

November 12, 2019
Approved Meeting Minutes
Fairfield Town Cemetery
Board Meeting

DATE: Tuesday, November 12, 2019

LOCATION: Fairfield Town Office 17872 W 1540 N Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Holly Panek

AGENDA ITEM #1

OPEN THE CEMETERY WORK SESSION MEETING

Holly Panek opened the Cemetery Board Meeting at 7:05 p.m.

AGENDA ITEM #2

ROLL CALL

CEMETERY BOARD MEMBERS PRESENT

Holly Panek, Vern Carson, David Hansen

CEMETERY BOARD MEMBERS EXCUSED

Darwin Bundy

TOWN COUNCIL MEMBERS PRESENT

Mayor Brad Gurney

AGENDA ITEM #3

APPROVE THE JUNE 11, 2019 MEETING MINUTES

Board Member Vern Carson made a motion to approve the June 11, 2019 meeting minutes,
Board Member David Hansen seconded the motion.

AGENDA ITEM #4

APPROVE THE JULY 9, 2019 MEETING MINUTES

Board Member Vern Carson made a motion to approve the July 9, 2019 meeting minutes.
Board Member David Hansen seconded the motion.

AGENDA ITEM #5

APPROVE THE SEPTEMBER 10, 2019 MEETING MINUTES

Tabled.

AGENDA ITEM #6

APPROVED THE OCTOBER 9, 2019 MEETING MINUTES

Tabled.

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AGENDA ITEM #7

DISCUSSION ON GPS SYSTEM DEMONSTRATED AT OCTOBER 9TH MEETING

A discussion took place on the pro's and con's of the GPS system. Ultimately, the Board agreed that the GPS system would not work for our application, as the system is not accurate enough to pinpoint graves. The system has a 2 foot margin of error.

AGENDA ITEM #8

DISCUSSION ON GRID SYSTEM / PLOT MAP (BY CANNON)

The Board discussed the grid system and plot map. The board determined that we would ultimately use some sort of a metal detection system (similar to Lehi City) to locate plots. In an effort to speed up the process of creating a new grid system, it was determined that Holly Panek would contact Cannon Heritage to see what the cost would be to have Cannon return to the cemetery and plot out and mark the corners of 20 foot by 20 foot square sections. This would enable the board to correctly mark out all plots.

AGENDA ITEM #9

DISCUSSION ON ORDINANCE REVISIONS

The Board discussed and revised sections 1,2 & 3 of the Cemetery Ordinance.

AGENDA ITEM #10

ASSIGNMENTS

Holly Panek will contact Cannon Heritage regarding cost of section marking.
Holly Panek will make adjustments to wording in section 4 of the Cemetery Ordinance.
All Board members will review new wording of section 4 before next meeting.

AGENDA ITEM #11

ADJOURN THE CEMETERY BOARD MEETING

***Board Member David Hansen made a motion to adjourn the Cemetery Board Meeting.
Board Member Vern Carson seconded the motion. The motion passed unanimously.***

The Fairfield Town Cemetery Board Meeting adjourned at 8:28 pm.

December 10, 2019

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder