

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, November 26, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay and Jack Lytle were present. Commissioner Tippetts was excused due to a recent surgery. Auditor/Recorder Keri Pallesen, Attorney Niel Lund, and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:41 am by Commissioner Asay. It was noted the late starting time was caused by the ongoing snow storm.

Also present: Sgt. Travis Dupaix, Jessica Jimmerson, Jodi Tinker and Ashley Muir of the Health Clinic

**Issue Updates:** Commissioner Lytle didn't have any updates. Sgt. Dupaix had stepped out so there was no report on the EMT class.

**Citizen Comments:** No Citizen Comments

**Approve Minutes:** The Clerk/Treasurer's Office had presented minutes for review for October 22, 2019 and November 19, 2019. After discussion of who was in attendance for the two different meetings, Commissioner Lytle motioned to approve the draft minutes of the November 19, 2019 Commission Meeting minutes as written. Commissioner Asay seconded the motion. All were in favor and the motion carried.

Commissioner Tippetts was called and motioned to approve the October 22nd Commission Meeting minutes. Motion was seconded by Commissioner Lytle. All were in favor and the motion carried. Commissioner Asay was not present for the vote and all others were in favor. The motion carried.

**The Open Invoice Register Was Presented For Review And Approval:** The Open Invoice Register for November 25, 2019 for \$28,024.15 was prepared by the Auditor/Recorder's Office. Commissioner Lytle asked about the refund in the amount of \$1,952.00 and it was for the Firehouse's change from Large Commercial to Small Commercial. Mr. Raymond said Keri Pallesen had sent an updated bill to Dutch John. Commissioner Lytle motioned to approve the refund and Commissioner Asay seconded the motion. All were in favor and the motion carried.

Commissioner Lytle motioned to approve the Open Invoice Register dated November 25, 2019 in the amount of \$70,384.14 with the note that health insurance payment, annual Forest Fire and State Land (FFSL) payment, M&M Asphalt and Roads Admin Fee made up most of that. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**Disbursement Listing:** The Disbursement Listing for November 19 - November 25, 2019 was prepared by the Auditor/Recorder's Office. Commissioner Lytle motioned to accept the Disbursement Listing dated November 19-25, 2019 for \$77,480.25. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**Cash Summary:** A Cash Summary dated November 25, 2019 was provided by the Clerk/Treasurer's Office. Commissioner Lytle asked about Zions General and if any adjustments have been made or taxes disbursed yet. Mr. Raymond said that the December disbursement would cover the current shortfall of the General Fund and Jail funds. There will be a weed payment that will clear tomorrow from the BLM so that should make Fund 80 positive again. Commissioner Lytle motioned to accept the Cash Summary dated November 25, 2019. Commissioner Asay seconded the motion. All were in favor and the motion carried. Commissioner Tippetts

**Citizen Comments:** Jessica Jimmerson, Nurse Practitioner at the Health Clinic and her staff of Jodi Tinker and Ashley Muir were here. Jessica introduced herself and gave out her business card with her cell number on it. There was discussion of a potential dentist and how that might fit into the clinic. He will be part of the meeting next week. The Clinic is open Monday through Thursday. If there is something urgent she can help, but she is generally not on call. Commissioner Asay asked about other involvement to see if she is even willing to have the conversation to help out emergency management. Jessica said she was willing to talk about that and she was on Search and Rescue in Iron County. Everyone was invited to come and see the Clinic updates. They have started a new facebook page for the clinic to help promote health issues. Jessica and her staff were thanked for attending. After Jessica left, Attorney Niel Lund noted that she has a spot on the agenda for updates.

**Purchase Orders:** There were no Purchase Orders to approve

**Correspondence:** Attorney Niel Lund said he had received an email from Bret Reynolds regarding the Tally. It was thought that Commissioner Tippetts was going to handle that as it is normal to send a letter of thanks and a notation of the results of the process. Commissioner Asay said he would follow up with Commissioner Tippetts on this issue.

Mr. Raymond noted that he had put the Public Hearing Notices that were posted last week in the Correspondence Section of the packet.

Commissioner Asay brought out that there were additional requirements for turning over the property to Dutch John that should be considered before the hearing. Commissioner Asay said we found out that the Auditor is responsible for keeping track of this and Mr. Lund noted we may want to make adjustments to the Disposition Code. He wasn't sure if the Auditor needed to keep the records of personal property, but just all the records that are part of the sale. How long does it take to get an appraisal? Several weeks if it weren't the holidays. The question was asked if the insurance appraisal would suffice or if there needs to be another one. A new appraisal would probably be at least \$500 and Mr. Lund said that the code only says appraisal and isn't specific as to type. Mr. Lund said that the town might be interested in helping to pay for an appraisal to have a better knowledge of what they are getting in the proposed transfer. The appraised value with the contents was over a million dollars. Let's take a look at the appraisal. It was done for replacement costs, so maybe another one would be done differently. The city might be interested as it might show their constituents that they are getting property of x value. Is the inventory in the appraisal and if so will we have to separate that out? Lesa Asay is the only known licensed appraiser in Daggett County, but there are several in Vernal..

Commissioner Lytle reviewed some of the requirements and Keri Pallesen asked if the Interlocal agreement would cover all those details and Mr. Lund said it could. The abandonment or vacation of the property was briefly discussed. Commissioner Lytle asked about the reversionary language stating that if the Town unincorporated then property would revert to the school district and Mr. Lund said that he can't find anything in code or precedents from past law that would do this. There is a state requirement that when a town is unincorporated it goes through a judge who makes all the decisions. Do we need to have something in case this happens? The Attorney was not sure if it would be very beneficial and there have been cases in the past where it went to the County, but the judge is the one that decides that. The code requires that in the case of a dissolution it all goes through a judge. The insurance appraisal has not been used in the negotiation process and Mr. Lund said it's not in the agreement anywhere. It's the Auditor's job to keep the records, but not to give a blessing. Mrs. Pallesen was asked to provide the appraisal information.

Commissioner Lytle said there is a CIB GRAMA request that he will deal with. A five minute recess was taken.

**Calendar Review:** Commissioner Lytle brought up the Elected Officials meeting for today at 2 pm. Commissioner Lytle asked if Commissioner Asay got on the public lands call on Friday and he got some of it but not all of it. The water banking legislation was interesting and a big deal. We may need to get more informed about this, so we can have a voice if we want. Maybe Mr. Hartvigsen could address us on this issue and how it might affect us. Commissioner Asay said Commissioner Tippets had some discussion with them regarding water leasing and there are some possibilities.

Next week, Commissioner Lytle will be out and could be available by phone. There will be a CIB meeting on the 12th. and an SCIC meeting on the 20th.

### **Policy and Legislation Items:**

**Discussion And Consideration Of Business License - Sysco USA 1:** Commissioner Lytle motioned to approve the business license for Sysco USA 1. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of December Commission Meeting Schedule:** Mr. Raymond said that we had talked of this briefly, but with Christmas Eve Day and New Year's Eve Day on Commission Meeting days he wasn't sure what the Commission wanted to do. It was decided to hold short meetings on those days and deal with invoices and the budget if needed. Mr. Lund said he would be out of Town on Christmas Eve, but could be available telephonically.

**Discussion And Consideration Of Resolution 19-18: A Resolution of Daggett County Adopting the Uintah Basin Regional Pre-Disaster Mitigation Plan:** Commissioner Asay brought this up and Sgt. Dupaix said this is an update to a federally required plan that was done 5 to 6 years ago. Commissioner Lytle asked if a copy could be available in the Clerk's Office and Sgt. Dupaix said he had sent it out to the Commissioners digitally and will have a copy at the Emergency Management Office, Sheriff's Office and Clerk's Office. Mr. Lund said that there could be tweaks to this to note where it will be available. Could we put it on the website? The mitigation Plan could possibly be put on the website, but the EOP should not be on the website. Sgt. Dupaix said he would check into it and get with Kym Slagowski to see if that's a possibility. The EOP governs what happens when there is an event, and the Mitigation Plan is to help prevent incidents. There are pipeline meetings coming up that the Commissioners are invited to attend in Vernal or Rock Springs. Commissioner Lytle motioned to approve Resolution 19-18 to adopt the Uintah Basin Pre-Disaster Mitigation Plan. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Possible Incentives For Enterprise Zone:** Mr. Raymond read from an email of Will Wright of UBAOG. There was discussion of the different incentives that might work. The Economic Development Board hasn't met recently. Grants are limited, but some are available. Commissioner Lytle motioned to incorporate the training incentive as the primary incentive and the Commission will consider discounts for business license application fees in the future. Commissioner Asay seconded the motion and all were in favor. The motion carried.

**Discussion And Consideration Of Economic Development Plan:** Mr. Raymond said that there are at least two different versions of the plan and he hasn't been able to review them yet, so it was suggested that this be tabled for another time.

**Discussion Of Local Option Sales and Use Taxes For Transportation Act:** Attorney Niel Lund said that the Code has been included in the packet, but it is complicated and he will be talking with Jon Stermer this afternoon to get more specific information of what they did in Uintah County. Commissioner Lytle said he spoke with Laurie Brummond of the Uintah Basin Association of Governments (UBAOG) and she indicated it could help with Public Transportation which would be helpful and it could also be used for trails and other things. We would want to get this done before January and before the Legislature meets. We should be able to have something for next week, but it depends on how the conversation goes with Mr. Stermer.

**Calendar Item:** There is a Human Trafficking meeting to be held at the Courthouse on December 3rd at 5:00 pm and a Commissioner should attend. This is being put on by the Victim's Advocate.

**Closed Session: Discussion of Purchase, Exchange, Or Lease Of Real Property:** The attorney sent out the latest digital version of the agreement with changes from Mayor Rogers. There was discussion about those changes and whether to call to see if the Mayor was available. Not all trucks are worth \$200/hour and do we have any budget set for this?

It was talked about going into closed session, to discuss the potential agreement with Dutch John, but it was not done. A short break was taken from 11:35 am to 11:45 am. There was additional discussion regarding items in the agreement including the truck rental and reimbursement of personnel expenses, but no decisions were made.

With no further business Commissioner Lytle motioned to adjourn at 11:51 am.

/s/ Randy Asay  
Commissioner Randy Asay

s/ Brian Raymond  
Clerk/Treasurer\_Brian Raymond

/s/ Jack Lytle  
Commissioner Jack Lytle

Matt Tippetts Excused  
Commissioner Matt Tippetts

