



NORTH SALT LAKE CITY

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NSL Parks & Arts

Parks, Trails, Arts & Recreation Advisory Board Minutes

Tuesday, March 20, 2019

North Salt Lake City Hall

6:00 p.m.

Attendees: Ryan Mumford, David Frandsen, Jon Rueckert, TJ Riley, Alisa VanLangeveld, Manuel Delgado, Naomi Hall, Rachel Conway, Kristine Pepin, Sally Beyer
(Minutes)

Topic of Discussion:

- Administrative Updates
 - a. New Board Appointment
 - b. Board Opening
- Marketing Plan Review
- Event Updates
 - a. Tunnel Springs Park damage
 - b. Liberty Fest 5K/Car Show
 - c. Master Chorus
- Public Works Update
 - a. Legacy Park Ground Cover
 - b. Palmquist Park Play Structures
 - c. FY2019 Budget Expenses
 - d. FY2020 Budget Requests
- City Council Update
- Chair Notes and Open Topics
- Review Action Items

Minutes:

1. Administrative Updates –

- a. *New Board Appointment – Alisa welcomed the newest board member Kristine Pepin. Kristine said she has lived in North Salt Lake for Twenty years and lives on Sider Drive. Kristine works in Information Technology as Project Coordinator for Salt Lake County.*
- b. *Board Opening – Alisa said that there is a new position called “Chair Elect” in the committee. Ryan Mumford said that he has had a few people reach out to fill the open seat and has passed their names on to Council Member James Hood who will make the decision and fill*

the seat. Alisa said she would like to send a thank you card to Sarah Sargent who was with the committee for a year. Alisa encouraged the committee members to create their own committee for their specific event they are over.

2. Marketing Review and Follow Up

Alisa said under Digital Marketing is the city website and she is assigned to that. Alisa felt like it was pretty complicated and didn't feel comfortable in doing that so she contacted Linda Horrocks and will meet with her. Alisa said with Facebook the board members will supply all information they have to Linda who will post on their behalf. On Instagram the board will run that account and will provide posts and images to Naomi Hall for their event. Manuel said he went through the process of signing up on the e-mail list and it was very user unfriendly. Alisa said this is something we need to look into further. Manuel said he will talk to Linda about the e-mails and what they can do. Manuel said he has set up a Google Calendar and will send it to everyone involved with the board and they will have rights to edit and add to it. After Manuel has all the updated information on the events he can go into the city's calendar and add the information and send a link to everyone so they can subscribe to it.

Alisa said for the Print Marketing plan will be -first the newsletter, second is banners and signs and last will be a printed calendar in the February City Newsletter and a shorter version will be distributed out at the Easter Egg Hunt and Kite Festival. Flyers and posters will not be a method of advertising this year except Alisa would like to see two or three posters printed that Rachel Conway would design.

Alisa said for the annual report it was brought up in the last meeting that there are photographs of the committee and their events in the report which should be sent to Alisa by the end of the week. Alisa will then send them to David Frandsen.

3. Event Updates

- a. *Kite Festival – The Kite Festival will be on May 11th at 8:00 am this year. Rachel said she has been focusing on the lack of entertainment and she has a couple of bids out for stages. She has an opportunity to meet someone down at the park to tell us what he thinks would be best. Rachel told him that she needs something basic and roughly after talking on the phone to him he said it would be about Six Hundred Dollars but it could be less. Rachel asked the committee if they should have something like a magician or someone who makes balloon animals or face painting. Alisa said that the grass was a problem last year and very wet. Rachel said she has tried to contact the Martial Arts group and they have not called back. Alisa suggested asking Kayla who is a singing group and Legacy Dance to come back. Rachel contacted a Magician and his cost would be Five Hundred Dollars. Rachel hasn't booked anyone yet because she wasn't sure what the committee wanted and the cost. Ryan said that if they get the magician that it would be better if he performed toward the end of the Kite Festival instead of at the first as there will be a lot more people later.*
- b. *Liberty Fest 5K/Car Show – Alisa said that these events will be turned over to the city. David said that they will have it planned with help from notes from Nola Lucke who was over it in the past.*
- c. *Master Chorus – Kristine Pepin said the concert went great and at least One Hundred and Fifty people attended. There was also a band there.*

4. Public Works Update

- a. *Legacy Park Ground Cover – David and TJ Riley went over the safety of the Pour in Place and the Artificial Turf. There was questions about safety and TJ said the only thing the playground equipment company is concerned about is the fall heights and head injuries. Ryan*

read an article about park safety and said there is a difference between risk and hazardous. The playground equipment is to allow safe risks but avoid hazards. After discussion the committee all agreed that they want to go with green artificial turf at the Legacy Park playground and the vote was unanimous. David will take the committees decision to city council.

Mathis Park – David got prices on the fence and talked to the lady who owns the property which borders the park with the trees that are causing a problem on the park side. She said they are not interested in selling but she gave permission to tear out the trees. David said the tree removal will cost about Eight Thousand Dollars and with the cost of vinyl fence to replace the amount will cost about Forty-Eight Thousand Dollars. Ryan was concerned about the vinyl fence because of vinyl fencing he has seen in his neighborhood that has been damaged. TJ said he doesn't know what the cost of a composite fence would cost and what the warranty difference is but he would look into it.

- b. Palmquist Park Play Structures – David said that he is not sure of the time frame when the park will start its construction but he would like to have the committee decide on the kind of playground equipment they think would be best. Alisa said she has written down some priorities for this park as outlined:*

- 1. Move the pavilions*
- 2. Add seating (like benches)*
- 3. Grading the hill*
- 4. Trees*
- 5. Wall gone*

David said he will have to check the budget. Ryan brought up the detention basin and how can they beautify that. TJ Riley talked about a resident that throws all his grass clippings on to the park property and the problem that has become. Alisa said she also likes the idea of a themed park and will bring that up again in the future.

c. FY2019 Budget Expenses

Ryan said the budget meeting is next Tuesday and they will go over requests then. Ryan said that after hearing all the opinions of the committee, citizens and his own thoughts he came up with a list of importance. His first concerns were Mathis & Palmquist Parks and addressing both of those parks and the redesigns. Then Hatch Park needs a redesign but will be a project that will take a few years. Ryan then talked about the Arts and how they have talked in the past about getting concrete bases that would be put around city hall. Ryan would like to see sculptured art or any art that would weather the elements in the summer. He talked about St George and how they set up art every year on their pedestals. David said he has talked to the City of St George and how they have done their art. David has put a power point on what he learned. Ryan said he would also like to beautify Eagleridge Drive with trees. Ryan also brought up the fish pond by the apartment complex at the bottom of Orchard Drive. This pond was donated to the city and had a floating dock at one time. The city had a bid to see how much it would cost to make it useable and it came back over Six Hundred Thousand Dollars which was over budget. Ryan said his last thing is the connection between Center Street and Foxboro Drive and the rest of the community. He would like to see that corridor beautified. TJ brought up Big West Oil and the Sterilant they use to kill the ground and anything that grows on it. TJ talked about the path from Redwood Rd to Foxboro that is so small and is not big enough for trees. The trees would have to be on the south side or along the fence. TJ said that they have been looking at that area and putting a lot of thought on it. Ryan said he would like to think of a concept for the city that is completely unique or different so that it's a draw or builds an identity. TJ brought up the idea of a railroad theme as North Salt Lake is known for the Bamberger Railroad. There was discussion about water in the parks and the attraction that it brings. Naomi said we need to come up with "Who is North Salt Lake" and focus on and make ourselves stand out. Ryan said that he

will go in with all the requests at budget meeting but thinks that Palmquist Park has a good chance at getting started and finished. Hatch Park should be able to have the fence it needs. Alisa said she would like to see the Arts project get started. There was discussion about the residents of North Salt Lake being involved on how the Hatch Park will look with the redesign. Ryan said they could have a city event where they invited the community to "Design the Park Day".

David said that they had discussed lighting at Tunnel Springs at the last meeting and after looking into the decorative lights they are fairly expensive at about Three Thousand Dollars each. They would also have to run conduit that would go underneath to the Tennis Courts if they are to have lights. David said there has been more people driving on the park and after talking to the council it is looking like the best option is to have the gate.

Ryan said that he would like to have the committee take an evening and go look at the retention pond.

d. FY2020 Budget Requests – Discussion was included with FY2019 Budget Expenses

5. City Council Update

Discussion was included with FY2019 Budget Expenses.

6. Chair Notes and Open Topics

Alisa said she would like to do a park visit on April 9th and will meet at the pond at 6:00 p.m.

7. Review Action Items

Alisa said the following are the action items discussed previously.

- 1. Alisa will draft a letter to Sarah*
- 2. Everyone will send pictures of their events to Alisa*
- 3. Alisa will contact James about Youth Council for the Easter Egg event*
- 4. Alisa will follow up on Facebook on the ground cover at Legacy Park*

Next meeting will be held on April 30th at 6:00 pm at City Hall.

Alisa VanLangeveld adjourned the meeting at 7:45 pm.


Chairman


Secretary