

**NOTICE AND AGENDA
FEBRUARY 11, 2020**

Notice is hereby given that the City Council of Blanding, Utah will hold a Regular Council Meeting on February 11, 2020, at the City Office, 50 West 100 South Street, which meeting will begin promptly at 7:00 pm. The agenda shall be as follows:

TIME	ITEM	PAGE
7:00 PM	I CALL TO ORDER / WELCOME	
	II PRAYER / THOUGHT - Anyone in attendance is invited to notify the Mayor prior to the meeting if they would like to offer a prayer or thought.	
	III PLEDGE OF ALLEGIANCE	
	IV APPROVAL OF CONSENT AGENDA - MINUTES AND FINANCIAL DISBURSEMENTS	
	V DECLARATION OF CONFLICTS OF INTEREST	
	 1. OPEN FORUM	
	Anyone wishing to address the Council on any item is invited to do so. Open forum is an opportunity for the public to bring information to the Council. Clarifying questions may be asked by the Council, but it is not an appropriate time for substantive discussion.	
	 2. REPORTS/DEPARTMENTAL REPORTS	
	A. January 2020 Water Report - Terry Ekker	(11)
	B. January 2020 Police Report - Chief Bradford	(12)
	C. January 2020 Recreation Report - David Palmer	(13)
	 3. AGENDA ITEMS - Items for Discussion/Consideration of Approval	
	A. Open & Public Meetings Act Training - Mayor Lyman	(14)
	B. Approve 10 Year Capital Projects Plan - Jeremy Redd	(20)
	C. San Juan County Commission Meeting Report / Goosenecks Support Letter - Cheryl Bowers	(22)
	D. Ordinance 2020-1 Records Access and Management - Kim Palmer	(27)
	E. Resolution 2-11-2020-1 Records Request Fee Schedule - Kim Palmer	(29)
7:30 PM	4. PUBLIC HEARING - Records Access and Management Ordinance	
	5. INFORMATION	
	6. EXECUTIVE SESSION - IF NECESSARY	
9:00 PM	7. ADJOURNMENT	

In compliance with the ADA, individuals needing special accommodations during this meeting may call the City Offices at (435) 678-2791 at least twenty-four hours in advance. Every effort will be made to provide the appropriate services. One or more members may participate in the meeting electronically, according to Blanding City Ordinance 1-5-5-F regarding electronic meeting participation. All agenda times are approximate.



City Manager Summary - City Council Meeting 2-11-20

A. Open & Public Meetings Act Training

Yearly required OPMA training. Mayor Lyman has asked that everyone review the handbook pages and come prepared with at least one item to discuss or review with the group.

B. Capital Projects Plan

Changes from the last meeting include \$10,000 for dam site feasibility, upping the splash pad from \$150,000 to \$250,000 based on pricing for similar projects. Added a potential pavilion for Cental Park. The cost will be around \$50,000 for a 24'x44' structure with footings and adding electricity and lighting to the pavilion.

Deep well at the treatment plant in 2026 and construction of a new storage reservoir in 2029 will be adjusted in timing, scope, and cost after the 2022 water master plan. These are placeholders for future plans.

C. San Juan County Commission Report / Goosenecks Support Letter

Included is information regarding planned upgrades at Goosenecks State Park and a proposed letter of support from the City.

D. Ordinance 2020-1 Records Access and Management

This ordinance can be passed after the public hearing at 7:30.

E. Resolution 2-11-2020-1 Records Request Fee Schedule

If the records ordinance is passed, this resolution sets the fee schedule for records requests.

Executive Session - Not Anticipated At This Time

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JANUARY 28, 2020
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Joe B Lyman

Kd. Perkins

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

City Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

City Community Development:

Bret Hosler

Economic Development Specialist:

Pratt Redd

Others Attending: Kara Laws

Prayer/Thought - The prayer/thought was offered by Cheryl Bowers

1. The Pledge of Allegiance was recited.
2. **Councilmember Monson moved to approve the minutes and financial disbursements of the January 14, 2020 meeting. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. **OPEN FORUM**
None

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Terry Ekker presented the Project Report

Storm Drain Project

Mr. Ekker reported bids are currently being accepted for the project. The bid opening is scheduled for February 19th. It is anticipated the bid award will be brought to the Council for approval at the February 25th meeting.

Water Supply Forecasting & Water Rate Study

The new rate schedule was approved by the Council at the January 14th meeting.

Transportation Master Plan

Mr. Ekker stated that work on the preliminary map for future corridors has been started by Jones & Demille Engineering.

Fuse Coordination Study

ICPE has started on the design and it is anticipated the plan will be completed by the end of May 2020.

B. Kim Palmer presented the Financial Status Report

Ms. Palmer reported all City accounts are within budget. She also shared that during 2019, one-third of all payments made to the City were taken through Xpress Bill Pay. Xpress Bill Pay is the online payment company used by the City since 2017.

5. **AGENDA ITEMS**

A. Public Comments & Suggestions - Capital Projects Plan

Kara Laws, San Juan Chamber of Commerce representative, asked Council to consider placing a pavilion at Central Park. The pavilion would be a good addition due to the events planned for the location. The Chamber is anticipating holding events at the park. She continued by stating the anticipated cost of the structure to be \$15,000 - \$25,000. When asked where the estimates came from, Ms. Laws responded she had done research on the Internet. Mr. J. Redd asked if the Chamber would be interested in partnering. Ms. Laws responded that the Chamber is not financially in a position to do so at this time. Further research will be conducted on the costs associated with the construction and placement of a pavilion at the park, before a decision will be made on the request.

B. Capital Projects Plan - Jeremy Redd

Mr. J. Redd told the Council that the plan must be submitted to the County by the end of February. He also told them that changes can be made when needed to meet the needs of the Community. However, to seek funding the item must be on the capital projects plan. In a discussion about the Splash Pad currently under the 2024 budget year, Mr. J. Redd told the Council that the costs were all over the map. The pad is designed from the budget that is established. Councilmember Shumway stated that he would like to see more water system projects on the list.

Council also discussed the potential for a partnership between the BLM, San Juan County and Blanding City to do some upgrades to the area surrounding Recapture Reservoir. Items such as picnic tables, camping sites and boats ramps were discussed. Funding would be sought through Utah Outdoor Recreation grants.

C. Resolution 1-28-2020-1 Appointing Officers - Mayor Lyman

Councilmember Bowers moved to approve Resolution 1-28-2020-1 Appointing Officers.

Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

D. Resolution 1-28-2020-2 Supporting White Mesa Mill - Cheryl Bowers

Prior to the beginning of the discussion, Councilmember Shumway stated his conflict of interest in any discussion regarding the White Mesa Mill. He is currently the plant manager at the facility.

Councilmember Bowers told the Council the resolution was written in support of the mill, which currently provides employment and economic benefits to the area. The Mill has currently laid off several employees due to a lack of production. The Mill currently provides full time employment to 62 area residents. When asked what the statistics on uranium production was, Councilmember Shumway responded that the United States currently provides 1% of the material used in the U.S. Countries such as Russia and Australia provide the largest amounts. He continued to share that 19% of the power in the U.S. is nuclear.

Councilmember Bowers moved to approve Resolution 1-28-2020-2 Supporting White Mesa Mill. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

E. San Juan Public Health Update - KD Perkins

Councilmember Perkins serves as the chair of the San Juan Public Health Board. In sharing information regarding San Juan Public Health, Councilmember Perkins stated that although the area is low in areas such as breast cancer, asthma, depression and high family meals in comparison to other Counties, the area is also high in areas such as unintended pregnancies, teenage mothers, STDs, motor vehicle deaths, obesity and child poverty levels. Programs offered through the agency strive to reduce these high levels to a more reasonable level. Programs such as Women, Infants and Children (WIC) assist low income families with the ability to offer a nutritional diet to families is just one of several offered through the agency.

F. Vehicle Allowance Policy - Jeremy Redd

Mr. J. Redd reviewed the vehicle allowance policy with the City Council and recommended adding the City Planner and Recreation Director to the list of approved positions on the policy. Council unanimously gave advice and consent for the addition of the City Planner and Recreation Director to the list of those positions approved for a vehicle allowance.

G. Economic Development Quarterly Report - Pratt Redd

Mr. P. Redd discussed the events held during the past six months. Those events included the Dutch Oven Days which an estimated 400 area residents attended. The event had several activities including a pumpkin coloring contest, hay bale maze, booths and corn pit.

Mr. P. Redd also shared information about a new software program currently being implemented at the City. City Inspect will allow local builders and residents looking for a building permit or inspection to request and receive communications online. The program is brand new and it is expected to be fully operational within the next 6 - 8 months.

An identification of potential building lots is also underway. The list being pulled together will include information about what infrastructure is currently available on vacant lots. This information will be helpful as the City considers street projects and upgrades to areas. Currently 13 lots in the R1 zone have the necessary utilities already established on them.

Mr. P. Redd concluded by reporting that 35 new business licenses were issued in 2019 with 8 of those being home based businesses. The three largest new licenses were issued to Maverik, UNHS and Desert Rivers Credit Union.

H. Fiscal Year 2021 Budget Schedule - Kim Palmer

Ms. Palmer asked the Council to review the schedule for any conflicts, particularly checking calendars for conflicts with the May 2nd budget work session.

Mayor Lyman requested the meeting scheduled for March 24th be changed to accommodate those attending the County caucus, being held that same evening.

6. INFORMATION

A. Mr. Ekker reminded Council of the invitation to the Pipeline Safety dinner being held on February 4th at the Arts and Events Center.

B. Mr. J. Redd shared the public defender contract with Craig Halls has been finalized.

7. ADJOURNMENT

Councilmember Perkins moved to adjourn. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Shumway
Councilmember Monson
Councilmember Turk
Councilmember Bowers
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 9:00 pm

By: _____

Kim Palmer, Deputy Recorder

City of Blanding
Invoice Register - 1/22/2020 to 2/5/2020 - All Invoices

2/5/2020

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
2363	4 CORNERS ELECTRIC	48255	1/27/2020	2/26/2020	\$197.28			
					197.28	5740250	EQUIPMENT - SUPPLIES & M	REPAIR CIRCUIT FOR HEATE
215378	Aflac	2	1/27/2020	1/27/2020	\$1,587.64			
					1,587.64	102226	HEALTH INSURANCE PAYABL	HEALTH INSURANCE
63575663	CARDWELL DISTRIBUTING	2	2/3/2020	2/3/2020	\$2,140.12			
					230.19	1052250	Police EQUIPMENT - SUPPLIE	POLICE - JJ
					265.09	1052250	Police EQUIPMENT - SUPPLIE	GAS - JARED
					203.15	1052250	Police EQUIPMENT - SUPPLIE	POLICE - CLAYTON
					249.71	1052250	Police EQUIPMENT - SUPPLIE	POLICE - TREY
					71.13	1053250	Fire EQUIPMENT - SUPPLIES	FIRE DEPARTMENT
					112.00	1060250	Streets EQUIPMENT - SUPPLI	STREETS - TREVOR
					186.35	1060250	Streets EQUIPMENT - SUPPLI	STREETS - DAVID H
					149.23	1060250	Streets EQUIPMENT - SUPPLI	STREETS - PRESTON
					115.64	1065250	ParksRec EQUIPMENT - SUPP	GROUND - BRIAN
					28.33	1066250	Wellness Center EQUIPMENT -	WC - DAVID
					150.68	5140250	EQUIPMENT - SUPPLIES & M	WATER - DAVID L
					49.32	5340250	EQUIPMENT - SUPPLIES & M	STREETS HAYDEN
					46.83	5340250	EQUIPMENT - SUPPLIES & M	ELECTRIC - BAILEY
					43.52	5340250	EQUIPMENT - SUPPLIES & M	P&Z - BRET
					238.95	5440250	EQUIPMENT - SUPPLIES & M	NATURAL GAS - CHAS
3318	COUNTRY COMFORT LLC	48281	1/28/2020	1/28/2020	\$60.00			
					60.00	1065250	ParksRec EQUIPMENT - SUPP	CITY PARKS - PORTA POTTY
3319	COUNTRY COMFORT LLC	48281	1/28/2020	1/28/2020	\$60.00			
					60.00	1065250	ParksRec EQUIPMENT - SUPP	CITY PARKS - PORTA POTTY
	Vendor Total:				\$120.00			
INV352814	CURTIS TOOLS FOR HEROS	48257	1/27/2020	1/27/2020	\$2,303.00			
					2,303.00	1053250	Fire EQUIPMENT - SUPPLIES	FLOW TESTING
INV352980	CURTIS TOOLS FOR HEROS	48257	1/27/2020	1/27/2020	\$1,560.00			
					1,560.00	1053250	Fire EQUIPMENT - SUPPLIES	COMPRESSOR SERVICE
	Vendor Total:				\$3,863.00			
US14006I	EDGE	48258	1/27/2020	1/27/2020	\$35.00			
					35.00	1066260	Wellness Center BUILDINGS -	PEST CONTROL
PR012520-502	EFTPS	1	1/31/2020	1/31/2020	\$28,688.22			
					15,442.48	102221	FEDERAL TAX / FICA PAYABLE	Social Security Tax
					3,611.54	102221	FEDERAL TAX / FICA PAYABLE	Medicare Tax
					7,634.20	102221	FEDERAL TAX / FICA PAYABLE	Federal Income Tax
CC348209	FOUR CORNERS WELDING & GAS	48259	1/27/2020	1/27/2020	\$67.48			
					67.48	1060250	Streets EQUIPMENT - SUPPLI	OXYGEN/
01152020	FRONTIER COMMUNICATIONS	48260	1/27/2020	2/26/2020	\$1,158.36			
					207.87	1050280	Visitor Cntr TELEPHONE	Visitor Center Telephone 011702
					378.55	1052280	Police TELEPHONE	POLICE STATION - 0201938
					136.78	1053280	Fire TELEPHONE	Fire Telephone 0312978
					123.33	1060280	Streets TELEPHONE	Shop Telephone 0217768
					123.33	5140280	TELEPHONE	Water Telephone 0715718
					140.31	5340270	UTILITIES	City Office Telephone 0101708
					48.19	5440280	TELEPHONE	natural gas 0415988
838587	GENEVA CAPITAL LLC	48261	1/27/2020	1/27/2020	\$1,193.00			
					1,193.00	1066250	Wellness Center EQUIPMENT -	EQUIPMENT LEASE
meqfz39	HEALTH EQUITY - HSA	2	1/28/2020	1/28/2020	\$22.50			
					22.50	102226.1	HSA PAYABLE	HSA

City of Blanding
Invoice Register - 1/22/2020 to 2/5/2020 - All Invoices

2/5/2020

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PR012520-7854	HEALTH EQUITY - HSA	2	1/31/2020	1/31/2020	\$2,087.44			
					1,321.28	102226.1	HSA PAYABLE	Health Savings Plan - Employer
					522.00	102226.1	HSA PAYABLE	Health Savings Plan Employee
					244.16	102226.1	HSA PAYABLE	Health Savings Plan - Employer
	Vendor Total:				\$2,109.94			
021-005-1219	INTERMOUNTAIN CONSUMER PROF	48286	1/28/2020	1/28/2020	\$675.00			
					675.00	531630.20	System improvements 20 yrs	FUSE COORDINATION STUDY
0121881	JONES & DEMILLE ENGINEERING, IN	48262	1/27/2020	1/27/2020	\$2,750.00			
					2,750.00	4040747	ROADS	2020 TRANSPORTATION PLAN
inv13563	MOUNTAIN STATES PIPE & SUPPLY	48280	1/28/2020	1/28/2020	\$16,690.25			
					16,690.25	541630	SYSTEM IMPROVEMENTS	180 AC 250 METERS
S103390326 001	MOUNTAINLAND SUPPLY, LLC	48288	1/24/2020	1/24/2020	\$2,788.88			
					2,788.88	5140250	EQUIPMENT - SUPPLIES & M	WATER VALVE
INV142838	PACKARD WHOLESALE CO	48263	1/27/2020	1/27/2020	\$92.24			
					92.24	1066260	Wellness Center BUILDINGS -	CLEANING SUPPLIES
INV142850	PACKARD WHOLESALE CO	48263	1/22/2020	1/22/2020	\$179.00			
					59.99	1066250	Wellness Center EQUIPMENT -	VENDING
					119.01	1066260	Wellness Center BUILDINGS -	CLEANING SUPPLIES
INV143031	PACKARD WHOLESALE CO	48289	1/29/2020	1/29/2020	\$13.68			
					13.68	1050260	Visitor Cntr BUILDINGS - SUPP	CLEANING SUPPLIES
	Vendor Total:				\$284.92			
Refund: 4075000	PALMER, SHIRLEY	48290	1/30/2020	1/30/2020	\$972.36			
					972.36	531310	ACCOUNTS RECEIVABLE	Refund: 407500001 - PALMER,
514692	PURE COUNTRY WATER	48265	1/22/2020	2/21/2020	\$17.94			
					17.94	1044260	Admin BUILDINGS - SUPPLIES	WATER
514695	PURE COUNTRY WATER	48291	1/29/2020	2/28/2020	\$17.94			
					17.94	1052250	Police EQUIPMENT - SUPPLIE	WATER
	Vendor Total:				\$35.88			
380513	REDD'S ACE HARDWARE	48266	1/22/2020	1/22/2020	\$63.91			
					63.91	5440250	EQUIPMENT - SUPPLIES & M	EQUIP AND SUPPLIES
380536	REDD'S ACE HARDWARE	48266	1/22/2020	1/22/2020	\$31.98			
					31.98	1060250	Streets EQUIPMENT - SUPPLI	SUPPLIES
380538	REDD'S ACE HARDWARE	48266	1/22/2020	1/22/2020	\$9.59			
					9.59	1066250	Wellness Center EQUIPMENT -	SUPPLIES
380542	REDD'S ACE HARDWARE	48266	1/22/2020	1/22/2020	\$44.41			
					44.41	5440250	EQUIPMENT - SUPPLIES & M	EQUIP AND SUPPLIES
380648	REDD'S ACE HARDWARE	48266	1/24/2020	1/24/2020	\$47.94			
					47.94	1060250	Streets EQUIPMENT - SUPPLI	ICE MELT
380721	REDD'S ACE HARDWARE	48266	1/25/2020	1/25/2020	\$2.79			
					2.79	1050250	Visitor Cntr EQUIPMENT - SUP	KEY RINGS
380738	REDD'S ACE HARDWARE	48292	1/27/2020	1/27/2020	\$23.99			
					23.99	1052250	Police EQUIPMENT - SUPPLIE	SUPPLIES
380757	REDD'S ACE HARDWARE	48292	1/27/2020	1/27/2020	\$14.06			
					14.06	1060250	Streets EQUIPMENT - SUPPLI	SUPPLIES
380763	REDD'S ACE HARDWARE	48292	1/27/2020	1/27/2020	\$7.16			
					7.16	5440250	EQUIPMENT - SUPPLIES & M	SUPPLIES
380765	REDD'S ACE HARDWARE	48292	1/27/2020	1/27/2020	\$19.71			
					19.71	1066250	Wellness Center EQUIPMENT -	SUPPLIES

City of Blanding
Invoice Register - 1/22/2020 to 2/5/2020 - All Invoices

2/5/2020

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380778	REDD'S ACE HARDWARE	48292	1/27/2020	1/27/2020	\$21.78			
					21.78	1060250	Streets EQUIPMENT - SUPPLI	SUPPLIES
380828	REDD'S ACE HARDWARE	48292	1/28/2020	1/28/2020	\$99.99			
					99.99	1065250	ParksRec EQUIPMENT - SUPP	EQUIP AND SUPPLIES
380833	REDD'S ACE HARDWARE	48292	1/28/2020	1/28/2020	(\$99.99)			
					-99.99	1065250	ParksRec EQUIPMENT - SUPP	EQUIP AND SUPPLIES
380835	REDD'S ACE HARDWARE	48292	1/28/2020	1/28/2020	\$399.99			
					399.99	1066250	Wellness Center EQUIPMENT -	ELEC. COMPRESSOR
380852	REDD'S ACE HARDWARE	48292	1/28/2020	1/28/2020	\$2.58			
					2.58	5240250	EQUIPMENT - SUPPLIES & M	EQUIP AND SUPPLIES
380855	REDD'S ACE HARDWARE	48292	1/28/2020	1/28/2020	\$1.98			
					1.98	5240250	EQUIPMENT - SUPPLIES & M	EQUIP AND SUPPLIES
380899	REDD'S ACE HARDWARE	48292	1/29/2020	1/29/2020	\$15.99			
					15.99	5140250	EQUIPMENT - SUPPLIES & M	EQUIP AND SUPPLIES
380901	REDD'S ACE HARDWARE	48292	1/29/2020	1/29/2020	\$27.98			
					27.98	1066260	Wellness Center BUILDINGS -	EQUIP AND SUPPLIES
380919	REDD'S ACE HARDWARE	48292	1/30/2020	1/30/2020	\$7.99			
					7.99	5140250	EQUIPMENT - SUPPLIES & M	EQUIP AND SUPPLIES
380979	REDD'S ACE HARDWARE	48292	1/30/2020	1/30/2020	\$12.99			
					12.99	1065250	ParksRec EQUIPMENT - SUPP	EQUIP AND SUPPLIES
	Vendor Total:				\$756.82			
2001-116230	SAN JUAN BUILDING SUPPLY	48267	1/24/2020	1/24/2020	\$298.56			
					298.56	4040750	WELLNESS CENTER	SHELVING INSTALL
2001-116391	SAN JUAN BUILDING SUPPLY	48293	1/29/2020	1/29/2020	\$57.60			
					57.60	4040750	WELLNESS CENTER	SUPPLIES
2001-116470	SAN JUAN BUILDING SUPPLY	48293	1/29/2020	1/29/2020	\$337.31			
					337.31	4040750	WELLNESS CENTER	SHELVING SUPPLIES
	Vendor Total:				\$693.47			
18473	SKM, INC	48294	1/29/2020	1/29/2020	\$848.50			
					848.50	511630	IMPROVEMENTS OTHER THA	SCADA MAINTENANCE
9870	STANDBY SAFETY SERVICES, INC.	48295	1/29/2020	2/13/2020	\$342.25			
					342.25	1053480	Fire OTHER SPECIAL DEPART	EXTINGUISHER
01272020	STATE BANK OF SOUTHERN UTAH	0	1/27/2020	1/27/2020	(\$6,546.25)			
					-6,546.25	5440900	INTEREST EXPENSE	CORRECTION
01272020	UTAH AIRPORT OPERATORS ASSOCI	48270	1/27/2020	1/27/2020	\$175.00			
					150.00	1041230	Council TRAVEL	AIRPORT CONFERENCE
					25.00	1046230	Airport TRAVEL	UAOA MEMBERSHIP- BRET
PR012520-277	UTAH STATE RETIREMENT	2	1/31/2020	1/31/2020	\$23,577.98			
					19,921.30	102225	RETIREMENT PAYABLE	Retirement
					3,456.68	102225	RETIREMENT PAYABLE	401k
					200.00	102225	RETIREMENT PAYABLE	Roth IRA - URS
PR012520-281	UTAH STATE TAX COMMISSION	48279	1/31/2020	1/31/2020	\$4,921.02			
					4,921.02	102223	STATE WITHHOLDING PAYAB	State Income Tax
MS0000022899	WHEELER CAT	48271	1/22/2020	1/22/2020	\$1,290.00			
					300.00	1060250	Streets EQUIPMENT - SUPPLI	MINI-X BUCKET
					690.00	5140110	SALARIES AND WAGES	MINI-X BUCKET
					300.00	5440250	EQUIPMENT - SUPPLIES & M	MINI-X BUCKET

City of Blanding
Invoice Register - 1/22/2020 to 2/5/2020 - All Invoices

2/5/2020

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45374	XPRESS BILL PAY	1	2/3/2020	2/3/2020	\$508.24	5340310	PROFESSIONAL/TECHNICAL	ONLINE BILL PAY - JAN USE
		Total:			\$89,924.36			
					26,688.22	102221	<u>GL Account Summary</u>	
					4,921.02	102223	FEDERAL TAX / FICA PAYABLE	
					23,577.98	102225	STATE WITHHOLDING PAYAB	
					1,587.64	102226	RETIREMENT PAYABLE	
					2,109.94	102226.1	HEALTH INSURANCE PAYABL	
					150.00	1041230	HSA PAYABLE	
					17.94	1044260	Council TRAVEL	
					25.00	1046230	Admin BUILDINGS - SUPPLIES	
					2.79	1050250	Airport TRAVEL	
					13.68	1050260	Visitor Cntr EQUIPMENT - SUP	
					207.87	1050280	Visitor Cntr BUILDINGS - SUPP	
					990.07	1052250	Visitor Cntr TELEPHONE	
					378.55	1052280	Police EQUIPMENT - SUPPLIE	
					3,934.13	1053250	Police TELEPHONE	
					136.78	1053280	Fire EQUIPMENT - SUPPLIES	
					342.25	1053480	Fire TELEPHONE	
					930.82	1060250	Fire OTHER SPECIAL DEPART	
					123.33	1060280	Streets EQUIPMENT - SUPPLI	
					248.63	1065250	Streets TELEPHONE	
					1,710.61	1066250	ParksRec EQUIPMENT - SUPP	
					274.23	1066260	Wellness Center EQUIPMENT -	
					68,371.48		Wellness Center BUILDINGS -	
							Total	
					2,750.00	4040747	ROADS	
					693.47	4040750	WELLNESS CENTER	
					3,443.47		Total	
					848.50	511630	IMPROVEMENTS OTHER THA	
					690.00	5140110	SALARIES AND WAGES	
					2,963.54	5140250	EQUIPMENT - SUPPLIES & M	
					123.33	5140280	TELEPHONE	
					4,625.37		Total	
					4.56	5240250	EQUIPMENT - SUPPLIES & M	
					972.36	531310	ACCOUNTS RECEIVABLE	
					675.00	531630.20	System improvements 20 yrs	
					139.67	5340250	EQUIPMENT - SUPPLIES & M	
					140.31	5340270	UTILITIES	
					508.24	5340310	PROFESSIONAL/TECHNICAL	
					2,435.58		Total	
					16,690.25	541630	SYSTEM IMPROVEMENTS	
					654.43	5440250	EQUIPMENT - SUPPLIES & M	
					48.19	5440280	TELEPHONE	
					-6,546.25	5440900	INTEREST EXPENSE	
					10,846.62		Total	
					197.28	5740250	EQUIPMENT - SUPPLIES & M	
					\$89,924.36		GL Account Summary Total	

Blanding City Monthly Water Report



January 2020
Reported in Acre Feet

Reservoir	Total Reservoir Capacity	Required Consrvn Capacity	Total Usable Capacity	City Share of Total Capacity	Current Reservoir Volume	Unused City Storage	City Share of Current Volume	City Share of Volume 2019	City Share of Volume 2018
Starvation	500	0	500	500	412	88	412	118	376
4th Reservoir	2,350	250	2,100	2,100	2,050	300	1,800	990	1,638
3rd Reservoir	250	50	200	200	227	23	177	20	80
Drywash	500	100	400	0	138	0	0	0	0
Recapture	8,444	2,500	5,944	800	6,995	800	800	0	800
Total	12,044	2,900	9,144	3,600	9,822	1,211	3,189	1,128	2,894

	Gallons/Per Day	Acre Feet Month
Pipeline Flow	473,575	47

	Gallons	Acre Feet Month
Monthly Total Treated	8,884,000	27.00
Monthly Total Pumped	Well A	0.00
	Well B	0.00
	Well C	0.00
Total Montly Treated and Pumped		27.00

Notes:
Annual Precipitation as of 01/31/2019 is at 137.7% for water year
Snow Water Equivalent is at 177.8% (Inches of water in snow pack)

Month to Month Reconciliation Upper System	
Beginning Reservoirs Storage	2,385.00
Plus Water Taken From Pipeline	47.00
Plus Water Taken From Ditch	0.00
Plus Water Pumped from Recapture	0.00
Plus Water to System from Irrigation Shares	0.00
Less Water Treated	27.00
Less Water Sold Third Parties	0.00
Less Raw Water Tap Sales	0.58
Less Water Loaned Irrigation Agreement	0.00
Less Evap/Ditch/Theft/Backwash losses	15.42
Ending Reservoir Storage	2,389.00

January 2020 Police Department Statistics	
Incidents by type	
911 Hang Up	1
Illegal Consumption	1
Animal Problem	14
Assault	4
Business Alarm	2
Business Assist	1
Child Abuse or Neglect	1
Citizen Assist	3
Civil Problem	2
Child/Property Exchange	2
Vicious Animal	1
Distribution/Possession	3
DUI Alcohol or Drugs	1
Domestic Assault	3
Fire	1
Fraud	1
Harassment	5
Intoxicated Person	3
Juvenile Problem	1
PR Events	1
Runaway Juvenile	1
Sex Offense	1
Shoplifting	1
Suspicious Person/Circumstance	3
Traffic Accident Property Damage	1
Traffic Accident Personal Injury	1
Vandalism	1
VIN Inspection	7
Warrant	1
Welfare Check	1
Total	69

2020 VS 2019	
January 2020 Total Arrests/Charges	26 with 3 warrants
January 2020 Total Citations Issued:	47 with 58 violations
January 2020 Total Incidents:	69
January 2019 Total Arrests/Charges	44 with 11 warrants
January 2019 Total Citations Issued:	56 with 87 violations
January 2019 Total Incidents	107
Trainings: No trainings this month	

Statistics by Officer	
<u>Chief JJ Bradford</u>	
Arrest/Charges	
Citations:	
Incidents:	19
<u>Sgt. Jared Hillhouse</u>	
Arrest/Charges	1
Citations:	18 with 20 violations
Incidents:	14
<u>Officer Clayton Most</u>	
Arrest/Charges	9
Citations:	15 with 24 violations
Incidents:	16
<u>Officer Trey McDonald</u>	
Arrest/Charges	16 with 3 warrants
Citations:	14 with 14 violations
Incidents:	19
<u>Officer Cole Palmer</u>	
Arrest/Charges	
Citations:	
Incidents:	
Dog incidents: 11 Animal calls. 8 dogs picked up. 1 for the county.	

February 2020 Recreation Report

	2020 # of participants	2020 Revenue	2019 # of participants	2019 Revenue
T-Ball			96	\$3,840.00
Girls Machine Pitch			47	\$1,880.00
Boys Machine Pitch			60	\$2,400.00
Girls Softball - Totals			82	\$5,330.00
Boys Baseball -Totals			126	\$8,190.00
Swim Team			22	\$1,320.00
Boys Basketball			83	\$4,150.00
Girls Basketball			60	\$3,000.00
Soccer			240	\$9,600.00
Flag Football			42	\$1,680.00
Tackle Football			75	\$5,625.00
Youth Volleyball	75	\$3,750.00	84	\$4,200.00
Wellness Center	2020 Annuals	2020 Monthly's	2019 Annuals	2019 Monthly's
January	1,621	50	1,319	54
January	2019-2020	2018-2019	2017-2018	2016-2017
Operating Revenue	\$19,813.78	\$13,374.13	**\$26,020.85	\$21,469.78
*Operating Expenses	\$18,740.26	\$15,782.65	\$15,127.88	\$13,883.12

(*Figures do not include \$50,000 bond payment)

(**This includes several memberships paid for my UNHS)

Recreation:

- We just finished Boys Basketball
- We have just finished taking registrations for Youth Volleyball
- We are in the process of ordering everything that is needed for ball fields etc. so that we are ready to go for spring

Parks:

- All parks and city landscaping has been winterized

Wellness Center:

- The facility is really busy
- We had 3,139 recorded visits during January.

Open and Public Meetings Act

In order to understand the Open and Public Meetings Act, it is only necessary to understand the public policy behind it. The Act specifically says that it is the intent of the legislature that the state and its political subdivisions exist to aid in the conduct of the people's business and that they are to take their actions openly and that their deliberations are to be conducted openly.²⁰⁴ The Act is so important that it specifically requires that the chair of every public body sees that the public body is trained at least annually in how to comply with the Act.²⁰⁵

It is clear from this statement of policy that all meetings of official bodies of cities and towns, with very limited exceptions, are to be open to the public. But it is not just having the meeting open to the public that is the policy of the State of Utah; the policy is that the deliberations be conducted openly. If you keep these two policies in mind, it is easy to comply with the Open and Public Meetings Act. If you cannot or will not comply with the Open Public Meetings Act, you are not cut out for public office. Get out now before it is too late. You don't go to the swimming pool if you're embarrassed to be seen in a swimsuit. A good public official has to have the courage to bare some skin and conduct the public's business in the open, even if their political cellulite will show.

For purposes of the Act a "meeting" is defined as the convening of a public body when a quorum is present. It includes workshops and executive sessions even though the Act does not define either. The definition also includes electronic communications. The definition of "meeting" is qualified by the description that it must be for the purpose of discussing, receiving comments from the public about, or acting on a matter over which the public body has jurisdiction or advisory power. "Convening" is defined to mean the calling of a meeting of a public body by a person, authorized to do so, for the purpose of either discussing or acting on a matter over which that public body has either jurisdiction or advisory power. These very broad definitions are intended to include almost all gatherings of the city council or other committees of a municipality.

The exceptions to the definition of meeting are very narrow. They include a chance meeting, a convening of a public body that has both legislative and executive responsibilities where no public funds are appropriated, and where the meeting is convened just to implement administrative matters.²⁰⁶ Social meetings are also not subject to the Open and Public Meetings Act²⁰⁷ although there does not appear to be any definition of what a social meeting is.

The Open and Public Meetings Act applies to more than just the city council or governing body of a city or town. It also applies to planning commissions, and the boards of adjustment, land, appeal authorities, and the legislative body of the city. As long as this group consists of two or more persons, was officially created (by constitution, statute, ordinance

204 Utah Code 52-4-102.

205 Utah Code 52-4-104.

206 This could apply to small fifth and fourth class cities and towns where individual council members have administrative departments but should only be used in very few circumstances.

207 Utah Code 52-4-208.

or resolution), has the power to expend, disburse, or is supported in whole or part by tax revenue and has authority to do the public's business, it is governed by the act.²⁰⁸ The intent of this is to include all committees, commissions, or other groups that may be carrying out anything that looks like the public's business if they are supported by public funds. It is clear to me that all advisory commissions or committees are to be included if they are officially set up by ordinance or resolution even if they only are recommending bodies.

It is always important to remember, however, that if there is no quorum of the body it is not a meeting. For example, any two council members and the mayor of a six member council form of government could get together to discuss any matter without it being a meeting, but no three council members in that form of government could get together to discuss a public matter without it constituting a meeting.

The Utah Open and Public Meetings Act attempts to ensure that the meetings of a public body are open to the public by requiring certain minimal notices be given about when a meeting is to be held and what is to be considered at the meeting.

These minimal notice provisions require that any public body that holds regular meetings, such as the regular city council meetings, give public notice at least annually, of the anticipated meeting schedule. The notice must include the date, time, and place of the scheduled meetings. In addition to this annual notice of regular meetings, each meeting must have its own notice. This notice must be given at least 24 hours prior to the meeting and needs to consist of the agenda, the date, time, and place of the meeting.

Both the annual notice and the notice requirements for each meeting are satisfied by posting the written notice at the principal office of the public body or at the building where the meeting is to be held and providing a copy of the notice to at least one newspaper of general circulation within the jurisdiction of the public body or to a local media correspondent. It is not necessary that a city or town pay the newspaper to publish its agenda or annual meeting schedule. The purpose of this media notice requirement is to give the press the opportunity to attend the meetings, not to provide advertising revenue to the newspaper.

Cities and towns are encouraged in the Open Meetings Act to provide notice electronically through websites and the like. The State of Utah has a website called the Utah Public Notice Website and all cities or towns are required to post their meeting notices on this website.²⁰⁹

When there are unforeseen circumstances and it is necessary to hold an emergency meeting, the notice requirements can be disregarded and the best notice practical needs to be given.²¹⁰ An emergency meeting cannot be held unless an attempt has been made to notify all members of a public body and a majority of the public body approves calling the meeting.

208 Utah Code 52-4-103(8)(a).
209 Utah Code 52-4-103(3)
210 Utah Code 52-4-202(5)

It is not enough to just give notice of the meeting. The agenda that is required for each public meeting must also provide enough detail to notify the public as to the topics to be discussed and the decisions that may be made. If an item is not on the agenda, no final action can be taken on that item. However, at the discretion of the chair of the meeting, an item not on the agenda, brought up by the public, can be discussed, if no final action is taken on the matter. The state law provides this discussion of non-agenda items at the discretion of the chair and qualifies it by saying that it can happen when the topic is raised by the public. But what happens if the topic is brought up by a council member and not a member of the audience. Can it then be discussed? Are council members considered members of the public for purposes of this section of law? I think the intent is that council members should not be using this as a means of discussing controversial things out of the view of the public so don't do this if possible.

Generally all parts of meetings are required to be open to the public. There are however some circumstances when a portion of a meeting or all of a meeting may be closed to the public. These are intended to be very limited exceptions and every meeting, even one anticipated by the body to be closed to the public, must be convened and begin as a public meeting. A public body may close portions of its meetings to do the following: ²¹¹

- a) Discuss the character, professional competence, or physical or mental health of an individual.
- b) Hold a strategy session to discuss collective bargaining.
- c) Hold a strategy session to discuss pending or reasonably imminent litigation.
- d) Hold a strategy session to discuss the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction.
- e) Hold a strategy session to discuss the sale of real property.
 - f) Discuss the deployment of security devices.
 - g) Discuss investigative proceedings regarding criminal conduct.

A public body may also close certain meetings involving:

- h) The State Independent Legislative Ethics Commission.
- j) County legislative bodies on commercial matters.
- k) The State Higher Education Assistance Authority.
- l) The Child Welfare Legislative Oversight Panel.
- m) The Human Services Interim Committee.
- n) Some conservation district meetings.
- o) Some specialized procurement related meeting done under certain provisions of the state procurement code.

However, if you are interviewing or considering a person to fill an elected position or midterm vacancy you cannot close the meeting even if you think it fits in one of the above categories.

²¹¹ Utah Code 52-4-205

Closed meetings have by custom, not by definition, often been referred to as executive sessions. The Open Meetings Act specifically requires that if a workshop or executive session is being held on the same day as a regularly scheduled meeting of the public body, then the workshop or executive session must be held at the same location as the regularly scheduled meeting with certain limited exceptions.²¹² The purpose of this appears to be to discourage a public body from holding secret pre-meetings, outside the view of the public, prior to the official public meeting.

Before any part of a meeting may be closed for one of these valid reasons, the public body must be called together in an open meeting. At least two-thirds of the members of the public body present must vote to close the meeting, before it can be closed. No closed meeting is allowed except for the reasons mentioned. The reasons for holding the closed meeting and the vote either for or against the proposition to hold the meeting are to be entered into the minutes of the public portion of the meeting.

Even if a meeting or portion of a meeting is closed for the proper reasons, a public body is still limited in what can be done in the closed meeting. No ordinance, resolution, rule, regulation, contract, or appointment can be approved at a closed meeting. In addition it is not permissible to interview a person applying to fill an elected position in a closed meeting.

The law requires that written minutes be kept of all open meetings and that an appropriate record of closed meetings be kept that may include at least a recording and perhaps written minutes as well. The minutes and record of both closed and open meetings must include certain minimal detail.²¹³ The written minutes of an open meeting must include the date, time, and place of a meeting; the names of the members present and absent; the substance of the matters discussed or decided on, including a summary of the comments made by members of the body²¹⁴; a record, by individual member, of the votes taken; the names of any person who made comments in the meeting; the substance, in brief, of the comments made; and any other material a member of the public body requests be entered in the minutes. The minutes of an open meeting in which a portion is closed must also include the reason for holding the closed meeting, where the closed meeting will be held, and the vote by member to close the meeting. The closed meeting's recording and minutes must include the date, time, and place of the meeting; the names of the members present and absent; and the names of other persons present except where disclosure would infringe on the confidence necessary to fulfill the purpose of closing the meeting. These minutes of public meetings are public records and are available to the public within a reasonable time after the meeting. The city or town must adopt a policy defining what is reasonable for getting the minutes approved as final and must make draft minutes avail-

²¹² Utah Code 52-4-201.

²¹³ There is no provision for closing a meeting to discuss the general category of personnel. It is never appropriate to close a meeting to discuss general personnel matters. You can close a meeting to discuss an individual.

²¹⁴ You can now, in lieu of including the substance of what a member says, maintain an online version of the minutes that includes a link to an online recording of the meeting at a place in the recording where the matter was discussed. This option was suggested by some meeting clerks who were too lazy to type in the material in the written minutes. While this may be a good idea for some types of meetings it is a problem for minutes of city council meetings because the law requires them to be kept permanently. If you choose this option then you will have to keep the recordings of council meetings forever or the minutes will be of no use to future historians and second guessers.

able to the public at the same time they are available to members of the public body.

All open meetings must also be recorded. The recordings can be digital or tape. The recording must be labeled with the date, time and place of the meeting and are public documents that must be made available to the public for their listening pleasure or for copying. The recording must be complete and unedited. In addition, the Utah Open and Public Meetings Act gives the public the right to record any open meeting. This recording could include either audio recording or video recording of the meeting. You do not, however, have to let this recording interfere with the conduct of the meeting. Please be cooperative with the press if they want to record or video your meetings even if the press is being disruptive. If you are not, you will be made to look like individuals with something to hide rather than people who just want to hold an orderly meeting.

The closed portion of the meeting must also be tape or digitally recorded and detailed written minutes may be kept of that meeting. These electronic recordings and minutes of the closed portion of a meeting are protected records under the Government Records Access and Management Act and, therefore, should not become public except under the provisions of that Act. Disclosure of the information discussed in a closed meeting without the permission of the public body may be a violation of the Utah Municipal Officers and Employees Ethics Act.²¹⁵

There is a limited exception to the requirement that a closed meeting be recorded. Meetings in which the competence or physical or mental health of an individual is discussed or the deployment of security devices is discussed do not need to be taped. The public body holding the meeting can have the chair or presiding officer sign a sworn affidavit affirming that the sole purpose for closing the meeting was to discuss only those issues. The purpose for this exception is that when discussing an individual, frank and open discussions are important, and the presence of a tape recording device or minutes may impede this open and frank exchange of ideas. If individuals are meeting to discuss deployment of security personnel or devices, it may very well compromise the security of these devices to have a tape recording or detailed minutes available.

The purpose of requiring the digital or tape recording of closed meetings is that any person who feels like there has been a violation of the law regarding the closed meeting has a right to take this recording or the detailed minutes and have a judge review what went on. If the judge determines that the public body discussed matters in the closed session that were inappropriate, he or she will then make these matters public.

It is a criminal offense to knowingly or intentionally violate the Open and Public Meetings Act.²¹⁶ The attorney general and the county attorneys of the state are charged with enforcing the Open and Public Meetings Act. The Office of the Attorney General is required to give annual notice to public bodies of any changes in the open meetings law and the presiding officer of all public bodies is required to give annual training on the law to the members of the public body.

Private individuals can also enforce the Act by bringing suit. They may bring suit to enjoin or force compliance with provisions of the Act. If the private individuals prevail, the

²¹⁵ Utah Code 10-3-1304(2)(a).

²¹⁶ Utah Code 52-4-305.

court may award reasonable attorney's fees and court costs to the successful plaintiffs.

The best way to avoid problems with the Open and Public Meetings Act is to err on the side of public openness. When in doubt, the meeting should be open. City councils and other committees or commissions of cities should not attempt to violate even the spirit of the Act. It is important that the meeting not only is conducted in public, but the deliberations be conducted openly. It is not appropriate for members of public bodies such as city councils and planning commissions to conduct their deliberations privately and then in the public meeting just perfunctorily hold the vote.



Capital Projects 10 Year Plan

Fiscal Year
Ending

			City Funding Cash Reserves	City Projected Debt	Projected Grant Proceeds	Total Projected Project Cost	
Year	Department	Project					
2021	Water	Treatment Plant Micro Membrane Filters	\$220,000	\$0	\$0	\$220,000	
2021	Recreation	Baseball Field Shade Structures	\$150,000	\$0	\$0	\$150,000	
2021	Water	Dam Site Feasibility	\$10,000	\$0	\$0	\$10,000	
2021	Recreation	Central Park Pavilion	\$50,000	\$0	\$0	\$50,000	
Rec Trail	2021	Recreation	Outdoor Recreation Project - Recapture Res	\$50,000	\$0	\$50,000	\$100,000
			City Funding Cash Reserves	City Projected Debt	Projected Grant Proceeds	Total Projected Project Cost	
Year	Department	Project					
2022	Water	Water Master Plan Update	\$50,000	\$0	\$0	\$50,000	
2022	Sewer	Sewer System Upgrades	\$603,000	\$0	\$0	\$603,000	
2022	Streets	Street Maintenance Project	\$300,000	\$0	\$0	\$300,000	
2022	Water / Sewer	- Water & Sewer Line Replacement	\$100,000	\$0	\$0	\$100,000	
2022	Recreation	Splash Pad - Old Swimming Pool Site	\$250,000	\$0	\$0	\$250,000	
			City Funding Cash Reserves	City Projected Debt	Projected Grant Proceeds	Total Projected Project Cost	
Year	Department	Project					
2023	Sewer	Sewer Master Plan Update	\$20,000	\$0	\$0	\$20,000	
2023	Recreation	Replace Rubber Base - Pioneer (VC) Park	\$60,000	\$0	\$0	\$60,000	
Rec Trail	2023	Recreation	Pave Trail / Other Outdoor Rec Project	\$50,000	\$0	\$50,000	\$100,000
			City Funding Cash Reserves	City Projected Debt	Projected Grant Proceeds	Total Projected Project Cost	
Year	Department	Project					
2024	Streets	Street Maintenance Project	\$300,000	\$0	\$0	\$300,000	
2024	Recreation	Baseball Field Lighting	\$205,000	\$0	\$0	\$205,000	
2024	Water / Sewer	- Water & Sewer Line Replacement	\$100,000	\$0	\$0	\$100,000	
			City Funding Cash Reserves	City Projected Debt	Projected Grant Proceeds	Total Projected Project Cost	
Year	Department	Project					
2025	Recreation	Replace Rubber Base - South Park	\$30,000	\$0	\$0	\$30,000	
2025	Water	1 Mil Gallon Tank Liner	\$100,000	\$0	\$0	\$100,000	
CIB	2025	Sewer	200 West Sewer 800 S to 1200 S & 400 East Sewer 100 N to 625 S	\$88,000 \$197,000	\$0 \$0	\$132,000 \$383,000	\$220,000 \$580,000

Year	Department	Project	City Funding Cash Reserves	City Projected Debt	Projected Grant Proceeds	Total Projected Project Cost
2026	Streets	Street Maintenance Project	\$300,000	\$0	\$0	\$300,000
2026	Water / Sewer	- Water & Sewer Line Replacement	\$100,000	\$0	\$0	\$100,000
2026	Storm Water	Tri-Hurst / 300 S 400 W	\$135,000	\$0	\$0	\$135,000

Year	Department	Project	City Funding Cash Reserves	City Projected Debt	Projected Grant Proceeds	Total Projected Project Cost
2026	Recreation	3rd Res to 4th Res Trail Loop	\$100,000	\$0	\$100,000	\$200,000
2026	Water	Deep Well at Water Treatment Plant	\$0	\$0	\$2,000,000	\$2,000,000

Year	Department	Project	City Funding Cash Reserves	City Projected Debt	Projected Grant Proceeds	Total Projected Project Cost
2027	Streets	Street Maintenance Project	\$300,000	\$0	\$0	\$300,000
	Water / Sewer	- Water & Sewer Line Replacement	\$100,000	\$0	\$0	\$100,000

Year	Department	Project	City Funding Cash Reserves	City Projected Debt	Projected Grant Proceeds	Total Projected Project Cost
2028	Streets	Street Maintenance Project	\$300,000	\$0	\$0	\$300,000

Year	Department	Project	City Funding Cash Reserves	City Projected Debt	Projected Grant Proceeds	Total Projected Project Cost
2029	Streets	Street Maintenance Project	\$300,000	\$0	\$0	\$300,000
2029	Water	New Storage Reservoir	\$500,000	\$0	\$4,500,000	\$5,000,000

Total 10 Year Cash Reserve Needs	\$5,068,000	Total Cash to Projects Ratio	41%
Total 10 Year Projected Additional Debt	\$0	Total Debt to Projects Ratio	0%
Total 10 Year Grant Needs	\$7,215,000	Total Grant to Projects Ratio	59%
Total Projects - 10 Year Horizon	\$12,283,000		100%

Identified Projects Not Placed or Funded			
City Office & Public Safety Building	\$5,000,000	Not in 10 Year Plan	
New Sewer West Side Gravity & Pump	\$1,150,000	Not in 10 Year Plan	
Grayson Pwky - Sewer Outfall Upgrade	\$1,450,000	Not in 10 Year Plan	
Wellness Center - Indoor Pool	\$600,000	Not in 10 Year Plan - Maybe 20 Year	
Wellness Center - Court Expansion	\$750,000	Not in 10 Year Plan - Maybe 20 Year	
Unfunded Projects Total	\$8,950,000		



February 11, 2020

Amber Johnson, Acting Field Manager
Monticello Field Office
Bureau of Land Management
PO Box 7
Monticello, UT 84535

Re: Goosenecks Improvements

Dear Ms. Johnson:

Blanding City is supportive of hiking and biking trail improvements at Goosenecks State Park. Improving the formal trail system will greatly enhance the user experience in the area. We specifically support improvements that provide benefits to the local economy and businesses. We support formalizing camping areas to promote the responsible use of the area but do not support any improvements that compete with private businesses such as RV parks and campgrounds.

Many visitors stay in our community and take day excursions to various sites throughout the county, including Goosenecks. Providing more amenities and activities at the park will encourage more visitation and upgrade the experience for residents and visitors alike.

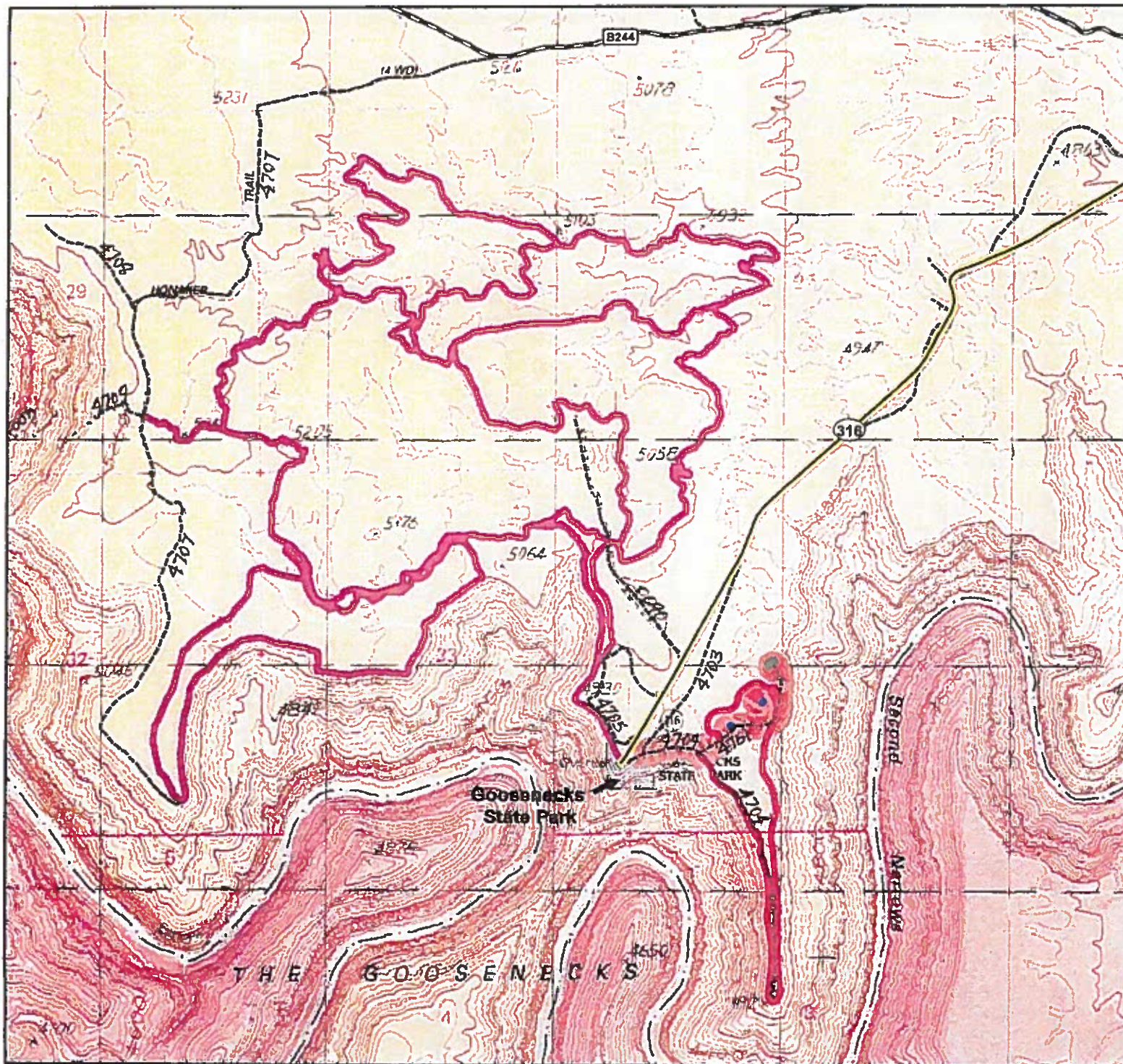
We appreciate the opportunity to comment on the proposed upgrade plan and look forward to future cooperation.

Sincerely,

Joe B. Lyman
Mayor

Goosenecks Area Proposed Development

DOI-BLM-Y020-2012-XXXX1
Bureau of Land Management
Monticello Field Office
Dec 17, 2019



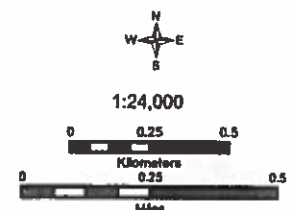
Legend

Proposed Development

- Bike Trail
- Campground
- Hiking Trail
- Restroom
- Yurts
- State Highways
- Class B Roads
- Class D Roads
- Field Office Boundary

Land Status

- Bureau of Land Management
- Indian Reservation (IR)
- State Parks and Recreation



Location Map
Monticello Field Office Boundary



No warranty is made by the Bureau of Land Management as to the accuracy, reliability, or completeness of these data for individual use or aggregate use with other data.



U.S. Department of the Interior
Bureau of Land Management

News Release

BLM Monticello Field Office, Utah

Media Contact: Rachel Wootton (801) 977-4315 rwootton@blm.gov

January 13, 2020

BLM seeks input on proposed campground and trails near Goosenecks State Park

MONTICELLO, Utah – The Bureau of Land Management (BLM) Monticello Field Office is seeking public input on a BLM and Utah Division of Parks and Recreation (UDPR) joint proposal to develop a campground and mountain bike trails on BLM-administered lands near Goosenecks State Park in southeast San Juan County. The public scoping period will begin on Jan. 13, 2020 and end on Feb. 14, 2020 and public comments will help the BLM develop a draft environmental assessment.

Increased visitation in the region and a lack of developed amenities has resulted in resource damage, proliferation of campfire rings, and impacts to the State Park viewshed. The proposed project is intended to address resource concerns resulting from unmanaged recreation and increase recreation opportunities in the area. This interagency proposal includes provisions for joint management of future recreation facilities under a cooperative management agreement.

The BLM is asking the public to help identify new issues and provide information that could be useful in the development of alternatives or analysis. The preliminary proposal and scoping document are available on the BLM's ePlanning website: <https://go.usa.gov/xpSPPr>. To be considered, comments must be submitted by 4:30 p.m. on Feb. 14, 2020.

Please be aware that your entire comment, including your personal identifying information, may be made publicly available at any time. While you can ask in your comment to withhold your personal identifying information from public review, it cannot be guaranteed.

Comments may be submitted via the following methods:

ePlanning: <https://go.usa.gov/xpSPPr>, select the "Comment on Document" button

Mail: Bureau of Land Management, Attn: Goosenecks Camping, P.O. Box 7, Monticello, Utah 84535

For additional information regarding the proposal, contact Amber Johnson or Jason Byrd at (435) 587-1500. Persons who use a telecommunications device for the deaf may call the Federal Relay Service (FRS) at 1-800-877-8339 to leave a message or question for the above individuals. The FRS is available 24 hours a day, seven days a week. Replies are provided during normal business hours.

The BLM manages more than 245 million acres of public land located primarily in 12 Western states, including Alaska. The BLM also administers 700 million acres of sub-surface mineral estate throughout the nation. In fiscal year 2018, the diverse activities authorized on BLM-managed lands generated \$105 billion in economic output across the country. This economic activity supported 471,000 jobs and contributed substantial revenue to the U.S. Treasury and state governments, mostly through royalties on minerals.

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Goosenecks Campground Development Proposed Action Description

Office: Monticello Field Office

Project Leaders: Jason Byrd

Project Location: This proposal includes 2475 acres. It would include Township 41 S Range 18 E Sections 27, 28, 29, 32, 33 & 34 and Township 42 S Range 18 E Section 3.

Background: Proposed Action and Proposed Activity Summary

The BLM has received a proposal from the Utah State Parks to develop a campground and mountain bike trail system on lands administered by the BLM adjacent to Goosenecks State Park in southeastern San Juan County, Utah. The project could include 14 developed camp sites to better accommodate for the camping demand and better protect the resources, including the viewshed along the rim and from the river. In order to provide an appropriate range of recreation opportunities and experiences, the BLM is considering the development of a mountain bike and hiking trail system adjacent to the campground. It is envisioned that the BLM and Utah State Parks could partner in the development and management of this new development with State Parks operating and maintaining the new facilities while the BLM would provide oversight and direction. All lands in the proposed action would remain in federal ownership.

Proposed Action Need:

Visitation to the 10-acre Goosenecks State Park has been on the rise for many years and has more than doubled over the past four years. This increase in visitation has resulted in resource damage to the surrounding BLM-managed land due to increased dispersed camping, hiking, and motorized vehicle activities. The BLM land surrounding Goosenecks State Park are frequently



Camping Impacts Along Canyon Rim

crowded with campers and RVs, resulting in the expansion of the dispersed campsites, compacted soils, loss of vegetation, proliferation of fire rings, and the deterioration of the iconic Goosenecks overlook. Campfires, campers and RV's are regularly situated close to the canyon rim, blocking others from experiencing the view from the top and marring the view of the canyon from the San Juan River.

Proposed Action Purpose:

In order to address resource concerns related to visitation increases, the BLM is considering providing additional camping and recreation opportunities on BLM lands adjacent to Goosenecks State Park. Such actions are in line with the

Monticello Field Office Record of Decision and Approved Resource Management Plan, which states that BLM is to provide multiple recreational uses of public land and sustain a wide range of recreation opportunities and potential experiences for visitors and residents while supporting local economic stability and sustaining the recreation resource base. Further, the RMP states that the BLM is to allow the development of hiking paths and trails and new sites/facilities/trails will be developed in response to user demand, amenity value, and critical resource protection needs.

Mitigation Measures:

In consideration of the proposed actions, the BLM would consider appropriate design features and mitigation measures, including but not limited to:

- Offloading of equipment and materials would take place on Goosenecks State Park.
- Reseed where needed.
- Locate trail and campground at least 100 feet from the canyon rim.
- Minimize erosion utilizing natural flat topography.
- Minimize wildlife impacts at the direction of BLM and Utah Division of Wildlife.

What is Scoping:

Comments received by the BLM can be used to identify coordination needs with other agencies, refine issues and the proposed action, identify new issues, and identify possible alternatives.

Please submit your scoping comments by February 14, 2020. Comments can be submitted via the following methods:

ePlanning: <https://go.usa.gov/xpSPr>

Mail: Bureau of Land Management, Attn: Goosenecks Camping, P.O. Box 7, Monticello, Utah 84535

For additional information, please contact Jason Byrd, Monticello Field Office Outdoor Recreation Planner, at 435-587-1500.



Ordinance 2020-1

An Ordinance Regarding Records Access and Management

WHEREAS, the City desires to update the code regarding records access and management to formalize the records access process to align with Utah State Code;

NOW, THEREFORE, it is hereby ordained by the Blanding City Council as follows:

Title 9 Chapter 1:

RECORDS ACCESS AND MANAGEMENT

1.9.010: AUTHORITY AND PURPOSE:

Under the authority of Utah Code Annotated section 63G-2-701, this chapter specifies how records in the custody of the City of Blanding may be accessed, and where and to whom requests for access to records shall be directed. All other regulations related to access to public records, including but not limited to, standards for the classification and designation of records; the standards for the management and retention of records; response times for access requests; and time limits for appeals shall be as set forth in Utah Code Annotated title 63G, chapter 2.

1.9.020: DEFINITIONS:

Terms used in this chapter are defined in Utah Code Annotated section 63G-2-103.

1.9.030: REQUEST FOR ACCESS:

- A. A request for access to records shall be made in writing, include the information required by Utah Code Annotated section 63G-2-204, and be submitted by first class mail; hand delivery; or electronically to the Records Officer.
- B. Requests submitted in a manner other than set forth herein will not be accepted.

1.9.040: APPEAL:

- A. An appeal of a decision of a Records Officer, shall be in writing, comply with the information required by Utah Code Annotated 63G-2-401(2), and be submitted by first class mail; hand delivery; or electronically to the Office of the Blanding City Mayor, 50 W 100 S, Blanding, Utah.
- B. Appeals submitted in a manner other than set forth herein will not be accepted.

1.9.050: FEES:

- A. A schedule of fees that may be charged in response to a records request may be obtained by contacting the Records Officer.
- B. Fees for providing a record may be waived under certain circumstances described in Utah Code Annotated section 63G-2-203(4). A request for a fee waiver shall be made in writing to the Records Officer as part of the records request.

1.9.060: FORMS:

- A. Request forms are available at the Blanding City Website or from the Records Officer.
- B. These forms are provided as a convenience, and a requester is not required to use these forms as long as the information required by the statute is provided.

PASSED, ADOPTED and APPROVED this 11th day of February 2020.

Signed _____
Joe B. Lyman, Mayor

ATTEST: _____
Jeremy Redd, Recorder



RESOLUTION 2-11-2020-1

RESOLUTION ADOPTING RECORDS REQUEST FEE SCHEDULE

WHEREAS, Blanding City has adopted a revised records access and management ordinance; and

WHEREAS, Utah State Code requires that a City adopt a fee schedule for records requests; and

WHEREAS, Blanding City desires transparency and the right of the public to access information; and

WHEREAS, Council has determined that the fees included in this resolution are appropriate and reasonably related to the purpose for which such fees are charged;

NOW, THEREFORE, Be it resolved by the City Council of Blanding, Utah as follows:
The following fees related to records requests are hereby adopted and shall be in effect beginning immediately.

RECORDS REQUEST FEE SCHEDULE

TYPE OF DOCUMENT	FEE
FOR EACH COPY OF A PUBLIC RECORD	\$0.20 per page
CD/DVD COPIES AND 911 RECORDINGS	\$15.00 per CD or DVD
PRINTED PHOTOS IN COLOR	\$2.00 per page
STATE ACCIDENT REPORTS	\$5.00 or as established by state law
CERTIFIED COPIES	\$5.00 per page certified, or as established by state law
STAFF TIME	after the first quarter-hour of staff time, may charge an hourly charge, not exceeding \$25.00 an hour in increments of 15 minutes

PASSED, ADOPTED AND APPROVED this 11th day of February, 2020.

SIGNED:

Joe B. Lyman, Mayor

ATTEST:

Jeremy Redd, Recorder