



**AGENDA FOR THE WORK/STUDY MEETING
OF THE CITY COUNCIL
OF THE CITY OF SPRINGVILLE, UTAH
MULTIPURPOSE ROOM, 110 SOUTH MAIN STREET
APRIL 9, 2013 – 5:15 PM**

CALL TO ORDER

COUNCIL BUSINESS

1. Minutes
2. Calendar
 - April 10 – UDOT Annual Visit regarding transportation issues, Utah County Commission Chambers, 100 E Center, Ste 2300, Provo
 - April 10-12 – ULCT Mid-year Conference, St. George
 - April 16 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
 - April 19-20 – Spring Clean-Up Days
 - April 20 – 89th Annual Spring Salon Opens
 - April 26-27 – Spring Clean-Up Days
 - April 26 – Arbor Day
 - April 30 – Budget Retreat, Multipurpose Room, 1:00 p.m.
3. **DISCUSSIONS/PRESENTATIONS**
 - a) Electric Generation
 - b) Information Systems
4. **MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**
 - a. Discussion with Department Directors
 - b. Commission, Board, and Committee Minutes
 - i. Emergency Preparedness Committee minutes of February 21, 2013
 - ii. Library Board of Trustees Minutes of January 10, 2013
 - iii. Parks and Recreation Board minutes for February 28, 2013
 - iv. Power Board minutes for February 13, 2013
 - v. Spanish Fork/Springville Airport Board minutes of March 7, 2013
 - vi. Water Board minutes for February 12, 2013
 - c. Mayor and Council Reports
 - i. Water Board – Rick Child, Councilmember Representative
 - ii. South County Mayors – Mayor Clyde, Springville City Representative

This meeting was noticed in compliance with Utah Code 52-4-202 on April 4, 2013. Agendas and minutes are accessible through the Springville city website at www.springville.org/agendasminutes. Council meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/PMN/index.html>. E-mail subscriptions to the Utah public meeting notices are available through their website.

In compliance with the Americans with disabilities act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder (801) 489 – 2700 at least three business days prior to the meeting.

5. CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess this meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah State Code Annotated §52-4-205

ADJOURNMENT

This meeting was noticed in compliance with Utah Code 52-4-202 on April 4, 2013. Agendas and minutes are accessible through the Springville city website at www.springville.org/agendasminutes. Council meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/PMN/index.html>. E-mail subscriptions to the Utah public meeting notices are available through their website.

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**MINUTES OF THE WORK / STUDY MEETING
OF THE CITY COUNCIL
OF THE CITY OF SPRINGVILLE, UTAH
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET
APRIL 2, 2013 – 5:15 P.M.**

8 The following are the minutes of the Work/Study Meeting of the Springville City
Council. The meeting was held on **Tuesday, April 2, 2013 at 5:15 p.m.** in the Springville City
10 Civic Center Council Chambers, 110 South Main Street, Springville, Utah. Adequate notice of
this meeting, as required by law, was posted in the Civic Center and on the City’s website, and
12 delivered to members of the Council, media, and interested citizens.

14 Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were
present: Councilmember Rick Child, Councilmember Chris Creer, Councilmember Benjamin
16 Jolley, Councilmember Dean Olsen, City Administrator Troy Fitzgerald, Assistant City
Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce
18 Riddle, and City Recorder Venla Gubler. Also present were: Fire Chief Henry (Hank) Clinton,
Public Safety Director Scott Finlayson, Power Director Leon Fredrickson, Recreation Director
20 Charles Keeler, Administrative Services Manager Rod Oldroyd, Buildings and Grounds Alex
Roylance, and Museum Director Dr. Rita Wright. Councilmember Mark Packard was excused.

22

MAYOR AND COUNCIL DINNER – 4:45 P.M.

24 *The Mayor and Council met in the Council Work Room for informal discussion and
dinner. No action was taken on any items.*

26

CALL TO ORDER- 5:15 P.M.

28 Mayor Clyde called the meeting to order at 5:15 p.m.

30 **COUNCIL BUSINESS**

1) **Minutes** – *March 12, 2013 and March 19, 2013 Work/Study Meetings*

32 COUNCILMEMBER OLSEN MOVED TO APPROVE THE MINUTES OF THE
MARCH 12, 2013 AND MARCH 19, 2013 MEETING AS WRITTEN. COUNCILMEMBER
34 JOLLEY SECONDED THE MOTION, AND ALL VOTED AYE.

36 2) **Calendar**

- April 9 – Work/Study Meeting 5:15 p.m.
- 38 • April 10 – UDOT Annual Visit regarding transportation issues, Utah County
Commission Chambers, 100 E Center, Ste 2300, Provo
- 40 • April 10-12 – ULCT Mid-year Conference, St. George
- April 16 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- 42 • April 19-20 – Spring Clean-Up Days

- April 20 – 89th Annual Spring Salon Opens
- April 26-27 – Spring Clean-Up Days
- April 26 – Arbor Day

Mayor Clyde asked if anyone planned on attending the ULCT Conference. There was none. Administrator Fitzgerald noted that it was time to schedule the Annual Budget Retreat. He suggested either April 23 or April 30 and noted that staff proposes the 30th. After discussion, the meeting was set for April 30. Mayor Clyde asked if there was any other discussion on the calendar. There was none.

3) Discussion on this evening's Regular Meeting agenda items

- a) Invocation – Cl. Creer
- b) Pledge of Allegiance – Cl. Jolley
- c) Consent Agenda

(1) Approval of all City purchase orders properly signed (Springville City Code §2-10-110(5))

(2) Final approval for the Aimonetto Center Condominiums – Fred Aegerter, Community Development Director

Mayor Clyde asked if there was any discussion on the Regular Meeting agenda. Councilmember Creer asked if there was anything new on the condos. Administrator Fitzgerald replied no. He reported that it was his understanding the condo plat is necessary because a commercial stand-alone building will be the first of the construction. Mayor Clyde asked if there would be other retail in the rest of the project. Administrator Fitzgerald replied that the main floor of the main building would also become retail spaces. The square-footage of the first building, the number of residential units, and the parking requirements were discussed. Mayor Clyde asked if the landscaping meets City requirements. He noted that the landscaping seems to be very minimal. Councilmember Child replied that there had been some adjustment of the landscaping requirements by the Planning Commission. Mayor Clyde asked if the east parking lot area was included. Administrator Fitzgerald replied that the Housing Authority still wanted to sell the parking lot to the City, and that it is not included in this plat. The starting date for construction of the rest of the project was asked. Attorney Penrod reported that the Housing Authority has not disclosed their timetable, but have stated that their funding is secured. Councilmember Olsen commented that the design of the buildings has improved. Mayor Clyde asked if there was other discussion. There was none.

4) DISCUSSIONS/PRESENTATIONS

- a) **Fire/EMS** – Chief Hank Clinton

Chief Clinton thanked the Council for the invitation tonight. He reported that the Fire and Ambulance were two separate organizations three years ago. At the direction of the Council, the Chief, Public Safety Director, and Administration had introduced the idea of combining the Springville Volunteer Fire Department and the Springville Volunteer Ambulance Company (Savers). Bylaws were created and approved, and the bank accounts were combined to create the single organization, Springville Fire and Rescue.

Chief Clinton informed the Council that the Mission of the Fire and Rescue Division is “to have a positive impact on emergencies by Saving Lives, Fighting Fires, and Protecting Property.” Their motto is, “Response Ready.” He reported that the community benefits from having a “dual role” fire department. The financial benefit is having employees trained and providing both fire suppression and emergency medicine. They are able to provide the service of a third ambulance to the community, and they can coordinate efforts during emergency operations.

Chief Clinton reported that the combination department is comprised of full-time, part-time, and paid volunteer employees. The Department responds out of two fire stations to provide the community with a rapid EMS response 12 hours-a-day, 7 days-a-week. The Department consists of three full-time employees, 23 part-time employees, and 37 paid volunteers for a total of 63 fire and EMS employees. These employees fill the following positions: one Fire Chief, three Assistant Chiefs, nine Captains, 9 Engineers, 18 Volunteer Firefighters/EMT’s, and 23 part-time Firefighters/EMT’s. He reported that the Department recently increased the part-time employees from 13 to 23. This increase in paid staffing during the day reduces the medical response time. There is now staffing five days-a-week by five paid personnel. He added that the Council asked if volunteers would be hired to fill part-time positions. He reported that the answer is yes. Thirteen of the 23 part-time positions were filled from the volunteer roster. Chief Clinton reported that the increased staffing allows the Department to provide two “back to back” rapid EMS responses 12 hours-a-day, 5 days-a-week, and a full service fire crew 12 hours-a-day, 5 days-a-week. The increased staffing also allows increased safety checks, testing, inspections, planning, and public education.

Chief Clinton reported that the current fleet consists of three fire engines, one truck-company, three ambulances, one water-tender, and three brush trucks. Mayor Clyde asked what a truck company is. Chief Clinton explained that this is the crew that operated the ladder truck. He reported that the goal of the Department is to maintain a well-trained dual role “combination” fire department. He explained that the five person day crew does not replace the need for a volunteer department. He reported that fighting fires is labor intensive, and the response to a single alarm structure fire requires 18 personnel to staff the initial positions: one command officer (1), two fire engines (8), one truck company (4), one utility crew (2), and one ambulance (3). These eighteen personnel take the following positions: one incident commander, one safety officer, one pump operator, three fire attack personnel, two rapid intervention team members, three ventilation/forcible entry/life search personnel, two back-up line personnel, two secondary life search/fire extension personnel, and three medical personnel. He pointed out that if the five paid on-scene personnel respond, volunteers must fill the remaining 13 positions. If an extended fire attack is needed, consideration must be given to rest and restoring fire crews, extra crews if the fire runs, clean up and putting out hot spots, and crew rotations.

Chief Clinton reported that the future direction of the Department is to prepare for a 24-hour emergency service, to upgrade the EMS delivery to the Paramedic level, and to start implementation of a medical standard for firefighters.

Councilmember Jolley asked the difference between a one alarm fire and a 30 alarm fire. Chief Clinton replied that the response is based on the size and severity of the fire. This is what

an incident commander trains for—the signs that determine the response needed. He reported that generally a single alarm fire is one in which just smoke is showing from the structure. If flames are showing a second alarm may be necessary. He added that a second alarm requires the same equipment and personnel as a one alarm, so a two alarm fire requires 36 personnel and double the amount of equipment. Councilmember Jolley commented that a one alarm fire requires 18 personnel. He asked if Springville had enough personnel to respond to a second alarm. Chief Clinton replied that this is where Springville pulls from other communities. He reported that Springville has responded to second alarms from surrounding communities several times.

Chief Clinton observed that he would like to keep the “combination” department alive and functioning. He explained that fire departments in northern cities have lost their volunteer and must call up mutual aid on their first alarm. Here in Springville, we can fill the first alarm in good shape. Mayor Clyde asked if Chief Clinton had as many volunteers as he would like. Chief Clinton replied no. He now has 23, but he would like 37. Director Finlayson reported that the department is in the process of trying to fill these volunteer positions. Mayor Clyde asked if some of the volunteers are trained for fire response and not ambulance response. Chief Clinton replied yes. He reported that new volunteers are cross trained in both disciplines, but he has four personnel that have not cross trained.

Mayor Clyde asked how the changes have been accepted by the personnel in the department. Chief Clinton replied that the changes have been implemented and things are going well. He added that the success of the department depends on its members, and Springville has motivated citizens. Director Fredrickson asked if the volunteers respond quickly and dependably. Chief Clinton replied that he has been impressed with the volunteer response in Springville. He disclosed that the response was 98-percent last month. Mayor Clyde noted that the station is staffed with five during the day. He asked if anyone is there during other hours. Chief Clinton replied no. He reported that he has five people, five days-a-week, from 7 am to 7 pm. The other two days have three people staffing the station. These people are supplemented with volunteers. There is enough for a first response during daytime hours, but all volunteers must be paged during off hours. He noted that full-time staff does not respond at night unless a call is made requesting them. He reported that there is an issue with the number of hours a part-time employee is allowed to work. Mayor Clyde asked if there is an issue with the response in off hours. Chief Clinton replied no. He noted, however, that part-time personnel are hard to retain with a maximum of 1,500 hours-per-year. Mayor Clyde agreed that 1,500 hours is not a casual commitment. Chief Clinton reported that most personnel work two 12-hour shifts plus training in a week. Most are part-time and volunteer firefighters for surrounding communities as well. He added that scheduling is an issue to overcome as well. Mayor Clyde thanked Chief Clinton for his presentation, and the positive changes that have resulted in a shortened response time and better coverage for Springville residents.

- b) **Walk-thru of newly completed Water Feature** – Alex Roylance, Buildings and Grounds Director

2 The Mayor, Council, and staff were led by Director Roylance on a tour of the new water
feature facility in the Civic Center Park.

4 c) **Display of new Vector Truck** – Brad Stapley, Public Works Director
There was no display of the Vector Truck.

6
5) **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

8 a) **Airport Board** – Dean Olsen, Councilmember Representative
There was no discussion. A written report was distributed.

10
12 b) **Mountainland Association of Governments** – Mayor Clyde, Springville City
Representative
There was no discussion.

14
6) **CLOSED SESSION – TO BE ANNOUNCED IN MOTION**

16 *The Springville City Council may temporarily recess the meeting and convene in a*
18 *closed session to discuss pending or reasonably imminent litigation, and the purchase,*
exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

20 COUNCILMEMBER JOLLEY MOVED TO TEMPORARILY ADJOURN AT 6:25
P.M. AND CONVENE IN A CLOSED SESSION AS PROVIDED BY U.C.A. §52-4-205 FOR
22 THE PURPOSE OF DISCUSSION PENDING OR REASONABLY IMMINENT LITIGATION
AND THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY.
COUNCILMEMBER OLSEN SECONDED THE MOTION. THE VOTE IS RECORDED AS
24 FOLLOWS: COUNCILMEMBER CREER – AYE; COUNCILMEMBER OLSEN – AYE;
COUNCILMEMBER CHILD – AYE; AND COUNCILMEMBER JOLLEY – AYE. THE
26 MOTION CARRIED UNANIMOUSLY.

28 THE WORK/STUDY MEETING WAS RECONVENED BY CONSENSUS AT 6:50
P.M.

30 **ADJOURNMENT**

32 COUNCILMEMBER JOLLEY MOVED TO ADJOURN THE WORK/STUDY
MEETING AT 6:51 P.M. COUNCILMEMBER OLSEN SECONDED THE MOTION, AND
ALL PRESENT VOTED AYE.

Monthly Department Reports

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| <p>1) Administrative Services
Community Relations/Economic
Development/Information Technology
Volunteer Coordinator
Human Resources
Recorder
Business Licensing
Justice Court</p> <p>2) Assistant City Administrator
Finance Department
Accounting
Treasury
Utility Billing</p> <p>Springville Library</p> <p>Hobble Creek Golf Course
Golf
Restaurant</p> <p>Recreation & Community Events
Department
Community Events
Pool
Recreation
Senior Citizens</p> <p>3) Assistant City Administrator
Legal Department
Legal
Risk Management
CTC Coordinator
Victim Advocate</p> | <p>Department of Buildings and
Grounds
Cemetery
Facilities
Canyon Parks
City Parks
Urban Forest</p> <p>Community Development
Department
Building
Code Enforcement
Planning</p> <p>4) Springville Museum of Art</p> <p>5) Power Department
Distribution
Electrical Operations
Generation
Metering</p> <p>6) Department of Public Safety
Ambulance/EMT
Emergency Preparedness
Fire
Police</p> <p>7) Department of Public Works
Engineering
Streets
Water
Water Reclamation</p> |
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Human Resource Report

Hilary Barksdale

March 2013

Department	Position	Status	Notes
Buildings & Grounds	<i>Parks Maintenance Worker</i>	Currently accepting applications	Full time replacement
	<i>Parks Maintenance Worker</i>	Currently accepting applications	Part time replacement
	<i>Parks Maintenance Worker</i>	Currently accepting applications	Seasonal positions
	<i>Cemetery Maintenance Worker</i>	Currently accepting applications	Seasonal positions
Finance	<i>Customer Service Clerk I</i>	Hired: Tanya Roylance	Part time replacement
	<i>Customer Service Clerk/Collections</i>	Currently accepting applications	Part time replacement
Golf	<i>Maintenance workers, starters, cart washers</i>	Hired: Ron Duffin Pascual Ortiz Rafael Mendez Christopher Ryan Eduardo Mendez Conner Hullinger Cheryl Stewart Doug Johnson Todd Jensen Kyle Englund Nathan Critchfield	Seasonal positions
Library	<i>Youth Services Library Assistant</i>	Hired: Katie Lewis	Part time replacement
	<i>Senior Library Assistant</i>	Hired: Hillary Smith	Part time replacement
	<i>Page</i>	Hired: Spencer Duncan Tiffany Hancock	Part time replacement
Public Works	<i>Water Meter Reader</i>	Currently accepting applications	Seasonal positions
	<i>Water Maintenance I</i>	Hired: Spencer Nelson	Full time replacement

Recreation	<i>Lifeguard/Swim Instructor</i>	Currently accepting applications	Part time/seasonal positions.
	<i>Official/Referee</i>	Currently accepting applications	Part time replacements

Springville City Monthly Department Report

City Recorder – April 2013

Performance Management Statistics

- 17 Business Licenses issued in March: 7 commercial, 1 industrial, 8 home offices/home occupations, 1 peddler
- 15 Official Council, Board, Commission, and Committee meetings held in March
- 5 GRAMA Requests were fulfilled in March 2013 with 123 pages (5 in March 2012 with 35 page[s])
- Historic Records Project – 21 files with 297 pages scanned, checked, and filed

Significant Events

- Total of 1,031 business licenses, including solicitors, are currently active
- Business License Revenue through 03/31/13: \$90,901.87 (budget \$94,000)
- The renewal process is now 93% complete. 73 business entities have been billed a third \$20 penalty. 59 business entities are missing information to complete their renewal. A total of 97 business entities have reported going out of business. The delinquent amount is \$8,925 as of 03/31/2013.

**Springville City New Businesses
March 2013**

Business Name	Location	License Description	Phone	Owner
BANANA STAND LLC	551 NORTH MAIN	RETAIL STORE/LIQUIDATION CENTER	801-683-9191	GRASSLEY, RYAN
CHUBBY CUBS	215 SOUTH 650 WEST #A1	ONLINE RETAIL SALES	385-312-6204	ATKINSON, ROSCOE
EMPIRE HEATING AND AIR	1190 N SPRING CREEK PLACE SUITE A1	Commercial sheet metal and HVAC Contractor	801.822.0686	BRIERLEY, JIM
FP CLEANING SERVICES	298 SWEETWATER DRIVE	COMMERCIAL AND RESIDENTIAL CLEANING SERVICES	801-623-9210	ROBERTSON, PAUL
GREEN HOUSE CENTER FOR GROWTH & LEARNING	1220 NORTH MAIN STREET #7	COUNSELING SERVICES	801-875-1169	GREEN, GUERRY
HOBBLE CREEK COUNSELING LLC	1220 NORTH MAIN #4	INDIVIDUAL THERAPY	801-472-1724	COZZENS, TAHLIA
INFRINGER TASK FORCE LP	761 WEST 1200 NORTH #300	IP PROTECTION	801-377-3400	JACOBSON, ISAAC
LITTLE TADPOLES SWIM SCHOOL	1185 EAST 225 NORTH	SWIMMING LESSONS	208-705-3872	BINKS, HOLLY
NORTH PARK FULFILLMENT	135 WEST 900 NORTH	FULFILLMENT/WAREHOUSING - NO OUTDOOR STORAGE ALLOWED	801-489-8929	SPENDLOVE, DON
NUTRITION ZONE	1190 NORTH MAIN #12	HEALTH CONSULTATION & INFORMATION	801-836-2962	LAGUNES-PERALTA, JUAN
QUAIL VALLEY QUILTS	1428 EAST 950 SOUTH	QUILT PATTERN KIT SALES	801-489-9214	WATKINS, KRISANNE
SANDY'S ICE CREAM	167 SOUTH 1125 WEST	ICE CREAM VENDOR	801.289.6757	KUMAR, SANDEEP
SANDY'S ICE CREAM	167 SOUTH 1125 WEST	PEDDLER - ICE CREAM TRUCK SALES	801.289.6757	KUMAR, SANDEEP
SCOTT BANASKY PROMOTIONS	2080 SPRING OAKS DRIVE	ONLINE SALES OF KNIVES, SAFES AND HUNTING ACCESSORIES	801-232-9572	BANASKY, SCOTT
SHERCO, INC	1190 NORTH MAIN #7	BICYCLE SALES, REPAIRS & ACCESSORIES	801.373.1009	CORWIN, SHERRI
WALKER, DOUGLAS JESSE	992 SOUTH 1200 EAST	HOME OFFICE	801.310.9412	WALKER, DOUGLAS JESSE
WEBBMED	1735 SPRING OAKS DRIVE	MEDICAL HOUSE CALLS	209-482-0016	WEBB, RONALD

Active Solicitor's
March 2013

Account	Business	License	License Description	Phone
250	B & T	HOME	INDEPENDENT PROPIETOR FOR SECURITY SALES	(801) 380-1836
7001	IZATT, JON	TEMPORARY	RES SOLICITOR (PROTECTION 1 - EXPIRES 4/2/2013)	
7024	BELTRAN, BENLLY	SOLICITOR	SECURITY SYSTEMS FOR VIVINT (EXPIRES 4/2/2013)	801.735.1626
7025	Baird, Colton	SOLICITOR	Residentail Solicitor - Vivint (Expires 4/3/2013)	801.850.3078
7029	WITTWER, WYLER	SOLICITOR	RESIDENTIAL SOLICITOR - VIVINT (EXPIRES 4/25/2013)	801.3683883
7095	CHRISTENSEN, BRYSON	TEMPORARY	RES SOLICITOR - SECURITY DEVICES (PROTECTION 1)	801-850-2687
7129	TOWERS, BENJAMIN	SOLICITOR	RES SOLICITOR (AMERICAN EXTERIORS - EXPIRES 8/13/2013)	801-989-2332
7130	MINEN, ANGELA	SOLICITOR	RES SOLICITOR (AMERICAN EXTERIORS - EXPIRES 8/13/2013)	801-674-8562
7131	REELY, COREEN	SOLICITOR	RES SOLICITOR (AMERICAN EXTERIORS - EXPIRES 8/13/2013)	801-414-0153
7132	WEEKES, CLINT	SOLICITOR	RES SOLICITOR (AMERICAN EXTERIORS - EXPIRES 8/13/2013)	801-577-6990
7133	BECK, ERIC	SOLICITOR	RES SOLICITOR (AMERICAN EXTERIORS - EXPIRES 8/13/2013)	940-765-9976
7144	STEVENS, DAVID	SOLICITOR	RESIDENTIAL SOLICITOR - VIVINT (EXPIRES 11/21/2013)	801-884-6897
7146	ROGERS, MARK	SOLICITOR	RES SOLICITOR - KIRBY (EXPIRES 11/16/2013)	801-882-9865
7147	NOLAN, ZACKERY	SOLICITOR	RES SOLICITOR - KIRBY (EXIRES 11/16/2013)	801-859-9390

Springville City Monthly Department Report

Finance Department – April 2013

Performance Management Statistics (February 2013 vs. February 2012 Measures)

- **Number of Invoices Processed:** 2/13: 1,063 2/12: 1,225
- **% Paid on time:** 2/13: 91% 2/12: 97%
- **Number of POs opened:** 2/13: 44 2/12: 33
- **% Opened after Invoice date:** 2/13: 9% 2/12: 12%
- **Utility Accounts and Revenue Billed:**

<u>Utility</u>	<u>Customers</u>		<u>Revenue (\$)</u>	
	2/13	2/12	2/13	2/12
Water	8,105	7,991	133,131.57	119,078.67
Sewer	8,598	8,457	266,327.15	250,726.16
Electric	10,495	10,387	2,004,167.80	1,814,264.35
Storm Water	8,315	8,205	73,160.33	72,352.60
Garbage	8,163	8,042	106,209.22	104,556.04
Yard Light	94	96	2,071.49	2,105.18

- **Utility Delinquent Notices:** 2/13: 812 2/12: 744
- **Non-payment Disconnects:** 2/13: 86 2/12: 56
- **Transactions Processed:** 2/13: 11,018 2/12: 11,033
 - By Cashiers:** 2/13: 4,865 (44 %) 2/12: 5,751 (52%)
 - Online:** 2/13: 6,153 (56 %) 2/12: 5,282 (48%)

Significant Events.

- Budget preparations for FY 2014 in progress.
- Working on implementing paperless accounts payable module in Caselle

Council Discussion Items

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	694,198.03	7,364,337.80	9,821,800.00	2,457,462.20	75.0
LICENSE REVENUE	29,372.00	373,193.30	495,900.00	122,706.70	75.3
INTERGOVERNMENTAL REVENUE	14,404.85	776,574.90	1,232,684.00	456,109.10	63.0
CHARGES FOR SERVICES	36,133.26	417,727.53	634,870.00	217,142.47	65.8
FINES AND FORFEITURES	49,406.49	361,128.23	500,750.00	139,621.77	72.1
MISCELLANEOUS REVENUE	64,948.86	630,003.73	913,600.00	283,596.27	69.0
CONTRIBUTIONS & TRANSFERS	271,759.13	2,174,073.04	3,295,110.00	1,121,036.96	66.0
TRANSFERS & OTHER REVENUE SO	73,196.22	153,850.26	180,424.00	26,573.74	85.3
	<u>1,233,418.84</u>	<u>12,250,888.79</u>	<u>17,075,138.00</u>	<u>4,824,249.21</u>	<u>71.8</u>
<u>EXPENDITURES</u>					
LEGISLATIVE	6,531.94	85,938.17	129,869.00	43,930.83	66.2
ART CITY DAYS	760.93	19,638.55	83,600.00	63,961.45	23.5
ADMINISTRATION	36,872.12	355,226.59	716,274.00	361,047.41	49.6
INFORMATION SYSTEMS	20,817.07	188,376.64	339,685.00	151,308.36	55.5
LEGAL	42,229.39	322,692.08	485,015.00	162,322.92	66.5
FINANCE	40,393.61	307,109.27	461,807.00	154,697.73	66.5
TREASURY	26,486.69	232,548.57	341,187.00	108,638.43	68.2
BUILDING INSPECTIONS	21,242.85	161,476.21	257,688.00	96,211.79	62.7
PLANNING & ZONING	37,613.59	345,678.68	547,112.00	201,433.32	63.2
PUBLIC WORKS	17,802.44	156,026.07	253,780.00	97,753.93	61.5
FACILITIES MAINTENANCE	43,614.43	320,712.76	492,617.00	171,904.24	65.1
CITY ENGINEER	44,530.81	362,355.53	566,762.00	204,406.47	63.9
POLICE EXPENDITURES	239,894.34	2,036,336.97	3,281,988.00	1,245,651.03	62.1
POLICE DISPATCH	44,085.58	379,319.40	606,046.00	226,726.60	62.6
FIRE DEPARTMENT	39,171.75	331,004.87	655,219.00	324,214.13	50.5
AMBULANCE EXPENDITURES	23,802.41	151,812.89	284,781.00	132,968.11	53.3
MUNICIPAL COURT EXPENDITURES	23,367.02	188,040.71	299,389.00	111,348.29	62.8
STREETS EXPENDITURES	78,378.77	662,227.96	1,035,665.00	373,437.04	63.9
PARKS EXPENDITURES	48,438.16	478,153.82	792,060.00	313,906.18	60.4
CANYON PARKS	19,964.37	161,827.43	264,886.00	103,058.57	61.1
ART MUSEUM EXPENDITURES	31,321.75	275,778.71	418,041.00	142,262.29	66.0
SWIMMING POOL	15,075.65	181,362.91	268,251.00	86,888.09	67.6
RECREATION EXPENDITURES	36,516.89	373,941.89	562,704.00	188,762.11	66.5
CEMETERY	16,910.20	154,331.31	244,987.00	90,655.69	63.0
ARTS COMMISSION	3,750.00	15,285.94	33,200.00	17,914.06	46.0
LIBRARY EXPENDITURES	55,425.93	527,375.52	884,399.00	357,023.48	59.6
SENIOR CITIZENS	7,044.53	55,578.52	88,818.00	33,239.48	62.6
TRANSFERS, OTHER	148,174.16	1,185,393.28	3,082,235.00	1,896,841.72	38.5
	<u>1,170,217.38</u>	<u>10,015,551.25</u>	<u>17,478,065.00</u>	<u>7,462,513.75</u>	<u>57.3</u>
	<u>63,201.46</u>	<u>2,235,337.54</u>	<u>(402,927.00)</u>	<u>(2,638,264.54)</u>	<u>554.8</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

SPECIAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	.00	(13,093.41)	362,183.00	375,276.41	(3.6)
MISCELLANEOUS REVENUE	156.19	2,550.55	173,562.00	171,011.45	1.5
CONTRIBUTIONS & TRANSFERS	.00	.00	355,000.00	355,000.00	.0
	<u>156.19</u>	<u>(10,542.86)</u>	<u>890,745.00</u>	<u>901,287.86</u>	<u>(1.2)</u>
<u>EXPENDITURES</u>					
EXPENDITURES	4,948.00	4,948.00	.00	(4,948.00)	.0
TRANSFERS, OTHER	1,873,160.86	2,396,305.46	885,074.00	(1,511,231.46)	270.8
	<u>1,878,108.86</u>	<u>2,401,253.46</u>	<u>885,074.00</u>	<u>(1,516,179.46)</u>	<u>271.3</u>
	<u>(1,877,952.67)</u>	<u>(2,411,796.32)</u>	<u>5,671.00</u>	<u>2,417,467.32</u>	<u>(42528)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

DEBT SERVICE & BOND REDEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	69,345.08	554,760.64	1,377,047.00	822,286.36	40.3
	69,345.08	554,760.64	1,377,047.00	822,286.36	40.3
<u>EXPENDITURES</u>					
BOND EXPENDITURES	2,500.00	298,273.75	1,377,047.00	1,078,773.25	21.7
	2,500.00	298,273.75	1,377,047.00	1,078,773.25	21.7
	66,845.08	256,486.89	.00	(256,486.89)	.0

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

MUNICIPAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MBA REVENUE	.00	.00	454,145.00	454,145.00	.0
	.00	.00	454,145.00	454,145.00	.0
<u>EXPENDITURES</u>					
MBA DEBT SERVICE	.00	331,975.00	449,645.00	117,670.00	73.8
MBA MISC. EXPENSES	.00	1,450.00	4,500.00	3,050.00	32.2
	.00	333,425.00	454,145.00	120,720.00	73.4
	.00	(333,425.00)	.00	333,425.00	.0

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

COMMUNITY THEATER CIP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.00	807.00	.00	(807.00)	.0
	.00	807.00	.00	(807.00)	.0
<u>EXPENDITURES</u>					
EXPENDITURES	.00	190.75	500.00	309.25	38.2
DEPARTMENT 6400	82.07	1,761.74	.00	(1,761.74)	.0
	82.07	1,952.49	500.00	(1,452.49)	390.5
	(82.07)	(1,145.49)	(500.00)	645.49	(229.1)

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CAPITAL IMPROVEMENT REVENUES	77,424.87	712,808.63	927,949.00	215,140.37	76.8
CONTRIBUTIONS & TRANSFERS	.00	1,000.00	2,072,000.00	2,071,000.00	.1
	<u>77,424.87</u>	<u>713,808.63</u>	<u>2,999,949.00</u>	<u>2,286,140.37</u>	<u>23.8</u>
<u>EXPENDITURES</u>					
DEPARTMENT 4132	1,213.76	15,402.98	16,000.00	597.02	96.3
DEPARTMENT 4140	.00	.00	10,000.00	10,000.00	.0
FACILITIES EXPENDITURES	.00	.00	250,000.00	250,000.00	.0
POLICE EXPENDITURES	.00	12,992.94	20,500.00	7,507.06	63.4
FIRE DEPARTMENT	.00	.00	22,000.00	22,000.00	.0
AMBULANCE EXPENDITURES	.00	.00	14,900.00	14,900.00	.0
STREETS EXPENDITURES	375.98	610,952.27	1,726,121.54	1,115,169.27	35.4
PARKS EXPENDITURES	13,203.49	897,677.44	1,500,000.00	602,322.56	59.9
CANYON PARKS	.00	2,415.88	25,000.00	22,584.12	9.7
ART MUSEUM EXPENDITURES	.00	.00	5,000.00	5,000.00	.0
POOL EXPENDITURES	4,862.00	4,862.00	6,000.00	1,138.00	81.0
LIBRARY EXPENDITURES	.00	6,266.53	.00	(6,266.53)	.0
	<u>19,655.23</u>	<u>1,550,570.04</u>	<u>3,595,521.54</u>	<u>2,044,951.50</u>	<u>43.1</u>
	<u>57,769.64</u>	<u>(836,761.41)</u>	<u>(595,572.54)</u>	<u>241,188.87</u>	<u>(140.5)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

SPECIAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SPECIAL REVENUES	45,401.37	438,187.03	1,079,156.00	640,968.97	40.6
	45,401.37	438,187.03	1,079,156.00	640,968.97	40.6
<u>EXPENDITURES</u>					
STREETS IMPACT FEE PROJECTS	14,834.00	329,044.19	625,000.00	295,955.81	52.7
TRANSFERS	.00	.00	1,079,156.00	1,079,156.00	.0
	14,834.00	329,044.19	1,704,156.00	1,375,111.81	19.3
	30,567.37	109,142.84	(625,000.00)	(734,142.84)	17.5

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

FLEET SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	15,762.77	128,804.30	202,488.00	73,683.70	63.6
MISCELLANEOUS REVENUE	.00	274.99	.00	(274.99)	.0
	<u>15,762.77</u>	<u>129,079.29</u>	<u>202,488.00</u>	<u>73,408.71</u>	<u>63.8</u>
<u>EXPENDITURES</u>					
EXPENDITURES	15,762.77	129,914.46	201,289.00	71,374.54	64.5
TRANSFERS, OTHER	.00	.00	1,200.00	1,200.00	.0
	<u>15,762.77</u>	<u>129,914.46</u>	<u>202,489.00</u>	<u>72,574.54</u>	<u>64.2</u>
	<u>.00</u>	<u>(835.17)</u>	<u>(1.00)</u>	<u>834.17</u>	<u>(83517)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

VEHICLES AND EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3600	370.87	3,790.37	.00	(3,790.37)	.0
SOURCES OF REVENUES	.00	.00	930,955.00	930,955.00	.0
SOURCE 3900	.00	28,346.77	.00	(28,346.77)	.0
	<u>370.87</u>	<u>32,137.14</u>	<u>930,955.00</u>	<u>898,817.86</u>	<u>3.5</u>
<u>EXPENDITURES</u>					
ADMNISTRATION	18,599.13	18,599.13	53,000.00	34,400.87	35.1
DEPARTMENT 4160	.00	.00	19,000.00	19,000.00	.0
FACILITIES MAINTENANCE	.00	.00	25,000.00	25,000.00	.0
POLICE	28,797.45	66,390.27	174,000.00	107,609.73	38.2
AMBULANCE	.00	.00	135,000.00	135,000.00	.0
STREETS	.00	47,402.00	105,000.00	57,598.00	45.1
PARKS	.00	86,488.10	148,000.00	61,511.90	58.4
CANYON PARKS	7,488.36	26,522.36	58,000.00	31,477.64	45.7
CEMETERY	.00	29,467.35	34,000.00	4,532.65	86.7
WATER	.00	8,366.41	38,000.00	29,633.59	22.0
SEWER	.00	.00	335,000.00	335,000.00	.0
ELECTRIC	.00	44,636.29	137,500.00	92,863.71	32.5
STORM WATER	.00	28,007.92	19,000.00	(9,007.92)	147.4
SOLID WASTE	.00	34,490.00	265,000.00	230,510.00	13.0
GOLF COURSE	.00	20,869.60	74,000.00	53,130.40	28.2
	<u>54,884.94</u>	<u>411,239.43</u>	<u>1,619,500.00</u>	<u>1,208,260.57</u>	<u>25.4</u>
	<u>(54,514.07)</u>	<u>(379,102.29)</u>	<u>(688,545.00)</u>	<u>(309,442.71)</u>	<u>(55.1)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	163,793.20	2,731,503.58	3,945,265.00	1,213,761.42	69.2
	163,793.20	2,731,503.58	3,945,265.00	1,213,761.42	69.2
<u>EXPENDITURES</u>					
WATER EXPENDITURES	81,000.90	1,026,755.72	1,579,034.00	552,278.28	65.0
VEHICLES & EQUIPMENT	5,955.98	10,333.18	20,000.00	9,666.82	51.7
PROJECTS	50,926.50	319,585.24	1,957,117.91	1,637,532.67	16.3
IMPACT FEE PROJECTS	25,233.39	42,337.27	413,509.05	371,171.78	10.2
PRINCIPAL	225,646.00	225,646.00	225,636.00	(10.00)	100.0
TRANSFERS, OTHER	91,088.03	484,484.61	716,246.00	231,761.39	67.6
	479,850.80	2,109,142.02	4,911,542.96	2,802,400.94	42.9
	(316,057.60)	622,361.56	(966,277.96)	(1,588,639.52)	64.4

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	295,914.34	2,414,375.65	3,686,131.00	1,271,755.35	65.5
	295,914.34	2,414,375.65	3,686,131.00	1,271,755.35	65.5
<u>EXPENDITURES</u>					
SEWER EXPENDITURES	18,935.70	154,884.54	303,007.00	148,122.46	51.1
WASTE WATER TREATMENT PLANT	45,393.28	544,856.82	918,116.00	373,259.18	59.4
VEHICLES & EQUIP-WASTE WATER	.00	1,092.83	169,007.00	167,914.17	.7
PROJECTS	.00	38,645.00	374,800.00	336,155.00	10.3
IMPACT FEE PROJECTS	.00	.00	20,000.00	20,000.00	.0
BOND PRINCIPAL	585,720.87	585,720.87	588,314.00	2,593.13	99.6
PRINCIPAL	186,050.00	186,050.00	186,050.00	.00	100.0
TRANSFERS, OTHER	346,700.44	885,636.09	1,103,508.00	217,871.91	80.3
	1,182,800.29	2,396,886.15	3,662,802.00	1,265,915.85	65.4
	(886,885.95)	17,489.50	23,329.00	5,839.50	75.0

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

ELECTRIC UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	2,114,608.89	17,858,112.34	25,378,191.00	7,520,078.66	70.4
	2,114,608.89	17,858,112.34	25,378,191.00	7,520,078.66	70.4
<u>EXPENDITURES</u>					
ELECTRIC DISTRIBUTION	160,579.99	1,232,395.93	2,059,612.00	827,216.07	59.8
ELECTRIC GENERATION	133,810.38	1,173,148.15	1,862,540.00	689,391.85	63.0
VEHICLES - DISTRIBUTION	375.98	2,957.39	5,000.00	2,042.61	59.2
NEW DEVELOPMENT	23,175.86	94,238.54	158,825.06	64,586.52	59.3
GENERATION PROJECTS	7,970.57	254,035.44	621,234.89	367,199.45	40.9
IMPACT FEE PROJECTS	55,998.48	78,870.51	1,203,442.95	1,124,572.44	6.6
PRINCIPAL	.00	974,999.90	975,000.00	.10	100.0
TRANSFERS, OTHER	1,532,433.24	11,334,834.67	18,836,148.00	7,501,313.33	60.2
	1,914,344.50	15,145,480.53	25,721,802.90	10,576,322.37	58.9
	200,264.39	2,712,631.81	(343,611.90)	(3,056,243.71)	789.5

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

STORM WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3700	90,252.07	816,744.45	1,164,028.00	347,283.55	70.2
	90,252.07	816,744.45	1,164,028.00	347,283.55	70.2
<u>EXPENDITURES</u>					
STORM DRAIN EXPENDITURES	17,191.70	211,111.67	450,144.00	239,032.33	46.9
DEPARTMENT 6050	.00	330,714.09	459,385.06	128,670.97	72.0
DEPARTMENT 6800	2,256.00	83,227.20	151,464.00	68,236.80	55.0
DEPARTMENT 9000	20,629.66	164,966.83	478,401.00	313,434.17	34.5
	40,077.36	790,019.79	1,539,394.06	749,374.27	51.3
	50,174.71	26,724.66	(375,366.06)	(402,090.72)	7.1

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

WASTE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	106,431.52	849,852.56	1,259,850.00	409,997.44	67.5
	106,431.52	849,852.56	1,259,850.00	409,997.44	67.5
<u>EXPENDITURES</u>					
WASTE EXPENDITURES	57,973.49	497,415.37	845,715.00	348,299.63	58.8
TOOLS & EQUIPMENT	.00	27,057.46	37,500.00	10,442.54	72.2
VEHICLES & EQUIPMENT	35,760.59	56,718.97	578,108.09	521,389.12	9.8
TRANSFERS, OTHER	15,913.39	126,265.11	355,649.00	229,383.89	35.5
	109,647.47	707,456.91	1,816,972.09	1,109,515.18	38.9
	(3,215.95)	142,395.65	(557,122.09)	(699,517.74)	25.6

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

GOLF COURSE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	3,097.89	496,622.96	997,000.00	500,377.04	49.8
	3,097.89	496,622.96	997,000.00	500,377.04	49.8
<u>EXPENDITURES</u>					
GOLF COURSE EXPENDITURES	38,079.47	452,558.53	768,704.00	316,145.47	58.9
GOLF CART PROJECTS	.00	31,248.00	110,187.00	78,939.00	28.4
TRANSFERS, OTHER	8,089.58	64,716.64	140,675.00	75,958.36	46.0
	46,169.05	548,523.17	1,019,566.00	471,042.83	53.8
	(43,071.16)	(51,900.21)	(22,566.00)	29,334.21	(230.0)

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

REDEVELOPMENT AGENCY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	.00	.00	10,000.00	10,000.00	.0
	.00	.00	10,000.00	10,000.00	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	.00	.00	10,000.00	10,000.00	.0

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

CEMETERY TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	3,614.97	46,466.46	.00	(46,466.46)	.0
CONTRIBUTIONS & TRANSFERS	5,000.00	40,000.00	60,000.00	20,000.00	66.7
	<u>8,614.97</u>	<u>86,466.46</u>	<u>60,000.00</u>	<u>(26,466.46)</u>	<u>144.1</u>
<u>EXPENDITURES</u>					
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>8,614.97</u>	<u>86,466.46</u>	<u>60,000.00</u>	<u>(26,466.46)</u>	<u>144.1</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	2,784.74	97,198.16	90,350.00	(6,848.16)	107.6
CONTRIBUTIONS & TRANSFERS	.00	4,507.36	5,300.00	792.64	85.0
	<u>2,784.74</u>	<u>101,705.52</u>	<u>95,650.00</u>	<u>(6,055.52)</u>	<u>106.3</u>
<u>EXPENDITURES</u>					
EXPENDITURES	5,314.65	56,775.51	91,700.00	34,924.49	61.9
	<u>5,314.65</u>	<u>56,775.51</u>	<u>91,700.00</u>	<u>34,924.49</u>	<u>61.9</u>
	<u>(2,529.91)</u>	<u>44,930.01</u>	<u>3,950.00</u>	<u>(40,980.01)</u>	<u>1137.5</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2013

AIRPORT CIP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	714,367.02	1,112,992.61	1,513,933.00	400,940.39	73.5
	<u>714,367.02</u>	<u>1,112,992.61</u>	<u>1,513,933.00</u>	<u>400,940.39</u>	<u>73.5</u>
<u>EXPENDITURES</u>					
CAPITAL EXPENSE	746,340.03	1,145,650.69	2,645,810.40	1,500,159.71	43.3
	<u>746,340.03</u>	<u>1,145,650.69</u>	<u>2,645,810.40</u>	<u>1,500,159.71</u>	<u>43.3</u>
	<u>(31,973.01)</u>	<u>(32,658.08)</u>	<u>(1,131,877.40)</u>	<u>(1,099,219.32)</u>	<u>(2.9)</u>

Springville City Monthly Department Report Department Golf Course March 2013

Performance Management Statistics

- 1. Revenue for March totals \$51,384.00. Revenue since July 1, 2012 totals \$559,346.00.
- 2. Golf Course opened for play on March 27th.
- 3. Equipment repair and readiness for spring.
- 4. Driving range fence repaired.
- 5. Council Discussion Items.

1. Revenue for March 2013 totals:

Regular Green Fees	\$2,223.00
Senior/ Junior Fees	84.00
Annual Passes	44,075.00
Punch Cards	4,210.00
Driving Range	
Electric Carts	<u>792.00</u>
Total Revenue	\$51,384.00

2. We opened the golf course for play on March 27th with just the front nine playable and opened the back nine on March 30th. The entire golf course came through the winter with very little damage. Minimal damage from the extremely cold winter, field mice and vols. All of the greens came through the winter exceptionally well and look as good as they do in mid- summer. We are cleaning up limbs and debris from the winter in readiness for the summer play.
3. We are in the final stages of equipment repair for spring making sure everything is done and ready for the season. We cannot afford any major breakdowns during the season, good maintenance is critical.
4. Six new poles have been installed on the driving range to replace broken ones and the fencing repaired by the Electrical Department. They did a great job and we are always indebted to them.
5. Council Discussion.

Savor the birdies and good golfing in 2013!

Sonny Braun
Golf Director

Springville City Monthly Department Report

Legal Department – April 2013

Performance Management Statistics

- Springville Justice Court cases filed:

	Feb. 2013	Feb. 2012	Feb. 2011
(traffic/misdemeanor/small claim)	387/38/1	467/32/4	562/41/3

(The Court reports for March were not available at the time this Report was drafted)
- Percentage of Convictions (includes guilty pleas held in abeyance) for DUI, drug related, domestic violence and theft cases resolved in February 2012:
 - DUI 100% (5 case)
 - Drug Related 80% (5 cases)
 - Domestic Violence 100% (6 cases)
 - Theft 100% (13 cases)
- Victim Advocate helped 25 new victims (15 primary and 10 secondary) and 10 ongoing victims and provided 363 services to victims.
- Number of claims filed against the City and amount spent on claims:
 - March 2013 – 4 claims submitted. 2013 total – 8 claims (\$3,260).
 - For year 2012 – 21 claims submitted (\$25,000).
 - 2009 – 36 claims submitted (\$96,000.00); 2010 – 28 claims submitted (\$82,858.00, with one claim still outstanding); 2011 – 26 claims submitted (\$135,000).

Significant Events

During the month of March, ASAP volunteers reported 78.45 hours donated since ASAP's Committee meeting in February. Here are a few things of note:

Compliance Checks: The County has recently reported to us the results of the 2012 alcohol compliance checks that were conducted in the County. In 2012, Springville had 56 compliance checks and Utah County had total of 574. As shown by the graph to the right, Springville City's businesses did better than the County as a whole on compliance checks.



Strengthening Families: We are going into the last month of this session of our Strengthening Families program. We still have 11 families participating and are seeing great improvements in their relationships and interactions with one another.

Prescription Take Back Event: On the last Saturday of April, we will hold our biannual Take Back Event. This particular event will be run by a local Eagle Scout. We are excited to continue to participate in these successful events!

Youth Club Soccer Tournament: For the second year in a row, ASAP's SHS Youth Club is planning a May Soccer Tournament. The SHS ASAP Club has gotten Pepsi to sponsor this event. Pepsi will provide drinks and t-shirts for the tournament. The tournament is planned for Saturday, May 11th from 10 AM to 2 PM.

Springville City Monthly Department Report
Community Development –March , 2013

Performance Management Statistics

- | | |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | New Building Permits – March 2013 33 permits issued for a valuation of \$2,452,634
March 2012 30 permits issued for a valuation of \$1,903,186
YTD 2012 75 permits issued for a valuation of \$3,877,066
YTD 2013 71 permits issued for a valuation of \$3,084,329 |
| 2. | Continued work on Historic Center Community Plan |

The records clerk scanned 4,350 records for Community Development, 278 records for the Recorder's Office totaling 4,628 records.

Code Enforcement worked on 150 potential violations with 81 citizen generated complaints. The majority of time spent on citizen assists, signs in the right-of-way and accumulated junk.

The Planning Commission held its regular meetings on February 12th and 26th. The following items were reviewed, discussed or acted on by the Commission.

March 12 – This meeting was cancelled

March 26th

Consent Agenda

- a. Site plan approval for the Tunex to be located at 745 South 1950 West in the HC – Highway Commercial zone. A completed plan will be brought back for Commission review in April
3. Legislative Session
- a. Proposed amendment to the Springville City Municipal Code, Title 11, Section 11-7-410 and Title 14, Section 14-5-101 pertaining to required improvements was continued due to insufficient information.

Springville City Monthly Department Report
Springville Museum of Art – March 2013
Performance Management Statistics

- 130 Community and Family Night
- 200 Springville High Chamber Orchestra
- 250 Sunday Concert Series
- 390 attended the Utah All-State High School Awards Ceremony
- 120 attended the Springville Historical Society lecture

Significant Events

March 4th, 6 – 8pm - Community and Family Night – After remarks and an illustration demonstration from Ethan Aldridge, (a former exhibitor in the Utah All-State High School Show), families enjoyed a dynamic art project, sampling a variety of drawing media.

March 6th, 13th, 20^t and 27th – Gallery Strolls – Ongoing, Wednesday evenings at 7:00 pm. An evening of conversation in the galleries delighted the participants.

Saturday, 16th – Utah All-State Awards – Councilman Mark Packard mentioned the unique place the Museum holds in Springville. Teacher of the Year and Student of the Year were recognized by the David O McKay School of Education at BYU. Each of Utah’s four Congressional offices gave presentations and awards to students from their district. In all 75 students were recognized for excellence from the 330 on display in ten galleries. This year 916 works were submitted from 88 high schools from across Utah.

Sunday, March 17th Concert Series – The Nebo Philharmonic Orchestra, a 75-piece Symphony Orchestra of musical excellence and unusual versatility performed a wide variety of venues, ranging from formal concerts to fairs and rodeos. The NPO provided our friends and neighbors with the opportunity to hear live performances of music that have shaped the world in which we live. Those who attended enjoyed an evening of good music and had great fun.

March 27th – The Springville Historical Society lecture was presented by F. Keith Davis on “World War 11 Battle of the Bulge.” F. Keith Davis was a soldier with the 16th Field Artillery Observation Battalion. He told about the experiences of his battalion as they went ashore at Utah Beach and was on the front lines during the whole time of his service. He was also at the liberation of a Nazi concentration camp.

Springville City Monthly Department Report ****Electric – April– 2013****

Performance Management Statistics – As of 31 March 2013 – 75.0 % of FY 2013 Elapsed

- Current Active Retail Customers: 10,578 1.32 % ↑ Increase over last year (2012: 10,440)
- Monthly Retail kWh Billed: 17,066,594 0.43 % ↓ Decrease from last year (2012: 17,139,824 kWh)
 - ❖ FY 2013 YTD kWh Billed – 184,677,835
 - 4.56 % ↑ Increase from Fiscal Year 2012 YTD kWh billed – 176,616,860
- Monthly Retail Revenue – \$1,697,980 0.15 % ↑ Increase from last year (2012: \$1,814,151)
 - ❖ FY 2013 YTD Retail Revenue – \$18,210,211 **79.76 % of budget for retail sales (FY13 Budget: \$22,832,687)**
 - 4.56 % ↑ Increase from Fiscal Year 2012 YTD kWh revenue -- \$117,511,697
- Resource Cost as of: 31 March 2013 - \$11,215,656 66.55 % of **budget for Resource (FY13 Budget: \$16,854,032)**

Significant Projects and Tasks Review –

- Generation Division - WHPP - Resources
 - ✓ Total system demand for the month of **March peaked** at **38,700 KW** on the 13th at 8:45 am. **Total energy** into the system for the month posted at the Baxter and Dry Creek Substations: **20,325,622 kWh**. **Hydro Power** Plant production posted **129,124 kWh** with increased spring flows, up 63% from February's output of **79,042 kWh**. The Nebo Plant contracted run during the month of February returned a project margin of \$77,938 that was credited to the February Power Bill from UAMPS for Springville City. The **Nebo Schedule** for March came in at **8,290,000 kWh** for **41% of resource** mix.
 - ✓ Completed all the work with the Instrumentation Technicians to start **K1** and **successfully commissioned** and operated of the engine.
- Electrical Operations & Substations
 - ✓ Replaced the power supply in the NOVA **Circuit Breaker** on the Canyon **Left Fork** Feeder and commissioned it **back into service** for optimum circuit protection.
 - ✓ Completed the **wiring** installation for the Wastewater Collection **Lift Station** at the 909 E. **Compound** back buildings of the Central Shop and Park & Recreation Divisions.
 - ✓ Removed the old **batteries** that were part of the old UPS system at the WHPP Operations Dispatch Center for **disposal** and recycling.
 - ✓ Removed old lighting and replaced with **new T-8 lighting** in roof trusses over the City **swimming pool** facility.
- Distribution Division
 - ✓ **Metering** and Customer Service **staff completed**: **244** BlueStake underground utility locates; **245** Customer generated work orders; **18** service inspections; **5** residential energy audits; **2** meter tampering incidents; **15** new meter installations; **83** customer shut off notices; Quarterly Internal City Meter readings; Installed **1 new** net meter on a **solar panel system**. (Currently **8** net metering Renewable systems **online**: 5 Solar, 2 Wind and 1 Helix Hydro system)
 - ✓ Completed the **boring** installation of **5,160'** HDPE- 6" conduit for the 12 KV system upgrade in the Industrial Park
 - ✓ **Replaced** tested and failed **12 kV poles-9; 46 kV poles-3** as part of the system Renewal and Replacement Project
 - ✓ Completed **mapping** of all installed LED street lighting fixtures; Boulder Springs map; continued work on meter locations mapping

DEPARTMENT OF PUBLIC SAFETY – APRIL 2013

March started off with a simple shoplift that resulted in a female going to jail charged with several felony and misdemeanor drug and related charges, as well as the shoplifting charge. It seems the female asked to use a business telephone to make a call to a “friend”. The store employee became suspicious when the phone call sounded like a drug transaction. When the female left the store she grabbed a donut and left without paying, the employee was able to get the license plate number for the car and gave the information to the responding officers. The officers eventually located the vehicle and found evidence of drug dealing in addition to the shoplifting.

March also seemed to be the month for arrests related to bodily functions we normally don’t want to talk about. A man was arrested after urinating in a cup while inside the city library, a woman who was being transported to jail after being arrested used the back seat of the police car as a mobile toilet, a man who was afraid of losing his prime panhandling spot if he went inside a business to take care of business instead acted like a dog and peed on a vehicle tire that was close by, a man was caught taking photos of other men using the urinal with his cell phone under the stall divider at a local business, another man was investigated for making holes in stall dividers in order to observe others, and finally a man became upset with a store clerk and spit on the clerk.

We also had some interesting calls dealing with some independent youngsters. A 7 year old girl decided she was old enough to walk home from school by herself-from Reagan Academy to the High School area. She was found trying to cross Highway 89. Another 7 year old, this time a boy, was able to get his head between some support posts at school but then was unable to get his head back out, police officers were assisted by the fire department and their jaws of life and were able to free the boy from his self-imposed prison. 8 and 12 year old siblings were fighting loudly enough to alert neighbors who called the police-turns out they were fighting over some spilled chips and who was going to clean them up. A junior high student takes a teacher’s keys in order to unlock school doors and lockers, and some cub scouts found syringes outside the church where they were meeting. They did notify their leaders but only after picking them up (a police officer later gave a safety presentation to the scout group to help them understand how those things should be handled).

There were some other incidents of major concern involving juveniles. Police received a report of an adult asking a 17 year old to pose nude for photos and another where a local art business was displaying two pieces of “art” in the front window. The police were notified when it came to the attention of a school employee who was told or overheard comments by some young students that the business was displaying pictures of nude women in the window. Officers contacted the business who responsibly moved the “art” to another location away from the front window.

Finally, a 17 year old female stopped at a local gas station to exchange cars, it just happens that the car she stole from Syracuse was running low on fuel so she found another car, running and not occupied, and decided to make an exchange. She was later located in Millard County by the Highway Patrol and arrested. Turns out she had run away from a group home and was headed for Las Vegas.

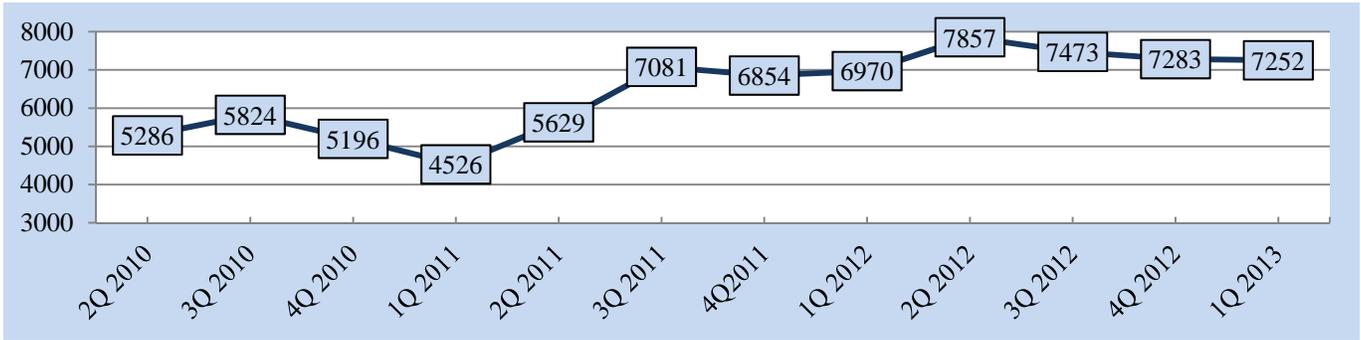
This month’s report includes charts showing quarterly trends for the past three years. Each of these depicts an area of great concern to the police department. In addition, the chart to the right shows the first quarter statistics of cases referred to the Utah County Attorney’s office. As you can see from the numbers, only one case was dismissed in court. Five cases were sent back with “declination letters.” Most of those cases were filed with our City Prosecutor as misdemeanors.

Cases sent to UCAO		
Total Cases Referred:	58	
Convictions:	11	(19%)
Declinations:	5	(9%)
Dismissed:	1	(2%)
Referred other Jurisdiction:	1	(2%)
Combined with Other Cases:	0	(0%)
Active Warrant:	2	(3%)
Open/Pending	35	(60%)

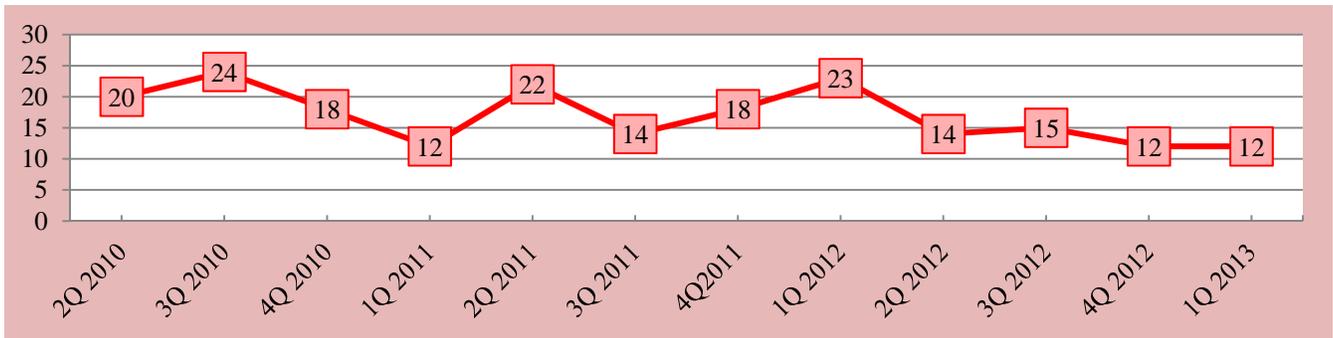
The trend chart for Fire and EMS services shows the total number of calls for fire service (inspections, medical calls, tours etc.) for the quarter, and also all medical calls as a separate line.)

THREE YEAR TRENDS – CALLS FOR SERVICE, DOMESTIC VIOLENCE, DRUG CASES AND CRIMES AGAINST CHILDREN

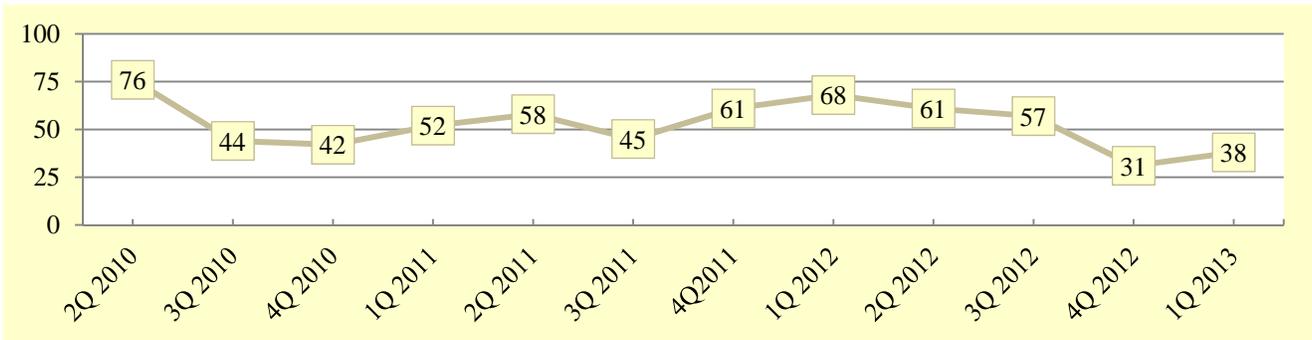
Calls to Dispatch



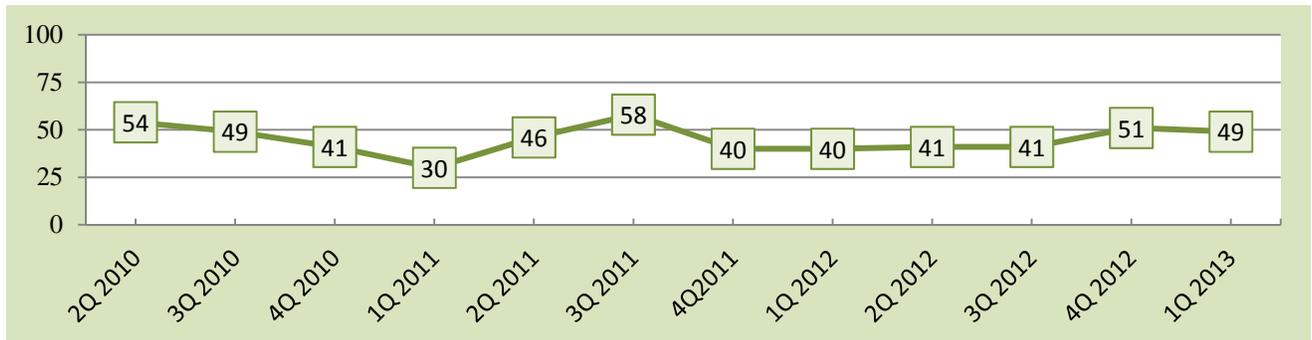
Domestic Violence in Springville



Reports of Drug Problems

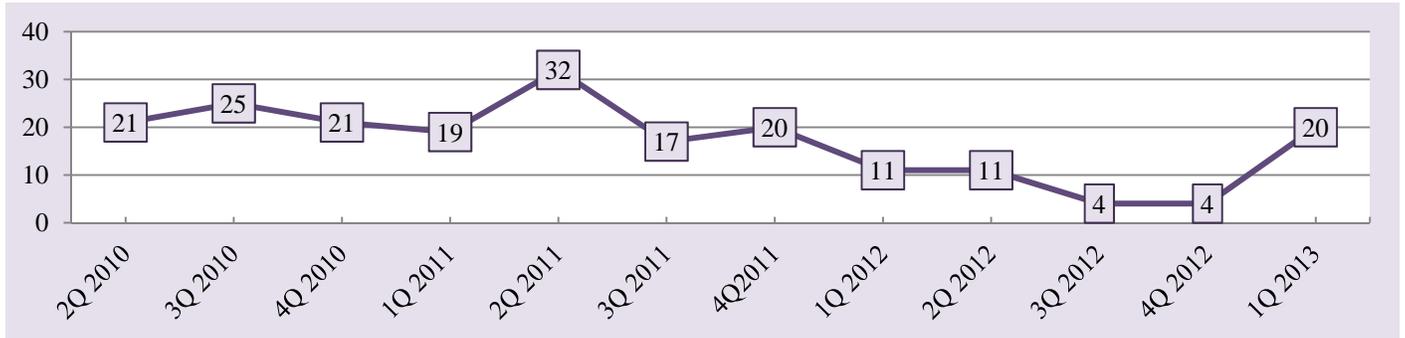


Crimes against Children

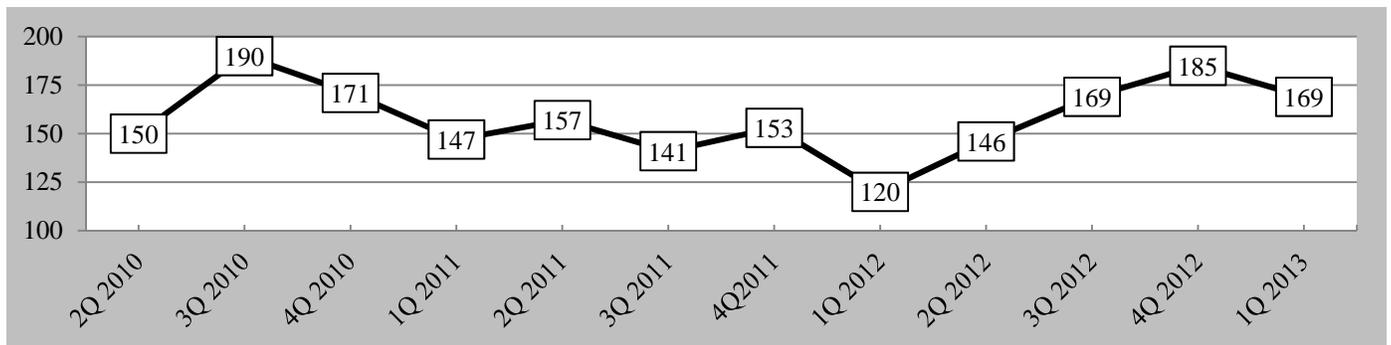


THREE YEAR TRENDS – GRAFFITI CASES, TRAFFIC ACCIDENTS, THEFT CASES AND FIRE/EMS CALLS

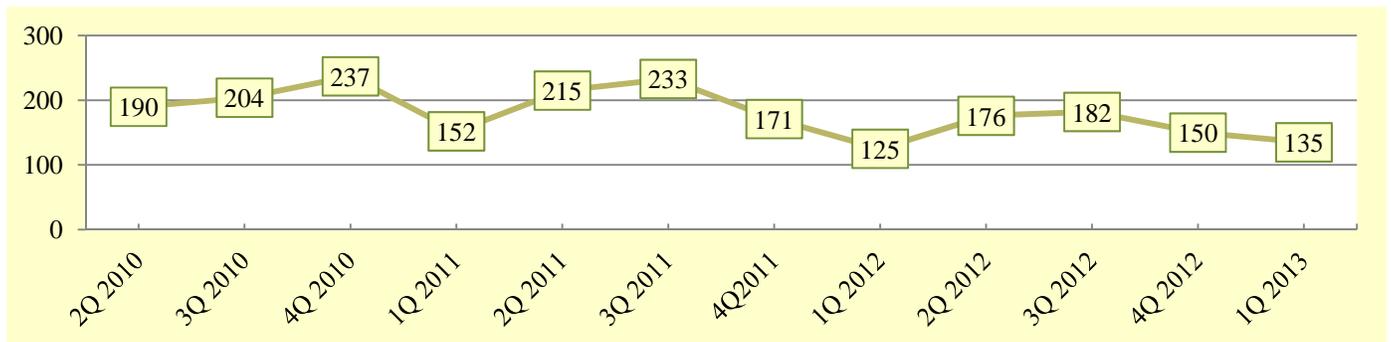
Graffiti Cases in Springville



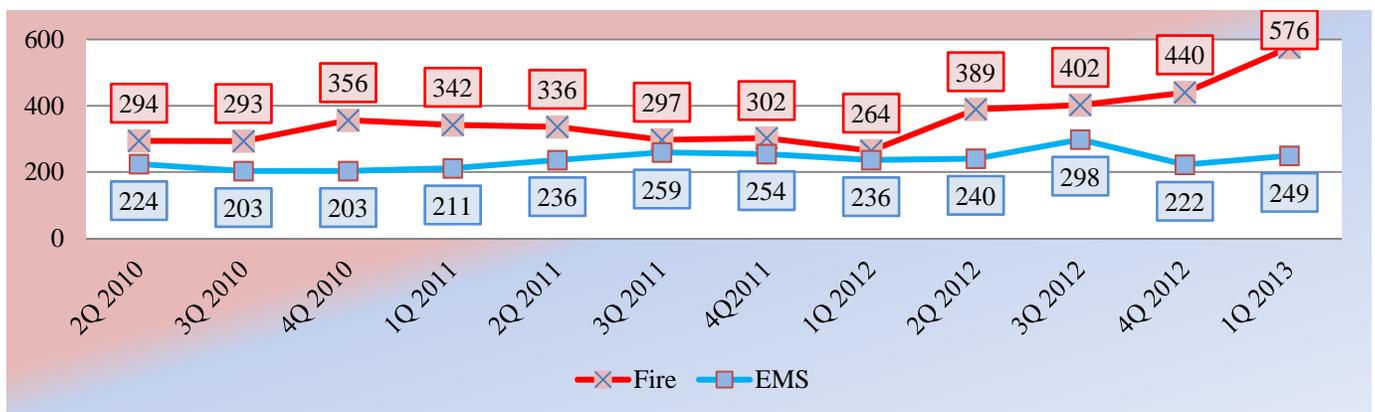
Traffic Accidents



Theft Cases



Fire & Emergency Medical Services





SPRINGVILLE EMERGENCY PREPAREDNESS MEETING MINUTES

February 21, 2013

ATTENDANCE: John Bird, Michael Preuss, Martin Palmer, David Waters, Shaunna Johnson, Amy DeMille, Ken DeMille, Michael Frantz, Brian Watson, Fire Chief Clinton, Lt. Dell Gordon and Kim Rayburn.

WELCOME/COMMITTEE BUSINESS

MINUTES

David Waters made a motion to accept the meeting minutes from September 20, 2012. Mike Preuss seconded the motion and the motion passed.

COMMITTEE BUSINESS

A brief discussion was made about finding a new director for the Emergency Preparedness Committee. Lt. Dell Gordon provided names of John Bird and Martin Palmer as interested parties. The information from the committee will be taken to the Mayor and Chief of Public Safety for final discussion and appointment. It was also mentioned that having a Co-Director may be helpful.

BLOCK CAPTAINS

Pre-registration for Block Captain training is due by March 29, 2013; there is no fee to participate. There will be a total of five classes one each month starting at 9:00 a.m. and will be held at the Springville Library. The first class starts April 20, 2013. May 11, 2013 at 9:00 a.m. Brian Watson and John Bird will teach Search and Rescue. June 15, 2013 at 9:00 a.m. will be Fire Suppression and Disaster Psychology, David Waters will instruct with the Fire Dept. July 13, 2013 at 9:00 a.m. Medical Triage instructor Lynn Schofield; August 07, 2013 at 6:30 p.m. will be the MOCK Disaster and Final for Block Captains.

CERT CLASSES

Merit Academy is having some of their students complete the Cert Training course. Lynn Schofield has been conducting the training and on March 20, 2013 Brian Watson will bring a Fire Suppression simulator for the students. A final will be conducted on April 11, 2013 with the Merit students and other CERT class participants. Martin Palmer will request to have the final at the Merit Academy building.

NOTES

The hinges on the CERT trailers will be replaced when the weather is warmer.

NEXT MEETING: Scheduled for Thursday, March 21, 2013

MEETING ADJOURNED

Springville Public Library Board of Trustees Regular Meeting
Board Meeting Room, located on the 2nd Floor of the Springville Library
January 10, 7:00 p.m.

Present: MariLee Allred, Garn Coombs, Karen Ellingson, Tammy Heaton, Betsy Hopkins, Janet Johnson, Ann Kronmiller, Margy Layton, Jenette Swain, Pam Vaughn

Excused: Roger Layton, Mark Packard

I. Approval of December minutes and January agenda

The minutes were approved. The agenda was approved after the removal of Mark's section.

II. Garn Coombs

a. Friends Report

Garn deposited \$409 into the Friends account, from book sales in December and 1st week of January. The account balance is \$14,331.40. Twenty boxes of books (leftovers from the last big sale) will be donated to Worldwide Book Drive this month.

The library will be asking the Friends for two checks soon: one for a glass repair in the atrium and one other building issue costing approximately \$700.

III. Roger Layton

a. Foundation report

Margy relayed that Roger has nothing to report.

IV. Director's report—Pam Vaughn

a. Update on activities and/or issues at the library

Tammy and Garn will be leaving the board soon. Pam thanked Tammy for her generous donation to the library.

Pam shared portraits of library employees drawn by part-time employee Jessie Kate. The artist included notes on her inspiration for the portraits, based on personalities and strengths of the employees.

Pam is working on library goals and a strategic plan, to meet the city's requested format for the budget but also because the library needs a new three-year strategic plan. The board discussed the library's future directions. Pam asked the board to send ideas for plan and also specific goals. Betsy offered to send specific wording suggestions. As an example of something specific we could include in the plan, Pam noted that our adult nonfiction collection date average is 2001 and needs to be updated. Overall our collection is excellent compared to other small cities in the county. Ann asked about the Internet and whether it may be replacing a nonfiction collection. Technology and technology education should be a focus of the library. Board members felt that technology and books/reading are not enemies of each other; there is room for both. The discussion included these additional ideas on important directions:

- Appeal to all ages
- Keep community interested in reading/books/ideas/stories
- Maintain/expand library as community center. Programming, facilities, collection draw community members to the building.
- Promote books, reading, and engagement with the world of the mind
 - Not just literacy, but love of it
 - Booktalks

- This matches the library’s summer reading goals. Pam asked “can’t we do better than have you read a book and we give you a gummy worm?” We want to instill the desire to read and explore in members of the community. How do you get them there? We aren’t exactly sure, but this should be the end goal.
- Make it a game. Ask people to explore different genres and include a gameboard for exposure to different material or different services in the library.

The board also discussed specific points on the strategic plan draft:

- Be very specific so everyone can understand what’s going on, including city council and others in the library. An example: what are the statistical reports referred to in II.c.1?
- On the question of partnering:
 - The plan Library and Springville schools have a history of bad communication and little to no history of cooperation. For example, the library would like to know about school-assigned readings to help accommodate community needs. Perhaps some board members could take an assignment to build relationships with English teachers and school librarians. Local Parent and Teaching Organizations could play a potential role. Perhaps we could start with a standard flier to distribute to the schools.
 - Partnering with businesses could include classes on blogging and social media marketing. The library might also partner with the new economic development group in the city.
 - The “Springville Reads” project was a successful partnering venture. Lynette, the previous library director, headed up the effort. Unfortunately the committee fragmented and fell apart. Margy recommends that we start this project again.

The board also discussed ideas for improving the current methods for advertising events:

- Perhaps the city newsletter could include a highlight box or special events for the library.
- The current city newsletter calendar is difficult to read. Perhaps color coding would help.
- Many cities have a difficult time getting the word out about events because small newspapers have folded. Not everyone reads the city newsletter.
- The city has distributed a city welcome packet for those that sign up for utilities. This is a good idea; the library should include information in such a packet.
- We need a website of what’s in Springville: restaurants, stores, events
 - City believes that this list is on the city website, but the board believes it is too hard to find
- The current online city calendar allows users to view only one day at a time, which is difficult to use. BYU used to have a sortable calendar design, which several board members found easy to use.

V. Policy Packet Review

The board reviewed updated policies, including the following list. Pam wants to post policies on the library website. The board corrected several typos throughout the policies. The collection development policy needs to be extensively updated. The board noted some redundancy in the document, particularly with regards to the goals and mission of the library. Tammy will send recommended changes to Pam.

- a. Collection Development Policy—tabled until February.
- b. Online Public Access Policy—approved.
- c. Unattended Children Policy—Pam tightened up the language and clarified the policy. The board approved the following changes and another small wording change:
 - i. Change #4 on p. 9. “in case of an emergency or unexpected closure.”
 - ii. Delete #5.
- d. Behavior Policy—was approved with the following changes:
 - i. p. 10 “Patrons who do not comply with this behavioral policy may be asked by a staff member to leave the library.”
 - ii. Add bullet : Any other behaviors deemed inappropriate by library staff.

- iii. Remove third bullet: “leaving vulnerable children...”
- e. Meeting Room Policy—city has passed a policy that supersedes the library’s policy.
- f. Circulation Policy—was approved with the following change:
 - i. Add a line (outside of the box) “In the case of lost or damaged materials, the library will assess a fee based on replacement and processing costs. Replacements provided by patrons will not be accepted.”
 - ii. In addition, note that the proposed yearly nonresident fee of \$80 will be taken to city council.
- iii. Request for Title Review—Pam reviews titles, sometimes recruiting Tammy to read the item in question. Policy was approved with the following changes:
 - 1. Add email address for patrons, so the library can reply on the outcome of the decision.
 - 2. Intro paragraph should read “request” instead of complaint.

VI. Officer Appointments

The board approved officers for 2013. The board approved Karen as chair, Janet as vice-chair, Betsy as secretary, and Jenette as historian. The city is working on Garn’s replacement on the board. Another name recommended for the board is Mimi Hanks.

VII. Adjournment

Notice of Special Accommodations:

In compliance with the Americans with Disabilities Act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Library Director [801.489.2720](tel:801.489.2720) at least three business days prior to this meeting. Notice of Electronic or telephone participation: Electronic and telephone participation is not available for meetings of this public body. Other information: This meeting was noticed in compliance with Utah Code 52.4.202 on January 8, 2013. Agendas and minutes are accessible through the Springville City website at www.springville.org/agendasminutes and through the Utah Public Notice Meeting website at www.utah.gov/PMN/index.html. Email subscriptions to the Utah public meeting notices are available through their website.

Contact information: Betsy Hopkins: betsy.spackman@gmail.com Secretary, Library Board of Directors



SPRINGVILLE CITY PARKS & RECREATION BOARD

Minutes of the meeting held on February 28, 2013
Community Services Building – 443 S 200 E – 6:30 p.m.

CALL TO ORDER: Meeting called to order by Gary Hooper at 6:34 p.m.

APPROVAL OF THE MINUTES: Harold Davis made a motion to approve the minutes of the meeting held on January 24, 2013. Lisa Willey seconded the motion. Vote was unanimous in the affirmative.

HOBBLE CREEK RIDING CLUB/RODEO GROUNDS: Chuck Keeler said that the Hobble Creek Riding Club has a long term use of the rodeo grounds and have requests that a certain amount of money be budgeted for the rodeo grounds. Neil Martin is 2013 president, Wade Ashby is vice president. Back in the 40's there was an arena on the bench. City traded that ground for the old North Park. After that they had a lease with the city.

The riding club has been doing really well until the last while. They tore bleachers out because they were not safe. They want to get to the point where they can have a full blown rodeo. All the lights they have are so old they can't buy parts for them anymore. It would be \$8500 to redo the lights. Need to do repairs on water system and sprinklers. Water can't be on during shows and rodeos because of problems with system. Need upgrade on fencing for safety reasons. They had a couple of contractors that will bid the rodeo and bring in temporary fencing. They have some bleacher replacements (got some from school district). Gary Hooper asked if they had a specific budget in mind. They don't yet, they are just starting the conversation here tonight. Lighting is the biggest issue. They would be able to prepare a budget and they are trying to get sponsors. Lisa asked what kind of agreement was made when the land was swapped. There is a written contract which says that in exchange for moving the rodeo the city would have use of the arena and maintenance as long as monies are available. Basically the main rodeo is the little buckaroo rodeo for Art City Days. They can't bring in bigger rodeos yet. They do a 4-H program there also.

Alex Roylance suggested driving down by the arena. The club has worked on the entrance gate and it looks fantastic. Neil said that they participate in the state riding club association and compete with other teams in the area. Chuck said that they have come up with some great stuff for Art City Days. They are to the point that that any little bit will help. They are on the brink of being able to host a big rodeo. It would be helpful if they could do a priority list with estimated costs within three weeks.

PARKS UPDATE: Mostly been doing a lot of work with winter recreation. We have already surpassed our revenue from 2011. If you drive by the civic center, you will see that the headwater fountain for the water feature is in place. It should be finished by the end of March. Bids are out for phase 2 of Community Park. This phase could include another soccer field, restroom, playground and parking lot. It depends what the bids are as to whether or not we can do all of that.

RECREATION UPDATE: Basketball is finishing up this week. Volleyball registrations are finishing up this week. Pool has been resurfaced. Inside the doors is 100 % better than what's outside the doors. It looks great and had re-opening Monday night. Baseball/softball signups go into March. They are working with Scuba Ted's to get a few more hours for programming. There are three programmed activities at any one time at the pool.

Chuck showed us a concept drawing of the city float for Art City Days. The theme is "Celebrate Downtown". Shaun Orton and Chuck are building the float instead of have someone else do it. It will save the city \$7000.

All the chairs are set up at the Rivoli (not bolted down yet).

PARKS MASTER PLAN: Alex did a presentation on what has been accomplished in the parks since the master plan was developed. It is pretty amazing to see what has been accomplished in all the existing parks and the new parks that have been added to the city. Kudos to Alex, Kim and the parks employees! Great job! Alex went over community park standards, neighborhood park standards and pocket park standards. The parks need plenty of trees to provide shade or people won't come to them unless there is a sporting activity. Large shade trees are planted with fewer evergreen trees.

NUMBER OF PARKS AND RECREATION BOARD MEMBERS: Chuck feels that seven works better for being able to get a quorum. Gary feels that if there is someone we feel would really bring something to the board we could keep our numbers where they are without adding new members. Gary wants someone to talk to Rhiannon to see if she is sincerely interested in serving on the board. If not, we will ask the Mayor to release her.

Next month agenda item: how to spend county grant.

ACTION ITEMS:

- Tabled action item.

ADJOURNMENT: Meeting adjourned at 7:48 p.m.

ATTENDANCE: Gary Hooper, Lisa Willey, Bob Frazier, Harold Davis, Lynn Bartholomew (Katie Sosa excused)

CITY REPS: Alex Roylance, Chuck Keeler, Teresa Tipton, Kim Francom, Chris Creer

VISITORS: Wade Ashby, Neil Martin, Jesse Sargent, Kami Craudell



**MINUTES FOR THE REGULAR MEETING
OF THE POWER BOARD
OF THE CITY OF SPRINGVILLE, UTAH
WHITEHEAD POWER PLANT
FEBRUARY 13, 2013 – 6:30 A.M.**

MEMBERS PRESENT: Councilman Ben Jolley, Chairman David Neilsen, Clair Anderson, Leon Lee, Jason Miller, Lynn Panter, Darrin Wolz

MEMBERS ABSENT: Travis Ball, Tom Hawks

DEPARTMENT STAFF: Leon Fredrickson, Matt Hancock, Brandon Graham

GUESTS: Rod Andrew (Nestlé's)

Minutes were transcribed from recording by Kami Craudell, Power Board Secretary.

CALL TO ORDER

The meeting was brought to order at 6:30 a.m. by Chairman Neilsen. The members were present and absent as noted.

APPROVAL OF THE MINUTES

A motion to approve the January 9, 2013 minutes as transcribed was made by Leon Lee. The motion was seconded by Lynn Panter and was passed with a unanimous vote of the members present.

CEREMONIAL AGENDA

1. **RECOGNITION OF LYNN PANTER FOR YEARS OF VOLUNTEER SERVICE TO THE POWER BOARD:** Mr. Panter has served on the Power Board for over ten (10) years. His retirement from the Board is in conjunction with his retirement from Nestlé's. The Department has investigated many resource and generation projects with his input. Mr. Panter was recognized by the City Council for his years of service at the last Council meeting. The Board presented Mr. Panter with a Hobble Creek Golf Course golf pass and a small recognition statuette. Mr. Rod Andrew, also from Nestlé's, has been nominated as Mr. Panter's replacement on the Board. Mr. Andrew's application is on the Mayor's desk for approval.

BUSINESS

1. **FINANCIAL REPORTS**

- a. **ELECTRIC UTILITY FUND INCOME STATEMENT – DECEMBER 31, 2012:** The handout covers the time period July 1, 2012 to December 31, 2012, or 50% of the fiscal year elapsed. Revenues are at 56% of budgeted amount collected. January 2013 was up 12% to 13% from January 2012. Demand was up 5% to 8% for the same period. Distribution expenses were at 44% and generation expenses were at 49%. The New Development Transformers line item is 94% expended. The high expenditure indicates that building, mostly commercial at this time, in Springville is increasing. Impact fee collection is up due to commercial building permits being issued. There will be some large Distribution expenditures for the new North substation in the Spring months coming up. There is currently a \$11.3 million ending fund balance. \$2.1 million is the restricted fund balance, \$4.7 million is in the 20% operating fund reserve, and there is \$4.3 million in the unrestricted fund balance.
- b. **RESOURCE COST REPORT – DECEMBER 2012:** Purchases for the month blended well. The cost for CRSP was \$28.00 / MWh and San Juan was very reliable at \$66.00 / MWh. Staff purchased 3.5 million kWh from the UAMPS pool at a cost of \$33.00 / MWh. Blue Mountain Biogas is still having temperature problems with the digester in creating the biogas, the UAMPS bill show charges for the scheduling, reserves, and transmission costs. Nebo Power Station is

higher than usual, at \$91.00 / MWh, due to the plant being shut down due to the gear problem and market price being the same or lower than the variable run price to strike the plant. PacifiCorp has asked the participating members to run the unit at full capacity for the area base load voltage support while they complete a couple of projects. This should be a beneficial contract for the participants. Gear repairs on the steam turbine shaft are scheduled for June with the plant then being fully operational through the summer months. Horse Butte wind is producing at \$70.00 / MWh as predicted and meeting the forecasted capacity as determined by the wind data. December is the last month that the DG&T contract charges will appear on the bill. DG&T was received at a cost of \$52.00 / MWh. The overall blended price for the month was \$57.94 / MWh.

Mr. Hancock also provided information on the cost of production for the Whitehead Power Plant. The plant is generally not active during the cold weather months. Staff uses capacity factor, diesel fuel pilot cost, and natural gas cost to determine whether or not it is cheaper to run or purchase power from the market. The formula is part of a spreadsheet that the operators use on an hourly basis to determine the best action.

- c. FY13 kWh SALES AND REVENUE REPORT – JANUARY 2013: Mr. Fredrickson reported that 147,175,000 kWh has been sold year to date. This is an increase of 4.29% over January 2012 (141,124,762 kWh) year to date sales. Revenues are up 3.61% for the same period comparison. With 58% of the fiscal year elapsed, kWh sales are at 63.57% of budgeted amounts and revenues are at 63.54% collected.

2. RESOURCE DISCUSSION

a. UAMPS 2012 INTEGRATED RESOURCE PLAN (IRP)

- i. MOTION TO RECOMMEND TO CITY COUNCIL TO ADOPT AND APPROVE THE UAMPS 2012 IRP RESOLUTION: A copy of the resolution packet was e-mailed to each Board member prior to the meeting for review. The resolution outlines the participation in UAMPS project management of resource planning for the customer's benefit. The Integrated Resource Plan (IRP) is a contractual requirement of the CRSP project and must be updated every five (5) years. A public hearing on the IRP was held by UAMPS in January 2012 and a final draft has since been sent to participants. *The following motion was made by Leon Lee and was seconded by David Neilsen. The motion was passed with a unanimous vote.*

THE SPRINGVILLE CITY POWER BOARD ACCEPTS A RESOLUTION APPROVING THE UTAH ASSOCIATED MUNICIPAL POWER SYSTEM'S (UAMPS) INTEGRATED RESOURCE PLAN (IRP) AND RECOMMENDED TO THE CITY COUNCIL OF SPRINGVILLE THAT IT BE ADOPTED.

Ben Jolley was excused from the meeting.

b. UAMPS PROJECT UPDATE

- i. San Juan: There has not been a decision on the project yet as to what EPA Implementation Plan the project will choose. Some owners are leaning towards installing the Selective Catalytic Reduction (SCR) equipment to begin with in order to have the best available technology installed now instead of upgrading later, if it becomes required by the EPA Clean Air Act. The difference in cost between the SCR equipment and the Non-Selective Catalytic Reduction (NSCR) equipment is steep with the reduction of pollutant minimal between the two systems. Meetings with all parties involved are being held on a weekly basis in order to resolve the issue. Staff is expecting a new project proforma next week from the UAMPS San Juan Project Management Committee.
- ii. Payson Power Project: The unit is currently running on a 24/7 basis, until February 24, 2013, for PacifiCorp voltage support. The total on the needed upgrades or repairs in order to return the plant to top operating condition is approximately \$7 million.

- iii. Horse Butte Wind: The project recently performed a six (6) month maintenance cycle. The bulk of the project looked well. Foundation problems were found on one (1) turbine and have been repaired. Three (3) turbines will be having the blades replaced due to the damaged caused by excessive wind. Eight (8) turbines are being run in reduction mode until the blades are replaced or the manufacturer provides a letter releasing the units to run at full output. The manufacturer, Vestas, is covering the loss of production in a revenue refund.
- iv. UAMPS Board: The UAMPS staff has settled the rate case with PacifiCorp. An increase to \$3.82 / MWh from \$3.65 / Mwh for transmission was negotiated. The agreement for non-charge behind the meter transmission was not continued. This will be a cost that will be added to the Whitehead Power Plant production costs.

REPORTS

1. GENERATION: Mr. Hancock asked the Board members to review the report at their convenience.

2. DISTRIBUTION:

Crews are working hard on replacing existing poles that have been tested and shown by the resistograph technology to be rotten. In conjunction with the pole replacement, crews are also stringing in new ACSR wire for the old #6 copper and high voltage cross-link cable in portions of the Springville distribution system.

- a. Industrial Park Re-Conductor: Mr. Graham used BidSync to request proposals on the directional boring for Phase 3. More bids were received due to the BidSync process. The bid was awarded to HDD/Wilco, the same company that provided boring services for Phase 1 and Phase 2. The bid was for \$17.00 per foot with the pipe included. The pipe was not included in the bid RFP for Phase 2, this was a realized savings of \$5.20 per foot.
- b. North Substation: The Request for Proposals for the new North Substation steel and foundations has been sent out.

OTHER

The updated Impact Fee Study done by Salient Power Engineering will be presented to the City Council next Tuesday, February 19, 2013, at approximately 5:15 p.m. Salient Power Engineering will be presenting the factors used to update the Electric Impact Fees.

ADJOURN

A motion to adjourn the meeting was made by Lynn Panter. The motion was seconded by Leon Lee and was passed with a unanimous vote of the member present. The meeting was adjourned at 7:50 a.m.

Spanish Fork/Springville Airport Board Meeting Minutes
Held Springville City Council Work Room
March 7th, 2013 4:00 pm

Board Members in Attendance:

Matt Taylor – Chairman - Spanish Fork
Clair Anderson – Springville
Richard Davis – Spanish Fork Councilman
Brian Park – Springville
Doug Ford - Spanish Fork
Dean Olsen - Springville Councilman

Staff:

Cris Child – Airport Manager
Bruce Riddle – Springville City Finance
Dave Anderson – SF City Planner
Jared Johnson – SF City Engineering Dept.
Dave Bradford - Airport Facilities Manager
Cory Pierce – SF City Engineering Dept.
Jason Sant - SF City Assistant Attorney

Absent/Excused:

None

Public Attendees:

Jim Robinson
Cole Miller - JUB Engineering
Ed Helmick - Diamond Flight Center

Item 1. Minutes from the February Meeting. A motion to approve the minutes was made by Clair Anderson and seconded by Brian Park. The vote was unanimous.

Item 2. Facilities Report. Dave Bradford reported on the recent repair of a frozen waterhline, The installation of Fire Extinguishers around the Airport on the exterior of Row End Hangars and the installation of donated carpet in the Airport Office. Snow removal operations have been going smoothly and are continuing as needed.

Item 3. Financial Report. The attached financial report was presented by Bruce Riddle. A motion to accept the report was made by Doug Ford and seconded by Brian Park. The vote was unanimous.

Item 4. Rick Hansen Land Acquisition Agreement. Cris Child reported that the City Councils have approved the purchase subject to revisions in the contract which will be reviewed and approved by the Legal Departments of each City.

Item 5. Williams and Hanson Airport Land Acquisition. Jared Johnson reported that the appraisal process is continueing and we expect to have results prior to the next Airport Board meeting.

Item 6. Progress Report Runway Shift. The contractors are still waiting for the weather to warm enough to resume construction.

Item 7. Woodhouse Field Inauguration Breakfast. The date of April 20th was set for the event. Ed Helmick, Cris Child and Matt Taylor will be meeting in the next few weeks to work out the details.

Item 8. Report on Airport Board Member Appointments. Dean Olsen reported that Brian Park's appointment to the Board runs through the end of 2013 and that Mayor Clyde will be addressing the re-appointment of Clair Anderson to the Airport Board in the coming weeks.

Item 9. Selection of Airport Board Vice Chairman. Doug Ford was installed as Vice Chairman of the Airport Board by Acclamation.

Item 10. Diamond Flight Center Newsletter Distribution. Diamond Flight Center is producing a newsletter that will provide useful information to the Airport Patrons. The Airport Board expressed support of distribution of the email newsletter which will include an option for users to opt out of receiving the newsletter.

Meeting was adjourned at 4:56 pm. The next meeting is to be held April 4th 2013 at 4pm. Please note the location of the meetings is now the Springville City Council Work Room.

**Spanish Fork / Springville Airport
Financial Report
Period Ended January 31, 2013**

Revenues

General Fund revenues in January were (\$709). There were minor revenues from tie down fees and late penalties, but the correction of a billing error from the previous month resulted in negative revenue for the month. Year-to-date revenues are \$98,921, which is approximately 103% of budgeted revenue with 58% of the budget year transpired.

In the CIP Fund, grant revenues of \$285,987 were received for airport improvement projects in January. The year-to-date grant revenue total is \$398,626.

Expenditures

General Fund expenditures for January were \$11,291. Expenditures included management and maintenance contract fees and day-to-day operating expenses. Year-to-date expenditures are \$51,461, which is approximately 56% of budgeted expenditures with 58% of the budget year transpired. As of the end of the reporting period, there was a \$47,460 operating surplus.

Capital expenditures of \$316,817 were made in the CIP Fund toward airport improvements. Total capital expenditures to date are \$399,311.

Fund balance in the CIP fund was \$46,234 at the end of January with approximately \$31,000 in Airport obligations being processed through the State and FAA. Depending on the rate of progress on the construction projects, it is possible that there will be a need for additional cash to be either transferred from the Airport general fund or from the cities.

SPRINGVILLE CITY CORPORATION
BALANCE SHEET
JANUARY 31, 2013

AIRPORT TRUST FUND

ASSETS

83-1111000	CASH - AIRPORT TRUST	634,695.33	
83-1162000	PTIF FUND - AIRPORT	122,960.16	
83-1190000	CASH ALLOCATION FROM GENERAL F	(646,856.56)	
83-1311000	ACCOUNTS RECEIVABLE	(18,722.57)	
	TOTAL ASSETS		<u>92,076.36</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
83-2951000	BEGINNING OF YEAR	44,616.44	
	REVENUE OVER EXPENDITURES - YTD	47,459.92	
	BALANCE - CURRENT DATE		<u>92,076.36</u>
	TOTAL FUND EQUITY		<u>92,076.36</u>
	TOTAL LIABILITIES AND EQUITY		<u>92,076.36</u>

SPRINGVILLE CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2013

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
83-3600-610 AIRPORT INTEREST EARNINGS	67.83	532.25	250.00	(282.25)	212.9
83-3600-631 AIRPORT RENTALS	(.24)	73,690.19	75,000.00	1,309.81	98.3
83-3600-632 AVIATION FUEL TAX	.00	2,981.33	2,000.00	(981.33)	149.1
83-3600-633 AIRPORT TIE DOWN FEES	80.00	10,129.00	8,000.00	(2,129.00)	126.6
83-3600-640 FUEL FLOWAGE FEES	.00	1,771.50	4,500.00	2,728.50	39.4
83-3600-690 AIRPORT MISC REVENUE	.00	25.21	.00	(25.21)	.0
83-3600-691 PENALTIES	143.64	85.14	600.00	514.86	14.2
83-3600-883 DONATIONS	.00	5,198.80	.00	(5,198.80)	.0
TOTAL MISCELLANEOUS REVENUE	291.23	94,413.42	90,350.00	(4,063.42)	104.5
<u>CONTRIBUTIONS & TRANSFERS</u>					
83-3800-650 LEASE REVENUE	(1,000.00)	4,507.36	5,300.00	792.64	85.0
TOTAL CONTRIBUTIONS & TRANSFERS	(1,000.00)	4,507.36	5,300.00	792.64	85.0
TOTAL FUND REVENUE	(708.77)	98,920.78	95,650.00	(3,270.78)	103.4

SPRINGVILLE CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2013

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
83-4000-150 BAD DEBT EXPENSE	.00	550.00	.00	(550.00)	.0
83-4000-230 TRAVEL, DUES & CONVENTIONS	.00	1,544.48	2,500.00	955.52	61.8
83-4000-240 OFFICE EXPENSE	.00	1,004.12	1,200.00	195.88	83.7
83-4000-250 AIRPORT SUPPLIES	.00	679.15	1,200.00	520.85	56.6
83-4000-251 VEHICLE FUEL	397.01	397.01	1,500.00	1,102.99	26.5
83-4000-260 BUILDINGS & GROUNDS	1,092.87	7,526.34	16,000.00	8,473.66	47.0
83-4000-310 PROFESSIONAL FEES	.00	3,750.00	3,200.00	(550.00)	117.2
83-4000-330 PROFESSL FEES-MANAGEMENT CONTR	2,000.00	14,000.00	24,000.00	10,000.00	58.3
83-4000-340 PROFESS FEES -MAINTENANCE CONT	7,801.43	16,903.10	34,000.00	17,096.90	49.7
83-4000-510 INSURANCE & BONDS	.00	237.20	8,100.00	7,862.80	2.9
83-4000-894 EVENTS EXPENSES	.00	4,869.46	.00	(4,869.46)	.0
TOTAL EXPENDITURES	11,291.31	51,460.86	91,700.00	40,239.14	56.1
TOTAL FUND EXPENDITURES	11,291.31	51,460.86	91,700.00	40,239.14	56.1
NET REVENUE OVER EXPENDITURES	(12,000.08)	47,459.92	3,950.00	(43,509.92)	1201.5

SPRINGVILLE CITY CORPORATION
 BALANCE SHEET
 JANUARY 31, 2013
 AIRPORT CIP FUND

ASSETS

85-1190000	CASH ALLOCATION FROM GENERAL F	114,419.26	
85-1311000	GRANTS RECEIVABLE	32,387.45	
	TOTAL ASSETS		146,806.71

LIABILITIES AND EQUITY

LIABILITIES

85-2110000	ACCOUNTS PAYABLE	100,573.01	
	TOTAL LIABILITIES		100,573.01

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
85-2951000	BEGINNING OF YEAR	46,918.77	
	REVENUE OVER EXPENDITURES - YTD	(685.07)	
	BALANCE - CURRENT DATE	46,233.70	
	TOTAL FUND EQUITY		46,233.70
	TOTAL LIABILITIES AND EQUITY		146,806.71

SPRINGVILLE CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JANUARY 31, 2013

AIRPORT CIP FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>CONTRIBUTIONS & TRANSFERS</u>					
85-3800-331 GRANTS FROM STATE AND FEDERAL	285,987.35	398,625.59	1,513,333.00	1,114,707.41	26.3
85-3800-610 INTEREST EARNINGS	.00	.00	600.00	600.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	285,987.35	398,625.59	1,513,933.00	1,115,307.41	26.3
TOTAL FUND REVENUE	285,987.35	398,625.59	1,513,933.00	1,115,307.41	26.3

SPRINGVILLE CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2013

AIRPORT CIP FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CAPITAL EXPENSE</u>					
85-5000-801 AIRPORT IMPROVEMENTS	.00	7,238.20	1,029,144.40	1,021,906.20	.7
85-5000-802 REHAB RUNWAY 12/30	.00	67,971.75	1,166,666.00	1,098,694.25	5.8
85-5000-803 APRON RECONSTRUCTION	316,816.92	324,100.71	450,000.00	125,899.29	72.0
TOTAL CAPITAL EXPENSE	<u>316,816.92</u>	<u>399,310.66</u>	<u>2,645,810.40</u>	<u>2,246,499.74</u>	<u>15.1</u>
TOTAL FUND EXPENDITURES	<u>316,816.92</u>	<u>399,310.66</u>	<u>2,645,810.40</u>	<u>2,246,499.74</u>	<u>15.1</u>
NET REVENUE OVER EXPENDITURES	<u>(30,829.57)</u>	<u>(685.07)</u>	<u>(1,131,877.40)</u>	<u>(1,131,192.33)</u>	<u>(.1)</u>

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MINUTES OF THE SPRINGVILLE CITY WATER BOARD

Tuesday, February 12, 2013
6:30 a.m.
110 South Main Street
Springville, Utah 84663

8
9 **ATTENDANCE**

10
11 Councilmember
12 Richard Child

Secretary
Marcie Clark

13
14 Board Members
15 Alton Beck – excused
16 Lynn Panter
17 Nile Hatch
18 Calvin Crandall - absent
19 Rollin Hotchkiss - Chairman

City Staff
Brad Stapley – Public Works Director
Shawn Barker – Water Superintendent
Jeff Anderson – City Engineer

20
21 Guests: Rod Andrew (Nestle), Jeff Wright, Brent Bowles

22
23 The minutes from January 8, 2013 were reviewed, specifically the motion that was made. Mr. Hotchkiss asked what
24 has been learned since then about the Hobble Creek Haven (HCH) pressure reducing valve (PRV). Mr. Stapley
25 explained it by drawing a picture on the whiteboard. There is the 24” water penstock, with a water line coming off
26 that, leading to HCH’s master meter, then their PRV, then individual water meters. In other places the meter is after
27 the PRV. HCH has about 1600 feet between the penstock and PRV. The average length in other places is about 20-
28 60 feet.

29
30 Mr. Stapley explained what is meant by a putting a saddle on the water line. Mr. Barker clarified that there is a
31 corporation stop on the penstock, but it’s not accessible because it’s under the road. The City would like to put
32 another valve on the line so the service can be isolated if it needs to be repaired.

33
34 Mr. Stapley clarified that City policy states a water line after the meter is the owner’s responsibility, within city
35 limits. But in the canyon, the whole system from the penstock is the user’s responsibility. In the Canyon, it doesn’t
36 really matter where the meter is.

37
38 Mr. Bowles and Mr. Wright expressed concern over the change in policy that now they are responsible for all of it.
39 Mr. Stapley clarified that the policy has not changed. They have always been responsible for the water system in
40 HCH. Mr. Bowles brought up past issues with the water bond that they couldn’t vote on and chlorination issues. He
41 stated that they have never seen this policy Mr. Stapley is referring to. Mr. Stapley responded that he has found
42 evidence in the archives that the city policy was indeed mailed out to the canyon water users. Mr. Stapley and Mr.
43 Hotchkiss both expressed their frustration that Mr. Bowles is bringing up issues that have already been discussed in
44 previous meetings that he has not attended.

45
46 Mr. Stapley stated that the policy does need to be changed if we’re going to recommend the City maintain the PRV
47 stations. What still needs to be decided is who pays for the initial meter. Mr. Hatch asked who will pay for the water
48 line between the PRV and penstock. Mr. Stapley explained that the City will need an easement for the property
49 where the water line/PRV is before we can even think about any maintenance on it.

50
51 Mr. Hatch asked if Hobble Creek Haven needs to be a separate category.

52
53 Mr. Stapley explained that the recommendation is the City will take over the unmaintained (for the most part) PRV
54 stations and the service laterals coming off the penstock. In doing that, the water board is also recommending a
55 monthly fee to cover the present to future costs of O&M be covered by the canyon water users. The fact that the
56 actual needed maintenance now on all of the stations would be borne by the city to bring them up to code. There is a

March 12, 2013
Approved

1 forgiveness of present backwards that nobody has been maintaining. The city will take care of that and bring things
2 up to current standards, but from then on the maintenance fee will be borne by the water users for future operations
3 and maintenance. The chlorination issue is out according to the vote; that will be borne by the City and paid for by
4 all city users in their current rate.
5

6 Mr. Hotchkiss explained that we don't always understand the consequences when we make decisions. He asked the
7 board if they are still comfortable with that and is that what we intended. And if it is, we need to be really clear in
8 our recommendation to the City Council.
9

10 Mr. Bowles stated that Hobble Creek Haven maintains Bartholomew Canyon Road which protects the water line and
11 allows city employees to get to the tank. They pay thousands of dollars out of their funds to maintain the road and
12 the City and County don't participate in that. Mr. Stapley argued that they do it to get to their homes, not to help the
13 City. Mr. Stapley stated that the City has done a lot of maintenance on the road to the tank. Mr. Hotchkiss stated that
14 Mr. Bowles' argument doesn't change what we're talking about today. Mr. Stapley offered to talk about those issues
15 at another time with Mr. Bowles.
16

17 Mr. Hotchkiss recommended that a member of the water board meet with Mr. Stapley and draft up the implications
18 for our consideration before going to City Council. Mr. Stapley also still needs to talk to more canyon users. Mr.
19 Hatch volunteered to meet with Mr. Stapley this month. Mr. Hatch recommended that Mr. Crandall be involved too.
20

21 Mr. Anderson, City Engineer reviewed the Power Point presentation on the Pressure Irrigation System Master Plan
22 and Impact Fee Facility Plan that was presented to City Council recently. The City has been working with J-U-B
23 Engineers on this. The City is currently updating the Culinary Water Master Plan from 2006. It has identified a need
24 for pressurized irrigation. City Council has directed Mr. Anderson to look into it. He worked on getting grant money
25 from the water conservation fund. The 2006 Master Plan calls for a partial pressurized irrigation system. The city
26 wide system was always considered to be a future option, but the most cost effective way to do it is to have
27 developers put in those lines as they develop. A pressurized irrigation pond has been incorporated into the plan on
28 the Bartholomew property at the mouth of Hobble Creek Canyon. All of the west fields will have pressurized
29 irrigation with 40 psi or higher. The Industrial Park is not currently being included. The engineers have decided to
30 use a 36" pipe, with excess capacity. The City could potentially put in pressurized irrigation to other parts of the City
31 without putting in larger lines or upsizing the pond. The pressurized line will be gravity fed. And the sources are
32 gravity. There could be a four to five foot fluctuation in any one day. It will be spring fed and a flow through. There
33 shouldn't be stagnant water or algae building up in it.
34

35 Mr. Anderson explained the pond concept, with the parking lot, sandy beach, fishing, and swimming. Mr. Stapley
36 explained the spring that is there now currently puts out 2,000 gallons per minute. Much of that is being dumped into
37 our culinary system. Mr. Anderson explained the details of the \$9,000,000 funding from Central Utah Water. The
38 total project will be around \$14,000,000. With the grant match and what the developers have already put in, the City
39 will only be out-of-pocket about \$860,000 to get the system up and running. Phase I will be starting this July with
40 the pond. Phase II and III is the 36" trunk line coming down through the heart of the City. The final installment is
41 scheduled for July 2015.
42

43 Mr. Stapley explained that we're trying to coordinate other water and sewer projects in that corridor, so the federal
44 money will pay for the asphalt pavement and the City won't have to. Mr. Anderson went on to explain that there are
45 other additional locations to look at because there is not enough water in Hobble Creek at that point for build out. He
46 has been working with the Irrigation Company on a pump system around the Swenson diversion to inject water, and
47 maybe if we had one other source, we could handle all the needs.
48

49 Mr. Stapley also mentioned the flows that go through the wastewater treatment plant. If we keep that water on the
50 property, it remains the City's. Once it leaves the plant, we don't have water rights to it anymore and it heads to Salt
51 Lake. Mr. Anderson stated there is a need for P.I. in the Industrial Park, but because it is mostly built out, it will be a
52 major capital project. There is some secondary piping in the Industrial Park already, but not everywhere. Mr. Barker
53 stated that much of it is not in usable condition.
54

55 Mr. Stapley does not currently support a secondary system east of 400 W because it tears up the roads. Because we
56 have adequate water rights, it's cheaper to use culinary water rather than buy water from CUP and put in P.I.
57 throughout the City.

March 12, 2013
Approved

1 The approval of the January minutes was deferred to next month at Mr. Stapley's request.

2
3 Ms. Clark was asked to set up a meeting with Mr. Stapley, Mr. Hotchkiss, Mr. Hatch and Mr. Crandall.

4
5 Mr. Panter made a motion to adjourn. Mr. Hatch seconded. All were in favor.

6
7 *Adjourn* – This meeting adjourned at 7:28 a.m.

8
9