

Minutes of Study and Regular Session

Board of Education Ogden City School District 1950 Monroe Boulevard, Ogden Utah

A Study and Regular Session of the Board of Education of Ogden City School District was held Thursday, January 16, 2020 beginning at 5:30 PM in Room 200. The following were present when the meeting convened:

Members:

Don E. Belnap, President
Joyce Wilson, Vice President
Douglas B. Barker
Nancy Blair
Susan Richards
Jeremy Shinoda
Jennifer Zundel ~ *excused*

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Ken Crawford, Support Services
Jessica Bennington, Human Resources
Sondra Jolovich-Motes, Equity and Access

1. Study Session, Room 200

a. Review of Board Meeting Agenda

Celebrating Student Achievement

- Roger Snow from the Ogden Weber Tech College will present award to Ben Lomond team.
- Dr. Nye's celebrations will be brief.

Consent Calendar

- Amber Letcher was interviewed as assistant principal and was successful candidate, she has now completed her coursework to obtain her administrative license.
- Student Travel: question regarding format of forms submitted; question regarding chaperones for Ben Lomond trip and Jessica Bennington, Human Resources, responded. Board could motion to remove those items from the Consent Calendar.

Reports

- Policy & Law Committee has met since last meeting and will report.

Public Participation

- No one has signed up for public participation at this time.

Increasing Student Achievement

- Horace Mann Design: question regarding soft costs, explained by Mr. Crawford; does not include fees for BDK which have already been approved by the board.
- James Madison Turnaround Process: Ms. Jolovich-Motes and Julie Neilson will present.
- Board Policy Revisions: Board Policy 4.103 regarding substance abuse includes a change in age as per state guidelines. Discussion ensued regarding Board Policy 7.602 defining employee dress code and whether to add language to include ripped jeans or keep language specific to "professional dress". The board agreed to move this item to the Consent Calendar.

Board members will debrief experience at Utah School Boards Association annual conference at the Board Work Session on February 6, 2020. Dr. Nye will share a document with board members to add their notes. President Belnap called for a brief recess at 5:55 p.m. to reconvene in the regular meeting.

2. Regular Meeting, Board Room

President Belnap called the meeting to order at 6:02 p.m. in the Board Room. The following were present when the meeting convened:

Members:

Don E. Belnap, President
Joyce Wilson, Vice President
Douglas B. Barker
Nancy Blair

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Jer Bates, Public Information Officer

Susan Richards
Jeremy Shinoda
Jennifer Zundel ~ *excused*

Ken Crawford, Support Services
Sondra Jolovich-Motes, Equity and Access
Jessica Bennington, Human Resources
Darwin Smith, Energy Supervisor

a. Welcome and Acknowledgement of Visitors

b. Reverence

Presenter: Timothy Peters, Career & Technical Education

c. Pledge of Allegiance

Presenter: Steve Torman, Facilities and Operations

d. Celebrating Student Achievement

1. Students of the Month

Five outstanding high school students were recognized as students of the month from their respective high schools. They each received a framed certificate of achievement and were congratulated by board members.

2. Great Things Happening Report

a. OWTC 2019 Outstanding Secondary School Partner Award: Ben Lomond High School

Presenter: Roger Snow, Ogden-Weber Technical College Vice President for Instructional Services

Mr. Snow gave a report to the board regarding what is happening with the Ogden School District partnership with the Ogden-Weber Technical College. The mission of the Tech College is to create a prosperous community by training a technically skilled workforce, one student at a time. Mr. Snow recognized Ben Lomond Principal Steve Poll and his team for receiving the OWTC 2019 Outstanding Secondary School Partner award and presented them with a new hand-crafted travelling trophy called the "Tech Iron Horse." He also presented the Board of Education with t-shirts and drawstring bags from the Tech College.

3. Superintendent's Celebration

Dr. Nye shared the following celebrations with the Board of Education:

- Art Supervisor Carrie Maxson gave a report to the board regarding the first piece of student artwork to hang in the board room, created by a Ben Lomond student.
- James Madison Child Nutrition Manager, Bonnie Munson, started an effort to put positive messages of affirmation and encouragement on breakfast and lunch items for students. This effort has spread to other schools in our district and has made a positive impact on our students.
- Board Vice President Joyce Wilson recognized the Board of Education for receiving the 2019 Master Board Award at their recent state conference.

e. Consent Calendar

Board members have reviewed board materials, including items listed on the Consent Calendar. The board agreed to move item j.5. to the Consent Calendar.

MOTION: Board member Nancy Blair moved to approve the consent calendar as amended. Seconded by Susan Richards. The motion carried unanimously.

1. Recommended Personnel Actions provided by the human resource director and recommended by the superintendent were approved.
2. Financial Reports for December 2019 were provided by the business administrator and approved.
3. Minutes for the board meeting held December 12, 2019, were approved as written.
4. Approval: Negotiation Teams 2020-2021 were approved.
5. Approval: Student Extracurricular Overnight or Extended Travel Requests for Ogden High School Baseball and Ben Lomond High School Bonnie Lassies were approved.
6. Approval: Awarding of RFP #20-011 Camera Upgrade and Replacement was approved.
7. Approval: Administrative Appointment recommended by the superintendent was approved. Superintendent Nye announced Amber Letcher as the assistant principal at Mound Fort Junior High School, where she has been serving as administrative intern.

j.5. *Action Item:* Board Policy Revisions and New Board Policy, 1st Reading. The board approved revisions to board policies 4.103, 7.602 and new policy 7.108 on the first reading.

f. Superintendent's Report

Dr. Nye gave a report to the board regarding the state legislative session and topics that are being discussed. Bills to watch include: HB 80 School Fees Amendments (Robertson), HB 99 Enhanced Kindergarten Amendments (Snow), HB 107 Incentive Program for Effective Teachers in High Poverty Schools revision to include teachers in grades K-3 (Winder), and HB 114 Early Learning Training and Assessment Amendments (Waldrip). Joint Legislative Committee of the Utah School Boards Association meets every Friday during the legislative session to track bills and vote regarding support of each bill that affects public education. Tax Reform concerns were briefly discussed and changes to come in public education funding language. Cabinet leadership recently spent time in Washington DC in partnership with University of Virginia to establish conditions necessary for cabinet-level leadership to support our schools in a way that sustains growth and excellence. Strategic objectives helped to identify deliverables that will be achieved by the end of the academic school year and create conditions to start the next school year strong.

g. Business Administrator's Report

Mr. Woolstenhulme gave a report to the board regarding bond projects and bond financing. He reviewed the cost of each project and how they are financed. All numbers include the costs for BDK project management and estimates will be refined as we move forward. He explained the amount we expect to receive in bond premium, which reduces the amount that will need to be funded with other sources such as lease revenue bonds. The Ben Lomond project costs were also discussed; approximately \$5,500,000 will be needed for this project using carryover fund balance. Retiring bonds will create a window of opportunity for another GO bond in 2027, which would allow for a referendum in 2026.

h. Board Committee Reports

1. Budget, Finance & Facilities Committee

Chair Douglas B. Barker reported the committee has not met since last board meeting.

2. Policy & Law Committee

Chair Joyce Wilson reported the committee met last week and reviewed policy revisions that were approved tonight on the Consent Calendar. The state of Utah changed the legal age to purchase electronic cigarettes and vaping paraphernalia from 19 to 21 so board policy was updated to reflect that change. Changes to board policy 7.602 Employee Code of Conduct and new policy regarding teacher licensing were also approved. Next meeting is February 13, 2020.

3. Student Achievement Committee

Chair Jennifer Zundel reported the committee has not met and their next meeting is scheduled for February 4.

i. Public Participation

There was no public participation at this meeting.

j. Increasing Student Achievement

1. *Information Item:* BDK Monthly Report

Ken Crawford, Support Services Director, gave a report to the board regarding the construction project at Ben Lomond. This project has been set back three weeks to substantial completion on October 5, 2020 due to wind damage in December. Fixture, furniture, and equipment numbers for the Ben Lomond project will be presented to the board in February.

Chris Kartchner, BDK, gave a report to the board regarding bond projects. Wasatch construction progress is ongoing in both the addition and existing building. Ogden High School construction design and engineering students made a site visit to Wasatch and will come out every six to eight weeks to observe the process. In November, Mound Fort Junior High construction students also made a site visit to observe the construction site. Dr. Nye and board members may schedule time to visit the projects over the next few months.

Horace Mann project received five bidders. Construction is planned to begin next month and completion in July 2021. Polk Elementary project has gone through value engineering session and now working on design and construction documents. Design review is taking place and plan for completion of documents by the end of February. Construction will

begin mid to end of June. T.O. Smith schematic design process is underway and completion expected by June and will be bid near the end of June. Questions were asked regarding water drainage on the west side at T.O. Smith and Mr. Kartchner responded.

2. *Action Item:* Horace Mann Elementary Design

Mr. Crawford gave a report to the board regarding bids for Horace Mann Elementary design. Board members asked questions and Mr. Crawford responded. Discussion ensued regarding solar panels on the roof and Darwin Smith, Energy Supervisor, provided additional information related to this topic.

MOTION: Board member Joyce Wilson moved to approve the base bid submitted by R&O Construction, plus alternates #1 and #2, and soft costs for Horace Mann Elementary School for a total budget of \$28,202,200; seconded by Douglas B. Barker. The motion carried unanimously.

President Belnap called for a brief recess at 7:54 p.m. and reconvened at 8:04 p.m.

3. *Information Item:* James Madison State Turnaround Process Update

Sondra Jolovich-Motes, Equity & Access Executive Director, gave a report to the board regarding the turnaround process at James Madison Elementary School. University of Utah Education Policy Center (UEPC) was approved to provide services for two years to James Madison to support the turnaround process.

Principal Julie Neilson gave a report to the board regarding the school's process in their turnaround journey. Staff began the school year three days early to plan and prepare. UEPC came to the school in October and conducted classroom observations. Training has been provided to the staff in addition to classroom observations, teachers videotaping lesson delivery, and feedback from instructional coaches. James Madison's goal is based on 100% implementation of the explicit teaching model and making minimum growth of 15% in English/Language Arts and Math as indicated by year-end assessments. Board members asked questions and Ms. Neilson and Ms. Jolovich-Motes responded.

4. *Information Item:* TSSA School Success Plan Goals & Action Plan Progress Report

Mrs. Jolovich-Motes gave a report to the board regarding TSSA School Success Plan goals and reported on action plan progress. Three school sites on school improvement have action steps with specific state approved strategy levels for school improvement: Heritage, James Madison, and George Washington. Board members asked questions and Ms. Jolovich-Motes responded.

MOTION: Motion was made by Board member Susan Richards to adjourn to a recommended closed session for the discussion of the character, professional competence, or physical or mental health of an individual. Seconded by Nancy Blair and carried on the following individual vote: Don E. Belnap, aye; Joyce Wilson, aye; Douglas B. Barker, aye; Nancy Blair, aye; Susan Richards, aye; and Jeremy Shinoda, aye.

President Belnap called for a brief recess for the aforementioned purpose at 8:48 p.m.

3. **Closed Session, Room 200**

President Belnap called the meeting to order at 8:58 p.m. The following were present when the meeting convened:

Members:

Don E. Belnap, President
Joyce Wilson, Vice President
Douglas B. Barker
Nancy Blair
Susan Richards
Jeremy Shinoda
Jennifer Zundel ~ *excused*

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant

Discussion ensued regarding the discussion of the character, professional competence or physical or mental health of an individual.

I, Don E. Belnap, certify that I am the member of the Board of Education of the Ogden School District who presided at the closed meeting of the board held on January 16, 2020. I hereby affirm, pursuant to Utah Code § 52-4-206(6), that the sole purpose of holding this closed meeting

was to discuss the character, professional competence, or physical or mental health of an individual.

I certify under criminal penalty of the State of Utah that the foregoing is true and correct.

Executed on _____

Don E. Belnap, President

Business Administrator

MOTION: Board member Joyce Wilson moved to adjourn the closed session. Seconded by Douglas B. Barker. The motion carried unanimously.

President Belnap adjourned the closed session at 9:39 p.m. to reconvene in regular session.

President Belnap reconvened in regular session at 9:40 p.m. The following were present when the meeting convened:

Members:

Don E. Belnap, President
Joyce Wilson, Vice President
Douglas B. Barker
Nancy Blair
Susan Richards
Jeremy Shinoda
Jennifer Zundel ~ *excused*

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant

MOTION: Board member Joyce Wilson moved to approve the Business Administrator contract for another two years and ratify performance pay in December for the Superintendent and Business Administrator, seconded by Nancy Blair. The motion carried unanimously.

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

President Belnap adjourned the meeting at 9:42 p.m.

President

Business Administrator