



**CITY OF OREM
CDBG COMMISSION MEETING
56 NORTH STATE STREET
OREM, UTAH 84057
October 17, 2019**

6:00 PM REGULAR SESSION – CITY COUNCIL CONFERENCE ROOM

Meeting Minutes were recorded and will be posted to the City's YouTube Page.

In attendance: Kena Mathews, Tanya Harmon, Giovana Alisa via phone, Kenneth Ransom, Nathan Evans, Mattathias Westwood, and Barbara Jones. Steven Downs was excused.

:04 - Kena Mathews welcomed everyone and had everyone introduce themselves.

:38 - Minutes from the July 30, 2019 were unanimously approved. Barbara Jones made the motion and Nate Evans seconded the motion.

:59 - Kena Mathews reviewed the collaborative CDBG recommendation process, invited Commission members to attend applicant workshops, went over applicant and Commission timelines, and reviewed Commission responsibilities. She also invited Commission members to participate in site and monitoring visits in January 2020. Ken Ransom and Giovanna Alisa will serve on the Joint Commission.

25:03 - Kena Mathews apologized to the Commission for not having the CDBG Policies and Procedures or the Critical Home Repair and Home Rehabilitation Policies and Procedures ready for review. She will send out to the Commission once they are complete.

27:08 - Kena Mathews explained that the Critical Home Repair and Home Rehabilitation Program has been very popular and funds are running low. Kena also explained how the program works. Kena requested that the Commission consider allocating \$40,000 of outstanding funding from previous years (unused funding and program income) to the program. The Commission unanimously agreed. Nate Evans made the motion and Tanya Harmon seconded the motion.

40:54 - Kena Mathews explained the Council has decided to standardize the membership numbers, quorum, term limits, etc. across the board from all City Commissions/Boards. That said, the CDBG Commission will be a 3 year term with the opportunity to do another term. Terms beyond a second term would be by Commission invitation only. This will only apply to new Commission members from now on. Currently Commission members will serve two year terms with the opportunity to serve two terms. Kena will ask Steven Downs if additional terms are possible through Commission invitation for current Commission members. Kena also mentioned that we are still looking for another Commission meeting.

44:04 - The next Commission meeting will be in February or after. Kena will send out a calendar for site and monitoring visits.

45:35 Meeting unanimously adjourned. Mattathias Westwood made the motion and Tanya Harmon seconded the motion.