

Christy Dahlberg



January 23, 2020

Dear Mayor Wood,

It is my understanding that there is an open Planning Commission seat in District 1 in South Salt Lake where I reside. I believe I am qualified to fill this seat and would be an asset for the community that I care deeply for.

My qualifications include three years of experience at the Wasatch Front Regional Council in the Community and Economic Development group where I work on the Transportation and Land Use Connection Program, as well as administer the Community Development Block Grant (CDBG) Small Cities Program.

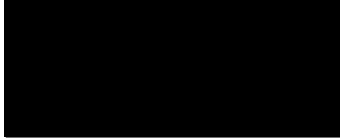
I am also halfway through the Master of Public Administration program at the University of Utah. Through my training and experience, I believe I can help to encourage the continual smart growth development I have seen in South Salt Lake for the nearly year and a half I have been a resident. I would be proud to be considered to fill the seat.

Sincerely,

Christy Dahlberg

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Urban and Transportation Planning



EXPERIENCE

Wasatch Front Regional Council, Salt Lake City — Community Development Planner

September 2017 - Present

Administer the Community Development Block Grant (CDBG) Small Cities Program, promulgate projects, provide data and support to CDBG Regional Review Committee, update policies and procedures, provide planning and administration support

Member of the Transportation and Land Use Connection program, project procurement, project manager, technical support

Wasatch Front Regional Council, Salt Lake City — Community Development Administrator/Economic Development Intern

February 2017 - Present

Promulgate program, local government assistance, manage federal requirements, planner in the Transportation and Land Use Connections program

Demographic statistics research, document and presentation formatting, create agendas, craft official emails, prepare meeting packets, SWOT analysis

Utah Department of Transportation, Salt Lake City — Transportation Planning Intern

January 2016 - April 2017

Data collection for the agency's current energy output, research on best sustainability practices, create presentations, presented findings at UDOT conference, data analysis

Brighton Bank, Salt Lake City — Teller/ Administrative Assistant

November 2009 - December 2014

Personal banker, provide great customer service, foster relationships, audit accounts, update customer information, organize files

EDUCATION

University of Utah, Salt Lake City — Master of Public Administration

August 2018 - December 2121 (anticipated graduation date)

University of Utah, Salt Lake City — Bachelor's of Science in Urban Ecology, Minor in Environmental Studies and Global Sustainability

August 2011 - May 2016

This program taught me to think in systems, and consider the consequences of each action pertaining to the economy, environment, and social well-being of an area.

SKILLS

Data research and analysis.

Presenting to an audience.

Organizational skills.

Fostering and developing relationships.

Maintaining a database.

Fast learner.

Proficient in Excel.

Proficient in Word.

Proficient in the Adobe Suite.

Thinking in systems.