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## Spectrum Academy Board Meeting Minutes

<b>Date &amp; Time</b>	April 10, 2013: 7:00 P.M.
<b>Location</b>	Spectrum Academy High School, North Salt Lake, Utah
<b>Members Present</b>	Marney DeVroom, Marcy Johnson, Jason Steenblik, Rozanne Marsh
<b>Members Excused</b>	Dennis M. Bullard, Brandon Savage, and Jana Gold
<b>Spectrum Staff</b>	Brad Nelson, Jandy Stelter, April Giauque, and Christina Guevara

### BUSINESS TO BE DISCUSSED

#### **Board Session**

- 1) Review and approve minutes from March, 2013 board meeting.
  - a) Motion for approval and acceptance of the meeting minutes made by Rozanne Marsh and Second by Jason Steenblik and unanimously approved.
- 2) Financial Update
  - a) Jason Steenblik mentioned that he, and Brad Nelson had attended training provided by the state:
    - i) There have been changes to the reporting methods required by state.
    - ii) Jason Steenblik will bring a detailed list to the next meeting.
    - iii) The state has made changes to meeting reporting and posting method requirements.
- 3) Brad Nelson reviewed the year to date financial report
  - a) Bonding
    - i) Brad Nelson discussed what the Risk is for going with bonding in August.
    - ii) Need to have the Audited 2013 financial Statement before we apply for bonding.
    - iii) Should be available in August.
    - iv) The Financial Ratios that we have to meet are only necessary to meet at time of application.
    - v) Formula for funding is working in our favor now with the new Financial Laws.
  - b) Budget will be adequate to grow the staff with the population.
  - c) Spectrum will start making payments to Never Better Foundation to purchase the Elementary school building.
- 4) School Lunch was discussed – Brad Nelson will follow up on all issues and concerns.
- 5) Follow-up update on Transitional Occupational Course of Study (April Giauque and Jaime Christensen)
  - a) 35 Students on the schedule with 8 to 10 more possible.
  - b) 3 courses of study.
  - c) All High School students on IEPS will be monitored.

- i) Checking to make sure they are getting all services required to graduate
    - ii) Make sure they have the exposure needed to function in real world situation
    - iii) 3 people are on the transitional team
  - 6) Update on results of Spring Gala (Jaime Christensen)
    - a) \$2,200 more than last year \$11,000 total
    - b) Brad Nelson has some new direction ideas
      - i) Held offsite. A place that can accommodate more people
      - ii) Will look into more of what the other schools are doing
      - iii) Book Fair will be scheduled at the Christmas program next year.
  - 7) Update on potential expansion (Brad Nelson and Jaime Christensen)
    - a) Brad Nelson explained that Spectrum made an amendment to the application to move the new expansion to Utah County. Instead of making a new expansion application.
      - i) Brad Nelson is in discussions with UVU they have not responded to the outline that has been presented to them yet.
  - 8) Elementary School Principal's Update (Rebecca Peterson)
    - a) Jandy Stelter -
      - i) Preparing Students for leading Parent Teacher Conference
      - ii) Classroom arrangements for students
      - iii) Autism Documentary in Draper Thursday April 18th
    - b) April Giauque -
      - i) CPI training – making sure there is at least one certified person in each room.
        - (a) 5 people have been identified as needing training
      - ii) Teach town benefits were discussed
      - iii) Discussion of our current SSI program
        - (a) Suggested that we form a new committee to help identify any shortfalls of current program and start new one.
          - 1. Committee should include someone from each tier
        - (b) Still need curriculum for the High School

Action Item: April Giauque to come to the meeting with an update

    - 1. List of people to help and cost
- 9) Academic Director/Secondary School Principal's Update (Christina Guevara)
  - a) Prom – is at the Living Planet Aquarium
  - b) Graduation will be June 8<sup>th</sup> 5:30PM in the High School gymnasium
  - c) Still doing interviews for the Principal of the Elementary
  - d) The results from the Staff Survey will be presented in the next Meeting.
- 10) Safety and Security Update (Marcy Johnson)
  - a) Risk management self survey
  - b) Brad Nelson is going to finish his action items soon. (Not done due to spring break)

**Public Session**

1) There were no public comments offered to the board.

- Motion to close the meeting was made by Rozanne Marsh and Second by Marney DeVroom the vote was unanimously approved.

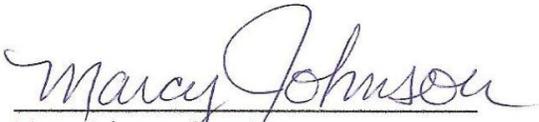
**Meeting Adjourned:** 8:35 p.m.

**Next Meeting:** May 8<sup>th</sup> 2013

**Approved by the Board:**

May 8, 2013

Date

  
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Marcy Johnson, Secretary