

Kearns Improvement District

Cougar Lane Outfall 2A Sewer Relief Project

REQUEST FOR QUALIFICATIONS
for
GENERAL CONSTRUCTION CONTRACTOR



February 2020



J-U-B ENGINEERS, INC.



**THE
LANGDON
GROUP**
a J-U-B Company



**GATEWAY
MAPPING
INC.**
a J-U-B Company

OTHER J-U-B COMPANIES

Prepared by

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392 East Winchester St., Ste 300
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Kearns Improvement District
Request for Qualifications

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1.0 INSTRUCTIONS TO RESPONDENTS

1.1 Invitation to Submit

Kearns Improvement District (Owner) invites interested contractors to submit Statements of Qualifications (SOQ) for the construction of the Kearns Improvement District cougar lane outfall 2A sewer relief project. SOQ's will be used to determine which contractors are prequalified to bid on this project. Only prequalified GCs will be authorized to offer bids for the project. An electronic or hard copy of the Request for Qualifications (RFQ) can be obtained starting on the first date of the RFQ advertisement from:

J-U-B Engineers, Inc.
392 East Winchester St. Ste 300
Salt Lake City, UT 84107

Phone: 801-886-9052
Engineer: Christina Osborn, P.E.
Email: cosborn@jub.com
Reference: Kearns Improvement District RFQ

Interested contractors may receive a copy of the RFQ from the Engineer and record their name and contact information with the Engineer. The RFQ will be available at J-U-B Engineers at the address listed above.

An electronic copy of the Request for Qualifications (RFQ) can be obtained starting on the first date of the RFQ advertisement as a downloadable electronic Adobe Acrobat pdf file at [Scquest](#). Scquest is a free service that will require registration and login.

1.2 Project Overview

The project involves the construction of a new 2,050 gpm wet well – dry pit lift station, installation of 12" HDPE DR 11 force main and 15" PVC SDR 35 gravity sewer main line and all related appurtenances.

1.3 Qualifications Submission

Three (3) hard copies of the Statement of Qualifications and one (1) electronic copy as an Adobe portable document file (pdf) of the SOQ including all required information must be received by the submission deadline of **3:00 PM MDT on March 2, 2020** at the following address:

Kearns Improvement District
5350 West 5400 South
Kearns, UT 84118

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SOQ's must be submitted in a sealed envelope clearly marked as follows:

**Kearns Improvement District Cougar Lane Outfall 2A Sewer Relief Project
Statement of Qualifications for General Construction Contractor**

Responses received after this time will be rejected and will be returned to the respondent unopened. Determinations as to qualification status will be made at a later date. The District reserves the right to accept or reject any or all SOQ's, with or without cause, or to accept the SOQ's which, in its sole judgment, best serve the interest of the District. All decisions related to this solicitation will be final.

1.4 Qualification Requirements

The following criteria will be used to determine whether or not a contractor is qualified.

- Cover letter
- Experience
- References
- License
- Bonding
- Legal

The District and its agents will evaluate all SOQ's for conformance with the applicable qualification criteria. Conformance will be determined by designating each criterion as either 'PASS' or 'FAIL'. Failure of any prequalification requirement will disqualify a contractor from bidding on this project. The detailed requirements for each of these criteria are described in Section 3 of this RFQ.

1.5 Public Records

Pursuant to Utah Code Section 63G Chapter 2, information provided to governmental agencies and their assignees, including Kearns Improvement District, is made available to the general public. If confidential or proprietary information is contained in a proposal, respondents should request that this information be withheld from the public records. The District waives all liability with respect to the disclosure of confidential or proprietary information.

1.6 Bid Documents

Bidding Documents for this project are currently under development and are not available for review at this time. These documents should not be necessary for preparation of an SOQ.

1.7 Inquiries

Any questions regarding this SOQ or relevant aspects of the project must be submitted, in writing, to the Engineer listed in Section 1.1 and should reference the Cougar Lane Outfall 2A. All questions must be received no later than the date shown in the Project Milestone table. Responses deemed materially relevant to the RFQ/SOQ will be issued by Addenda mailed or delivered to all contractors who have recorded receipt of the RFQ.

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1.8 Costs

Contractors shall assume all costs associated with responding to this RFQ.

1.9 Contract Award

No contract will be awarded as a result of this prequalification nor does this prequalification obligate the District to enter into a contract. If the District proceeds with the bidding of the project, contractors that have met the qualification requirements and are deemed prequalified will be given the opportunity to submit a bid for the project.

1.10 Addenda

Addenda to the RFQ will be issued as deemed necessary by the Engineer. Addenda will be mailed or delivered to all contractors who have recorded receipt of the RFQ. Contractors must acknowledge receipt of all Addenda in their SOQ.

2.0 PROJECT DESCRIPTION

It is noted that the information contained herein is for informational purposes only and may be subject to change.

2.1 Project Location

The project will be located in Kearns, Salt Lake County, Utah. A location map showing the site and its surroundings is provided with this RFQ (Figure 1 & 2) for informational purposes.

2.2 Project Details

The project involves the construction of a new 2,050 gpm wet well – dry pit lift station, installation of 12" HDPE DR 11 force main and installation of 15" PVC SDR 35 gravity sewer main line and manholes. The proposed lift station will be located at approximately 6110 South 4800 West (Cougar Ln.) The work will require removal of existing landscaping, fencing and trees. The contractor will be required to install the new wet well- dry pit lift station along with site work and landscape restoration. Approximately 2,200 feet of 12" HDPE force main will be furnished and installed along 4800 West. Asphalt removal and replacement will be required along 4800 West. The remaining 1600 feet of 15" PVC SDR 35 gravity sewer will be installed along Kearns High School property to an existing KID sewer manhole. The District has already procured and issued a Notice to Commence Fabrication for the steel, pre-engineered dry pit lift station. The contractor will be required to provide a concrete pad for the lift station and install the lift station.

2.3 Schedule

A tentative schedule for the project is provided in the table below. This schedule is provided for information purposes only and is subject to change.

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Item	Project Milestone	Estimated Date
1	RFQ Advertisement	February 10, 2020
2	RFQ Question and Answer period ends	February 24, 2020 (5:00 p.m.)
3	Proposals Due	March 2, 2020
4	Letter to General Contractors Meeting Qualifications	March 16, 2020
5	Bid Advertisement	March 24, 2020
6	Bids Due	April 14, 2020 (2:00 p.m.)
7	Notice of Award	April 22, 2020
8	Contract Agreement	April 29, 2020
9	Notice to Proceed	April 29, 2020
10	Date of Substantial Completion	October 15, 2020
11	Date of Final Completion	November 15, 2020

2.4 Cost Opinion

The opinion of probable construction costs for the related project elements associated with this SOQ is estimated at \$1.5-1.8M USD.

3.0 SOQ REQUIREMENTS

3.1 General

The minimum required content of the SOQ is described in this section. All information is required; incomplete or missing information may result in a disqualification of the SOQ. Where appropriate, additional or supplemental information may be included; however, additional information will not be considered as qualifying material if the minimum criteria are not met. The SOQ shall be clearly separated into sections using labeled dividers or tabs as given in the table below.

Tab/Section No.	Tab Label/ Section Title
1	Cover Letter/Letter of Intent
2	Qualifications/Experience
3	References
4	License
5	Bonding
6	Legal

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The Evaluation Criteria to be used to evaluate the SOQ are as follows:

- A. Scoring Methodology
 - a) Five Points (Excellent):
 - b) Four Points (Very Good):
 - c) Three points (Good):
 - d) Two points (Fair):
 - e) One Point (Poor):

- B. Multiplication Factors or Weighting
 - a) Each scored line item will be multiplied by a weighted importance factor as shown. The scoring will be multiplied by the weighted importance factor to give the total points for that line item.

- C. Pass/Fail

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SOQ Evaluation Scoring

Item	Description	Max Points	Weighted Factor	Possible Points
1	Cover Letter/ Letter of Intent	5	5	25
2	Contractor Qualifications/ Experience	5	10	50
3	Contractor References	5	15	75
2	Minimum Experience Demonstrated			Pass/Fail – Failure to include, rejection of the SOQ
4	Business office in the State of Utah			Pass/Fail - Failure to include, rejection of the SOQ
5	Utah Contractor’s License			Pass/Fail - Failure to include, rejection of the SOQ
6	Bonding and Insurance requirements			Pass/Fail - Failure to include, rejection of the SOQ
7	Legal, including E – Verification and No Conflict Statement			Pass/Fail - Failure to include, rejection of the SOQ
8	Supplemental Information			No scoring for this item but may enhance other categories.
	Total Points Possible			150

Committee Evaluation of SOQs - Each SOQ will be evaluated by the KID Selection Committee in accordance with the KID Procurement Policy. The SOQs will be scored on the basis of the items outlined. Non-responsive SOQs (those not conforming to the RFQ requirements) may be eliminated. The Contractor bears sole responsibility for the items and information included, or not included, in the SOQ submitted by that Consultant. The Owner reserves the right to disqualify any SOQ that includes significant deviations or exceptions to the terms, conditions and/or specifications in this RFQ. Final recommendations of the highest ranked Contractor(s) will be made by the KID Selection Committee. Contractors who achieve a threshold of 90 points or higher and do not fail any submittals or requirements, will be invited to bid on the project.

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The required content for each section of the SOQ is presented below.

3.2 SECTION 1 – Cover Letter/Letter of Intent

Include the following:

- Date
- Name and Address of Contractor
- Contractor Contact Person, Title and Contact Information
- Brief Description of Contractor's Qualifications for this Project
- Acknowledgement of receipt of all Addenda
- Signature of Principal or Officer of responding contractor
- Availability

Submittal of a cover letter as described in 3.2 is required for a passing designation.

3.3 SECTION 2 – Qualifications/Experience

Contractors shall submit qualifications/experience shown as reference projects on the forms provided in Attachment A or use Contractor's forms that include all of the information shown in Attachment A. All work must have been completed within the last 10 years. Submit qualifications and experience highlighting reference projects that at a minimum meet the following criteria:

Criteria For Reference Projects	Minimum Requirements for Passing
Types of Projects	All reference projects for GCs shall be water or wastewater lift station/booster pump station projects. Reference projects shall show experience with installation of sewer/water lines in roadways, bypass pumping, and excavations, including the use of shoring. Projects such as tank projects, well head projects, water line only work, sewer pipe line only work, light commercial buildings, apartment type dwellings, residential dwellings, utility work associated with land development, transportation projects or projects related substantially to earth moving are not qualifying projects.
Minimum # of Reference Projects to Submit	3
Timeframe of the reference projects	All reference projects for GCs must have been completed between 2009 and 2019.
Project or Contracted Value	All reference projects for GCs must have a value of \$500k USD or greater.

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- Contractor, project manager, and superintendent(s) shall have demonstrated successful performance of completed projects without unresolved, unrealistic, unnecessary, frequent claims and/or arbitration, mediation, or litigation.
- Contractor shall have successfully constructed a minimum of three (3) waste water lift stations or booster pump stations of at least 1,000 gallons per minute capacity.
- Contractor (or sub-contractor) shall show a minimum of three (3) projects of which sewer by-pass pumping of at least 2,000 gpm for five days was utilized during the construction period.
- Contractor shall show experience in the installation of HDPE pipe, PVC SDR 35, and construction within existing roadways.
- Contractor's general project superintendent shall have at least ten (10) years of experience and shall have been superintendent on the construction of at least three (3) waste water lift stations and sewer force mains.
- Contractor's Project Manager must have at least five (5) years of experience and show that they have been Project Manager on the construction of at least two (2) waste water lift stations and sewer force mains.

The Owner shall be entitled to contact each and every reference listed by the Contractor. The Contractor, by submitting a prequalification proposal expressly agrees that any Contractor information in possession of said entities and references may be made available to the Owner.

3.4 SECTION 3 - References

Submit a list of at least three (3) references for which the Contractor has performed related work from 2009 to 2019. The references shall include contact names for those projects submitted in the qualifications section. The Owner or Engineer may contact the references at Owners discretion to determine the GC's ability to execute the project and to determine whether or not to assign a pass or fail designation.

3.5 SECTION 4- Location

Note the location of the Contractor's office.

3.6 SECTION 5- License

Submit a current copy of the Utah Contractor's License. The Contractor's License must be current on the date the SOQ's are due. License shall be for classification appropriate to the project. Having a current Utah Contractor's license is required for passing the license criteria.

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3.7 SECTION 6 – Bonding and Insurance

General Contractors shall submit a signed letter from a surety that the General Contractor has available unused bonding capacity equal to the estimated contract value of \$2.0M USD. The surety companies providing the letters shall be named in the list of “Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies” as published in Circular 570 (amended) by the Financial Management Service, Surety Bond Branch, U.S. Department of the Treasury. The letters from the surety shall list the GC; joint ventures or listing of multiple companies to achieve the bonding capacity is not acceptable. Providing a surety letter that meets these requirements is required for passing the bonding criteria. Provide the maximum bonding capacity and the ratio of available bonding capacity

The insurance requirements for the Contractor are those described in EJCDC C-700 General Conditions and Supplementary Conditions for insurance to be purchased and maintained by the Contractor and any renewals thereof for the duration of the project. See Attachment B for full description.

3.8 SECTION 7 - Legal

Submit a list of any legal judgments awarded against the GC in favor of owners or subcontractors during the period of 2010 to 2019 or a statement that there are no judgments. The Owner reserves the right to further investigate the conditions and context of any legal judgments to determine GC’s ability to execute the project and to determine whether or not to assign a pass or fail designation.

Also, submit a list of any pending litigation and any litigation that was settled prior to judgment during the period 2010 to 2019.

Contractor shall sign Certificate of Compliance with E-Verification Program as well as signing No Conflict of Interest Statement. See Attachments C and D.

3.9 SECTION 8 – Supplemental Information

Include any additional relevant information. There is no scoring for this information, but it may enhance other categories.

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Attachment A
Qualifications and Experience
(make copies of this sheet as necessary)

Project #1:

Project Name: _____
Project Location: _____
Project Description: _____
Project/Contracted Value: _____
Date Completed: _____
Owner Name: _____
Engineer Name: _____
Contact Name and Phone Number: _____

Project #2:

Project Name: _____
Project Location: _____
Project Description: _____
Project/Contracted Value: _____
Date Completed: _____
Owner Name: _____
Engineer Name: _____
Contact Name and Phone Number: _____

Project #3:

Project Name: _____
Project Location: _____
Project Description: _____
Project/Contracted Value: _____
Date Completed: _____
Owner Name: _____
Engineer Name: _____
Contact Name and Phone Number: _____

Attachment B
Required Contractor's Liability Insurance and Bonds

The requirements of General Conditions and Supplementary General Conditions for insurance to be purchased and maintained by the CONTRACTOR and any renewals thereof, are as follows:

- A. The General Conditions for this project: EJCDC C-700, 2018 Standard General Conditions of the Construction Contract.**
- B. All liability insurance policies for the project shall include an endorsement naming the OWNER, ARCHITECT AND ENGINEER as additional insureds.**
- C. The CONTRACTOR General Liability Insurance shall be comprehensive form and shall include the following coverages;**

- Auto Liability Insurance shall be comprehensive form and shall cover owned, hired and non-owned vehicles.
- The limits of liability for the insurance required by the General Conditions and Supplementary General Conditions shall provide the following coverages for not less than the following amounts or greater where required by Laws and Regulations. Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the contracting party, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contracting party's proposal.
- Contractor (the Contractor) shall maintain or cause to be maintained on its behalf insurance policies of the types required below with insurance companies authorized to do business in the State of Utah, (i) having a Best Insurance Reports rating of "A" or better and a financial size category of "X" or higher, or (ii) otherwise being acceptable to the District with coverage limits and provisions at least sufficient to satisfy the requirements set forth below. All sureties shall be listed in the Department of the Treasury Circular 570, with bond amounts not exceeding those listed.

- a. Workers' Compensation required by the General Conditions and the Supplementary General Conditions.

- State Statutory
- Applicable Federal Statutory
- Statutory workers' compensation insurance (Part A).
Such insurance shall also include employer's liability
(Part B) insurance for each: accident, disease, employee.
No owner or officer may be excluded. \$1,000,000

- b. Contractor's Commercial General Liability Insurance required by the General conditions and Supplementary General Conditions:

- General Aggregate
(Except Products- Completed Operations) \$3,000,000
- Products – Completed Operations Aggregate \$3,000,000

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- Personal and Advertising Injury
(Per Person/Organization) \$3,000,000
- Each Occurrence
(Bodily Injury and Property Damage) \$3,000,000
- Such insurance shall provide coverage for ongoing operations and products-completed operations, blanket contractual, broad form property damage, personal and advertising injury, independent contractors and sudden and accidental pollution liability [pollution liability arising out of a hostile fire]
- Property Damage Liability Insurance will provide Explosion, Collapse, and Underground coverages where applicable.
- Excess Liability in Umbrella Form:
 - General Aggregate \$3,000,000
 - Each Occurrence \$3,000,000
- c. Automobile Liability required by the General Conditions and the Supplementary General Conditions:
 - Bodily Injury:
 - Each Person \$3,000,000
 - Each Accident \$3,000,000
 - Property Damage:
 - Each Accident \$3,000,000
 - Combined Single Limit (Bodily Injury and Property Damage)
 - Each Accident \$3,000,000
- d. Contractors Pollution (Environmental) Liability Insurance: Environmental liability insurance for the Contractor's liability arising out of their operations. Coverage shall apply to all operations undertaken by the contractor.
 - Each Claim \$2,000,000
 - Aggregate \$2,000,000
- e. Builder's Risk / Installation Floater: Contractor shall provide optional terms for builder's risk insurance or installation floater. Contractor agrees to have District approve builder's risk insurance program including limits, deductibles, terms, etc. The District shall maintain the right to obtain and implement builder's risk coverage at their discretion.
- f. Other persons or entities (other than those already listed in the General Conditions) to be included on the policy as additional insureds shall include:
 - Kearns Improvement District
 - J-U-B Engineers and its subconsultants.
 - Other engineering or testing groups employed by Owner for work at the site or this project.

Attachment C
**CERTIFICATION OF COMPLIANCE
WITH E-VERIFY PROGRAM OR EQUIVALENT**

This is to certify that _____ (“Company”)

covenants, represents and warrants to Kearns Improvement District (“District”) that Company is and at all time during the performance of any contract with the District will be in full compliance with the requirements of Utah Code Ann. § 63G-12-302(3) (including amendments and substitutions to the law) relative to the verification of the work eligibility status of employees and, in particular, that Company is registered and participates in a Status Verification system as required by law.

Dated this _____ day of _____, 2020.

Name of Company

By: _____

Title: _____

Printed Name: _____

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**Attachment D
No Conflict Statement**

This statement is to certify that _____ (“Company”) covenants, represents and warrants to Kearns Improvement District (“District”) that Contractor is and at all time during the performance of any contract with the District does not have any conflict of interest issues. If selected, _____ (“Company”) further agrees that we will not enter into any agreements with other entities that may result in a possible conflict of interest without first consulting with the District.

Dated this _____ day of _____, 2020.

Name of Company

By: _____

Title: _____

Printed Name: _____

Figure 1. Cougar Lane Outfall 2A Lift Station Concept Plan.

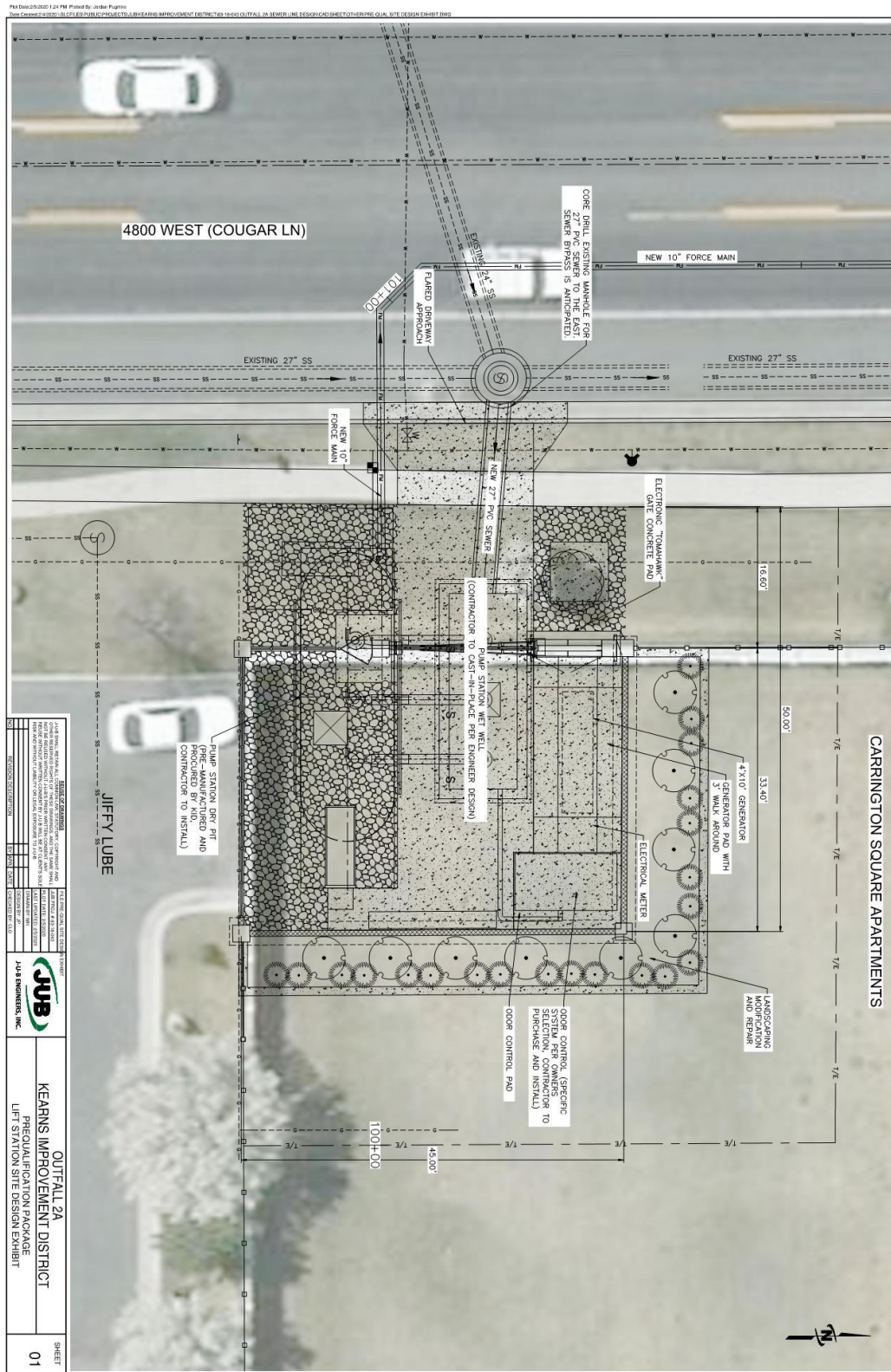


Figure 2. Force Main and Gravity Sewer Alignment.

