

**HONEYVILLE CITY
PLANNING COMMISSION MEETING
NOTICE AND AGENDA**

Notice is hereby given that the **Regular Meeting of the Honeyville City Planning Commission** will be held on **Wednesday, February 26, 2020 at 7:00 p.m.**, in the Honeyville City Hall, 2635 West 6980 North, Honeyville, UT 84314.
Interested citizens are invited to attend.

Meeting called to order: Codey Illum

Invocation and Pledge of Allegiance: Kenny Funk

Conflict of Interest, if any:

Zoning Administrator Report:

Business:

- A. Dog License Ordinance
- B. Application Process
- C. Due Dates to be on Planning Commission Agenda
- D. A-5-A Discussion
- E. Reception Hall
- F. General Plan

Approval of previous minutes: Minutes of January 22, 2020

Agenda Items for next month:

Adjournment

5-1-4: LICENSING REQUIREMENTS

1. License Required; Fee For License: All dogs which ~~have been weaned or which have attained the age of two (2) months and which~~ are kept, harbored or maintained by any person in the city shall be licensed and registered. The city recorder or animal control officer upon payment of a license fee in such amount as established by resolution of the city council shall issue dog licenses.
2. Kennels:
 1. License Required; Fee For License: Any premises where ~~three (3)~~ five (5) or more dogs ~~over the age of four (4) months are owned,~~ are kept, harbored or maintained shall be considered to be operating a dog kennel and shall be required to obtain a kennel license and pay an annual kennel license fee in such amount as established by resolution of the city council.
 2. Conditional Use Permit: In order to obtain a kennel license, the owner responsible for such kennel shall first obtain a conditional use permit in accordance with the city's planning and zoning ordinances. The owner shall state at the time application is made for such license, his name and address and the sex, breed and color of each dog owned or kept by him. The license fee shall cover the calendar year in which the license was issued, expiring on December 31 of the year of issuance, regardless of the date when issued.
3. ~~Exceptions:~~
 1. ~~Temporary Nonresidents: The provisions of this section shall not be intended to apply to dogs whose owners are nonresidents temporarily within the city, nor to dogs brought to the city for the purpose of participating in any dog show.~~
 2. ~~Specially Trained Dogs: Dogs used as guides for blind persons and commonly known as seeing eye dogs shall be licensed and registered as other dogs hereinabove provided, except that the owner or keeper of such dog shall not be required to pay any fee therefor.~~
4. License Tag:
 1. Issuance: Upon payment of the license fee, the city recorder shall issue to the owner a license certificate and a metallic tag for each dog so licensed. The tag shall be changed every year and shall have stamped thereon the year for which it was issued and the number corresponding with the number on the certificate. Every dog owner, ~~except those operating a kennel,~~ shall provide each dog with a collar to which the license tag shall be affixed, and shall see that the collar and tag are constantly worn. It shall be unlawful to deprive a registered dog of its collar and/or tag.
 2. Duplicate Tag: In case a dog tag is lost or destroyed, a duplicate will be issued by the city recorder upon presentation of a receipt showing the payment of the license fee for the current year and the payment of a fee in such amount as established by resolution of the city council.
 3. Tag Not Transferable Or Refundable: Dog tags shall not be transferable from one dog to another, and no refunds shall be made on any dog license fee because of death of the dog or the owner leaving the city before expiration of the license period.

**The Minutes of
Honeyville City Planning Commission
January 22, 2020, Regular Meeting**

CHAIRMAN CODEY ILLUM called the meeting to order at 7:00 p.m.

Present were Chairman Codey Illum, Kenny Funk, Laurie Hunsaker, Cherisse Kaminska, and Bob Kosbab. There was 1 member of the public present.

BOB KOSBAB offered the invocation and led the group in the Pledge of Allegiance.

CONFLICT OF INTEREST: None noted.

ZONING ADMINISTRATOR REPORT: **CODEY I** reported that there are a few permits issued for pole barns.

BUSINESS:

- A. **Introduce new Planning Commission Members:** **CODEY I** introduced Cherisse Kaminska and Ryan Adams as the new members of the Planning Commission.
- B. **Vote for Planning Commission Chair & Vice Chair:** Bob Kosbab motioned to have Codey Illum be the new Planning Commission Chair, Laurie Hunsaker seconded the motion. MOTION CARRIED with Kenny Funk for, Laurie Hunsaker for, Cherisse Kaminska for, Bob Kosbab for and Codey Illum against. Codey Illum motioned to have Bob Kosbab be the new Planning Commission Vice Chair, Laurie Hunsaker seconded the motion. MOTION CARRIED with Kenny Funk for, Laurie Hunsaker for, Codey Illum for, Cherisse Kaminska for and Bob Kosbab for.
- C. **2020 Meeting Schedule & Opening Ceremonies:** There was discussion about August and December dates. The schedule was approved as presented.
- D. **Kennel License Ordinance:** **CODEY I** explained that the Mayor had asked the Commission to look over a few ordinances that need some clarification. One of those ordinances was the Dog Kennel License Ordinance. He read the ordinance aloud (see ordinance attached) and explained that if a property owner owns more than 2 dogs they are required to apply for a kennel license. **CHERRISSE K** asked if this applies to inside or outside dogs. **CODEY I** clarified stating that it is any dog. **LAURIE H** recommended an increase of dogs permitted be determined by how many acres a property owner has. Such as allowing 1-acre residents to have up to 3 dogs before requiring a kennel license. **BOB K** suggested having different requirements for those who have a commercial operation. **CODEY I** recommended allowing 3-4 dogs in any of the R-Zones, but beyond that require a kennel license. **KENNY F** suggested raising the dog limit but did not suggest having more than 4 dogs allowed unless a kennel license is approved. He also suggested lowering the acreage for allowing a kennel license. **CODEY I** stated that he does not like the exceptions in the ordinance and suggested striking section "C" of the ordinance. Clerk **BRITTANY C** stated that residents are confused by the wording and have felt that if they have a kennel license then they don't need to license their dogs. She also pointed out that there are 2 different age requirements listed for when a dog must have a license. **CODEY I** felt that it was confusing as well and that the wording needs to be addressed. He stated that the age requirement should follow the guidelines in the definition section. He suggested rebuilding the ordinance and putting it back on the Planning Commission agenda. Once the Commission is ok with the wording, they can send it over to the City Council to see if they approve and then proceed forward by holding a public

hearing. **BOB K** asked for clarification on lifetime tags and also brought up concerns about having kennels in a close proximity of each other.

- E. Air B&B Requirements:** **CODEY I** stated that currently an Air B&B falls under the Bed & Breakfast definition for Honeyville City. He also stated that the courts have ruled that an Air B&B falls under a residential use. **LAURIE H** stated that she researched this and that the cities hold no power over Air B&B. **CODEY I** does not like the fact that they are exempt from standards and taxes that are required for other businesses, however there is not a lot the city can do. He suggested removing Bed & Breakfast completely from the city ordinance because it is hard to enforce conditions. **LAURIE H** stated that we shouldn't have things in our ordinances that we are not going to enforce. She also suggested getting rid of certain things but shared the city would have to hold a public hearing to remove this ordinance. **KENNY F** would still like to require individuals hold a business license if they have an Air B&B. **CODEY I** stated we should ask the city attorney for recommendations and asked the commission to create a list of issues with this ordinance and those issues will be put on the agenda for discussion.
- F. Roadside Parking Ordinances(Snow Removal & Fluid Transportation):** **CODEY I** shared that this has been an issue the city has received several complaints on. The issue the city has with these ordinances is that the city does not have a way to enforce the issues. Codey is going to have an attorney look into this issue and find out if the county can enforce it.

APPROVAL OF MINUTES FROM OCTOBER 23, 2019: Laurie H offered clarification for issues discussed in the October meeting. Bob Kosbab motioned to approve the October 23, 2019 minutes as presented, Kenny Funk seconded the motion. MOTION CARRIED with Kenny Funk for, Codey Illum for, Laure Hunsaker for, CherisseKaminska for and Bob Kosbab for.

AGENDA ITEMS FOR NEXT MEETING:

Discussion on A-5-A

Kennel License Ordinance

Reception Hall

Discussion on the general plan (possibly get the publics opinion through a survey)

CODEY I reminded the commission that it is their job to tell people of the city what they can and can't do.

ADJOURNMENT: Laurie Hunsaker motioned to adjourn, Codey Illum seconded the motion. MOTION CARRIED with Kenny Funk for, Codey Illum for, Laurie Hunsaker for, CherisseKaminska for and Bob Kosbab for.

Meeting adjourned at 7:55 pm

The foregoing minutes were taken and typed by Brittiny Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: _____

Brittiny Chlarson - Clerk/Recorder

Codey Illum - Chairman