

Minutes of the Riverdale City Council Strategic Planning Meeting held Saturday, February 15, 2020, at 8:00 a.m., at the Riverdale Senior, 4433 900 W, Riverdale City, Weber County, Utah.

Present: City Council: Norm Searle, Mayor
Braden Mitchell, Councilmember
Brent Ellis, Councilmember
Steve Hilton, Councilmember

City Employees: Rodger Worthen, City Administrator
Steve Brooks, City Attorney
Scott Brenkman, Police Chief
Jared Sholly, Fire Chief
Shawn Douglas, Public Works Director
Rich Taylor, Community Services Director
Mike Eggett, Community Development
Shalee Evans, City Recorder

Excused: Alan Arnold, Councilmember
Bart Stevens, Councilmember

- **Welcome – Mayor Searle**

Mayor Searle called the meeting to order and welcomed all in attendance, including all Council Members, and members of the staff. The meeting began at 8:01 a.m.

- **Session Objectives**

Rodger Worthen went over the 2019-2020 Budget and Policy Direction. He noted that it is very important as a city that we are fiscally sound, in order to make sure our services are provided at a quality that is important to the city. He noted that on March 31st at the Fire Station at 5:30 p.m., the city needs to start looking at the 2030 planning document. He noted that on March 20th, the department heads submit their budget work sheets for review. The tentative budget review is May 5th, at a normal city council. After the tentative budget review, then we will reconvene this meeting on May 9th.

Mr. Worthen noted that the city has an employee that works with the senior center that is being paid by the RDA. However, the RDA is going away in 2 years. So, the city staff is working on migrating that employee over to the city's payroll.

Rodger Worthen wanted to go over core delivery of services. He noted that he really values the employees at Riverdale city. The staff is a real experienced group, and it is a family-oriented community. He stated that an employee approached him and stated that they enjoy going to staff meetings, and that really meant a lot.

Mr. Worthen noted that in 2010, Riverdale city had a staffing FTE of 73 persons, and now in 2020, we have 70 ½. The city is stretched. He also stated that staff needs the conferences and trainings to gain experience and education. Rodger stated that Mike Eggett, the Mayor and himself are working on finding ways to diversify Riverdale. That way if the economy has a downturn, it won't affect the city as harshly.

Mayor Searle mentioned that at a WACOG meeting, he learned that Hill Air Force Base is bring in 600 new jobs by the end of May, and 1200 new jobs by the end of 2020. Mr. Worthen noted how much of a positive impact that will be for Riverdale city. He also noted that Utah is very well positioned to survive economic issues.

Mr. Worthen went over an Economic Summary and discussed Riverdale's strengths and weakness's as a city. He also went over all 7 of the Bench Marks: Benchmark 1 - Customer Service Commentary, Benchmark 2 - Property Taxes Commentary, Benchmark 3 - Sales Tax Revenue, Benchmark 4 – General Fund Expenditures by Department, Benchmark 5 - City Staffing - Actual Full-Time Equivalent (FTE), Benchmark 6 – Rainy Day Fund Reserve Balance, and Benchmark 7 – General Fund Surplus.

Rodger Worthen invited any discussion or questions regarding any topic he just spoke about. There was no discussion.

- **Fiscal Review**

Riverdale City Council
Strategic Planning Meeting: February 15, 2020

Cody Cardon went over the 2019-2020 Financial Review and Fund Summary. He discussed the budget vs. Actual through January 31, 2020 and a summary of revenues and expenditures for the general fund. He also noted year to year comparisons between 2019 and 2020. Mr. Cardon also discussed the financial report for the RDA (Redevelopment Agency). He noted that Riverdale likes to be conservative with revenues and aggressive with expenditures.

Rodger Worthen noted that street sweeping for the city has been outsourced. Since doing that, the city has been saving around \$5,000.00 per year. Shawn Douglas also noted that it has been extremely helpful, it helps with fte, and with overall work Public Works does.

- **Budget Issues**

Cody Cardon and Rodger Worthen discussed department projects and initiatives, enterprise funds (water, sewer, storm, garbage), and other funds (motor pool, IT-Tech, & RDA)

Councilmember Mitchell asked if there is room in the budget for replacements of score boards at golden spike. The current ones barely work and it would improve the look and it is important to have working scoreboards over there.

Shawn Douglas mentioned about bids on projects, and that the Ritter drive project is out for bids this month. He also noted that Ritter drive will just be opened and to be aware of that. Shawn also stated that if there are any changes that are wanted for this project that everyone should say so now, because the bid has been sent out. There was a discussion about bike lines on Ritter Drive and whether there will be parking, and if there will be a speed limit detector to check speeds on that road.

There was a discussion about roundabouts and the efficiency they provide for traffic. It was noted that there have been some complaints for a new roundabout. Shawn Douglas stated that it is safer to have a roundabout because it slows down traffic down to 15 mph. Mr. Worthen noted that a roundabout is going to be the safest option, despite all the complaints and pushback the city has been experiencing. Shawn stated that the city could try doing a door to door approach to get citizens on board for the roundabout.

Cody Cardon went over and discussed water shares and water systems for the future year. Shawn Douglas discussed that there is a system that they use to detect water usage and data.

There was a brief discussion about the senior center, the improvements and the activities that go on there. Mr. Worthen noted that there will be a financial challenge in the future when the RDA goes away. Councilmember Hilton asked if the senior center has any financial benefit to the city.

Rodger Worthen wanted to note that there is a closed session on Tuesdays City Council meeting.

Councilmember Mitchell asked if on the Benchmarks, if they can expect a more stable projection financial graph from the fire department in the future. Jared Sholly stated that the reason that the line on the graph is higher is because of a purchase of new fire engine and having a higher turnover with employees.

- **Consensus Priorities for drafting FY 2020-2021 Budget**

Steve Brooks went over the Open and Public Meetings Act Training. He asked questions of all in attendance and went over any questions that were asked.

Mayor Searle noted about new bills the legislature is bringing forward. He mentioned some of these new bills will impact cities. Such as GRAMA requests, and DNA evidence that could affect the police department and the fire department.

- **Adjournment**

The meeting adjourned at 11:12 a.m.

Date Approved: