September 10, 2019
Approved Meeting Minutes
Fairfield Town Cemetery
Board Meeting

DATE: Tuesday, September 10, 2019
LOCATION: Fairfield Town Office 17872 W 1540 N Fairfield, Utah
TIME: 7:14 p.m.
MINUTES BY: Holly Panek

AGENDA ITEM #1
OPEN THE CEMETERY WORK SESSION MEETING
Holly Panek opened the Cemetery Board Meeting at 7:14 p.m.

AGENDA ITEM #2
ROLL CALL
CEMETERY BOARD MEMBERS PRESENT
Holly Panek, Vern Carson, David Hansen, Darwin Bundy
CEMETERY BOARD MEMBERS EXCUSED
Ronnie Wilson
TOWN COUNCIL MEMBERS PRESENT
Mayor Brad Gurney

AGENDA ITEM #3
APPROVE THE MAY 7, 2019N MEETING MINUTES
Tabled

AGENDA ITEM #4
APPROVE JUNE 11, 2019 MEETING MINUTES
Tabled

AGENDA ITEM #5
DISCUSSION ON INFORMATION PROVIDED BY CANNON HERITAGE, FOLLOWING CONFERENCE CALL
The board discussed the cost of purchasing a GPS system for the use of the cemetery. The board unanimously agreed to forego purchasing a riding lawn mower for the cemetery in order to use those allocated funds to purchase a GPS system for the cemetery. The Mayor agreed to get in contact with Cannon to see if we could obtain more information on exactly how the GPS works so the board could make an informed decision on purchasing the GPS.

A discussion arose about other possible solutions for marking graves. It was decided that we would look to other cities to see how they locate and mark graves.

AGENDA ITEM #6
DISCUSSION ON GRID SYSTEM
The board discussed the current plotting/grid system of the cemetery. There was discussion of where the starting point would be, and how we could implement that with the plot map that Cannon Heritage was working on. The board agreed to table the issue until the plot map was received from Cannon Heritage.

AGENDA ITEM #7
DISCUSSION ON ORDINANCES
There was some discussion on revising the current cemetery ordinances. Several ideas were mentioned on how the ordinances could be better structured. Some items from other city's cemetery ordinances were also discussed. It was decided that all board members would review the current ordinance and comment via google docs for discussion at the next meeting.

AGENDA ITEM #8
ASSIGNMENTS
Holly Panek - Add specifics discussed from other city's ordinances to fairfield ordinance
Darwin Bundy - Decide on species of trees that Board will plant as memorials in the cemetery. Research Lehi City's process for locating grave plots
Entire Board - Review ordinance via Google Docs and make comments for discussion at the next meeting.

AGENDA ITEM #9
ADJOURN THE CEMETERY BOARD MEETING

Board Member Darwin Bundy made a motion to adjourn the Cemetery Board Meeting. Board Member David Hansen seconded the motion. The motion passed unanimously.

The Fairfield Town Cemetery Board Meeting adjourned at 8:20 p.m.

December 10, 2019 — Stephanie Shelley

Minutes approval date — Stephanie Shelley Town Recorder