

Hyde Park City Council Meeting
113 East Center Street
Hyde Park, Utah

February 12, 2020

City Council Workshop

The Hyde Park City Council workshop began at 6:00 and was conducted by Mayor Flint.

City Officials Present: Mayor Flint, Council members; Stephanie Allred, Charles Wheeler, Karl White, Gerald Osborne, and Brandon Buck, City Recorder; Donja Wright.

Others Present: Susan Balls, Darrin Hancey, Brett Knight, Moses Herrera, Mark Johnson,

Personnel Policy Review

1. Reference a fee schedule for the computer allowance for elected officials (p.77)
2. Use of City Vehicle – changed to outside of Cache Valley (p.79)
3. Remove excess language in Travel Policy 2.a.2 (p.79)
4. Change termination of at-will employees to be by Mayor & majority of Council (p.48 & 49)
5. Social Security – Remove Federal in 2 places (P.88)
61. Insurance – Reference the fee schedule for insurance percentages (p.92)

City Council

The Hyde Park City Council meeting began at 7:00 and was conducted by Mayor Flint.

City Officials Present: Mayor Sharidean Flint, Council members; Stephanie Allred, Charles Wheeler, Karl White, Gerald Osborne, and Brandon Buck, City Recorder; Donja Wright.

Others Present: Mark Lynne, Darrin Hancey, Susan Balls, Reed Elder, Jeremy Winborg, Larry Winborg, Sydney Winborg, Ingrid Winborg.

Thought / Prayer: Council Member White

Pledge of Allegiance: Council Member Buck

Adoption of Agenda: Council member White made a motion to approve the agenda for February 12, 2020. Council member Buck seconded the motion. Council members Allred, Wheeler, White, Osborne and Buck voted in favor. The motion carried 5/0.

Minutes: Council member White made a motion to approve the minutes as amended from January 22, 2020. Council member Allred seconded the motion. Council members Allred, Wheeler, White, Osborne and Buck voted in favor. The motion carried 5/0.

Citizen Input: No Input

Consider changing the use of the road by the Winborg Property (Continued from multiple Council meetings). The Mayor informed the Council that there are several options; vacating the road, abandoning the road or changing the use of the road. No matter the use, the City needs to maintain the ROW. Council member Wheeler said that there will need to be an agreement that the road will be maintained to allow access by the fire department. The road would become a private road.

Jeremy Winborg approached the Council and informed them that Jeremy from the fire department approved an alternative hammerhead for fire protection. Reed Elder informed the Council that the lot has never been made legal. Council member White discussed rescinding the original agreement and writing a current agreement outlining maintenance requirements. Council member Wheeler recommended having the fire plan signed off as part of a DRC. The City Council informed the Winborg's that they need to schedule a meeting with the DRC where they will meet with experts to determine the legality of the request. Council member White recommended selling them the road for \$1.00 and filing fees. Reed Elder recommended that they begin at the DRC and the DRC will make a recommendation to the City Council. The Winborg's will schedule a meeting with the DRC.

Consider options for the location of the building department: The Mayor informed the Council that there are four current options for a location for the building department building; 1) Basement - \$75,000 2) West side of the City Shop - \$150,000 + parking lot. 3) New building where the fire shed is - \$300,000. The City would benefit from keeping the fire equipment on site so the building would need to be big enough to house the fire equipment. 4) An on-site trailer. The trailers would vary in cost depending on size and rental or purchase - \$17,000 - \$19,000. The Mayor discussed the issues of having the building department off-site. They would have to hire a fulltime permit tech to help answer all the questions. Council member Wheeler asked what it would cost to build onto the existing building to the north between the building and the tennis courts. He is in support of keeping the basement for its current use. Council member Allred is in agreement that the

basement stays available for people to rent. Darrin Hancey informed the Council that he needs another inspector. The Council discussed the building department and the longevity of the department. Council member Wheeler recommended building on to the existing City building, including a basement for future expansion. Darin Hancey estimated the building would cost around \$225,000. Council member White recommended looking further into the option of building onto the existing building. Council member Wheeler recommended temporary cubicles in the back section of the Council Chambers (east side) to help with the building departments needs prior to the building being completed. The Council asked Darrin to get some preliminary drawings and suggestions for adding onto the building North or East.

Mid-Year budget review: Donja presented the Council with the 6 month financials. She gave a brief description of all of the funds and explained that midway through the year, the City is in a good financial position. She will present amendments to the budget that will allow some of the requested projects to move forward in this fiscal year.

Departments:

Water Dept.: Council member Buck informed the Council that there will be a Conference Call next Thursday to detail the process for moving forward with the water tank loan.

Sewer Dept.: Council member Buck informed the Council that the Logan City Sewer Impact fee will be delayed until the other Cities pass the Ordinance.

Roads: Council member Osborne shared concern over the quality of the chip n seal on 200 south. Mike Grunig reported that he will look into other options for the next fiscal year. The Council recommended talking to the County to see if the issue has been resolved.

3100 North / 600 South – City Engineer, Scott Archibald informed the Council that after the COG grant was awarded, the project was changed to include 2 roundabouts and a few other adjustments. Overall costs on utilities have increased by approximately 60%, therefore; non-COG eligible requirements have increased. The land acquired, cost the City more than estimated. The first phase of 3100 was completed but there is some money left from that COG that may be able to be used to help cover the additional costs. The City is looking at contributing \$783,000, approximately \$218,000 over the original estimate. Council member Wheeler informed the Council that the park may be able to fund the trail that is along the park. Scott informed the Council that Staker Parson had the low bid and will be awarded the project. They plan on using Facer as the Sub Contractor. Scott will meet with Council member Buck to discuss how this will affect his departments financially.

CMPO: The Mayor informed the Council that the engineering will begin soon on the CMPO Road from North Logan through Hyde Park. There will be another meeting coming up to discuss the project further.

Crockett Avenue: Council member White informed the Council that they are back to square one looking for money to pay for the Crockett Avenue project (lower canal piping irrigation water project).

Police Commission: Council member White informed the Council that the North Park Police Department had a resignation, so they have one position to fill.

Disaster Mitigation: The Mayor informed the Council that she went to a pre disaster mitigation meeting. Hyde Park has a risk for fires, earthquakes, landslides, etc. They passed a model ordinance for geological hazards and are requesting that the Cities adopt something similar. In the Ordinance, the developers are required to do soil testing, trenching to find the fault line, etc. The Mayor requested that the Planning & Zoning Commission look at the Ordinance to have them craft something that makes sense for Hyde Park.

Trails: The Mayor informed the Council that she attended a trails meeting and they are still working on hiring someone to replace Dayton Crites.

Parks: Council member Wheeler informed the Council that as soon as it warms up and the ground dries out, work on the park will resume. They will be working on the Sprinkler system, sidewalks, play structures, pavilion, restroom and pickle ball courts. Council member Wheeler showed the Council some play structure ideas and requested input from Council and staff on the types of play structure they think would be more interesting.

City Celebration: Council member Allred informed the Council that she had a meeting about the fireworks and it was decided that this year the fireworks will be lit off at Cedar Ridge. Moving the Celebration to Cedar Ridge will accommodate more vendors. The City will rent some canopies to provide some shade. Council member Allred recommended a contest to rename the City Celebration. She is also working on putting together a committee to help with the Celebration. They discussed having the Celebration be a one day event. Charles recommended that the name have something to do with the founders.

Council member White made a motion to move to executive session to discuss personnel issues. Council member Allred seconded the motion. Council members Allred, Wheeler, White, Osborne and Buck voted in favor. The motion carried 5/0.

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Council member Allred made a motion to move out of executive session. Council member White seconded the motion. Council members Allred, Wheeler, White, Osborne and Buck voted in favor. The motion carried 5/0.

Adjourn: 10:45

Donja Wright – City Recorder

Council member Wheeler made a motion to approve the minutes from February 12, 2020 as amended. Council member Osborne seconded the motion. Council members Wheeler, White, Buck, Osborne and Allred voted in favor. The motion carried 5/0.