



Cottonwood Heights City

Budget Calendar 2020/2021 Budget Year

Date	Event / Description
January 6, 2020 Monday	Start Future Request Process with Departments
January 22, 2020 Wednesday	Council Retreat
	Set Budget Priorities and Expectations
January 23, 2020 Thursday	End Future Request Process with Departments
January 24, 2020 Friday	Preliminary Review of Future Requests and Listing
January 27 – February 14, 2020	City Manager & Finance Director meet with Department Heads on Budget Requests
February 4, 2020 Tuesday	Budget Committee Meeting
February 18, 2020 Tuesday	Compensation Committee Meeting
February 21, 2020 Friday	Preliminary Budget (S&B, Requests, Debt, Capital) Submittal
March 3, 2020 Tuesday	Budget Committee Meeting
March 17, 2020 Tuesday	Compensation Committee Meeting
March 20, 2020 Friday	Updated Budget (S&B, Requests, Debt, Capital) Submittal
April 7, 2020 Tuesday	Budget Committee Meeting
April 21, 2020 Tuesday	Council Budget Work Session
April 24, 2020 Friday	Proposed Budget (S&B, Requests, Debt, Capital) Submittal
April 28, 2020 Tuesday	Newspaper Ad, Public Meeting Notice (Tentative Budget 5/5/20)
May 5, 2020 Tuesday	Budget Committee Meeting
May 5, 2020 Tuesday	Proposed Budget and Adopt Tentative Budget
May 19, 2020 Tuesday	Council Budget Work Session
May 26, 2020 Tuesday	Newspaper Ad, Public Meeting Notice (Adopted Budget 6/2/20)
June 2, 2020 Tuesday	Budget Committee Meeting
June 2, 2020 Tuesday	Public Hearing for Budget and Adoption
June 16, 2020 Tuesday	Final Property Tax Rate Set (if no Tax Increase)
June 16, 2020 Tuesday	Adopt Final Budget (if no Tax Increase)
<i>If a Tax Increase is indicated</i>	
June 16, 2020 Tuesday	Notify for tax increase. Set date of August 4 or 11 for Public Hearing for Tax Increase and Budget Adoption

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July 21 or 28, 2020 Tuesday	Newspaper Ad, Public Meeting Notice #1 (Tax Increase and Budget Adoption 8/4/20 or 8/11/20)
July 28 or August 4, 2020 Tuesday	Newspaper Ad, Public Meeting Notice #2 (Tax Increase and Budget Adoption 8/4/20 or 8/11/20)
August 4 or 11, 2020 Tuesday	Public Hearing for Tax Increase, Budget Adoption, and Property Tax Rate Set

Last Edit 1/15/20