



G R E A T E R   S A L T   L A K E

# Municipal Services District

**Trustees**  
Joe Smolka, Chair  
Paulina Flint, Vice Chair  
Kelly Bush  
Sean Clayton  
Dan Peay  
Richard Snelgrove  
  
Bart Barker  
General Manager

## MEETING MINUTES FOR THE

### BOARD OF TRUSTEES BOARD MEETING AND BUDGET PUBLIC HEARINGS

GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT  
(MSD)

Wednesday, December 5, 2018 at 6:00pm  
2001 S. State Street, Council Chambers, N1-110  
Salt Lake City, UT 84190

#### Trustees Present:

Joe Smolka, Chair  
Paulina Flint, Vice Chair  
Dan Peay  
Kelly Bush  
Richard Snelgrove

#### Trustee Excused:

Sean Clayton

#### Others Present<sup>1</sup>:

Bart Barker, MSD General Manager  
Mark Anderson, MSD Legal Counsel  
Cathy Jensen, MSD Chief Financial Officer  
Jared Steffey, Salt Lake County Public Works Fiscal Administrator  
Lupita McClenning, Division Director, Planning and Development Services  
Mary Walton, Big Cottonwood Canyon Resident  
Grandar Fairbanks, Granite Resident  
John Robinson, Resident  
Mark Walton, Resident  
Bill Hogan, Big Cottonwood Canyon Resident  
Gary Vanbrinken, Lambs Canyon Resident  
Tom Davis, Emigration Canyon Resident  
Mary Walton, Resident  
Greg Shultz

#### **1. Call to order**

Joe Smolka, Chair, called the meeting to order.

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<sup>1</sup> Other individuals may have been present who were not specifically recognized by the Chair.

## 2. Public comments

Several residents made an appearance before the board. Mary Walton, of 517 10<sup>th</sup> Avenue, owns a small cabin in Big Cottonwood Canyon, and thanked the Board for no taxes. Grandar Fairbanks purchased the little white chapel in Granite to keep it historically in the valley. Mark Walton stated he is soon to inherit a cabin. Bill Hogan is building a home in Big Cottonwood Canyon. Gary Vanbrinken is in Lambs Canyon. John Robinson was also present.

## 4. Consideration of Resolution No. 2018-12-1 to open and amend the 2018 MSD Budget (Discussion and Possible Action)

Jared Steffey provide an overview of this agenda item.

It was moved by Trustee Flint and seconded by Trustee Bush as follows:

**To open the public hearing to hear public comment on the proposed amendments to the 2018 budget.**

The motion carried with Trustees Smolka, Flint, Peay, Bush, and Snelgrove each voting “aye.”

There were no public comments during the public hearing.

It was moved by Trustee Bush and seconded by Trustee Peay as follows:

**To close the 2018 budget amendment public hearing.**

The motion carried with Trustees Smolka, Flint, Peay, Bush, and Snelgrove each voting “aye.”

After discussion, it was moved by Trustee Flint and seconded by Trustee Bush as follows:

**To approve Resolution No. 2018-12-1 to open and amend the 2018 MSD Budget.**

The motion carried with Trustees Smolka, Flint, Peay, Bush, and Snelgrove each voting “aye.”

## 5. Consideration of Resolution No. 2018-12-2 to adopt the 2019 MSD Budget (Discussion and Possible Action)

Cathy Jensen reviewed the tentative budget for 2019.

It was moved by Trustee Bush and seconded by Trustee Flint as follows:

**To open the public hearing to hear public comment on the proposed 2019 budget.**

The motion carried with Trustees Smolka, Flint, Peay, Bush, and Snelgrove each voting “aye.”

Tom Davis, of 6808 Emigration Canyon, Mary Walton, and Greg Shultz all spoke regarding their concerns about tax increases.

It was moved by Trustee Flint and seconded by Trustee Bush as follows:

**To close the public hearing on the proposed 2019 budget.**

The motion carried with Trustees Smolka, Flint, Peay, Bush, and Snelgrove each voting “aye.”

After discussion, it was moved by Trustee Flint and seconded by Trustee Bush as follows:

**To approve Resolution No. 2018-12-2 to adopt the 2019 MSD Budget.**

The motion carried with Trustees Smolka, Flint, Peay, Bush, and Snelgrove each voting “aye.”

**6. Consideration of Resolution No. 2018-12-3 authorizing an amendment to the Master Interlocal Agreement to address Fiscal Services and Planning and Development Services transitioning from the County to the MSD (Discussion and Possible Action)**

Mark Anderson told the Board that Zack Shaw, with the District Attorney’s Office, is working on the amendment to the Master Interlocal Agreement. It is not available tonight. He expects to have the agreement before the next board meeting, January 4, 2019. He will send it out as soon as he gets it from Zack so that the Board can review it in advance. This item was tabled until the next meeting.

**7. Consideration of the purchase of a municipal and district accounting system (Discussion and Possible Action)—Cathy Jensen and Bart Barker**

Cathy Jensen addressed the Board regarding her assessment of the needs for the MSD to obtain accounting software that is most beneficial for the district. The MSD can purchase this under the small purchase procurement rules. Staff will ask the County to extend the County contract to handle the accounting for an additional two months. Bart Barker asked the Board to authorize the General Manager or the CFO to evaluate the accounting software and to purchase the software that appears to be beneficial to the MSD.

It was moved by Trustee Flint and seconded by Trustee Bush as follows:

**To authorize the General Manager or the CFO to evaluate the accounting software and to purchase the software that appears to benefit the MSD.**

The motion carried with Trustees Smolka, Flint, Peay, Bush, and Snelgrove each voting "aye."

**8. Review of November 2018 MSD financial reports (Discussion and Possible Direction)**

This item was tabled until the January Board meeting. Jared Steffey and Cathy Jensen will be available at the January meeting to discuss November's and December's information.

**9. Consideration of the proposed 2019 MSD meeting schedule (Discussion and Possible Action)**

Mr. Barker reviewed the proposed 2019 MSD meeting schedule. It doesn't include interim budget meetings, since those are scheduled as needed. Ina will post the meeting schedule, once approved, on the Public Meeting Notice website and on the MSD website.

It was moved by Trustee Bush and seconded by Trustee Peay as follows:

**To approve the proposed 2019 MSD meeting schedule.**

The motion carried with Trustees Smolka, Flint, Peay, Bush, and Snelgrove each voting "aye."

**10. Other Metro Township, Unincorporated County Community Councils and Greater Salt Lake Municipal Services District business (Discussion)**

Trustees Smolka and Flint thanked Trustee Snelgrove for his service on the MSD Board. He'll be taking on the duty of County Council Chair.

**11. Possible closed session to discussion the acquisition of real property (Discussion and Possible Action)**

It was moved by Trustee Bush and seconded by Trustee Peay as follows:

**To enter a closed session for a discussion regarding the acquisition of real property.**

The motion carried with Trustees Smolka, Flint, Peay, Bush, and Snelgrove each voting "aye."

After a closed discussion, the public meeting was reopened.

**12. Adjourn**

Trustee Flint moved to adjourn the meeting. The motion was seconded by Trustee Peay and the meeting was declared to be adjourned by Chair Smolka.

Approved by the Board of Trustees on the 10<sup>th</sup> day of July, 2019.

  
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Joe Smolka, Chair

Attest:

  
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Cathy Jensen, Clerk

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