



G R E A T E R   S A L T   L A K E

# Municipal Services District

## GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT (MSD)

### BOARD OF TRUSTEES MEETING MINUTES

August 20, 2019 at 9:00am  
2001 South State Street, COW Room N2-800  
Salt Lake City, Utah 84190

#### **Trustees Present:**

Joe Smolka, Chair  
Paulina Flint, Vice-Chair  
Max Burdick  
Kelly Bush  
Sean Clayton  
Dan Peay

#### **Staff Present:**

Bart Barker, General Manager  
Cathy Jensen, Chief Financial Officer  
Lupita McClenning, Director of Planning and Development Services  
Ina Oviatt, Office Coordinator & Records Officer  
Brooke Barnes, Human Resources/Payroll  
Mark Anderson, Legal Counsel  
Madeline Francisco-Galang, Salt Lake County Public Works Engineering

#### **Others Present:**<sup>1</sup>

Ron Faerber, Sandy Hills Community Council, LUCC Board Chair  
Paul Ashton, Magna and White City Metro Townships attorney  
Jim Collinson, Little Cottonwood Canyon Resident  
Sam Grimmley, Wasatch Resort Resident  
Robert Weaver, Wasatch Resort Property Owner  
Mike Moore, Wasatch Resort Resident  
Victor Copeland, Salt Lake Climbers Alliance  
Bill Clayton, Wasatch Resort, Granite Community Council  
Eammon Walsh, Wasatch Resort Resident

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<sup>1</sup> Other individuals may have been present who were not specifically recognized by the Chair.

**1. Call to Order**

Chair Smolka declared the meeting to be open.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Public Comments**

Ron Faerber discussed a safe sidewalk grant and the proposed Grit Mill Parking Lot Project. Mr. Faerber was under the impression that money had been moved from the unincorporated area to fund the cost the Grit Mill Project. Trustee Flint provided clarification concerning the Grit Mill Project.

Jim Collinson stated that he is a ten-year Little Cottonwood Canyon resident. Originally, he was opposed to the Grit Mill Project. However, his safety concerns have been satisfied and he now supports the Project. He indicated that he has discussed the Grit Mill Project with friends and neighbors, all of whom support the Project.

Sam Grimmley, a Wasatch Resort resident, declared that the Grit Mill Project would be a great asset to the neighborhood and will improve safety.

Robert Weaver, who owns property in the Wasatch Resort, declared that he is 100% in favor of the Grit Mill Project.

Mike Moore discussed Little Cottonwood Canyon safety concerns. He declared that the traffic is always going too fast and that, later in the day, if there is a lot of traffic the road becomes unsafe.

Victor Copeland, who is a member of the Salt Lake Climbers Alliance, expressed support for the Grit Mill Project, and stated that the purpose of and need for the Project has been well documented.

Bill Clayton, a Wasatch Resort resident and member of the Granite Community Council, expressed support for the Grit Mill Project. He also argued in favor of increased unincorporated area community council funding.

Eammon Walsh, a Wasatch Resort resident, expressed his full support for the Grit Mill Parking Lot Project.

**4. Consideration of minutes**

No action was taken.

**5. Consideration of agreement and budget adjustment for Little Cottonwood Canyon Grit Mill Parking Lot which includes Wasatch Resort Road and the turn lane**

Madelyn Francisco-Galang reviewed the proposed the Little Cottonwood Canyon Grit Mill Parking Lot and related road construction. Trustee Bush stated that the Board should vote on the Project. Ms. Francisco-Galang has been discussing the Project with the Board over the past three months. Initially, the only community voice heard by the Board was negative. However, now that the Granite Community and additional residents and interested parties have expressed their views, the Board should have a more clear picture and a better basis on which to make a decision.

It was moved by Trustee Bush and seconded by Trustee Flint as follows:

**That a \$121,000 Budget adjustment be approved, along with approval of the Outdoor Recreation Grant Agreement and of a \$150,000 payment from the MSD toward the cost of the Grit Mill Project.**

The motion carried with Trustees, Smolka, Flint, Clayton, Bush, Peay and Burdick each voting "aye".

Ms. Francisco-Galang informed the Trustees that additional road signage will be installed in the Little Cottonwood Canyon. Trustee Bush asked Ms. Francisco-Galang to keep the Board informed respecting accident information in the area as the Project progresses.

**6. Update on the hiring process for the Associate General Manager position and consideration of the appointment of two Trustees to the initial interview committee**

Trustees Bush and Flint volunteered to assist in the interview process for the Associate General Manager position. Bart Barker noted that more than 80 applications for the position have been received. It was moved by Trustee Peay and seconded by Trustee Burdick as follows:

**That Trustees Bush and Flint be approved to serve on the interview committee for the Associate General Manager selection process.**

The motion carried with Trustees, Smolka, Flint, Clayton, Bush, Peay and Burdick each voting "aye".

**7. Update on the MSD and Planning and Development transition**

Mr. Barker explained the status of the Interlocal Agreements that are being negotiated between the MSD and Salt Lake County. Several Trustees attended the "Meet & Greet" event with Planning Zoning Department employees. At Mr. Barker's request, Lupita McClenning provided additional information to the Trustees. She reported that the transition process is going well, adding that Izabela Miller is the District's new Operations Manager and Alex Rudowski is the new GIS Analyst. Meetings have been held with each of the managers. Ms. McClenning stated that she is excited for the changes that have been made. The personnel partnership with the University of Utah will continue. A Housing Assessment has been



completed for each of the Metro Townships, with input from the public and stakeholders. An Open House will be hosted by the MSD. The MSD will partner with Salt Lake County to highlight both solutions to problems and how the solutions can be implemented. Three different software options are being considered to update zoning for the Metro Townships, and an RFP (Request for Proposals) will be issued for Code Enforcement. Paul Ashton provided additional information during the discussion.

Bart Barker reported that he and Mark Anderson are working on a number of Agreements with Salt Lake County. Hopefully, draft Agreements will be completed by the end of August and, during September, certain of the Agreements can appear on Metro Township meeting agendas and all of the Agreements can be finalized by the MSD, all in time to meet the October 1<sup>st</sup> transition deadline.

Chair Smolka inquired regarding Salt Lake County turning roads and parks over to the individual Metro Townships. Mr. Barker will look into the question and report back to the Board.

#### **8. Clarification of the General Manager's and Board Chair's purchasing authority limits**

Chair Smolka noted that the purchasing authority and limits of the Chair and the General Manager have already been voted on by the Trustees. Currently, the purchasing authority is \$25,000 for the General Manager and \$50,000 for the Chair respecting the approval of contract change orders. It was noted that, after the Board approves a contract, when an invoice is received, payment of the invoice can be approved by the General Manager. Trustee Flint asked Mr. Barker and Mr. Anderson to look at the record and clarify the current purchasing authority of the Board Chair and the General Manager.

#### **9. Budget Workshop for 2020 Budget, continued**

##### **Administration/General Fund Budget presentation:**

The Trustees and staff discussed the 2020 Budget for Administration and the 2020 General Fund Budget. New Budget requests include money for employee training, attorney fees and costs for land use attorneys hired by the MSD, a new Operations Officer and a Long Range Planner (which is already in place), money for new employees and benefits, a District-wide computer upgrade to replace outdated computers, a vehicle sinking fund for fleet services, COLA (cost of living adjustment) and merit increases for employees (proposed to be 3%), and an employee uniform allowance. Mark Anderson clarified that the land use attorneys will take the place of the District Attorney's office respecting land use matters that arise within the Metro Townships and the future Town of Brighton.

Mr. Barker reminded the Trustees that the MSD has hired an employee to be responsible for human resources and payroll and is interviewing for an Associate General Manager/Treasurer. The MSD must now budget for items that previously were covered under planning and zoning services provided by the County under contract, such as a sinking fund for fleet services and computer replacement funding.

New ideas and needs were discussed by the Trustees and staff, including holding employee interaction events, additional employee benefits (UTA, fitness center, etc.), workers

compensation insurance, bonding (treasurer bonding and errors and omissions bonding), and land use attorney services and enforcement.

The Trustees and staff then discussed the fund balance, particularly as it relates to the Metro Townships and unincorporated areas. They also discussed Class B and C Road Fund revenues and S.B. 136 transportation revenues that may help cover Public Works operations in the General Fund. Any excess money will be transferred to the Capital Improvements/Project Fund. Capital Improvements/Project Funds, reflecting both expenses and revenues, have been created for each of the Metro Townships and are restricted for Metro Township Council allocation. Public Works Operations, including snow removal and road and street maintenance, will be expensed out of the General Fund. Public Works improvements, such as slurry seals and chip seals on roads, and overlays, will be expensed out of the Capital Improvements and Projects Budget.

Lupita McClenning has been discussing with Mr. Barker the concept of hiring someone to be over Economic Development for the MSD. Mr. Barker suggested that the Trustees think about this issue before the 2020 Budget is finalized. Ms. McClenning reported that a grant has been written for the Magna Metro Township covering long range planners. It was noted that, respecting Class B and C Road Funds, the Legislature has changed the allocation formula. It is not entirely clear how this will impact the MSD and the Metro Townships.

Finally, Cathy Jensen reviewed General Fund expenses, revenues and other General Fund items in the proposed 2020 Budget.

#### **10. Discussion of future agenda items**

Mr. Barker provided an update respecting Taylorsville City, Holliday City and Millcreek and their Public Works contracts with Salt Lake County. Mr. Barker has met with the Cities and with Salt Lake County Public Works personnel. The issue of removing the MSD subsidy that has been enjoyed by the Cities will be taken to each City Council. Once the City Councils have considered that information, it will be necessary for them to decide if they want to continue receiving Public Works services through the County, which will be more expensive with the MSD subsidy removed.

Mr. Barker suggested that next week's Board meeting be cancelled, with the Trustees reconvening on September 11<sup>th</sup>. It was moved by Trustee Flint and seconded by Trustee Burdick as follows:

**That next week's MSD Board meeting be cancelled, with the next meeting of the Board to be held on September 11, 2019.**

The motion carried with Trustees, Smolka, Flint, Clayton, Bush, Peay and Burdick each voting "aye".

#### **11. Other Metro Township, Unincorporated County Community Councils and Greater Salt Lake Municipal Services District business**


There was no other business to come before the Board.




**12. Adjourn**

Following a motion to adjourn made by Trustee Bush and seconded by Trustee Peay, Chair Smolka declared the meeting to be adjourned at 7:20 p.m.

Approved by the Board of Trustees on the 22<sup>nd</sup> day of January, 2020.

  
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Joe Smolka, Chair

ATTEST:

  
\_\_\_\_\_, General Manager

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