

**GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT  
(MSD)**

**BOARD OF TRUSTEES BUDGET WORKSHOP  
MEETING MINUTES**

Friday August 2, 2019 at 9:00 a.m.  
2001 South State Street, COW Room N2-800  
Salt Lake City, Utah 84190

Trustees Present:

Joe Smolka, Chair  
Paulina Flint, Vice-Chair  
Dan Peay  
Max Burdick

Trustees Excused:

Sean Clayton  
Kelly Bush

Others Present:<sup>1</sup>

Bart Barker, MSD General Manager  
Cathy Jensen, MSD Chief Financial Officer  
Mark Anderson, MSD Legal Counsel  
Ina Oviatt, MSD Office Coordinator & Records Officer  
Talia Butler, Salt Lake County Animal Services  
Michelle Blue, Salt Lake County Animal Services  
Paulie McClain, Town of Brighton Attorney  
Keith Despain, Mayoral Candidate and Brighton Resident  
Clint Mecham, Salt Lake County Emergency Manager for Unified Fire Authority  
Ralph Chamness, Chief Deputy District Attorney  
Richard Mauro Executive Director, Salt Lake Legal Defenders Association  
Steve Calbert, Justice Court Administrator

**1. Call to Order**

The meeting was called to order by Chair Smolka.

**2. Pledge of Allegiance**

The pledge of allegiance was recited.

**3. Public Comments**

There were no public comments.

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<sup>1</sup> Other individuals may have been present who were not specifically recognized by the Chair.

#### 4. Presentation on budget requests by MSD service providers,

##### a. Animal Services

Talia Butler and Michelle Blue presented the budget request for Salt Lake County Animal Services. Among other things, they discussed park patrols. Option A included one full time animal control officer for dedicated park coverage, Saturday through Tuesday, 10:00 a.m. to 8:00 p.m. Option B would provide park coverage seven days a week, 10:00 a.m. to 8:00 p.m. They also discussed efficiencies and ways to cut costs, along with other new ideas, including possibly reducing shelter operations on the slowest day of the week. Closing the shelter one day per week could save approximately \$150,000 per year. They ended their presentation by announcing the Spaghetti and No Balls fund raising event that would take place that night in the downtown Hilton Hotel.

##### b. Brighton

Paulie McClain, who will be the Brighton Town Attorney once the Town officially comes into existence, and Keith Despain, a candidate for Mayor of Brighton, presented a preliminary 2020 budget request for the Town. Mr. Despain reviewed projected expenses of \$179,307.00, including compensation, administration, facilities and legal/professional services. The Town's projected revenue for 2020 is \$292,000.00.

Town organizers have hired a town clerk and an administrative assistant. The administration budget request includes a town office, furniture and equipment, including computers and telephones. The Town will lease two rooms in the Unified Fire Authority/Unified Fire Service Area building in Brighton at a cost of \$9,000 per year. The budgeted amount for legal and professional services includes getting UniCode set up and managed. The Town expects to have a beginning fund balance of \$112,893.00, generated by the ski resorts.

##### c. District Attorney

Ralph Chamness presented a snapshot of the District Attorney office's 2020 MSD budget request of \$324,925, with the following allocations:

Copperton Metro Township: \$3,216.76  
Emigration Canyon Metro Township: \$6,336.04  
Kearns Metro Township: \$139,197.87  
Magna Metro Township: \$107,907.59  
White City Metro Township: \$22,127.39  
Unincorporated areas: \$46,139.35

##### d. Legal Defenders

Richard Mauro explained that the Legal Defenders Association has started tracking its cases. One full time lawyer is assigned to the court that handles MSD criminal matters, along with two full time investigators. Due to a Department of Justice grant, his office will include a full-time social service person. He explained that they have a robust group of people, with a wide contact base, to help with misdemeanor issues.

e. Justice Courts

Steve Calbert apologized for not having ticket data to share with the Trustees. He stated that, once the information is available, he will e-mail it to Ina Oviatt, who will forward it to the Trustees. He explained that the Justice Court is being remodeled to improve security between the judge, clerk, victims and accused individuals.

**5. Discussion of future agenda items**

The Trustees and staff briefly discussed issues that should be included in future Board meetings, including whether the Metro Townships individually, or the MSD acting for the group, should be responsible for emergency management. Clint Mecham is preparing emergency management agreements. Chair Smolka directed that emergency management be included on the August 14<sup>th</sup> Board meeting agenda.

Bart Barker explained that the scope of work for the land use attorneys hired by the MSD has increased, noting that Code Enforcement litigation will be handled through the Metro Townships and the District attorney's office (for unincorporated areas). The Metro Townships have significantly greater enforcement powers than the MSD, and may have more enforcement powers than the County. It was noted that, if the Metro Townships adopt their own purchasing policies, they will not be bound by the County's purchasing policies and procedures. Trustee Peay shared information respecting the infiltration of water into sewer pipes in Magna. The problem could have been fixed in a more timely fashion if an emergency had been declared. Trustee Flint shared information concerning how a Sandy canal problem was handled. Each of the Metro Townships should consider maintaining funds in a capital emergency account for such issues.

**6. Other Metro Township, Unincorporated County Community Councils and Greater Salt Lake Municipal Services District business**

There was no other business to come before the Board.


**7. Adjourn:**

Trustee Peay moved to adjourn the meeting, after which Chair Smolka declared the meeting to be adjourned.

Approved by the Board of Trustees on the 9 day of October 2019.

  
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Joe Smolka, Chair

ATTEST:

  
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Cathy Jensen, Clerk

