**Wasatch County Parks & Recreation SSD #21**

**Board Meeting**

**January 14, 2020**

**Minutes**

**\*\*\*DRAFT\*\*\***

**Attendance**:

Jeff Wade, Chairman Tom Bonner, Director

Danny Goode, Vice-Chairman Heath Coleman, Asst. Director

Kendall Crittenden, Member Amaria Scovil, Rec. Center Director

Marilyn Crittenden, Member Erik Lappe, Rec. Center Programs Director

Steve Farrell, Member Jon Provost, Event Center Director

Mark Nelson, Member Doug Smith, Event Center Grounds Superintendent

Spencer Park, Member Brandon Puett, Grounds Superintendent

 Adaire Willoughby, Sales & Marketing Director

 Laurie Duke, Admin. Assistant

 Brandon Cluff, Public Works Director

Board Chairman, Jeff Wade called the meeting to order at 3:05 p.m.

**Minutes**:

Tom Bonner presented the minutes for December 10, 2019.

Board Vice-Chairman, Danny Goode suggested to Board Chairman, Jeff Wade that the minutes indicate a breakdown of the individual vote on all motions. Laurie will note that in all future minutes.

Vice-Chairman, Danny Goode made a motion to approve the December 10, 2019 minutes.

Board Member, Marilyn Crittenden seconded the motion. Motion carries with following vote:

 AYE: Board Chairman, Jeff Wade

 AYE: Board Vice-Chairman, Danny Goode

 AYE: Board Member, Marilyn Crittenden

 AYE: Board Member, Steve Farrell

 AYE: Board Member, Mark Nelson

 AYE: Board Member, Spencer Park

 NAY: None

 ABSTAIN: Board Member, Kendall Crittenden

 Absent at Dec. 10, 2019 meeting.

Board Chairman, Jeff Wade asked if there were any Public Issues for future meetings. There were none.

Board Chairman, Jeff Wade asked if there were any Governing Board Issues for future meetings. There were none.

**Warrants:**

Tom Bonner presented the warrants for December 2, 2019 through December 31, 2019 in the amount of $159,477.50

Tom explained that he was happy with how the budget went for 2019. He reported that, as everyone knows, we have to pay 5% of our gross income to the county towards our deficit each year and we were able to exceed that by a little this year. We were able to purchase floor scrubbers for the Rec. Center and Event Center, a restroom cleaner for the Rec. Center, and more tables and chairs. He stated that we were also able to purchase 25 stall mats that cost about $10,000. The cost for the whole barn will be approximately $80,000., so we are hoping to get a few mats each year. Tom commented that they are going through the concession area at the Event Center and fixing a few problems we have there.

Board Member, Steve Farrell made a motion to approve the warrants for December 2, 2019 through December 31, 2019 in the amount of $159,477.50.

Board Vice-Chairman, Danny Goode seconded the motion. Motion carries with the following vote:

AYE: Board Chairman, Jeff Wade

 AYE: Board Vice-Chairman, Danny Goode

 AYE: Board Member, Kendall Crittenden

 AYE: Board Member, Marilyn Crittenden

 AYE: Board Member, Steve Farrell

 AYE: Board Member, Mark Nelson

 AYE: Board Member, Spencer Park

 NAY: None

**Provo River Trail Discussion**:

Tom explained that Board Member, Mark Nelson asked that he put this on the agenda so Tom asked Mark to start the discussion. Mark reported that since he has been on the council the maintenance of the trail between Soldier Hollow and the Deer Creek Dam has been discussed 2 or 3 times and just keeps getting passed around. He said that in the next couple of years there are people who are getting funding for the trail and they want Wasatch County to be responsible for maintaining the part of the trail that is in Wasatch County. Mark commented that he believes in the next 5 years the segment of the trail from Soldier Hollow to the Railroad Depot will also need to be maintained.

Tom responded that the first thing we would need to know is what the funding mechanism for operations and maintenance would be and what we would have to come up with budget wise for equipment and man power. Tom stated that first and foremost we need to figure out the 8 miles of trail from Soldier Hollow to the Dam and if our goal is to connect that trail then there needs to be a solid MOU with State Parks in place.

Tom reviewed how the trail maintenance was done in the past. When they first built that 8 mile trail we had an MOU with State Parks to divide the duties. Parks & Recreation maintained the hard surface, weed control, run off, sluff off, repairs, etc. State Parks took care of restrooms and law enforcement. Both departments put funds in each year. The total budget each year was $15,000. Then when Iron Rangers were added we were asked by the council to stop doing the maintenance because the State Parks were making funds from it. The Parks & Recreation Department has not been doing the maintenance for the past 5 years.

Mark asked if Parks & Recreation are maintaining any trails right now and Tom responded that we only maintain the trail from Heber to Midway. We push it, spray it, sweep it, and deal with tree roots by Vern Dickman’s place. Tom figures that in the next 5 to 8 years we are going to have to overlay it.

After a lengthy discussion, Steve Farrell commented that this is a bigger issue than just for the Parks & Recreation Department He suggested that we will need a Trail System, with a Trail Coordinator, maintenance plan, and funding source. Everyone agreed. Steve suggested the first step is meeting with State Parks and see if we can do away with the Iron Rangers and go back to the original agreement.

Tom brought up the point that the Trail Coordinator would need to have knowledge of all railroad standards, making sure that all bridges are maintained to the specified standards. Mark stated that when preliminary engineering was done on the segment of the trail from Soldier Hollow to Heber they talked about making it handicap accessible so it is likely to become very involved. It was decided that Mark Nelson will bring this issue up at the next Council Meeting.

Tom clarified that he will wait to hear from the council on what direction they want to go whether it will be Parks & Recreation Department or a whole other department.

Jeff Wade asked if there were any other questions or comments for Tom. Steve Farrell asked Tom if Hideout Steakhouse accepted our proposal for concessionaire and he replied that they did, effective February 1, 2020. Tom said that is why we are in the process of re-doing the floors and fixing some water damage in the concession area.

Mark Nelson asked Tom if he thinks Wasatch High School will continue to hold graduation ceremonies in the Event Center and Tom responded that he thinks they will. Tom said that he does not know where else they would have it unless they went outside and with weather concerns that isn’t likely. Tom explained that the high school gave each student a certain number of tickets and that with the number of tickets that were turned back they didn’t have to turn anyone away. Tom commented that it is a big event for not only Parks & Recreation, but also for Law Enforcement and Fire. He said that they put together an entire contingency plan. Steve asked if they have ever considered doing two sessions and Tom replied that they have discussed this with the school district and if the growth continues as in the past few years it might very well get to that point.

Jeff Wade asked if there were any more comments, there were none.

Board Vice-Chairman, Danny Goode made a motion to adjourn. Board Member, Steve Farrell seconded the motion. Motion carries with the following vote:

AYE: Board Chairman, Jeff Wade

 AYE: Board Vice-Chairman, Danny Goode

 AYE: Board Member, Kendall Crittenden

 AYE: Board Member, Marilyn Crittenden

 AYE: Board Member, Steve Farrell

 AYE: Board Member, Mark Nelson

 AYE: Board Member, Spencer Park

 NAY: None

Meeting was adjourned at 3:29 p.m.

Minutes prepared by Laurie Duke