

February 4, 2020
Approved Meeting Minutes
Fairfield Town
Cemetery Board Meeting

DATE: Tuesday, February 4, 2020

LOCATION: Fairfield Town Office 17872 W 1540 N Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Holly Panek

AGENDA ITEM #1

OPEN THE CEMETERY WORK SESSION MEETING

Holly Panek opened the Cemetery Board Meeting at 7:10 p.m.

AGENDA ITEM #2

ROLL CALL

CEMETERY BOARD MEMBERS PRESENT

Holly Panek, Vern Carson, David Hansen

CEMETERY BOARD MEMBERS EXCUSED

Darwin Bundy

TOWN COUNCIL MEMBERS PRESENT

Mayor Brad Gurney

AGENDA ITEM #3

APPROVE THE JANUARY 14, 2020 MEETING MINUTES

Board Member Vern Carson made a motion to approve the January 14, 2020 meeting minutes, Board Member David Hansen seconded the motion.

AGENDA ITEM #4

DISCUSSION ON ORDINANCE REVISIONS

The Board discussed and revised sections 13,14,15.

AGENDA ITEM #5

ASSIGNMENTS

Holly Panek -

Contact Cannon Heritage to confirm the date of March 23, 2020 for plotting.

Submitted quote for fabricating marking pegs to Mayor Gurney, arrange for pegs to be completed for use in plotting cemetery sections with Cannon Heritage. Quote was approved by the board and Mayor Gurney.

Contact Darwin Bundy for the Memorial Tree selection list.

Provide Memorial Tree Exhibit for inclusion in Cemetery Ordinance.

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AGENDA ITEM #8

ADJOURN THE CEMETERY BOARD MEETING

Board Member Vern Carson made a motion to adjourn the Cemetery Board Meeting. Board Member David Hansen seconded the motion. The motion passed unanimously.

The Fairfield Town Cemetery Board Meeting adjourned at 8:21 pm.

March 3, 2020

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder