



G R E A T E R   S A L T   L A K E

# Municipal Services District

## Trustees

Joe Smolka, Chair  
Paulina Flint, Vice Chair  
Max Burdick  
Kelly Bush  
Sean Clayton  
Dan Peay

## MEETING MINUTES FOR THE BOARD OF TRUSTEES WORK MEETING

Bart Barker  
General Manager

### GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT (MSD)

Friday, January 4, 2019, 9:00 a.m.

2001 S State Street #N3-930  
Salt Lake City, UT 84190

#### Trustees Present:

Joe Smolka, Chair  
Paulina Flint, Vice Chair  
Max Burdick  
Kelly Bush  
Sean Clayton  
Dan Peay

#### Others Present<sup>1</sup>:

Bart Barker, MSD General Manager  
Mark Anderson, MSD Legal Counsel  
Cathy Jensen, MSD Chief Financial Officer  
Ina Oviatt, MSD Office Manager  
Zac Case, Fiscal Manager, Salt Lake County Behavioral Health Services  
Lupita McClenning, Division Director, Salt Lake County Planning and Development Services  
Sherry Swensen, Salt Lake County Clerk  
Scott Baird, Department Director, Salt Lake County Public Works and Municipal Services  
Paul Ashton, Legal Counsel for White City Metro Township  
Greg Schultz, Municipal Administrator for Magna and White City Metro Townships

#### **1. Call to order**

Joe Smolka, Chair, called the meeting to order.

#### **2. Public comments**

There were no public comments.

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<sup>1</sup> Other individuals may have been present who were not specifically recognized by the Chair.

**3. Swearing in of new Trustee Max Burdick**

Salt Lake County Clerk, Sherrie Swensen, performed the swearing-in of new MSD Trustee, Salt Lake County Councilman Max Burdick.

**4. Review of Beer Tax Funding for local governments and consideration of its use (Discussion and Possible Action)**

Zac Case, the Fiscal Manager of Salt Lake County Behavioral Health Services, shared that the Beer Tax is currently managed by the Salt Lake County Mayor's Finance office and the Tax Commission. Mr. Case shared the breakdown of how the beer tax funds were allocated. The Salt Lake County Mayor's Finance office asked the Behavioral Health Services office to manage the money. A report is compiled each year to show what money they have used. There are five categories for which the money is used: prevention, treatment, law enforcement, prosecution, and incarceration. Mr. Case asked how the Board wants to use the funds. He's trying to establish how much is County money and how much is the Metro Townships' money. He shared in his packet the Annual Report for FY 2018. There are three options on how to spend \$45,000: Status Quo, Manage MSD portion of funding beginning in FY 2020, and Manage MSD portion of funding immediately for FY 2019. Trustee Smolka suggested using option two and having six months to decide how to manage these funds in the future.

**5. Discussion of administrative support for Metro Townships and unincorporated-area Community Councils (Discussion and Possible Action)**

Trustee Flint shared an organization chart that shows the management breakdown. They need a paralegal and a clerical worker. This person needs to be at the MSD level. Trustee Flint suggested making a list of duties for each Metro Township and emailing them to Bart Barker. Mr. Barker will then create the job descriptions. Mr. Barker will then come back to the Board to approve the job description.

**6. 2019 Legislative Update (Discussion and Possible Action)**

Mr. Barker asked the Board to approve the letter to Senate Minority Leader Karen Mayne. Mr. Barker has met with lobbyist Lincoln Shurtz and the issues with the legislative Bill should be taken care of. Senator Mayne feels that code enforcement officers should not need law enforcement officers to go with them at the time of enforcement. Trustee Bush's Bill is intended to give protection to code enforcement officers and animal control officers. The Bill has been marked as a priority by Senator Mayne.

Mark Anderson will have the Sandy City Bill ready to go soon. This is the Bill that will allow a municipal annexation and withdrawal from the MSD to happen at the same time.

**7. Consideration of MSD General Manager compensation (Discussion and Possible Action)**

The board discussed giving Mr. Barker's an annual pay to increase from \$128,143 to \$149,000.

It was moved by Trustee Bush and seconded by Trustee Peay as follows:

**That General Manager Bart Barker's annual salary be increased from \$128,143 to \$149,000.**

The motion carried with Trustees Smolka, Flint, Burdick, Bush, Clayton, and Peay each voting "aye."

**8. Unincorporated County Community Councils and Greater Salt Lake Municipal Services District business (Discussion)**

Trustee Flint shared information regarding the upcoming ACCT training that she would like us all to attend.

Trustee Peay expressed concerns with the process of issuance of business licenses. He feels that business licenses are being sent out without a vetting process. He thinks there should be a business processing fee. Trustee Flint suggested getting together with legal counsel to find out what the laws are for issuing business licenses. White City Metro Township attorney Paul Ashton added that fees cannot be a profit center, and suggested that the Metro Townships reconstitute their fees so the State Auditor will not have issues. Mr. Barker added that, whatever the Metro Townships' ordinances are, Lupita McClenning's team will enforce them.

**9. Adjourn**

Trustee Bush moved to adjourn the meeting. The motion was seconded by Trustee Peay and the meeting was declared to be adjourned by Chair Smolka.

Approved by the Board of Trustees on the 10<sup>th</sup> day of July, 2019.

  
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Joe Smolka, Chair

Attest:

  
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Cathy Jensen, Clerk

