

October 9, 2019
Approved Meeting Minutes
Fairfield Town Cemetery
Board Meeting

DATE: Tuesday, October 9th, 2019

LOCATION: Fairfield Town Office 17872 W 1540 N Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Holly Panek

AGENDA ITEM #1

OPEN THE CEMETERY WORK SESSION MEETING

Holly Panek opened the Cemetery Board Meeting at 7:10 p.m.

AGENDA ITEM #2

ROLL CALL

CEMETERY BOARD MEMBERS PRESENT

Holly Panek, Vern Carson, David Hansen, Darwin Bundy

CEMETERY BOARD MEMBERS EXCUSED

Ronnie Wilson

TOWN COUNCIL MEMBERS PRESENT

Mayor Brad Gurney

AGENDA ITEM #3

APPROVE THE MAY 7, 2019 AND JUNE 11, 2019 MEETING MINUTES

June 11, 2019 tabled

July 9, 2019 tabled

AGENDA ITEM #4

CONFERENCE CALL WITH CANNON HERITAGE. DEMO ON GPS SYSTEM.

The board had a conference call/ webinar with Jupiter Systems, the company that actually markets the Geode Submeter GPS Receiver that Cannon Heritage recommended for use at the cemetery. Jupiter Systems demonstrated how the product worked and how it could be beneficial to the Town. The Board learned the following about the GPS:

- a. Will work with any device that is Windows capable
- b. Can have several departments working on the same GPS. Would be beneficial for mapping water lines, fiber optics, etc. This would benefit the other Town departments.
- c. Cost is around \$1750 initially. Annual subscription to Powell Software is \$250 per year.
- d. Free, live technical support.
- e. All users will be personally trained by Jupiter.

An in-depth discussion on what we learned and how we could apply the system to our needs will be held at the next meeting.

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AGENDA ITEM #5

DISCUSSION ON GRID SYSTEM

Tabled. The Mayor reported that Cannon is behind on the plot map because of field work.

AGENDA ITEM #6

DISCUSSION ON ORDINANCE REVISIONS

Tabled. The Mayor did a brief demonstration on using Google Docs.

AGENDA ITEM #7

ASSIGNMENTS

Darwin Bundy reported that he had decided on the tree species for the cemetery. These species will be added to the ordinance.

Darwin Bundy also reported on Lehi City's plot location process. Lehi City marks their graves/plots with metal spikes that are welded on a plate and roofing nails to mark the corners. They use a metal detector to find the corners.

All Board members will review ordinances and comment via Google Docs for next meeting.

AGENDA ITEM #8

ADJOURN THE CEMETERY BOARD MEETING

Board Member Darwin Bundy made a motion to adjourn the Cemetery Board Meeting. Board Member Vern Carson seconded the motion. The motion passed unanimously.

The Fairfield Town Cemetery Board Meeting adjourned at 8:18 p.m.

December 10, 2019

Stephanie Shelley

Minutes approval date

Town Recorder