



G R E A T E R S A L T L A K E

Municipal Services District

GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT (MSD)

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

September 25, 2019 at 6:00 p.m.
2001 South State Street, COW Room N2-800
Salt Lake City, Utah 84190

Trustees Present:

Joe Smolka, Chair
Paulina Flint, Vice-Chair
Dan Peay
Kelly Bush
Max Burdick
Apollo Pazelle (Copperton Metro Township Mayor Pro Tempore)¹

Staff Present:

Bart Barker, General Manager
Cathy Jensen, Chief Financial Officer
Lupita McClenning, Director of Planning and Development Services
Izabela Miller, Operations Manager
Mark Anderson, Legal Counsel
Ina Oviatt, Office Coordinator & Records Officer

Others Present:²

Andrew Gruber, Executive Director, Wasatch Front Regional Council
Madeline Francisco-Galang, Transportation Engineer Manager, Salt Lake County Public Works Engineering

1. Call to Order

Chair Smolka called the meeting to order.

2. Pledge of Allegiance

The pledge of allegiance was recited.

¹ Pursuant to Utah Code § 17B-2a-1106(2)(b)(ii), the Mayor Pro Tempore of a Metro Township may sit on the MSD Board when the Mayor is unavailable.

² Other individuals may have been present who were not specifically recognized by the Chair.

3. Public Comments

There were no public comments.

4. Consideration of Meeting Minutes from July 10, 2019, July 31, 2019 and September 11, 2019

It was moved by Trustee Bush and seconded by Trustee Peay as follows:

That the minutes of the July 10, 2019, the July 31, 2019 and the September 11, 2019 Board meetings be approved as presented.

The motion carried with Trustees Smolka, Flint, Peay, Bush, Burdick and Pazelle, each voting “aye”.

6. Consideration of a cooperative agreement between UDOT and GSLMSD for a sidewalk on the south side of 8850 South, from 1640 East to 1700 East

Chair Smolka declared that agenda item 6 would be considered out of order. Madelyn Francisco-Galang briefly explained the Cooperative Agreement. The Utah Department of Transportation will fund 100% of the cost of the project, with \$25,000 provided to the MSD at the beginning of the project and the MSD will receive an additional \$9,114 when the project is completed (unless the project costs less than \$34,114). Hopefully, \$34,114 will cover the entire cost. It was moved by Trustee Flint and seconded by Trustee Peay as follows:

That a Cooperative Agreement between the Utah Department of Transportation and the Greater Salt Lake Municipal Services District be approved for construction of a sidewalk on the South side of 8850 South from 1640 East to 1700 East, to be paid for by UDOT in the total amount of \$34,114.

The motion carried with Trustees Smolka, Flint, Bush, Pazelle, Peay and Burdick each voting “aye”.

5. Wasatch Choice 2050 presentation

Andrew Gruber, Executive Director of the Wasatch Front Regional Council (WFRC) explained that the WFRC is a special purpose regional governmental entity that covers several northern Utah counties and develops long range transportation plans for the Wasatch Front. Mr. Gruber reviewed activities of the WFRC using a power point to highlight the WFRC website. He explained that the Council of Governments (COG) appoints local government council and commission members to the WFRC Board, noting that the Mayors of the Metro Townships are COG members. He then reviewed Wasatch Choice 2050, which is a vision for regional transportation plans for the Wasatch Front. Mr. Gruber responded to questions from Trustee Bush concerning land use issues. Trustee Flint expressed her views regarding the WFRC. Bart Barker added that the WFRC is a “bottom up” organization. Trustee Burdick expressed appreciation to Mr. Gruber and the WFRC for their valuable assistance to Wasatch Front communities.

7. Continuation of budget workshop for the 2020 MSD Budget

Cathy Jensen presented and explained the MSD's 2020 Tentative Budget to the Board. There has been a change in estimated Class B Road revenues for the unincorporated area of the County. Mr. Barker recommended that the MSD utilize structurally balanced budgets. The concern is, if we burn that fund balance and there is a recession, which some economists are predicting, there would be no flexibility. Mr. Barker pledged to work with the MSD contract service providers on new projects and road maintenance to make sure that they are also using structurally balanced budgets. The public hearing for the adoption of the 2020 MSD Budget will be held on October 23 or, if a delay is necessary, on October 30. Trustee Pazelle asked about the storm water item in the Budget. Mr. Barker explained that it is a placeholder. Trustee Bush asked that this item be on the October 9, 2019 Board meeting agenda for further discussion.

Mrs. Jensen noted that the October 9th Board meeting will include considering a structurally balanced 5-year plan. A minimum fund balance of 25% is recommended. Revenues will be reviewed. Expenditures, including capital costs, will be set up to support a minimum fund balance. Revenue projections will also be reviewed and finalized, as will expenditure recommendations. Staff will prepare capital project recommendations, a structurally balanced 5-year plan, and Budget documents for consideration by the Board. Mrs. Jensen also reviewed the Tentative Budget allocations for each of the Metro Townships and for the Town of Brighton, along with unincorporated Salt Lake County.

With the elimination of the County's Community Outreach Department, unincorporated community councils have requested representation through the MSD. Mr. Barker attended the most recent LUCC meeting on September 24th. The LUCC Board asked to meet with Mr. Barker and Trustee Burdick, who represents the unincorporated areas on the MSD Board, to discuss the amounts budgeted for each unincorporated area community council. Trustee Flint suggested that a community council liaison should be employed by the MSD, rather than by the County.

a. Consideration of MSD Board Meeting Schedule for October through December 2019

Bart Barker suggested that the October Board meetings be held on the 9th and the 23rd, with a possible additional meeting on the 30th (if needed). He also suggested that the October 4th and 16th meetings be cancelled, along with the second meetings in November and December. It was moved by Trustee Flint and seconded by Trustee Peay as follows:

That upcoming 2019 MSD Board meetings be scheduled on October 9, October 23, November 13 and December 11, with an additional meeting on October 30, if needed, and that the October 4 and 16 Board meetings and the second Board meetings in November and December be cancelled.

The motion carried with Trustees Smolka, Flint, Bush, Pazelle, Peay and Burdick each voting "aye".

8. County to MSD transition items

a. Update on the transition of Planning and Development Services from Salt Lake County to the MSD

Mr. Barker updated the Trustees on the status of the transition as the September 30th deadline approaches. He pointed out that, at the Employee/HR fair that was held last Friday, providers informed the employees concerning available payroll deductions, and PEHP presented the many insurance coverage options that are available. Employee moral looks good. The employees care about the citizens they serve and supervisors advocate for their employees.

Lupita McClenning said that Izabela Miller will next work on branding. She will work on a short-term plan and on the Metro Township Mayors' goals. Trustee Flint suggested that fleet branding should reference the MSD and list the communities being served. Ms. McClenning announced that the RFP for Code Enforcement/Inspections was awarded to Shumes Coding. Trustee Flint suggested a news release to showcase recent hirings.

b. Consideration of a resolution of the MSD Board of Trustees authorizing the execution of the following interlocal agreements among the MSD, Salt Lake County and, in some cases, Metro Townships: First Amendment of Master Interlocal Agreement Re: Financial Services; Second Amendment of Master Interlocal Agreement Re: Planning and Development Services; Addressing Services; Transfer of Assets in Conjunction with Transition of Planning and Development Services; Lease Agreement; Information Technology Services; Fleet Management Services; Records Management Services; Surveyor Services; Mail Room Services; Fitness Center Services; and Vanpool Services

Mr. Barker explained that a number of Interlocal Agreements negotiated with Salt Lake County were ready for Board consideration and that an Amended and Restated Master Interlocal Agreement and a GIS Agreement will be presented to the Board later. It was moved by Trustee Flint and seconded by Trustee Peay as follows:

That Resolution 2019-09-01 be adopted as presented, authorizing the execution of the identified Interlocal Agreements between the MSD and Salt Lake County and, in some cases, with the Metro Townships

The motion carried with Trustees Smolka, Flint, Clayton, Bush, Pazelle, Peay and Burdick each voting "aye".

9. Other Metro Township, Unincorporated County Community Councils and Greater Salt Lake Municipal Services District business

There was no other business to be considered by the Board.

10. Discussion of future agenda items

No future agenda items were discussed.

11. Possible closed session to discuss pending or imminent litigation

There was no need to close the meeting.

12. Adjourn

There being no additional business to come before the Board, Chair Smolka declared the meeting to be adjourned at 7:45 p.m.

Approved by the Board of Trustees on the 22nd day of January, 2020.

Joe Smolka, Chair

ATTEST:

_____, General Manager

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