

December 10, 2019
Approved Meeting Minutes
Fairfield Town Cemetery
Board Meeting

DATE: Tuesday, December 10, 2019

LOCATION: Fairfield Town Office 17872 W 1540 N Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Holly Panek

AGENDA ITEM #1

OPEN THE CEMETERY WORK SESSION MEETING

Holly Panek opened the Cemetery Board Meeting at 7:05 p.m.

AGENDA ITEM #2

ROLL CALL

CEMETERY BOARD MEMBERS PRESENT

Holly Panek, Vern Carson, David Hansen

CEMETERY BOARD MEMBERS EXCUSED

Darwin Bundy

TOWN COUNCIL MEMBERS PRESENT

Mayor Brad Gurney

AGENDA ITEM #3

APPROVE THE SEPTEMBER 10, 2019 MEETING MINUTES

Board Member Vern Carson made a motion to approve the September 10, 2019 meeting minutes, Board Member David Hansen seconded the motion.

AGENDA ITEM #4

APPROVE THE OCTOBER 9, 2019 MEETING MINUTES

Board Member Vern Carson made a motion to approve the October 9, 2019 meeting minutes. Board Member David Hansen seconded the motion.

AGENDA ITEM #5

APPROVE THE NOVEMBER 12, 2019 MEETING MINUTES

Board Member Vern Carson made a motion to approve the November 12, 2019 meeting minutes. Board Member David Hansen seconded the motion.

AGENDA ITEM #6

DISCUSSION ON ORDINANCE REVISIONS

The Board discussed and revised sections 4,5 & 6.

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AGENDA ITEM #7

ASSIGNMENTS

Holly Panek -

Contact Cannon Heritage to schedule plotting of cemetery sections later in the spring when the ground can be worked.

Submit quote for fabricating marking pegs to Mayor Gurney, arrange for pegs to be completed for use in plotting cemetery sections with Cannon Heritage.

AGENDA ITEM #8

ADJOURN THE CEMETERY BOARD MEETING

Board Member David Hansen made a motion to adjourn the Cemetery Board Meeting. Board Member Vern Carson seconded the motion. The motion passed unanimously.

The Fairfield Town Cemetery Board Meeting adjourned at 8:12 pm.

January 14, 2020

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder