



NORTH SALT LAKE CITY

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Ken Leetham
City Manager
David Frandsen
Public Works Director

NSL Live

Parks, Trails, Arts & Recreation Advisory Board Minutes

Tuesday, February 27, 2018

North Salt Lake City Hall

6:00 p.m.

Attendees: David Frandsen, TJ Riley, Alisa VanLangeveld, Lori Seppi, Bruce Oblad,
Sally Beyer (Minutes)

Topic of Discussion:

- Administrative updates
 - a. Service hours
 - b. 2018 Calendar
 - i. Next meeting – March 27th
 - ii. Easter Egg Hunt
- City Council Update
- Social Media Update
- Parks, Trails Update
 - a. Review 2018 Park Plan
 - b. Deer Hollow Concrete Work
- City Council Update
- Chair Notes

Minutes:

1. Administrative updates

a. Service hours - Bruce Oblad said he worked 2 hours and Lori Seppi worked 1 hour.

b. 2018 Calendar – Alisa VanLangeveld said the calendar they handed out last week is good for this year except for two exceptions. The Kite Festival will be held May 19th and the Car Show will be held July 2nd. The mayor has asked that the committee meet once a month. Alisa said she would like to meet on the last Tuesday of each month with a couple of exceptions and that's only when they ran into holidays. The next thing she would like to accomplish before the next meeting is the fund raising letter. David Frandsen brought a packet with a concept of not going to the same places and trying to get more fund raising for all of the events. It is awaiting

approval from the city manager before they can implement the new sponsorship program. David said he would like to see different donation levels and the big sponsors get more for their money. Alisa would like the committee to create a form letter to send out the first week of April to a list of businesses. This would not be sent out to larger donors. David said the larger donors like Chevron should be getting more for their money instead of just their name on t-shirts. Alisa said that she is ready to start her fund raising efforts as her event is on May 19th. Lori said she doesn't need to contact anyone for her event yet and Bruce Oblad said his budget has been plenty. David said he would suggest contacting Ken Leetham, the city manager, before anyone starts fund raising. David asked the committee to think about ideas to help the fund raising effort go better. Bruce suggested that the donors who donate the water, treat bags, treats & refreshments get recognized with a sign at the event they have donated to. Lori said as an example at the 5k they could do visible signs, logos on t-shirts and water bottles, flyers and coupons in the goodie bags and public announcements where they thank the sponsors. The NSL Reads would be advertised differently and probably put their logos on the posters, programs and book marks. Alisa asked if they should come up with something to advertise for the sponsors for each event. Lori said that is probably what needs to happen as the events are all different. David said it would be good to have the big banner signs be put up along with the marquee with the events for those who are big sponsors.

Alisa said that for an assignment for the next meeting she would like the committee to write up a list of what a donor will receive from donating to a specific event. When they are compiled it will be given to David for review.

Lori said she should have her date for the NSL Reads event by March 19th.

- i. Next Meeting – March 27th*
- ii. Easter Egg Hunt – March 31st*

2. City Council Update

Ryan Mumford was not present and was excused.

3. Social Media Update

Alisa said the Facebook page is pending and is trying to get the committee on admin users so everyone can add information on their event. Alisa pulled up the NSL website and showed the two pages that involved the NSL Live events. Lori said she feels like it would be easier to have only one page so it wouldn't be confusing as it has been in the past. Lori also mentioned she would like to post all the past NSL Reads story winners by year.

4. Parks, Trails Update

a. Review 2018 Park Plan

David handed out information about the future of the parks in North Salt Lake. He would like the committee to help decide which parks need the most attention first. David said he took details from the last meeting and merged the information of what the committee suggested and came up with the five most important issues for the parks. David showed what he and the Parks department thought was the most important as far as maintenance. The first one on the list that they thought was most important was Mathis Park that was built around 1980. David suggested that instead of just fixing some things and leaving other problems for another time is not as good

as fixing everything wrong in the park and having a grand reopening. TJ said it also saves money to do it all at the same time. The committee went over the replacement costs of each park with current estimated cost and inflation cost. The costs are very expensive and the suggested years to replace each park were outlined. David said the committee could take the top five priorities to council and see if they could push it through. Hatch Park is a main priority and David said that will happen fairly shortly.

TJ Riley said that the sprinkler system in the older parks have major problems and needs to be replaced as they are constantly doing maintenance and replacing heads and valves. David said that they are going to propose to the city council the playground at Legacy Park needs to replace their softfall rubber which is getting very bad with synthetic turf as it will be less expensive, the warranty is better, it's more consistent and is a better replacement. Palmquist Park was mentioned and TJ Riley said that park is just not used very much and thinks the money could be spent at another park that is used all the time. David said that we need to be more proactive in replacing items so that it doesn't all come at once for replacement. TJ said that Foxhollow Park is not that old but is one of the parks that they are constantly replacing playground equipment.

Alisa said that it would be a good idea to go visit the parks and see what the needs are. The committee agreed so they would be able to make an informed decision. Lori said that the committee doesn't bring the expertise that the city brings but they are the ones that visit the parks and because they see the problems that are there. David said that's exactly why the committee is so important to help them with the parks replacement program.

David said he would like to talk about the parkway which is divided into 3 sections on Highway 89. This is not a park as far as the other parks in the city. They are a big visual part of the city and there is a huge cost to the city because of the aging infrastructure. TJ Riley said that from what he understands this parkway was originally maintained by the State and then the State turned it over to the City. There are people that use this every day whether they walk on the sidewalk or on the asphalt walkway. The irrigation system for this area is no longer sufficient. David asked the committee to look over the Parks Replacement Program and at the next meeting discuss what they think.

Alisa mentioned she would like a Parks tour. Bruce Oblad said they should do a single park at a time and make a time for everyone to show up. TJ Riley said he would be happy to go with them and show them what he knows. David said he would suggest looking at Mathis Park first. Lori said she would like to talk to Ryan Mumford and see what he thinks. Alisa said she will talk to Ryan and get back with the committee by e-mail.

b. Deer Hollow Concrete Work

Lori said she went by Deer Hollow Park and she still likes the earth tones that they picked at the last meeting. After everyone looked at the samples again, there was a vote taken and a unanimous decision was made for the San Jose Buff color for the cement.

5. City Council Update

Ryan Mumford was not present and was excused. (Duplicate)

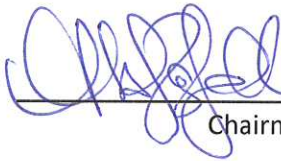
6. Chair Notes

Alisa said she found a copy of the original ordinance for this committee. This was the ordinance that was passed by the city council in 2014. Alisa said that it shows that the committee is to meet a minimum of four times a year which they are meeting that criteria and the board shall adopt a set of by-laws which has not happened thus far. The responsibilities were read by Alisa. Lori said they originally went over the ordinance in 2014. Alisa said she feels like they are doing most of everything listed under "Duties and Responsibilities" but there are some items that they can implement.

Alisa said the Isom family is ready to move forward with picking out the stone for Laurel Park and are very excited for the Grand Opening. David asked about whether the family wanted to wait until June on Laurel's birthday when the grass looks good and the weather should be better. Alisa said she would ask them when they would like to have it happen. David said anytime is good as long as the family is happy.

Next meeting will be held on March 27th at 6:00 pm at City Hall.

Alisa VanLangeveld adjourned the meeting at 7:42 pm.



Chairman



Secretary