

Five County Association of Governments

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**** M E M O R A N D U M ****

TO: ALL STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES

FROM: COMMISSIONER JAMES MATSON, CHAIR

DATE; MAY 1, 2013

SUBJECT: STEERING COMMITTEE, WEDNESDAY, MAY 8, 2013

THE NEXT MEETING OF THE STEERING COMMITTEE WILL BE HELD ON WEDNESDAY, MAY 8, 2013, AT THE GARFIELD COUNTY COURTHOUSE, UPSTAIRS CONFERENCE ROOM, LOCATED AT 55 SOUTH MAIN STREET, PANGUITCH, UTAH.

MATERIALS ARE ATTACHED TO ASSIST YOU IN PREPARING FOR THIS MEETING. PLEASE REVIEW ALL MATERIALS AND ADDRESS ANY QUESTIONS OR CONCERNS TO THE AOG STAFF, C/O KENNETH L. SIZEMORE. THIS WOULD ALLOW TIME TO RESEARCH YOUR QUESTIONS OR CONCERNS PRIOR TO THE STEERING COMMITTEE MEETING.

WE LOOK FORWARD TO MEETING WITH YOU AT 1:00 P.M. IN PANGUITCH ON WEDNESDAY, MAY 8, 2013.

KLS:DL
ATTACHMENTS

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**** A G E N D A ****

**STEERING COMMITTEE MEETING
MAY 8, 2013
GARFIELD COUNTY COURTHOUSE
UPSTAIRS CONFERENCE ROOM
55 SOUTH MAIN STREET
PANGUITCH, UT - 1:00 P.M.**

- I. MINUTES APRIL 17, 2013 - REVIEW AND APPROVE**
- II. EXECUTIVE COMMITTEE ACTIONS**
- III. AREA AGENCY ON AGING PLAN UPDATE**
- IV. RURAL ECONOMIC DEVELOPMENT DISCUSSION**
- V. UTAH DEPARTMENT OF TRANSPORTATION UPDATE**
- VI. GOVERNOR'S OFFICE UPDATE**
- VII. DEPARTMENT OF WORKFORCE SERVICES UPDATE**
- VIII. SOUTHERN UTAH UNIVERSITY UPDATE**
- IX. DIXIE STATE UNIVERSITY UPDATE**
- X. CONGRESSIONAL STAFF UPDATES**
- XI. LOCAL AFFAIRS**
 - A. CORRESPONDENCE**
 - B. OUT-OF-STATE TRAVEL**
 - C. PERMANENT COMMUNITY IMPACT BOARD APPLICATIONS**
 - D. PLANNING ASSISTANCE**
 - E. OTHER BUSINESS**
- XII. AREAWIDE CLEARINGHOUSE REVIEWS**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify KENNETH SIZEMORE, EXECUTIVE DIRECTOR, FIVE COUNTY ASSOCIATION OF GOVERNMENTS, at 1070 West 1600 South, Building B, St. George, Utah, (435) 673-3548 at least three working days prior to the meeting.

BEAVER

GARFIELD

IRON

KANE

WASHINGTON

MINUTES

STEERING COMMITTEE MEETING

April 17, 2013

Parowan, Utah

MEMBERS IN ATTENDANCE

Commissioner Jim Matson, Chair
Commissioner Clare Ramsay
Mayor Jerry Taylor
Ken Platt
Commissioner Mike Dalton
Carolyn White
Mayor Connie Robinson
Shane Adams
Commissioner Denny Drake
Mayor Dan McGuire
LuAnne Forrest
Donna Law
Susan Perschon for Frank Lojko

REPRESENTING

Kane County Commissioner Representative
Garfield County Commissioner Representative
Garfield County Mayor Representative
Garfield County Schools Representative
Beaver County Commissioner Representative
Beaver County Schools Representative
Iron County Mayor Representative
Iron County Schools Representative
Washington Co. Commissioner Representative
Washington County Mayor Representative
Washington County Schools Representative
Southern Utah University
Dixie State University

OTHERS IN ATTENDANCE

Senator Evan Vickers
Representative John Westwood
Ellen Schunk
William Swadley
Gary Webster
Teresa Banks
Wes Curtis
Ken Sizemore
Sherri Dial
Gary Zabriskie
Levi Roberts
Diane Lamoreaux

Utah State Senate
Utah State House of Representatives
Senator Lee's Office
Senator Hatch's Office
Congressman Chris Stewart's Office
Department of Workforce Services
Southern Utah University
Five County Association of Governments
Five County Association of Governments

MEMBERS NOT IN ATTENDANCE

Mayor Bryan Sherwood
Commissioner Dale Brinkerhoff (Excused)
Mayor Nina Laycook, Vice-Chair
Wendy Allan

Beaver County Mayor Representative
Iron County Commissioner Representative
Kane County Mayor Representative
Kane County Schools Representative

Commissioner Jim Matson, Chair, welcomed everyone in attendance and introductions were provided. Commissioner Dale Brinkerhoff, Iron County Commissioner Representative, asked to be excused. Ms. Donna Law is the new representative for Southern Utah University, and Ms. Susan Perschon is representing Mr. Frank Lojko, Dixie State University.

I. MINUTES OF MARCH 13, 2013 - REVIEW & APPROVE

Chairman Matson indicated that a quorum was present for conduct of business and presented minutes of the March 13, 2013 meeting for Board discussion and consideration.

MOTION WAS MADE BY COMMISSIONER DENNY DRAKE, SECONDED BY MS. CAROLYN WHITE, TO APPROVE MINUTES OF THE MARCH 13, 2013 MEETING AS PRESENTED. MOTION CARRIED.

II. LEGISLATIVE REPORT - STATE SENATOR EVAN VICKERS

Senator Evan Vickers provided an update of the recent legislative session that had many interesting issues as well as the dominating task to craft and approve a budget. He noted that a few years ago the state cut many of their programs by 25% because of the economic conditions and decreases in revenue. There was some additional revenue this year to appropriate. However, state legislators are very conservative given the tenuous revenue projections and federal sequestration that is beginning to impact many programs. He explained that education is always a priority. Additional funds were appropriated to public education (2% into Weighted Pupil Unit) and other additional funds went into higher education for the UCAP and ROTC programs.

Dixie State University received additional funding because of the new university status. He reported that some of the legislators feel that higher education can make up and differences in funding from tuition increases. It is hard to convince these individuals that an educated workforce works hand in hand with economic development. There was an appropriation of \$2 million into the Shakespear facility and some funding for the Summer Games hosted at Southern Utah University. Ralph Okerlund was successful in securing \$35,000 for Garfield County for dusting of Prairie Dog with the intent of keeping them alive. The appropriations committee also addressed funding for two other important projects for southern Utah as follows: 1) Purchase of East Elementary and 2) Construction of a new Southwest Advanced Technology Center (SWATC) building in Cedar City. It was also recommended by the committee that the state of Utah bond for \$55 million for a facility at Utah Valley University. However, the Executive Appropriations Committee determined that the state should not bond for any projects and allocated funds to the UVU building. This eliminated funding for purchase of East Elementary, a building project in Price, the SWATC building in Cedar and a rural lab. Elimination of the rural projects creates an impact for all of southern Utah. The Dixie Applied Technology College needs to be able to construct facilities at the old St. George Airport site and it is important for the SWATC to have facilities in place to help accommodate some of the DATC students while this shift occurs. It is also important for Dixie State University to purchase the old East Elementary School from the Washington County School District for expansion of their campus.

A resolution was also passed which is aimed at allowing the State of Utah to manage the Prairie Dog issues on the local level. The resolution will be forwarded to the federal government. This resolution also succeeded in creating dialogue with Greg Sheehan, Director of the Division of Wildlife Resources, who will be visiting with county and city leaders to develop a solution to Prairie Dog issues. Mr. Sheehan has educated himself regarding the issues and is trying to move forward with some type of dialogue and solution.

Representative John Westwood expressed his appreciation to elected officials for input provided during the recent legislative session regarding their concerns on various bills under consideration. County commissioners provided a lot of input regarding jail funding, which resulted in some additional funding. Commissioner Jim Matson indicated that counties were able to get the attention of legislators and noted that many counties favor increasing prisoner populations in county jails. In addition, many counties are willing to

increase the capacity of their facilities in order to accommodate additional state poisoners. This opened up a very important dialogue that will continue into next year's legislative session.

Senator Vickers indicated that retail sales seem to be softening nationwide. The topic of federal sequestration was also mentioned throughout the legislative session. The impacts of sequestration will play out over time but will likely have a large impact on military spending as well as education. Decreased funding for research projects will have a direct impact on the University of Utah and Utah State University. These institutions have large research grants from the National Institute of Health as well as NASSA.

Ms. Carolyn White acknowledged rural legislators as the best in the state of Utah and thanked Senator Vickers and Representative Westwood for their willingness to meet with constituents to listen to their concerns and input. Both Senator Vickers and Representative Westwood indicated the importance of local elected officials, school board representatives and higher education representative providing input on various pieces of legislation. Senator Vickers indicated that local legislators, referred to as the "Sunshine Caucus", work very well together. It was also noted that it does not appear that there will be enough votes to warrant a special session to override the Governor's veto of gun control legislation.

Chairman Matson thanked Senator Vickers and Representative Westwood for taking the time out of their busy schedules to provide a legislative report to the group.

III. EXECUTIVE COMMITTEE ACTIONS

Chairman Matson provided an update on the Executive Director position to replace Mr. Ken Sizemore, who elected to retire. There were 116 applications submitted, which was narrowed down to 12, of which three declined to interview and one did not show for the interview. Eight individuals were interviewed by the Executive Committee members. Mr. Bryan Thiriot has been selected by Executive Committee members to serve as the new Executive Director. Bryan has a degree in Public Administration and is very familiar with governmental processes. The Executive Committee recommends ratification of the Steering Committee for Mr. Bryan Thiriot to begin employment on May 1st.

MOTION WAS MADE BY COMMISSIONER DENNY DRAKE TO RATIFY THE EXECUTIVE COMMITTEE RECOMMENDATION TO HIRE BRYAN THIRIOT AS THE NEW EXECUTIVE DIRECTOR, EFFECTIVE MAY 1, 2013. MOTION WAS SECONDED BY MAYOR CONNIE ROBINSON. MOTION CARRIED.

Chairman Matson reported that the Executive Committee voted in theory to increase the county participation contribution provided to the Association of Governments from \$15,000 to \$20,000 and for each county to provide an extra \$3,000 to be set aside in the administration cost center for work on public land issues. Each of the county commission representatives will present this proposal to their respective county commissions for discussion and consideration. Chairman Matson will work with Commissioner Dale Brinkerhoff, Iron County Commissioner Representative, to explain this proposal. He explained that the county's match contribution to the AOG comprises a small amount of the budget. It was also determined that each county will contribute the same dollar amount. These funds are utilized to provide match for various grants. This item will be discussed for approval during the May Executive Committee meeting.

Chairman Matson indicated that a revised personnel policies and procedures and other internal policies were presented to the Executive Committee for review and comment. These policies will be approved by the Executive Committee in May and forwarded to the Steering Committee for review and consideration during the June 2013 Steering Committee meeting.

In addition, the Executive Committee discussed the use of a not-for-profit organization utilizing the Color Country Resource Conservation and Development non-profit that is still in place. The Committee proposes that the 501c3 will operate on a parallel track to the Five County Association of Governments. There is approximately \$60,000 currently in the bank account for this organization that can be utilized as seed money. The challenge will be to make sure that the 501c3 can generate sufficient funding to support itself with no financial burden to the counties. The Executive Committee is requesting ratification to move forward with this endeavor.

MOTION WAS MADE BY MS. CAROLYN WHITE, SECONDED BY MAYOR CONNIE ROBINSON, TO RATIFY THE EXECUTIVE COMMITTEE ACTION TO MOVE FORWARD WITH ESTABLISHMENT OF THE 501C3 ORGANIZATION TO RUN ON A PARALLEL TRACK TO THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS AS PRESENTED. MOTION CARRIED.

IV. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

A. FY 2013 PROJECT RATING AND RANKING

Ms. Diane Lamoreaux referenced information contained in the packet on pages 12-13 which includes a list of CDBG applications received for FY 2013. It was explained that the state of Utah has not received notification of the funding amount that will be provided for FY 2013 from the U.S. Department of Housing and Urban Development. State staff has instructed regions to proceed with allocation of funds based on the same amounts that were received in FY 2012. The Five County AOG is anticipating approximately \$600,000 in funds for regional allocation. Pre-approved funding in the amount of \$90,000 has been allocated to the AOG for program administration, Consolidated Plan update, rating and ranking, economic development technical assistance and planning, and RLF/housing program delivery. As has been the case in prior years, many more applications have been submitted requesting 2013 funds than what the region will be able to allocate funds. Five County staff from the Community and Economic Development Division conducted a site visit to each of the applicants to better understand the project and to gather additional pertinent information about each project. All of the applications are for very good projects and staff is very pleased with the quality of projects applied for in the Five County region. A number of applications were submitted this year for housing related projects from three different counties, as opposed to last year where no housing applications were received. Copies of the staff recommendation for regional allocation of CDBG funds for FY 2013 were distributed and reviewed. A copy of the scoring tabulation sheet was also displayed on the wall.

Ms. Lamoreaux explained that the #1 ranked project is the most mature project in the Five County Region. The Erin Kimball Foundation has purchased an

approximately 4,200 square foot home and has started the rehabilitation effort. Abatement for lead based paint and asbestos has already been addressed, architectural plans are completed, and the project is ready to move forward immediately. The #2 ranked project is the Milford City, on behalf of the Beaver Housing Authority. This project is for the acquisition of low-income housing in Milford. A large number of employers are located in Western Beaver County and there is a great need for additional housing for low-income individuals. The #3 ranked project is Panguitch City for acquisition of a new fire truck. This project has a large match contribution from Garfield County, Panguitch City and the Panguitch Fire Department. The #4 ranked project is Cedar City on behalf of the Cedar City Housing Authority for acquisition of low-income housing. Ms. Lamoreaux explained that anticipated funding will be available to fund the AOG pre-approved \$90,000; the #1-3 ranked projects in full and a portion of funding will likely be available to apply to the first year of funding for the Cedar City Housing Authority project. If approved, the Steering Committee would commit the remainder of funds from FY 2014 to the second year of funding for a total project cost of \$300,000. Because the actual amount of funding is still undetermined, there may or may not be funds to apply to this project.

Ms. Lamoreaux reviewed the scoring for other projects on the list as follows: #5 Washington County on behalf of the Utah Food Bank to procure a refrigerated box truck; #6 (tied) Kane County for acquisition of two meals-on-wheels trucks; #6 (tied) Washington County on behalf of Angell Springs SSD for a culinary water line looping project; #7 LaVerkin City for a water and road infrastructure project in the Silver Acres Subdivision; and #8 Big Water Town for a culinary water project for a backup generator and tank repair. Ms. Lamoreaux reported that all applications received are for very needed projects, but there is not sufficient funding available to fund every application. Some of the projects that were not funded had very little match, proposed the use of CDBG funds for grant administration, served a small number of beneficiaries, and/or were not mature projects. CED staff is working with several of the applicants to make application to the Permanent Community Impact Fund Board for design/engineering or planning.

Commissioner Denny Drake asked about the viability of the Erin Kimball Foundation going forward. A recent article in the local newspaper indicated some problems with funding. Ms. Lamoreaux indicated that staff had a conversation with Erin Kimball because this was a concern. Ms. Kimball reported that a Department of Justice grant in the amount of \$80,000 was not received. This has resulted in the layoff of staff members and scaling back of services until another source of funding can be identified. Completion of the home in Washington City will provide relief because all of their offices and support functions will be operated on the first level of the facility and they will no longer have to rent office space. The seconded level will provide temporary housing for victims of domestic violence that have exhausted their stay at the Dove Center. All clients are eventually moved to permanent housing once they have been stabilized through training and case management.

MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY COMMISSIONER MIKE DALTON, TO APPROVE THE COMMUNITY DEVELOPMENT BLOCK GRANT RATING AND RANKING OF PROJECTS AS PRESENTED, PROVIDING FUNDS TO THE HIGHEST RANKED PROJECTS

UNTIL ALL FUNDS ARE EXHAUSTED. THIS MAY INCLUDE PARTIAL FUNDING TO CEDAR CITY, ON BEHALF OF THE CEDAR HOUSING AUTHORITY IN FY 2013, WITH THE BALANCE OF FUNDS TO THIS MULTI-YEAR PROJECT TO BE ALLOCATED OUT OF FY 2014 CDBG FUNDS. MOTION CARRIED.

B. CONSOLIDATED PLAN ADOPTION

Ms. Diane Lamoreaux explained that the Consolidated Plan One-Year Action Plan, appendices, and Excel tool were available for public comment between March 1, 2013 and March 31, 2013. Comments provided during the March Steering Committee public hearing were incorporated into the draft plan prior to submission to the state of Utah. She referenced the Resolution of Adoption provided on page 14 of the packet and indicated that staff is recommending adoption of the Plan.

MOTION WAS MADE BY COMMISSIONER DENNY DRAKE, SECONDED BY MS. LUANNE FORREST, TO APPROVE THE RESOLUTION OF ADOPTION FOR THE CONSOLIDATED PLAN ONE-YEAR ACTION PLAN AND ATTACHMENTS AS PRESENTED. Roll Call Vote: Commissioner Clare Ramsay, Aye; Commissioner Mike Dalton, Aye; Mayor Dan McGuire, Aye; Mr. Ken Platt, Aye; Mayor Jerry Taylor, Aye; Ms. Carolyn White, Aye; Mr. Shane Adams, Aye; Ms. LuAnne Forrest, Aye; Mayor Connie Robinson, Aye; Commissioner Denny Drake, Aye; Commissioner Jim Matson, Aye. MOTION CARRIED BY UNANIMOUS VOTE.

V. COMMUNITY NEEDS ASSESSMENT REVIEW

Ms. Sherri Dial, Director of the Five County Community Action Partnership, provided tabulated survey information compiled for the Five County Community Needs Assessment for 2013. The questionnaire was designed to develop a better understanding of the needs of communities within the Five County region. The survey closed on Friday and there may still be some paper surveys that will need to be entered into the tally. Copies of the initial data report were provided. There were 798 people in the Five County Region that responded to the survey which provides a good statistical significance for the area for a 95% confidence level at 1.5 margin or error interval. Charts depicted on the handout include information for employment, education, housing, nutrition, income, transportation, health care, and youth. This information will be broken out by county for presentation and discussion at meetings that will be scheduled in each county. The survey also provided a section for comments to be shared. These comments will also be compiled for presentation at the meetings. Committee members will receive notification of upcoming meetings once the exact dates and locations are confirmed. A report will be assembled once the meetings have been completed for inclusion into the Community Services Block Grant 3-year plan.

The remaining agenda items were presented in no particular order.

XII. CONGRESSIONAL STAFF UPDATES

Ms. Ellen Schunk, Senator Lee's Office, reported that several amendments are anticipated to be attached to the gun control legislation that will be debated beginning this Friday. Senator Lee is concerned about background checks and language that may be added to

this bill. The immigration bill that has been introduced is very lengthy. Senator Lee feels that Senators need to be able to read the entire bill details prior to any vote being taken. She also reported that a lot of concern is being expressed in regards to the Affordable Health Care Act and the impact to small businesses. It is also very concerning that a letter containing Ricin was sent to Senator Wicker. Mayor Connie Robinson mentioned that she is still counting on legislation on the Prairie Dog which would exempt cemeteries completely.

Mr. Bill Swadley, Senator Hatch's Office, reported that Senator Hatch is also concerned about the amendments that are being added to the Safe Communities, Safe Schools Act of 2013. The major concern is that the U.S. Department of Justice does not prosecute laws that are already on the books. Hearings on immigration legislation will begin on Friday and will likely continue into Monday. Senator Hatch is currently reviewing this legislation. Because of the length, complexity, and importance of this legislation, the review will take some time. The guidelines and general framework were released earlier, but the actual text of the bill was just released. One area of concern is the high skilled and educated workforce that is unable to qualify for work visas. Even though the demand in businesses exists, many workers are not able to stay in this country. There are many issues in this complex piece of legislation that need to be reviewed. Ms. Ellen Schunk reported that Senator Lee is not supportive of comprehensive legislation but favors legislation that will secure the borders and outline a process for entry and exit rather than one big approach. This is because of the worry about details that may be contained in the legislation.

Mr. Gary Webster, Congressman Stewart's Office, reported that the Congressman also supports the Senator's on the ground level approach toward immigration reform. Congressman Stewart serves on the Homeland Security Committee and is in favor of developing a comprehensive strategy that includes border control. Another issue that is forthcoming regards the Antiquities Act and Utah Lands Sovereignty Act. There is also a desire to simplify tax processes. Major events scheduled in Utah include the Salt Lake City Marathon, the Ironman Competition and the St. George Marathon. The Congressman is concerned that security be in place for these event.

VIII. DEPARTMENT OF WORKFORCE SERVICES UPDATE

Ms. Teresa Banks, Department of Workforce Services, reported that Jan Thompson was unable to attend the meeting today. DWS is also seeing a softening in retail sales and some backing off in terms of the unemployment rate. With the exception of Garfield County, other counties in the region are close to the state average of 5.2%. The unemployment rate in Beaver County is at 5.1% which is below the state average. DWS is hopeful that the federal sequestration will not have a negative impact on the training programs offered through their department. A handout titled "Smart Start" was provided to committee members. Various other publications are available on the DWS website at www.jobs.utah.gov

XI. DIXIE STATE UNIVERSITY

Ms. Susan Perschon, Scholarship Coordinator at DSU, reported that the LDS Church change in the age for missionaries to serve has impacted the enrollment at the University. As a result, a large amount of recruitment is being done in southern Nevada and California. The university is also continuing it's push to recruit non-traditional students. An important

piece of legislation this session is allowing the University to keep their non-resident tuition waivers in place. This allows students in close proximity to the University to pay in-state tuition, plus one-half. The University has more waivers of different types that are available. Several seasoned staff have retired during the past year, but the University has been successful in recruiting new staff to replace these individuals. A discussion pursued in terms of the tuition rates at DSU versus SUU. Mr. Wes Curtis, SUU, indicated that the tuition rate at SUU is a considerable amount higher than DSU in both undergraduate and graduates programs.

X. SOUTHERN UTAH UNIVERSITY REGIONAL SERVICES UPDATE

Mr. Wes Curtis, SUU Regional Services, reported that John Harja has indicated that the Arizona Strip and Canyonlands expansion proposals do not seem to have much traction of a serious nature at this point. It was noted that the federal sequestration will have a dramatic impact on the Head Start Program which is managed by SUU with a 5% cut totaling approximately \$160,000. This will result in the closing of four classrooms. Specific details will be provided at next month's meeting.

Ms. Curtis acknowledged that President Benson will be leaving SUU for Eastern Kentucky University, which is about two times larger than SUU with some doctoral programs and satellite campuses. The process to select a new president at SUU has started, but an interim president will likely be on board by July 1st. A full presidential search could take from six months to one year. Ms. Donna Law, Director of Development at SUU, will be the University's legislative liaison and will also be the Steering Committee representative for SUU. Copies of the Southern Utah University Alumni Magazine were provided.

VII. GOVERNOR'S OFFICE UPDATE

No representative in attendance.

IX. DEPARTMENT OF TRANSPORTATION UPDATE

No representative in attendance.

VI. UTAH ASSOCIATION OF COUNTIES REPRESENTATIVE

Mr. Ken Sizemore explained that in January the Kane County Commission changed assignments to the Five County AOG Steering Committee. Commissioner Douglas Heaton was serving as the representative from Five County on the Utah Association of Counties Board of Directors. Kane County is requesting that Commissioner Jim Matson replace Commissioner Douglas Heaton in this capacity.

MOTION WAS MADE BY MAYOR CONNIE ROBINSON, SECONDED BY MAYOR JERRY TAYLOR, TO NOMINATE COMMISSIONER JIM MATSON TO THE UTAH ASSOCIATION OF COUNTIES BOARD OF DIRECTORS TO REPLACE COMMISSIONER DOUGLAS HEATON. MOTION CARRIED.

XIII. LOCAL AFFAIRS

A. CORRESPONDENCE

None.

B. OUT-OF-STATE TRAVEL

None.

C. PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATIONS

Mr. Sizemore referenced a copy of one late arrival for an application submitted to the Permanent Community Impact Fund Board. Mr. Gary Zabriskie provided a brief explanation of the Beaver City application which is being considered out of the normal application cycle to address additional water system improvements. An initial water project was undertaken and completed in 2009, but there were some excess funds when the project was finished. Because a water study was underway and some well issues were discovered, the City requested that the excess funds be rolled over into a new application to address improvements that are necessary for one of the wells. Mr. Keith Burnett, PCIFB Manager, has determined that this project needs to be presented as a new application rather than as a supplemental to the original application. The original application to PCIFB was approved for a 20-year loan at 0% interest and there was local funding participation included in the overall project. The Board has the opportunity to support, not support, or remain neutral.

MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY COMMISSIONER MIKE DALTON, TO SUPPORT THE BEAVER CITY APPLICATION TO THE PERMANENT COMMUNITY IMPACT FUND BOARD. MOTION CARRIED.

Mr. Zabriskie provided an update on several PCIFB applications that will be reviewed during the May Steering Committee meeting. He reported that four of these projects are for significant loans, two are for project design/engineering, and one project is for a water master plan.

D. PLANNING ASSISTANCE

None.

E. OTHER BUSINESS

None.

XIV. AREAWIDE CLEARINGHOUSE REVIEWS

Mr. Sizemore referenced one review on page 15 of the packet for a range improvement project in Central Iron County. The review has a supportive staff recommendation. The Board has the option to support, not support or remain neutral on this action.

MOTION WAS MADE BY COMMISSIONER DENNY DRAKE, SECONDED BY MR. KEN PLATT, TO APPROVE THE AREAWIDE CLEARINGHOUSE REVIEW AS PRESENTED. MOTION CARRIED.

The next meeting is scheduled for Wednesday, May 8, 2013 in Panguitch at the Garfield County Courthouse.

Chairman Matson thanked Mr. Sizemore for his service to the Five County Association of Governments and assistance extended in the transition of a new Executive Director.

MOTION TO ADJOURN WAS MADE BY MR. KEN PLATT, SECONDED BY MS. LUANNE FORREST. MOTION CARRIED.

The meeting adjourned at 2:55 p.m.

AGENDA ITEM # III.

VI. REVIEW & APPROVAL OF ANNUAL PLAN

Copies of the Third Year of our Four-Year Plan were distributed to Council with their packets. This year is for updated information on how the plan is progressing and meeting the goals set for this Four-Year Plan. Council members were asked for corrections, additions, etc. for this plan. Ms. Schonlaw will present to State Board in June.

MOTION WAS MADE BY MS. GAYLE ROHDE TO ACCEPT THE THIRD YEAR OF THE FOUR-YEAR PLAN AS PRESENTED. MOTION SECONDED BY MS. SHARON GRIFFITH. MOTION CARRIED UNANIMOUSLY.

VII. REVIEW & APPROVAL OF FY 2014 BUDGET

Ms. Schonlaw distributed and reviewed FY 2014 budget information. Cuts estimated for FY 2014 approximately \$69,000; the largest cut in Home Delivered Meals. Based on current year expenditures, there may be carryover in this area and the reduction of cost for Ensure would help offset that cut. Projected project income was less due to the rule change for supplement meals and current year estimates.. There is some flexibility to move certain funding sources. If it appears that the change is needed, Ms. Schonlaw can present that request to the state for approval. The emergency meals for centers will also need to be replaced and some equipment purchased with one-time funding this fiscal year.

MOTION WAS MADE BY MR. WALLACE GIBSON TO ACCEPT THE BUDGET AS PRESENTED. MOTION SECONDED BY MS. MARY SCHAIDT. MOTION CARRIED UNANIMOUSLY.

**AREA AGENCY ON AGING
FOUR-YEAR PLAN:
Fiscal Years 2011-2015**

**THIRD YEAR OF THE PLAN:
Fiscal Year 2014
July 1, 2013 - June 30, 2014**

Area Agency on Aging

**for
The Older Americans Act**

**Utah Department of Human Services
Division of Aging and Adult Services**

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AGENDA ITEM # III. (Continued)

I. APPROVAL PROCESS

The Older Americans Act of 1965, as amended through 2006, requires that each Area Agency on Aging (AAA) develop an area plan. This is stated specifically in Section 306(a) of the Act as follows:

Each area agency on aging designated under Section 305(a)(2)(A) shall, in order to be approved by the State agency, prepare and develop an area plan for a planning and service area for a two-, three-, or four-year period determined by the State agency, with such annual adjustments as may be necessary. Each such plan shall be based upon a uniform format for area plans within the State prepared in accordance with Section 307(a)(1).

In accordance with the Act, each AAA is asked to furnish the information requested on the following pages. Responses will form the report of progress in achieving goals set for the planned activities for the third year of the four-year Area Plan FY 2011 - 2015 (July 1, 2013 - June 30, 2014). Once completed, this document will be submitted to the Division of Aging and Adult Services for review and comment. The State Board of Aging and Adult Services will subsequently examine all responses and consider the document for final approval by June of 2013.

II. SIGNATURES

Appropriate signatures are requested to verify approval of the Area Plan.

AGENDA ITEM # III. (Continued)

AREA PLAN UPDATE

July 1, 2013 to June 30, 2014

1. The Area Plan update for Fiscal Year 2014 has been prepared in accordance with rules and regulations of the Older Americans Act and is hereby submitted to the Utah Department of Human Services, Division of Aging and Adult Services, for approval. The Area Agency on Aging assures that it has the ability to carry out, directly or through contractual or other arrangements, a program in accordance with the plan within the planning and service area (Ref. Section 305[c]). The Area Agency on Aging will comply with state and federal laws, regulations, and rules, including the assurances contained within this Area Plan.

Director, Area Agency on Aging Carrie A. Schonlaw, SSW Date April 8, 2013

Agency Name: Five County Association of Governments (Area Agency on Aging)

Agency Address: P.O. Box 1550, St. George, UT 84771

2. The Area Agency Advisory Council has had the opportunity to review and comment on the Area Plan Update for Fiscal Year 2014 (Ref. 45 CFR Part 1321.57[c]). Its comments are attached.

Chairman _____ Date _____

Area Agency Advisory Council: Clem Griffin

3. The local governing body of the Area Agency on Aging has reviewed and approved the Area Plan Update for Fiscal Year 2014.

Chairman, County Commission or _____ Date _____

Association of County Governments: Commissioner Jim Matson

4. Plan Approval

Director _____ Date _____

Division of Aging and Adult Services

Chairman _____ Date _____

State Board of Aging and Adult Services



Governor's Office of Economic Development

BUSINESS • TOURISM • FILM

State of Utah

GARY R. HERBERT
Governor

SPENCER P. ECCLES
Executive Director

GREG BELL
Lieutenant Governor

News Release
For Immediate Release
April 22, 2013

Contact:

Michael Sullivan, GOED Communications Director
801-538-8811
mgsullivan@utah.gov

GOED announces program re-alignments to accommodate expanded responsibilities
STEM Action Center, Outdoor Recreation Office and Economic Cluster Programs will experience staffing adjustments and integration into the state economic development office

Salt Lake City – The Governor's Office of Economic Development (GOED) received new responsibilities following the recently completed legislative session. Under GOED's direction two new program offices and expanded responsibilities will be established at the economic development agency.

When Spencer Eccles, executive director of GOED announced the changes he noted that they will allow the state economic development office to better focus on the key demands in growing our economy in the coming years.

The new STEM Action Center will be established in GOED to help with the state focus on Science Technology Engineering and Math (STEM) programs in Utah. The new office is going to be announcing a new director in the coming weeks.

GOED will see a new Outdoor Recreation Office established in the agency. The new office was mandated and funded by the legislature in the recently completed session. The new office will require the re-alignment of the current outdoor products and recreation cluster position. While the new office in GOED is being established, each of the other strategic industry cluster offices in GOED are being adjusted to meet their new responsibilities. Aerospace & Defense clusters have been combined, the Life Science and IT cluster offices will see new director's added in the coming months.

Vincent Mikolay will continue to oversee the strategic economic clusters and the International Trade and Diplomacy Office (ITDO) and State Science Advisor, which will have a new director announced in the near future. He will also oversee the Broadband program and activities related to Business Resource Centers (BRC). The newly created

AGENDA ITEM # IV. (Continued)

Outdoor Recreation Office and the STEM Action Center will also fall under Mr. Mikolay's purview.

Christopher Conabee will continue to oversee Corporate Recruitment and Incentives, Procurement Technical Assistance Centers (PTAC), and the Private Activity Bond (PAB) authority. Mr. Conabee will also take on the responsibility of overseeing the Rural Development Office which will also see a realignment and enhancement of the rural service programs.

Specific staffing changes will be announced as the interview process for each position is completed, which the agency expects will take a number of weeks.

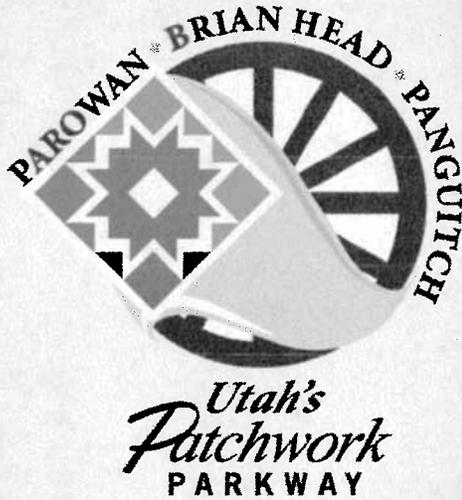
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About the Governor's Office of Economic Development
Web: www.business.utah.gov

The Governor's Office of Economic Development (GOED) charter is based on Governor Gary Herbert's commitment to economic development statewide. Utah's economic development vision is that Utah will lead the nation as the best performing economy and be recognized as a premier global business destination. The mandate for this office is to provide rich business resources for the creation, growth and recruitment of companies to Utah and to increase tourism and film production in the state. GOED About the Utah Governor's Office of Economic Development (GOED) accomplishes this mission through the administration of programs that are based around targeted industries or "economic clusters" that demonstrate the best potential for development. GOED utilizes state resources and private sector contracts to fulfill its mission. For more information please contact: Michael Sullivan, 801-538-8811 or mgsullivan@utah.gov.

Panguitch's Ground Breaking Celebration

Utah's Patchwork Parkway offers travelers a diverse patchwork of colors, cultures, and climates.



1200 South Main (Hwy 143)
(Pull-out across from UDOT Maintenance)

MAY 2, 2013

3 PM

Celebrate with Panguitch City and Utah's Patchwork Parkway as they break ground to construct Panguitch's Byway Interpretive Kiosk.

The kiosk will interpret Panguitch's history and invite residents and visitors to explore the region. They will highlight the historic, cultural, natural, archaeological, scenic, and recreational "patches" that make up the unparalleled Utah's Patchwork Parkway.



Contact byway coordinator Nancy Dalton for more information:

Email: patchwork@utahspatchworkparkway.com

Phone: 435-463-3735



AGENDA ITEM # XI-A. (Continued)



Bureau of Land Management AZ
 Dixie National Forest
 Utah Fire, Forestry and State Lands

Bureau of Land Management UT
 National Park Service
 Bureau of Indian Affairs



NEWS RELEASE

April 5, 2013

Contact: NPS - David Eaker (435) 772-7811
 USFS - C. Kenton Call (435) 865-3730
 BLM (AZ Strip) – Rachel Tueller (435) 865-3032
 BLM (Cedar City) – Nick Howell (435) 865-3026

Color Country Fire Managers Announce 2013 Schedule of Prescribed Burns

St. George, Utah – Color Country interagency fire managers have announced plans to ignite several prescribed burns in southwestern Utah and northwestern Arizona this year. These burns will be managed by various federal and state agencies including the Bureau of Land Management, the US Forest Service, the National Park Service and the Utah Division of Forestry, Fire and State Lands.

The following prescribed burns are planned for this year but will only occur if forecasted weather conditions are favorable and adequate resources are available. Portions of some of these burns may have already been completed or are multi-year projects.

<u>Burn Unit</u>	<u>Location</u>	<u>Acres</u>	<u>Agency</u>
Greenville Bench	6 miles S of Beaver, UT; W of I-15	8,000	BLM – Cedar City
Cedar Highlands Piles	Below Cedar Highlands Subdivision	50	BLM – Cedar City
Lo	GC/Parashant National Monument	157	BLM – AZ Strip
Nixon	GC/Parashant National Monument	211	BLM – AZ Strip
Corner	GC/Parashant National Monument	106	BLM – AZ Strip
North Sawmill	GC/Parashant National Monument	132	BLM – AZ Strip
Zion CG Maintenance	Zion NP; Zion Canyon	30	NPS – Zion NP
Clear Trap Maintenance	Zion NP; along eastern boundary	600	NPS – Zion NP
Pocket Mesa	Zion NP; along Kolob Terrace Rd	2,800	NPS – Zion NP
Cooper Central	Near Haycock Mt, E of Hwy 143	500	USFS – Cedar RD
Sawyer Point	.5 miles W of Hwy 89, S of Asay Creek	100	USFS – Cedar RD
Cedar City RD Piles	Various locations	50	USFS – Cedar RD
Edwards Spring	7 miles NE of Paragonah	500	USFS – Cedar RD
Duck Creek Aspen	1 to 5 miles S of Duck Creek Village	200	USFS - Cedar RD
Henrie Knolls	5 miles N of Duck Creek Village	300	USFS – Cedar RD
Duck Creek Piles	Various locations around Duck Creek	2,300	USFS – Cedar RD
Ahlstrom Hollow	20 miles SE of Panguitch, UT	700	USFS – Powell RD
Dave’s Hollow	1.5 miles W of Bryce Canyon NP	700	USFS – Powell RD
Sunset North	2 miles W of Hillsdale, UT	250	USFS – Powell RD
Stump Springs	13 miles SW of Escalante, UT	937	USFS – Escalante RD
Pretty Tree Bench	4 miles NW of Boulder, UT	825	USFS – Escalante RD
Poison Creek	10 miles SE of Antimony, UT	364	USFS – Escalante RD
Upper Santa Clara	1.5 miles SSE of Pine Valley, UT	100	USFS – Pine Valley RD

-more-

AGENDA ITEM # XI-A. (Continued)

Prescribed burns are management-ignited fires that are used to decrease the risks from wildfire to life, property and resources, to improve ecological process on both public and private lands and to meet agency-specific resource management goals. Prescribed fire projects are conducted in a manner consistent with land and resource management plans, public health considerations (smoke issues) and approved prescribed fire plans.

Color Country Interagency Fire Management is an organization of fire management officials in southwestern Utah and northwestern Arizona (the Arizona Strip) who promote safe and effective fire management through interagency cooperation. Since many wildfires and prescribed fires are of a multi-jurisdictional nature, interagency cooperation provides an ideal background for cohesive ecological, social, political and economical considerations for land management.

For more information concerning fire management in Color Country visit our website at www.utahfireinfo.gov or contact any of the following agencies:

Bureau of Land Management (Cedar City)	435-865-3000
Bureau of Land Management (St. George)	435-688-3200
Dixie National Forest	435-865-3700
National Park Service (Zion National Park)	435-772-3256
Utah Division of Forestry, Fire and State Lands (Cedar City)	435-586-4408
Bureau of Indian Affairs (St. George)	435-674-9720

It is also time to begin spring cleaning projects to reduce wildfire risks to your property. For information on how you can reduce wildfire risk to your property and increase the safety of firefighters, please visit www.utahfireinfo.gov/prevention/defensiblespace.html

-end-



AGENDA ITEM # XI-B.

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
OUT OF STATE TRAVEL AUTHORIZATION REQUEST**

DATE: June 18-22 2013

PURSUANT TO THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS PERSONNEL POLICIES AND PROCEDURES, I AM REQUESTING AUTHORIZATION TO TRAVEL OUT OF STATE FOR THE FOLLOWING PURPOSES:

PURPOSE OF TRAVEL: Senior Corps Conference Washington DC
Carol Hollowell

SUPPORTING DOCUMENTATION ATTACHED

ESTIMATED TRAVEL COSTS:

AIRFARE/SURFACE TRANSPORTATION: \$ 460
LODGING (5 Nights @ \$ 248) : \$ 1240
PER DIEM (3 Days @ \$ 45) : \$ 225
REGISTRATION FEES (3 Days) : \$ 400
OTHER COSTS: _____

TOTAL ESTIMATED TRAVEL COSTS: \$ 2325

SOURCE OF TRAVEL FUNDS: RSVP grant

BUDGET LINE ITEM: 530- 09

REVIEWED PER BUDGET: [Signature], CFO **DATE:** 30 Apr 13

REVIEWED BY EXECUTIVE DIRECTOR: [Signature] **DATE:** 30 Apr 13

AGENDA ITEM # XI-B. (Continued)

**FIVE COUNTY ASSOCIATION OF GOVERNMENTS
OUT OF STATE TRAVEL AUTHORIZATION REQUEST**

DATE: June 18-22 2013

PURSUANT TO THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS PERSONNEL POLICIES AND PROCEDURES, I AM REQUESTING AUTHORIZATION TO TRAVEL OUT OF STATE FOR THE FOLLOWING PURPOSES:

PURPOSE OF TRAVEL: Senior Corps Conference Washington DC

Lynsee Hayes
Janna Roberts

SUPPORTING DOCUMENTATION ATTACHED

ESTIMATED TRAVEL COSTS:

AIRFARE/SURFACE TRANSPORTATION: \$ 460 * 2=920

LODGING (5 Nights @ \$ 248): \$ 1240

PER DIEM (10 Days @ \$ 45): \$ 450

REGISTRATION FEES (3 Days) : \$ 800

OTHER COSTS: Shuttle \$90 Taxi \$100

TOTAL ESTIMATED TRAVEL COSTS: \$ 3600

SOURCE OF TRAVEL FUNDS: FGP grant

BUDGET LINE ITEM: 530- 21

REVIEWED PER BUDGET: [Signature], CFO **DATE:** 30 Apr 13

REVIEWED BY EXECUTIVE DIRECTOR: [Signature] **DATE:** 30 Apr 13

AGENDA ITEM # XI-C.

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**PERMANENT COMMUNITY IMPACT FUND BOARD APPLICATION
STEERING COMMITTEE REVIEW**

Project Title:

Brian Head Town Park Restoration Project

Application Reviewed by Five County AOG Steering Committee: May 8, 2013

Applicant Identification, Address:

Brian Head Town
P.O. Box 190068
Brian Head, UT 84719

Funding:

Applicant Cash \$ 558,575.00
CIB Loan (30 years@1.5%) \$2,600,000.00*
TOTAL PROJECT \$3,158,575.00

*to be repaid by a General Obligation bond already voter approved.

Project Description provided by Applicant:

Who- Brian Head Town is applying for a loan from the Permanent Community Impact Board (CIB) to restore and renovate the Town Park. Each year thousands of visitors come to Brian Head Town for recreational opportunities. The existing park is inadequate for this influx and therefore is either overrun or ignored. The water feature created around 1968 was not engineered and failed completely turning the stream and meadow into a manmade marsh. The marsh is not adequate for recreation and is therefore ignored. The meadow contained a stream with brook trout which in years past provided fishing opportunities. Between 1998 and 2003 a playground with swing set and picnic table was added to the park and around 2007 a pavilion was added to the existing park area.

What- After careful consideration and public input, Brian Head Town (Town) proposes a park restoration project to cover about 9.9 acres. This park restoration will add 2,250 feet of enhanced trails tied directly into the existing public trail system. The enhanced trail system will give an opportunity for interpretative signage of the unique plants and environmental features of the area. This educational opportunity will focus interest of children and adults on the local fauna and flora of the Town. The restoration project will also increase focus and access to the existing park structure. It will add 150 trees and 10 picnic areas adjacent to the

AGENDA ITEM # XI-C. (Continued)

Brian Head Town Park Restoration Project (con't.)
Steering Committee Review, May 8, 2013

highway and the water feature. The restored engineered water feature will provide year round recreational opportunities for residents and visitors alike. DNR has been contacted about the possibility of restocking fish and offering training and fishing opportunities for children.

Why- The Town is approaching the CIB to help fund this project due to the fiscal constraints of a small community. The CIB has provided, and we hope will continue to provide, the Town with viable solutions in addressing our community development needs. The Town also has an excellent record with the CIB and the project is within the funding guidelines of the CIB. Without the assistance of the CIB, the Town will try to seek funds from other state and federal agencies, the public and private bond market, or abandon the project.

APPLICATION REVIEW

The Steering Committee of the Five County Association of Governments at its regularly scheduled meeting held on Wednesday, May 8, 2013, reviewed the "Brian Head Town Park Restoration Project" Utah Permanent Community Impact Fund Board application and voted to:

- SUPPORT THIS APPLICATION.
- REMAIN NEUTRAL REGARDING THIS APPLICATION.
- NOT SUPPORT THIS APPLICATION.

The project described above does does not conform with the policy or planning of the multi-jurisdictional area it directly impacts.

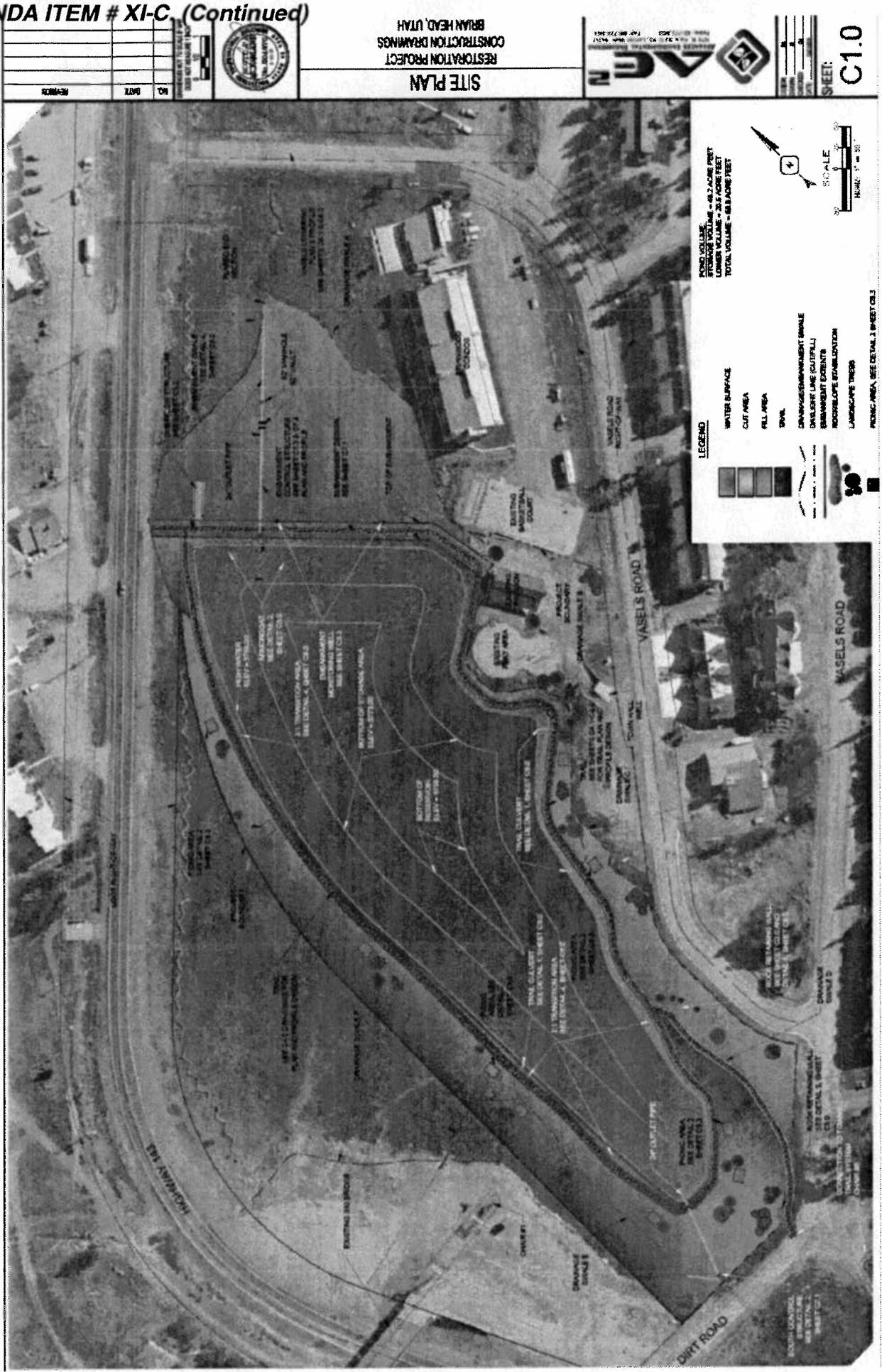
Additional information is is not needed.

Bryan D. Thiriot, Executive Director

8 May 2013

Date

AGENDA ITEM # XI-C, (Continued)



AGENDA ITEM # XI-C. (Continued)

Five County Association of Governments

1070 West 1600 South, Building B
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550
St. George, Utah 84771

Office (435) 673-3548

**PERMANENT COMMUNITY IMPACT FUND BOARD APPLICATION
STEERING COMMITTEE REVIEW**

Project Title:

Cannonville Town Culinary Water Master Plan

Application Reviewed by Five County AOG Steering Committee: May 8, 2013

Applicant Identification, Address:

Cannonville Town
P.O. Box 180075
Cannonville, UT 84718

Funding:

Division of Drinking Water	\$	12,500.00
CIB Grant (Planning)	\$	<u>12,500.00</u>
TOTAL PROJECT	\$	25,000.00

Project Description provided by Applicant:

Who- Cannonville town is responsible for providing culinary water to the residents living in the town area. The town currently services 104 connections, or approximately 160 people, with an obligation to serve 115 connections. The system covers an area of approximately 1,700 acres. The system is in need of planning so as to discover potential improvements that are necessary to ensure the safety and capability of the water system.

What- A culinary water master plan is proposed for the water system. The master plan would begin during the summer of 2013 and be completed approximately 60 days later. The master plan will contain a system users analysis which will assess population data; a 5-point analysis which will assess water rights, source capacity, treatment, storage capacity, and distribution; a map of the water system; a water model; a list of future recommended improvements; an opinion of probable cost; a proposed financing plan and water rate structure; impact fee analysis; and an analysis in report format. The master plan will provide alternatives for improvements to the water system which will make sure that the water system is safe and adequate.

Why- The funding from CIB is crucial to the completion of this project. As a small town, Cannonville has a tight budget which has no room for the needed planning. If funding for this project were not received, the project would most likely not occur and the citizens relying on the water system could see their water system become inadequate or unsafe due to a lack of planning.

AGENDA ITEM # XI-C. (Continued)

Cannonville Town Culinary Water Master Plan Project (con't.)
Steering Committee Review, May 8, 2013

APPLICATION REVIEW

The Steering Committee of the Five County Association of Governments at its regularly scheduled meeting held on Wednesday, May 8, 2013, reviewed the "Cannonville Town Culinary Water Master Plan Project" Utah Permanent Community Impact Fund Board application and voted to:

- SUPPORT THIS APPLICATION.
- REMAIN NEUTRAL REGARDING THIS APPLICATION.
- NOT SUPPORT THIS APPLICATION.

The project described above does does not conform with the policy or planning of the multi-jurisdictional area it directly impacts.

Additional information is is not needed.

Bryan D. Thiriot, Executive Director

Date

8 May 2013

AGENDA ITEM # XII.

STEERING COMMITTEE

REVIEWS

**AREAWIDE CLEARINGHOUSE REVIEWS
FOR PLANNING DISTRICT V**

NOTIFICATIONS - Supportive

May 8, 2013

1. **Title:** **FOURMILE HOLLOW SEEDING - RIP #512**
- Applicant:** Trust Lands Administration
- Description:** SITLA grazing permittee, Leon Brinkerhoff, proposes to complete a 60 acre seeding on trust lands to increase forage for livestock and improve watershed conditions. This project is being cost-shared with the Natural Resources Conservation Service. The seeding will include removing pinyon and juniper trees with a dozer and chainsaw followed by seeding with grasses and forbs. NRCS will complete a cultural resources survey.

Funding:	<u>Amount</u>	<u>Agency</u>	<u>SAI #</u>
	N/A	N/A	38000
			Received 3/26/2013

Comments: The Utah School and Institutional Trust Lands Administration proposes to authorize a range improvement project on 60 acres in western Kane County. The Natural Resources Conservation Service is cooperating in the project. Regional policies support efforts to improve range conditions. (Ken Sizemore)