

LINDSEY EDWARDS, MSW

## EDUCATION

**Columbia University School of Social Work, New York, NY.**

Master of Science in Social Work

Concentration: General Practice and Programming; Contemporary Social Issues

**The University of Texas, Austin, TX.**

Bachelor of Science in Communication Studies

Business Foundations Certification

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## PROFESSIONAL DEVELOPMENT

Harvard Business Review Management Mentor Certification

Adaptive Leadership Certification

Crucial Conversations Certification

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## CAPACITY-BUILDING and DEVELOPMENT EXPERIENCE

*January 2019-February 2020*

**YMCA of Northern Utah, UT.**

**Regional Director**

- Member of Executive Leadership Team
- Manage all programmatic operations for Salt Lake County and Wasatch region
- Responsible for managing budgets for afterschool program, early childhood program, Summer day camps, and resident camps
- Building brand recognition in the community
- Building civic and community-based partnerships
- Manage and facilitate 2 committees consisting of YMCA Board of Directors members

*November 2017-December 2018*

**United Way of Salt Lake, UT.**

**Senior Director of Civic Partnerships (Promotion)**

- Co-designed and delivered capacity-building trainings for over 100 non-profit practitioners
- Co-designed and delivered 5 different professional development trainings for internal employees
- Responsible for managing research-based programming to meet the unique needs of 7 partnering communities
- Responsible for building the collective leadership and shared accountability of 7 municipalities throughout the Wasatch Front including Mayors and City Councils
- Responsible for sustaining relationships with 3 school districts, numerous local businesses, state and county government agencies, and philanthropists within 7 partner communities
- Successfully written and implemented both State and Federal grants in 4 different communities
- Currently serve on numerous advisory groups and coalitions throughout the Wasatch Front

- Responsible for budgetary management of 40 community partnering agencies

*April 2016-November 2017*

**United Way of Salt Lake, UT.**

**Senior Director, Place-based Initiatives (Promotion)**

- Conducted in-depth landscape analyses of 4 partnering communities
- Leveraged local resources to build cradle to career support systems for partnering communities
- Worked with partners to develop a set of performance measures and monitor programmatic progress using continuous improvement science

*November 2014-April 2016*

**United Way of Salt Lake, UT.**

**Senior Director, Community School Partnerships (Promotion)**

- Led the United Way Community Schools Initiative across 4 school districts and 3 counties
- Responsible for maintaining data management system which was adopted district-wide by Granite School District
- Responsible for hiring, retaining, mentoring, and supervising the team of 12 Community School Directors

*July 2012-November 2014*

**United Way of Salt Lake, UT.**

**Community School Director, Woodrow Wilson Elementary**

- Responsible for continued development, implementation, and collaborative direction of Woodrow Wilson Elementary Community School
- Demonstrated working experience with diverse and underserved communities to address healthcare and social support needs
- Managed community partnerships, and aligned them with school academic and support services

## **PROGRAM DEVELOPMENT and COORDINATION EXPERIENCE**

*September 2011-May 2012*

**Harlem United Community AIDS Center, New York, NY.**

**Vocational Education Development Program**

- Provided individual vocational counseling to 15 adult clients who are HIV positive
- Facilitated computer, vocational, and stipend workers' supervision groups weekly to 35 clients
- Collaborated with evaluation team to develop measurement tools for program monitoring
- Conducted monthly Continuous Quality Assurance for the program
- Maintained thorough and concise documentation of clients' progress on a weekly basis

*September 2010-May 2011*

**New York City Department of Homeless Services, New York, NY.**

**Client Advocacy Policy and Planning Department**

- Managed partnership between the NYC Department of Homeless Services and the St. John's University Scholarship program
- Secured housing and maintained public assistance cases for 60 students on scholarship
- Collaborated with students' case managers and housing specialists at 5 different homeless shelters to develop individual action plans outlining the transition to permanent housing

- Facilitated workshops/support groups for all 60 students enrolled in the Scholarship program
- Attained thorough understanding of HIV/AIDS epidemiology

*February 2008-May 2010*

**Peace Corps, Uganda, East Africa**

**Community Health and Economic Development Sector**

- Organized and facilitated 10 voluntary counseling and HIV testing clinics
- Created an organization-wide Life Skills Program
- Taught weekly Life Skills classes to kids aged 14-20 years in my community
- Created a gardening and nutrition program at a rescue home for 30 HIV positive kids ages 5-18 years