annual	\$150.00
Itinerant	\$200.00
Auctioneer annual	\$100.00
Auctioneer daily	\$25.00
Christmas Tree lot	\$35.00
Class A Beer annual	\$125.00
Class B Beer annual	\$250.00
Class C Beer annual	\$375.00
Class D Beer annual	\$125.00
Seasonal Beer per day	\$25.00
Solicitors daily	\$25.00
Solicitors weekly	\$50.00
Solicitors 2-weeks	\$75.00
Solicitors 3-month	\$150.00
Solicitors per employee	\$35.00
Contractor annual registration	\$1.00
Building Inspection	
Frame	
Under 1300 sq ft	\$53.86
1300-1399 sq ft	\$54.46
1400-1499 sq ft	\$55.55
1500-1599 sq ft	\$56.63
1600-1699 sq ft	\$57.72
1700-1799 sq ft	\$58.80
1800-1899 sq ft	\$59.88
1900-1999 sq ft	\$60.97
2000-2099 sq ft	\$62.05
Brick	
Under 1300 sq ft	\$60.04
1300-1399 sq ft	\$60.89
1400-1499 sq ft	\$61.73
1500-1599 sq ft	\$62.59
1600-1699 sq ft	\$63.46
1700-1799 sq ft	\$64.31
1800-1899 sq ft	\$65.17
1900-1999 sq ft	\$66.04
2000-2099 sq ft	\$66.89
Basements	
Unfinished	\$14.04
Finished with home	\$22.74
Finished after home	\$14.22
Stem Wall 2ft	\$3.50
Stem Wall 4ft	\$7.02
Wood Deck	
Open	\$12.54
Covered	\$20.66
Porch	\$15.00
Pool	\$60.60
Private Garage	
Wood Frame	\$19.63
Masonry	\$22.20
Carport	\$14.40
Patio Cover	\$7.75

Kanab City
Proposed Master Fee Schedule

Farm Buildings	\$15.55
Metal	\$19.92
Meter Base	\$56.40
Manufactured Home	80% of cost
Total Valuation	
<\$500	\$23.50
\$501-\$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof to and including \$2,000
\$2,001-\$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000 or fraction thereof to and including \$25,000
\$25,001-\$50,000	\$391.75 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof to and including \$50,000
\$50,001-\$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof to and including \$100,000
\$100,001-\$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof to and including \$500,000
\$500,001-\$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.73 for each additional \$1,000 or fraction thereof to and including \$1,000,000
>\$1,000,000	\$5,608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1,000 or fraction thereof
Non-business hour inspections - hourly (2 min)	\$56.40
Reinspection - hourly	\$56.40
Unspecified Inspection - hourly (.5 min)	\$56.40
Additional plan view - hourly (.5 min)	\$56.40
Commerical Plan Review	35% of permit fee
Land Use	
Annexation (deposit)	\$500.00
Appeal	\$150.00
Conditional Use Permit - Residential	\$50.00
Conditional Use Permit - Non- Residential (deposit)	\$200.00
General Plan Ammdement (plus acreage) (deposit)	\$100.00
Home Occupation Permit	\$30.00
Lot Line Adjustment (deposit)	\$500.00
Sign Permit - Wall Sign	\$25.00
Sign Permit - Free Standing	\$100.00
Site Plan (plus acreage) (deposit)	\$500.00
Preliminary & Final Plat (plus acreage) (deposit)	\$2,000.00
Preliminary & Final Plat per lot (deposit)	\$75.00
Plat Amendment (deposit)	\$250.00
Plat Amendment per lot (deposit)	\$10.00
Zone change (plus acreage) (deposit)	\$100.00
Development Agreement (deposit)	\$5,000.00
Planned Development Overlay (plus acreage) (deposit)	\$500.00
Engineering Reviews and Inspections (deposit)	\$500.00
Excavation and Grading Permits (deposit)	\$300.00
Acreage	
1-100 acres per acre	\$50.00
101-500 acres per acre	\$25.00
> 501 acres	\$10.00

Kanab City
Proposed Master Fee Schedule

open space acre fee	\$0.00	
Airport		
T Hanger, monthly	\$110.00	
Larger Hanger, yearly	\$125.00	
Administrative		
Returned Check	\$15.00	
Police Report	\$5.00	
Addressed Lables	\$15.00	
Addresses on regular paper	\$5.00	
Copies	\$0.10	\$0.20
Fire Services		
Commercial Plan Review		
Remodel / Tenant Finish	\$75.00	
Small (less then 10,000 Sq. Feet)	\$150.00	
Large (Greater then 10,000 Sq. Feet)	\$200.00	
Automatic Fire Sprinkler System Plan Review- New		
Less then 100 Heads	\$150.00	
Additional \$.50 per Sprinkler Head over 100	\$0.50	
Fire Pump	\$50.00	
Additional Fire System Riser	\$25.00	
Standpipe	\$25.00	
Automatic Fire Sprinkler System Plan Review- Remodel		
Less then 5 Heads and work does not effect Hydraulics	\$50.00	
5 to 50 Sprinklers	\$50.00	
Additonal \$.50 per Sprinkler Head over 50	\$0.50	
Acceptance Test		
Standpipe	\$50.00	
Fire Pump	\$50.00	
Alternative Automatic Fire Extiguishing Systems		
Plan Review per System	\$100.00	
Inspection and Acceptance test per System	\$75.00	
Fire Alarm		
Plan Review - New (per building)	\$100.00	
Plan Review - Remodel	\$50.00	
Inspection and Acceptance test	\$100.00	
Fire Hydrants		
Inspection, Testing, Fire Flow Per Hydrant	\$25.00	
Occupancy Final Inspection		
Commercial	\$50.00	
Special/ Follow-up/ After Hours (per hour)	\$25.00	