

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
December 12, 2019

WORK MEETING

DATE: Thursday, December 12, 2019

LOCATION: Fairfield Town Office, 17872 W. 1540 N., Fairfield, Utah

TIME: 6:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL WORK SESSION MEETING

Mayor Gurney called The Town Council work session meeting to order at 6:10 p.m.

AGENDA ITEM #2 - ROLL CALL

Town Council Members Present: Mayor Brad Gurney, RL Panek, Hollie McKinney, Tyler Thomas, Jaysen Densley (arrived 6:15pm)

STAFF PRESENT

Stephanie Shelley- Recorder

AGENDA ITEM #3 - DISCUSS NUISANCE ORDINANCE

Town Council discussed the Nuisance Ordinance. Councilwoman McKinney and Councilman Thomas pointed out that in section 5.1.15.2 of the Nuisance Ordinance, it states that only the Mayor and Law Enforcement should be the ones to enforce the Nuisance Ordinance. Councilman Panek stated that the Sheriff will interpret the law correctly. After discussion, the Town Council decided that section 5.1.15.2 should remain as written and only the Mayor and Law Enforcement should take care of the Nuisance Ordinance issues that arise.

AGENDA ITEM #4 - DISCUSS DESIGN STANDARDS

Tabled until the January meeting.

Councilman Densley stated that every city has bonds for those who do construction work in the city. He will look into the different bonds and amounts that each city requires. Mayor Gurney will do more research. He will also check with Lehis' Planning Department for information and ideas.

AGENDA ITEM #5 - DISCUSSION ON OLD BUSINESS

Councilman Panek asked what the status was for acquiring a US and a Utah Flag for the Town office? Councilman Thomas stated that he will look into getting those flags with stands.

Councilman Densley asked for the Town Councils' opinion on a matter that could be related to the Town. Jared Westoff approached Councilman Densley about a well that is on or near his (Jaysen) property next to Highway 73. He would like to meter it and charge those who use it. Councilman Densley said he is not certain where the water goes or anything about

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this well. Councilman Thomas and Councilwoman McKinney stated that Vern Carson or David Hansen might have more insight into this matter. Mayor Gurney stated that this is not a Town matter. Councilman Thomas wants to find out who owns the water rights in this well. Councilman Thomas stated the information should be on file at the Utah Division of Water Rights. Councilman Thomas stated that we should check in with Vern Carson to see if he knows more details on the well and the story that goes along with it.

AGENDA ITEM #6 - DISCUSSION ON NEW BUSINESS

Nothing discussed.

AGENDA #7 - ADJOURN THE TOWN COUNCIL WORK SESSION MEETING

Councilman Densley made a motion to adjourn the meeting. Councilman Panek seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:00 p.m.

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REGULAR MEETING

DATE: Thursday, December 12, 2019

LOCATION: Fairfield Town Office 17872 W. 1540 N., Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL REGULAR MEETING

Mayor Gurney called the Town Council Regular Meeting to order at 7:02 p.m.

AGENDA ITEM #2 - ROLL CALL

TOWN COUNCIL MEMBERS PRESENT

Mayor Brad Gurney, RL Panek, Hollie McKinney, Jaysen Densley, Tyler Thomas

STAFF PRESENT

Stephanie Shelley- Recorder, David Hansen - Finance Director

AGENDA ITEM #3 - SHERIFF'S DEPARTMENT UPDATE

Sheriff Harris was not present at the meeting. Stephanie Shelley presented the Town Council the report that the Sheriff's department sent the Town.

AGENDA ITEM #4 - APPROVE THE MINUTES WORK/REGULAR SESSION NOVEMBER 14, 2019

Tabled until the next meeting.

AGENDA ITEM # 5 - APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF MONTH ENDING OCTOBER 31, 2019

Councilwoman McKinney made a motion to approve the Financials ending in the month of October 31, 2019. Councilman Panek seconded the motion. The motion passed unanimously.

AGENDA ITEM #6 - DISCUSS CHRISTMAS CELEBRATION AND FUTURE TOWN ACTIVITIES

Councilwoman McKinney had 9 teens to help with parking the night of the Christmas Celebration. The Town paid them \$30 each. They did an excellent job getting all the vehicles parked. The parking in the State Park was full.

Mayor Gurney stated that next year Eagle Mountain will not be doing a celebration since the majority of people left theirs to come to ours.

Councilwoman McKinney stated that Rob Richards donated \$700 to the High School Band for participating in the Parade.

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Councilwoman McKinney stated that there were 2 food trucks at the Christmas event. After discussion, the Council decided they could have used a few more. Everyone agreed that the weather was excellent. Councilwoman McKinney suggested that the Town hire or pay someone to build Santa's float.

Councilwoman McKinney also reported that the Town received \$938 in cash and \$150 in credit card donations through Paypal. Mayor Gurney stated they had close to \$200 in Little Ceaser gift cards donated. Councilman Thomas stated that the Town had a few families in Fairfield and Cedar Fort who could benefit from the donations. Council discussed the fact that they did not receive enough teenage items. The Council decided they could use the cash to buy presents for the teens. Councilman Thomas will contact the White Hills Ward Bishop about the donations and then go from there. Councilman McKinney gave \$200 dollars to a family who was fighting cancer and was going to Texas for treatment.

Ken Lantis was very pleased with the event this year. The Town Council discussed ways to recognize Ken for what he has done for this event.

The Town Council discussed the possibility of getting a new sound system or hiring someone to provide the sound for the event.

Town Council discussed adding burn barrels towards the east on 1540 North to have more people spread out down that way. Councilman Panek stated that the thermal coupler on one of the black propane heaters is not working. He said they need to make sure they put new batteries in them on the next use.

Councilman Densley and Councilwoman McKinney stated that the Town needs to put decon in the cemetery shed because the mice are horrible there.

Councilwoman McKinney will purchase containers to store all the Christmas lights in.

Mayor Gurney stated we will need to clean up the trailer in the spring.

a. DISCUSS TAKE DOWN AND INSTALL THE CHRISTMAS LIGHTS

Councilwoman McKinney discussed the very difficult situation with RJ who was to install the Christmas lights on the houses in Town. She said RJ texted her that he had completed 25 of the homes in Town. The agreement was that the Town would issue a check for those homes completed once the count reached 25. Councilwoman McKinney was coming home late at night and believed he had completed those 25 homes. A few days later she was driving through Town and realized he had only completed 9 homes.

She also received many complaints about the installers of the lights. Councilwoman ended up having her son install many lights in Town and at the

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State Park. Mayor Gurney stated that he had given Councilwoman McKinney permission to use her teenage son to install the lights. Councilwoman McKinney had to call and pay for the lights for Lantis fireworks with her own money. RJ installed the lights on the office of the building, but did not install the lights on the shed that were purchased.

Councilwoman McKinney said that in the past, it had been difficult to work with RJ, but she said this year was horrible. All the lights were supposed to be installed before Thanksgiving. This year on December 7, the day of the Celebration, she said she was at the Park showing them where to install lights or where to plug them in. The project wasn't completed until 3 pm. If she had not been there, the lights would not have been up and operational in time for the Towns Celebration that night.

Councilwoman McKinney stated that RJ will not be taking down the lights. She said she fired him. Tristan McKnney will take down the lights. Mayor Gurney approved the decision as long as they stay within the budget.

Mayor Gurney stated that next year the Town may need to take bids for the job. The cost for the Town to install the lights could be up to \$8000. Mayor Gurney stated that the Town will re-evaluate the Christmas lighting situation next summer.

AGENDA ITEM #7 - DISCUSS AND APPROVE NUISANCE ORDINANCE

Councilman Thomas made a motion to approve the Nuisance Ordinance 12-12-2019. Councilwoman McKinney seconded the motion. The motion passed unanimously.

AGENDA ITEM#8 - DISCUSS AND APPROVE THE RIGHT TO FARM ORDINANCE

Councilman Panek made a motion to pass the Farm Ordinance 12-12-2019. Councilwoman McKinney seconded the motion. The motion passed unanimously.

AGENDA ITEM #9 - DISCUSS AND APPROVE ORDINANCE FOR TIME MEETINGS

The Town Council tabled the Ordinance for Time of Meetings until January's meeting. The Town Council is looking into moving meetings to Tuesdays.

AGENDA ITEM #10 - ASSIGNMENTS REPORT FROM COUNCIL MEMBERS

a. NEW ADDRESS SYSTEM -

Councilman Panek talked with Kent Withers and confirmed that they will have a meeting on January 16, 2020 at 6 pm. Kent asked the Town Council to bring their ideas or suggestions for street names or numbers, where the main street and center street should be, etc.

Councilwoman McKinney suggested that the road with the School house

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should be Center and 1540 North should be Main street.

Councilman Panek stated that after talking with Kent Withers, the possible the project budget could be between \$10,000 - \$15,000.

Town Council asked to come prepared with any questions, suggestions or concerns for the January 16th meeting.

b. WATER -

i. EASEMENTS

Tabled until the next meeting.

ii. WATER SOURCE PROTECTION PLAN

Councilman Thomas stated that the Water Source Protection Plan for the Town Spring has come back. Councilman Thomas stated this is a 44 page report. Stephanie Shelley will forward the report to all the Town Council. This Report will be on the digital file under the Water source protection plan for anyone who would like to view it.

Councilman Thomas stated that Zones 1 and 2 can not have any septic tanks built in this zone. In the report it did state that a sewer line could be put into place in Zone 2. Councilman Densley suggested we send out letters to the property owners in the affected area to let them know what is going on.

Councilman Thomas is submitting the report to the State of Utah Water Division. Councilman Thomas is still trying to get into contact with the Rural Water about the Consumer Water Report.

c. TOWN SIGN -

Councilman Densley stated that the Town needs to have a site plan for the sign before any businesses will give him a bid on the materials needed for the project. Councilman Densley said the Town Council needs to either get a lease for the area where the signs would be placed or have the property deeded to the Town. Mayor Gurney will talk to Larry Jenkins, Town lawyer, about what they need for easements, purchase or lease of the property where the sign will be placed.

The Town Council discussed what size of sign and what kind of materials would look the best.

Councilman Thomas will talk to Cole Black about the cost to mill a power pole. Councilman Densley will draw up the sign plan.

AGENDA # 11 - DISCUSS OLD BUSINESS

Nothing to discuss.

AGENDA # 12 - DISCUSS NEW BUSINESS

Councilman Panek is very concerned about people speeding around the State Park. He says someone will get injured if the Town does not do something about it. Park Manger Clay Shelley will be painting a cross walk across the road. Councilman Panek would like to get speed bumps installed in this area and he would like to see if the Sheriff might come out to check out the situation.

Councilman Panek will check on prices for different kinds of speed bumps.

Mayor Gurney reported that Jerry Bradshaw will get a bond so he can receive the occupancy permit for his 1st building. The bond would be landscaping and paving of the parking lot. He would also like to build a house instead of the two buildings he has already been approved to build. The Kranendonk's house is now framed, Greenwood's foundation has been poured, and Lovendahl's foundation has been poured, they have also started to build the barn.

Councilwoman McKinney asked about the Mike Burch building. Mayor Gurney showed the Town Council what he has received. It looks like it would be a 5,000 square foot building for storage (50 x 100).

Mayor Gurney stated that Julie Clover has received her Occupancy Permit.

Mayor Gurney reported that Brett Young would like to annex out of Town. Mr. Young wants to meet with the Mayor and discuss it in the next few weeks. Mayor Gurney stated that he had heard a rumor that the next possible project in Eagle Mountain could create a lot of dust for Fairfield. Councilman Panek stated he heard it could be a cardboard company.

Mayor Gurney stated that Planning & Zoning are looking for new members to fill the open positions on the Planning Commission.

AGENDA ITEM # 13 - ADJOURN THE TOWN COUNCIL REGULAR SESSION MEETING

Councilman Panek made a motion to adjourn the meeting. Councilwoman McKinney seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:00 p.m.

February 11, 2020

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder