



# MAG's Process to Avoid Fraud



# “With great power comes great responsibility”

With **Public** power comes **Public** responsibility and transparency



# Tools to Increase Transparency

- Additional Scrutiny of Interlocal Agencies
- Internal Audits
- External Audits
- Programmatic Reviews by source of funds  
OMB Circular A-87



# Identifying Fraud

- Asset misappropriation, corruption, financial statement fraud
- 40% are found by tips (employees)
- Anti-fraud controls help
- Higher authority = higher loss



## Characteristics of Fraud

- Quicker fraud is caught = less loss – Bank Checks
- 95% are first timers
- Proactive monitoring is most effective
- Behavioral traits



# Fraud in the Workplace

- Skimming
- Forgery or alterations
- Unauthorized vendor distributions
- Unauthorized payroll disbursements



## MAG Issued Visa Credit Cards

- 9 people have MAG issued Visa cards

Andrew Jackson

Michelle Carroll

Andrew Wooley

Melanie Haws

Heidi DeMarco

Jessica DeLora

Warren Booth

Katie Mitchell

Geri Lehnardt

- Process for Visa card payment
  - ✓ Must be reconciled with receipts, purpose and funding source
  - ✓ All Executive Director travel, Visa, timesheets, etc. must have two elected official signatures



# Processing of Invoices

- Three signatures are required
- Must be within scope, budget and eligible use of funds





# Travel Policy

- Follows State and Federal Guidelines
- Pre and Post Review
- Executive Director Travel

# Executive Director Out of State Travel 2010 to 2020

Out of State Travel				Total per year
8/27/2010	NADO	San Diego	\$1,887	\$1,887
4/5/2011	APA	Boston	\$2,692	
6/9/2011	NARC	San Diego	\$2,157	\$4,849
4/5/2012	NADO	VT	\$1,833	
6/7/2012	NARC	St. Pete	\$2,339	
9/20/2012	AMPO	SS NY	\$2,343	\$6,515
6/26/2013	APA	Chicago	\$2,878	\$2,878
10/27/2014	EDC	Phoenix	\$1,028	\$1,028
4/17/2015	APA	Seattle	\$2,496	
10/15/2015	AMPO	Las Vegas	\$1,205	\$3,701
7/24/2016	N4A	San Diego	\$2,182	\$2,182
5/6/2017	APA	NYC	\$2,500	
7/29/2017	N4A	Savannah GA	\$2,500	
8/20/2017	NADO	Anchorage AK	\$2,632	\$7,632
2018				<b>N/A</b>
4/12/19	APA	SF, CA	\$3,802	
10/21/19	AMPO	Baltimore	\$2,365	
10/29/2019	NARC	Phoenix	\$1,974	\$8,141



# Suggestions and/or Questions

Andrew K. Jackson, AICP CTP  
801-367-0699  
[ajackson@mountianland.org](mailto:ajackson@mountianland.org)