



Mountainland Association of Governments

Executive Council Meeting

Wasatch County Senior Center
465 East 1200 South
Heber City, UT

October 24, 2019

7:00 p.m.

MINUTES

Attending:

Mayor Celini Richins
Mayor Steve Leifson
Mayor Guy Fugal
Mayor Kelleen Potter
Mayor Celeste Johnson
Mayor Matt McCormick
Mayor Wendy Pray
Mayor Rod Mann
Mayor Kay Richins
Mayor Bill Wright
Mayor Richard Child
Mayor Brad Frost
Mayor Brenda Kozlowski
Council Member Glenn Wright
Council Member Kendall Crittenden
Jan McCosh
David Brown
Devan Bartholomew

Representing:

Wallsburg
Spanish Fork
Pleasant Grove
Heber City
Midway
Kamas
Woodland Hills
Highland
Henefer
Payson
Springville
American Fork
Charleston
Summit County
Wasatch County
Hideout
Squire
Squire

Excused:

Mayor Jeff Acerson
Mayor Jenney Rees
Mayor Richard Brunst
Mayor Mark Johnson

Lindon
Cedar Hills
Orem
Lehi

Staff:

Heidi DeMarco	Shawn Seager	Steve Johnson	Michelle Carroll
Bob Allen	Melanie Haws	Shauna Mecham	

Council Member Crittenden served as Chair in the absence of Mayor Acerson. The meeting called to order at 7:00 p.m. The excused Executive Council Members were listed.

Approve Meeting Minutes for May 23, 2019

Mayor Mann moved to approve the May 23, 2019 meeting minutes. Council Member Wright seconded the motion. The motion passed unanimously.

Public Comment

None.

Annual Audit Report – *Dave Brown, Squire & Company*

The annual MAG audit was conducted by Dave Brown, Squire & Company. The result of the audit discloses no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. MAG complies with State requirements and the generally accepted accounting principles of the United States.

Compliance reports are filed with the State Auditor and programs are monitored and audited by multiple agencies. See auditor's opinion on page 2 of the draft annual audit report.

Mayor Fugal moved to approve the Annual Audit Report as presented. Mayor Mann seconded the motion. The motion passed unanimously.

MAG Title VI Plan Resolution – *Shawn Seager, MAG*

MAG is required by Federal Law to create and implement a Title XI Plan that clearly states MAG's intent not to discriminate based on race, religion, color, national origin, sex, or age. MAG Staff has worked with guidance from UDOT's Title VI officer to create a plan that is compliant with the State's expectations and Federal Law. Translation of text and documents on the MAG website have been implemented.

Mayor C. Richins moved to approve the Resolution of Approval of the MAG Title VI Plan. Mayor Leifson seconded the motion. The motion passed unanimously.

Interlocal Agreement with Utah County – *Michelle Carroll, MAG*

As per MAG's adopted budget, local communities contribute funds to the MAG General Fund, Special Studies, Strategic Plan, and Utah County Aging Services. In addition to MAG's adopted budget, Utah County requires a signed Interlocal Cooperation Agreement in order to pay their assessment. The agreement covers the fiscal year ending June 2019. The agreement prohibits the use of the funds for economic development or travel promotion. Based upon the MAG adopted budget, the funds would not be used for either of those purposes.

Mayor Pray moved to approve the Interlocal Cooperation Agreement between MAG and Utah County and authorize the Executive Director to sign the agreement. Mayor Wright seconded the motion. The motion passed unanimously.

MAG Sick Leave Pay Out and Retirement Update – Michelle Carroll, MAG

An update was given regarding MAG's current policy on sick leave pay out at retirement. The current policy states:

"Employees meeting the retirement guidelines of the Utah State Retirement System, and who apply and are approved to receive retirement payments, shall be eligible to receive payment in cash or to a deferred compensation plan at a conversion rate equal to 25%, added to an additional 1% for each year of service with MAG, of all sick leave which is accrued and is unused upon the last effective day of employment."

MAG currently has the funds available to fully cover the obligation of the current policy if all eligible employees were to cash out at once.

As discussed in previous Executive Council meetings, MAG is considering an addition to this policy to be presented to the Executive Council in the next budget approval process, and go into effect July 1, 2020 if approved:

"Employees retiring with 30 years of service with MAG, shall be eligible to receive payment in cash or to a deferred compensation plan at a conversion rate equal to 100% of all sick leave which is accrued and is unused upon the last effective day of employment. The payment will not exceed the employee's annual salary."

MAG Department Budget Updates

Aging & Family Services – Heidi DeMarco, MAG

An overview of the Aging and Family Services Department was provided, in addition to the various programs, projects and budgets within the department, and their recent accomplishments.

Community & Economic Development – Michelle Carroll, MAG

An overview of the Community and Economic Development program was provided, in addition to the various programs, projects and budgets within the department, and their recent accomplishments.

MPO Regional Planning – Shawn Seager, MAG

An overview of the MPO Regional Planning Department was provided, in addition to the various programs, projects and budgets within the department, and their recent accomplishments.

MAG Information Technology and Website Update – Andrew Wooley, MAG

MAG began the year with a new branding plan. As part of that plan, a new website is being developed. MAG is seeking feedback from the Executive Council about what can be done to

make the web and data products more useful. The focus is on ideas and concepts opposed to programs which lead to silos. The new website will be launch January 2020.
<https://mountainland.org>

MAG Pre-Disaster Hazard Mitigation Grant Award – *Shauna Mecham, MAG*

FEMA has awarded MAG \$71,250 in federal monies with a \$23,750 local match to update the Hazard Mitigation Plan for jurisdictions in Summit, Utah, and Wasatch counties. The purpose of the plan is to ensure jurisdictions are considering measures to lessen the impact of disasters before they occur. Those who have adopted a current plan are able to apply for pre-disaster mitigation grants and will have an easier time receiving FEMA money should a disaster occur.

SB34 General Plan Requirements and Reminder to Update 12/1/19 – *Bob Allen, MAG*

Senate Bill 34 passed during the 2019 legislative session. That bill creates new requirements for the land use, transportation and moderate-income housing sections of each jurisdiction's general plan. These requirements must be incorporated by December 1, 2019 in order to be eligible for certain state (UDOT) transportation funds. This agenda item is a reminder of the new requirements and resources available to fulfill them. Cities are encouraged to contact Bob Allen or Elizabeth Brown for assistance.

Lehi's Experience with Development acquired Public Facilities i.e. Right of Way for Roads

Agenda item was tabled until the February 27, 2020 meeting.

Other Business

Mayor Mann presented a handout listing the top 25 safest cities in Utah and where they rank nationally based off the FBI data.

Council Member Crittenden presented a vintage poster to MAG Staff of the Mountainland service area.

The next Executive Council meeting will be held February 27, 2020, 7:00 p.m. in Wasatch, location TBD.

Mayor Mann moved to adjourn the meeting at 8:42 p.m. Mayor Richins seconded the motion. The motion passed unanimously.

**Meeting minutes are recorded with a digital recorder. A hard copy of the attendees, a brief summary, and all motions made during the meeting will be approved at the next meeting. A CD of the entire meeting is available upon request, or as an audio file at www.mountainland.org/aog-executive-council*