

Hyde Park City Council Meeting
113 East Center Street
Hyde Park, Utah

January 22, 2020

6 PM City Council Workshop

A Hyde Park City Council Workshop began at 6:00 and was conducted by Mayor Flint.

City Officials Present:

Mayor Sharidean Flint, Council members: Charles Wheeler, Karl White, Brandon Buck and Stephanie Allred; Public Works Department: Mike Grunig, Brett Knight, Mark Johnson, and Moises Herrera; Building Official Darrin Hancey; and Staff Secretary Melinda Lee.

Personnel Policy Review

1. Holiday hours *should* count toward hours worked and toward overtime. (p. 68)
2. Work on city dedicated holidays should *receive time and a half pay* (p. 68) or compensatory time (12 hours for 8 hours worked), to be used within 6 months, or be paid at 1½ times pay; capped at 40 hours and approved by the Department Head.
3. Remove minimum and maximum pay ranges. (top of p. 70)
4. *The Mayor, in coordination with the Department Head*, may grant most increases. If the increase is over 10%, it shall be approved by the City Council. (p. 72)
5. Gift certificates and cash equivalents amounts are not limited, but require City Council approval if over \$250 per employee per year. (p. 75)

Discussion will continue next meeting.

7 PM City Council Meeting

The Hyde Park City Council meeting began at 7:00 and was conducted by Mayor Flint.

City Officials Present: Mayor Sharidean Flint, Council members - Charles Wheeler, Karl White, Brandon Buck, Gerald Osborne and Stephanie Allred; Public Works Department - Mike Grunig, Brett Knight, Mark Johnson, and Moises Herrera; Building Official Darrin Hancey; Police Chief Ulysses Black (arrived at 7:30), and Staff Secretary Melinda Lee.

Others Present: Mark Lynne, Scott Archibald, Stacy Hancey, Natalie D'Souza, Manny Dahle, Charlotte Francis, Michael Francis, Ilene Christensen, and Debbie Christofferson.

Prayer or Thought: Council member Allred gave a prayer.

Pledge of Allegiance: Council member Wheeler

Adoption of Agenda: Council member Wheeler made a motion to move the City Administrator item to the beginning. Council member White seconded the motion. Charles Wheeler, Karl White, Brandon Buck, Gerald Osborne and Stephanie Allred voted in favor. The motion carried 5/0.

Approval of Minutes from January 8, 2020: Multiple members made minor corrections. Council member Buck added a sentence to the end regarding an agreement with Rocky Mountain Power. Council member Osborne made a motion to approve the corrected Minutes from January 8, 2020. Council member Allred seconded the motion. Charles Wheeler, Karl White, Brandon Buck, Gerald Osborne and Stephanie Allred voted in favor. The motion carried 5/0.

Citizen Input: (none)

Consider the position of City Administrator: Mike Grunig, Darrin Hancey and Brett Knight all questioned the need for a City Administrator. Resident Charlotte Francis also warned about keeping a balance of powers. Mayor Flint has *a lot* of concerns as well - the position has power and City Council could be less involved. At the same time, things are "falling by the wayside" (ie. trails). Mayor Flint spends 20-30 hours/week already doing city business. Council member Wheeler offered his services free of charge. He soon retires and could donate some time to gauge the needs. He acknowledged one area he could *not* help with - Human Resources, but he could ask each City Council member of their needs and interview staff as well. All were agreeable to his doing a needs assessment. Council member Buck suggested Charles 'shadow' another City Administrator. Charles will come in April. No vote was necessary.

Ratification of the North Park Agency appointment of Ulysses Black as Police Chief: Council member White noted the Police Commission vote was unanimous in favor of Ulysses Black as Chief over 4 other applicants. Black is excited; his goals include tracking their impact (good and bad) and stability. They are now fully staffed due to recently hiring two new officers. One is fluent in Spanish and sign language and was working as Animal Control. He also believes in continued training for all officers. They recently put GPS trackers in each vehicle. The information is not perfect, but gives a better feel for how much time officers spend in each city. Council member White moved to ratify Ulysses Black as the North Park Police Department Chief. Council member Wheeler seconded the motion. Charles Wheeler, Karl White, Brandon Buck, Gerald Osborne and Stephanie Allred voted in favor. The motion carried 5/0.

Consider and potentially approve filing of eminent domain action to acquire property for road improvements located at 500 South 100 West and 393 South 250 East, Hyde Park: Attorney Rob Patterson clarified what decision is being considered today –

1. Should the attorney file for eminent domain with the court, and
2. Determine the compensation for landowners.

For eminent domain, the land must be:

- Necessary for public use,
- For a good cause, and
- Filed with appropriate notice and timing.

Attorney Patterson suggested voting tonight. The water projects associated with the 3100 North road begin in April. The city will want to begin the process without further delays. The city may take ownership while the court proceedings occur, but Patterson cannot guarantee the speed of the Judge. His only concern is if negotiations do not work with individuals, there will be great delay. The Council may vote to proceed after a certain date, if needed, to give time for negotiations.

Ilene Christensen owns the land at 393 South 250 East. The City will not pay for a retaining wall. The City must abide by the dollar value of the appraisal. They can pay full price, or partial price plus amenities. Scott Archibald will verify the actual area, compensation and fencing limitations. Mayor Flint agreed to pay for sod (in addition to the appraised value).

Council member Osborne made a motion to proceed with the eminent domain condemnation on both properties at the appraised value (plus sod for Ilene Christensen), but to wait to file until January 30. The eminent domain is necessary for the public good and necessary for public use. Attorney Patterson noted the process (certification, public notice) takes a while, perhaps a month. Council member Allred seconded the motion. Charles Wheeler, Karl White, Brandon Buck, Gerald Osborne and Stephanie Allred voted in favor. The motion carried 5/0.

Discuss changing the Hyde Park City Senior PUD Ordinance Occupancy to match State Code of 20%: Mayor Flint noted some of the developers are operating under the Federal HOPA (Housing for Older Persons Act, 1995) rules. This Act states up to 20% of residents in an age 55 and older community may be under age 55. Council members agreed and assigned the Planning Commission to prepare ordinance changes for Public Hearing.

Consider Resolution 20-01 –A resolution approving the 2020 Hyde Park City Personnel Policy: This item is being reworked and the process is time-consuming, but worthwhile. The item is continued.

Consider reducing the Planning & Zoning Commission from 7 to 5 members: Mayor Flint explained the short stint of 7 members, without alternates. Alternates do not vote, thus feel no obligation to attend. Having seven members has proven to make for longer meetings, but no difference in outcomes. She proposes returning to 5 members without alternates. Council member Buck who recently served as the Chairman of the Planning Commission agreed. Mark Lynne of P&Z agreed it adds time, but was okay with either outcome. Council members agreed to send the item to the Planning Commission to prepare ordinance changes for a Public Hearing.

Departments:

Water: Council member Buck said the city was approved for a \$5 million loan from the Division of Drinking Water. Due to financial constraints, council members discussed possibly phasing the project. As is (using the whole balance at once), the payment is set at \$300,000 for 20 years with an interest rate of 2.91%. An economic downturn could bring lower prices, but historically not for long. Brandon would like to see at least the piping done now.

Water charges are not expected to increase to cover the cost. Melinda will look into 'smart' sprinkler systems and reimbursing residents for a water study done if their usage decreases significantly.

Roads: Resident Charlotte Francis heard estimates on each of her requests to add to the new 3100 North road. Council member Wheeler assured her all of these things are taken into consideration and addressed as reasonably as possible. Council agreed to lower the speed limit to 25 MPH along the park. He cannot put in electric signs, but agreed to bury a conduit under the road for possible future electrical wiring.

Council member Osborne wants to order the bridge for 3100 North now, so as not to delay construction. Cost: \$81,000 from Oldcastle

Training: Council member White mentioned attending ‘Citizens Academy’. Mayor Flint remarked it was “eye-opening” for her. Chief Black said it is a “fantastic program”.

Mobile Office: Mobile office buildings are definitely cheaper, but the Mayor does not want anyone to feel like they work in a ‘chicken coop’. If the City goes that route, they are cheaper to lease if using for less than 3 years; and more economical to purchase if the intent is to use them longer than 3 years. They hold their value well. A 10’ x 50’ could accommodate 4 offices/desks.

Citizens Corps Council: Council Member Allred said she attended her first CCC meeting. The federal government has discontinued them. The group chose to stay together, but offered to change their name to better reflect their purpose. Two options were proposed: ESAC (Emergency Services Advisory Committee) or ACE (Advisory Committee for Emergencies). Also, Hyde Park is sponsoring a NIMS training for all Mayors and City Councils on Saturday, February 22. Council member Allred will also attend a meeting on January 29 at 11 AM regarding city fireworks.

Adjourned: 10:20 P.M.

Donja Wright – City Recorder

Council member White made a motion to approve the minutes from January 22, 2020 as amended. Council member Allred seconded the motion. Council members Wheeler, White, Buck, Osborne and Allred voted in favor. The motion carried 5/0.