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Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Wednesday, March 4, 2020** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, and Matt Tippetts were present and Commissioner Lytle was excused for attending the NACO conference in Washington D.C. Sheriff Erik Bailey, Attorney Niel Lund and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:06 am by Commissioner Asay.

Also present: Brianne Carter, Matt Lucas

**Issue Updates:** Commissioner Asay asked about the Jail and Commissioner Tippetts said that he was still trying to be the squeaky wheel every chance he gets. Dutch John sent us clarification on the incident they went on. Attorney Niel Lund said none of our agreements address the roadways. We are still looking for clarification of our involvement when it's on the roadway and Commissioner Asay said he hadn't gotten with UDOT to get more information yet. Commissioner Tippetts asked about the Survey Contract. Commissioner Asay said it had been signed, but not sent as we never got the Contact person has not been chosen yet. Commissioner Tippetts suggested that we put the chair as the contact and then we'll talk more about how to divide up the workload.

**Citizen Comments:** No comments were made.

**Approve Minutes:** There was discussion of how to handle the minutes for the February 25, 2020 Board of Adjustments Meeting. Attorney Niel Lund said that the Board should be convened to approve the minutes and they should not be addressed as Commissioners during those minutes. The Board of Adjustment minutes were postponed for the end of the meeting.

**The Open Invoice Register Was Presented For Review And Approval:** The Open Invoice Register of March 1, 2020 for \$29,476.51 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts motioned to approve the Open Invoice Register dated March 1, 2020 in the amount of \$29,476.51. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**Disbursement Listing:** The Disbursement Listing for February 25 to March 1, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Asay motioned to accept the Disbursement Listing dated February 4-10, 2020 in the amount of \$120,475.03. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

**Cash Summary:** Cash Summary dated March 3, 2020 was available for review. Commissioner Tippetts asked Clerk/Treasurer Brian Raymond if he had any concerns and he replied that he did not. Commissioner Tippetts motioned to acknowledge receipt of the Cash Summary for March 3, 2020. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**Purchase Orders:** There were no purchase orders to discuss.

**Correspondence:** Commissioner Asay said he had received some correspondence urging the county's support of the BLM grazing management revisions and the deadline is the 6th of March. There is a form letter we can use to provide that support. This calls for improvements not restriction and Commissioner Asay was okay with that. Commissioner Tippetts said that he had read it and was

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okay with it. Commissioner Tippetts motioned to approve with Commissioner Lytle to make sure he's on board with it.

There was another letter that was regarding an update to the regulations of the NEPA Act. It is similar and the deadline is next Tuesday. It would be good to get Commissioner Lytle's input, but if it came from NACO, so he's probably already aware of it. Commissioner Tippetts amended his motion to include both letters based on Commissioner Lytle's consensus. Commissioner Asay seconded the motion. All were in favor. The motion carried.

Commissioner Tippetts noted he had correspondence with the Trails Committee and the Shooting Range Committee. Nothing is notable except what's already on the agenda today. He did note that the Economic Development Director Interviews were completed and an offer has been extended, just waiting to hear back.

Commissioner Asay asked Sheriff Bailey if he had taken the vehicle to Salt Lake yet and he replied that he had and it just needs to be checked on. It was noted during Calendar Review that the Nurse Practitioner has been relieved of duty at the Clinic, so we will need to look at the budget to see what they can do to get it running again.

**Calendar Review:** Commissioner Tippetts said he has a Shooting Range Committee meeting tonight, Trails meeting next Tuesday, the 10th. Daggett Weed and Soil Conservation District meetings next Wednesday and heading to legislature either tomorrow or Friday, for one day. Commissioner Tippetts said he met with Gretchen Northcott regarding the revision of Manila's ATV ordinance and allowing people to use registered, but unlicensed vehicles within the Town. They can cross the highway if unlicensed, but can not drive on it. The Trail would be along the highway, so that could work. The goal is connectivity from the Town to the mountain and there are still some challenges getting the trail to the Forest.

Commissioner Asay said there is a meeting next Wednesday with Fire and Commissioner Tippetts said that is this afternoon at 2 pm. Mr. Raymond said that during next week's Commission meeting the Town of Manila will be here to talk about their fire agreement.

### **Policy and Legislation Items:**

**Discussion And Consideration Of Business License for AT&T Corporation:** Mr. Raymond was asked if he had any concerns and he replied that he did not. Commissioner Tippetts motioned to approve the business license application for AT&T Corporation for the 2020 year. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Recorder/Treasurer and Attorney Salaries for 2021:** Commissioner Asay said that this is just a discussion item. He thought that the Recorder/Treasurer position would be the same salary as the other elected official salaries. Commissioner Tippetts said he would like to maintain at least the same salary as the other elected officials. Commissioner Asay asked about the Attorney position and nothing has been decided. The attorney was hoping that Auditor/Recorder Keri Pallesen would be here to provide information. Mr. Lund said that the Firm has to be given 6 months notice and they would continue until the new attorney is sworn in. The attorney position would need to be on the ballot. The attorney will have to pay the filing fee between March 13-19 and it is based on the salary. It would be helpful for the attorney to know the salary to make a final decision whether or not to run. Mr. Lund felt that even if the benefits are factored in it would be a savings to the County and he has been doing most of the work on his own in the last little while. The attorney was hoping it would be a savings to the County and also keep the same salary and benefits for him. Other small counties pay their attorney's less, but they are also in areas where

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they can do more private business. There may even be a legal staff person, but it would not be more than 10 hrs. week. Commissioner Tippetts proposed tabling it for this week and have it on the agenda again next week. Keri will not be back until next Wednesday, but it was thought she could provide the needed information by email prior to next week's meeting. Mr. Raymond said that the filing fee for both new positions is the same as the existing elected officials.

### **Discussion And Consideration Of Letter of Support For Little Hole Trail Grant**

**Application:** Commissioner Tippetts said he thought it was a good letter and he was in favor of signing it and sending it off. Commissioner Tippetts motioned to approve and have the Commission sign the letter of support. Commissioner Asay seconded the motion. All were in favor and the motion carried. The question was asked what RRI stood for and it was thought that it stands for Rural Recreation Infrastructure and it is a state grant. There was thought that some federal money might be involved. Mr. Raymond will get a copy for signing.

**Discussion And Consideration Of County Seat Payment:** Commissioner Asay said that Mayor Rogers was going to go to \$2,500.00, but it didn't happen. We received  $\frac{1}{3}$  of the \$6,500.00 payment from them and Manila decided not to participate. Commissioner Tippetts said he was fine with accepting the payment made and thanking Dutch John for their participation. Working with the County Seat on our Sponsorship can be done as soon as the new Economic Development director is on board as one of the top priorities for that person.

**Closed Session:** Commissioner Tippetts motioned to go in and out of Redevelopment Agency (RDA) and Commissioner Asay seconded the motion. All were in favor and motion carried.

Commissioner Tippetts motioned to go into Closed Session at 10:03 am in the Daggett County Commission Chambers for the purpose of discussing the Purchase, Exchange, or lease of Real Property. Commissioner Asay seconded the motion. A roll call vote was taken on the Closed Session motion, Matt Tippetts voted "Aye" and Randy Asay voted "Aye". The motion carried and Closed Session began at 10:04 am.

Commissioner Tippetts motioned to come back into Open Session out of Closed Session at 10:43 am. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**Discussion and Consideration of Redevelopment Participation Agreement:** During the Closed session there were some minor changes made to the Participation Agreement included in the packet. Commissioner Tippetts motioned to enter into the Participation agreement by and between the Redevelopment Agency and WRF Guides, LLC. Commissioner Asay seconded the motion. All were in favor and the motion carried. Mr. Lucas provided an Earnest Money check and the attorney noted the signatures require notarization so that will be done after the meeting.

**Board of Adjustments Meeting - Review of Minutes From February 25, 2020 Board Meeting:** Commissioner Tippetts motioned to adjourn the Daggett County Commission meeting and go into the Board of Adjustments meeting at 10:47 am. Motion was seconded by Commissioner Asay. All were in favor and the motion carried.