



**NORTH DAVIS FIRE DISTRICT  
BOARD OF TRUSTEES**  
Station 41, 381 North 3150 West  
West Point City, UT 84015  
(801)525-2850 ext. 102

Gary Petersen, Chairman  
Mark Shepherd, Vice-Chairman  
Erik Craythorne, Member  
Howard Madsen, Member  
Jerry Chatterton, Member  
Nike Peterson, Member  
Tim Roper, Member  
Scott Wigill, Member  
Chad Bangerter, Member

Mark Becroft, Fire Chief  
John Taylor, Deputy Fire Chief

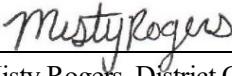
**NOTICE & AGENDA  
THURSDAY, JANUARY 16, 2020  
(AMENDED)**

**PLANNING SESSION – 5:00 PM**

**REGULAR SESSION – 6:00 PM**

1. Call to Order
2. Invocation or Inspirational Thought (*Please contact the District Clerk to request permission to offer the invocation or inspirational thought*)
3. Pledge of Allegiance
4. Citizen Comment (*If you wish to make comment to the Board, please use the podium and clearly state your name, address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Board to receive new information and perspectives*)
5. Administration of the Oath of Office for Newly Appointed Board Members:  
Gary Petersen, Mark Shepherd, Erik Craythorne, Howard Madsen, Jerry Chatterton, Nike Peterson, Tim Roper, Scott Wigill and Chad Bangerter
6. Selection of the North Davis Fire District Board of Trustees Chairman and Vice-Chairman
7. Appointment of District Treasurer Nicole Nelson
8. Appointment of District Clerk – Misty Rogers
9. Consideration of Approval of Minutes from the December 19, 2019 Board Meeting
10. Consideration of Approval of the North Davis Fire District Bills for December 2019
11. Consideration of Approval of the North Davis Fire District Financial Report
12. Consideration of Approval of Resolution #2020R-01, an Amendment to the FY2020 Budget
13. Fire Chiefs Report
14. Other
15. Motion to Adjourn

Dated and Posted this 10<sup>th</sup> Day of January 2020

  
\_\_\_\_\_  
Misty Rogers, District Clerk

The North Davis Fire District Board of Trustees reserves the right to convene a Closed Session during the noticed board meeting to discuss the character, professional competence or physical or mental health of an individual, strategy sessions to discuss collective bargaining, pending or imminent litigation pursuant to UCA 52-4-205

On January 14, 2020, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the North Davis Fire District Offices, on the North Davis Fire District website at <http://northdavisdistrict.com> and State of Utah Public Meeting Notice website at <http://pmn.utah.gov>. Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via electronic communication, the

Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons' present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Misty Rogers, District Clerk, at (801) 525-2850 ext. 102 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item, they should be received by the District Clerk no later than the Wednesday prior to the meeting at noon. Comments can be emailed to [mrogers@nofires.org](mailto:mrogers@nofires.org).



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Nike Peterson, Member  
Tim Roper, Member  
Scott Wig gill, Member  
Nancy Smalling, Member  
Mark Becraft, Fire Chief  
John Taylor, Deputy Fire Chief

**December 19, 2019 – 6:00 PM**

Meeting minutes from the North Davis Fire District Board of Trustee Meeting held at Station 41, 381 North 3150 West, West Point City, UT 84015 on December 19, 2019 at approximately 6:00 PM

**Board Members Present:** Chairman Gary Petersen, Vice-Chairman Mark Shepherd, Howard Madsen, Tim Roper (arrived at 6:25 pm), Nancy Smalling (arrived at 6:11 pm), Jerry Chatterton (left at 6:45 pm), Nike Peterson (arrived at 6:47 pm), and Scott Wiggill

**Board Members Excused:** Erik Craythorne

**Staff Present:** Fire Chief Mark Becraft, Deputy Fire Chief John Taylor, Julie Gentry

**Visitors:** Heather Christopherson, Nicole Nelson

1. **Call to Order:** Chairman G. Petersen called the Board of Trustees Meeting to order
2. **Invocation or Inspirational Thoughts:** Provided by Jerry Chatterton
3. **Pledge of Allegiance**
4. **Citizen Comment:** No Comments.
5. **Consideration of Approval of Minutes from the November 25, 2019 Board Meeting**  
Board Member Chatterton motioned to approve the Minutes of November 25, 2019.  
Board Member Madsen seconded the motion.  
The motion passed unanimously
6. **Consideration of Approval of the North Davis Fire District Bills for November 2019**  
Board Member Chatterton motioned to approve the bills for November 2019.  
Board Member Shepherd seconded the motion.  
The motion passed unanimously
7. **Consideration of Approval of the North Davis Fire District Financial Report**  
Chief Becraft indicated that the district received approximately \$1.5 million in property tax revenue that was not reflected in this report. He also said that the district had some unforeseen circumstances within the past few months which caused higher than normal employee wages and increased fees for professional services. Therefore, in discussions with Treasurer Nicole Nelson, she recommended that the Board reopen the budget in January for an amendment to account for those items. Chief Becraft stated after all expenses pertaining to that matter had been accounted for the Board would be asked to amend the Fiscal Year 2020 Budget.

Vice-Chairman Shepherd motioned to approve the Financial Report. Board Member Chatterton seconded the motion. The motion passed unanimously

**8. Presentation of Fiscal Year 2020 Audit Report**

Chief Bercraft stated that the Board had already approved the Fiscal Year 2019 Audit Report, but Nicole Nelson with Child Richards and Heather Christopherson with Ulrich and Associates were in attendance tonight to give a presentation.

Heather Christopher mentioned that in their opinion, they did not find any state compliance findings and no recommendations. She said that staff had done a great job and that she appreciated their support.

Nicole Nelson briefly reviewed some items of the audit with the Board. She mentioned that Chiefs Bercraft and Taylor and Misty Rogers all did a great job with budgeting.

The Board thanked Heather and Nicole for their presentations and thanked the Chiefs and Misty for their great work.

**9. Discussion & Consideration of Approval of the North Davis Fire District Board of Trustee Meeting Schedule for Calendar Year 2020**

Board Member Wiggill motioned to approve the Board of Trustee Meeting Schedule for Calendar Year 2020.

Board Member Shepherd seconded the motion.

The motion passed unanimously

**10. Discussion & Consideration of Approval of Resolution No. 2019R-14, Amending the North Davis Fire District Personnel Policy Manual Sections 214: Employee Classification; 403: Assigned Automobiles; 501: Employee Benefits; and 513: Personal Use of Public Property**

Chief Bercraft said that there had been concerns with regards to the districts automobile and personal use of district property policies. He then said that the policies being presented are legally binding documents. The automobile policy had been written by the district attorney and the personal use of district property policy had been written by the UASD (Utah Association of Special Districts). Chief Bercraft recommended that the Board adopt the policies to protect the district.

Chief Bercraft then mentioned that the district was in the middle of a URS (Utah Retirement System) audit. URS is requiring that Board adopt a Resolution indicating that appointed officials were exempt from receiving Tier II or any contribution from URS. There was a certain minimum dollar amount that needed to be met by each Board member in order to qualify for URS contributions which our Board members did not meet. Chief Bercraft said the only other change to the Policy was where the Policy stated Administration Control Board, it was changed to Board of Trustees.

Chief Bercraft went on to mention that the personal use of public property was nothing different than what we have allowed in the past. The policy was all UASD language. Board Member Wiggill stated that because of the microscope the fire department lives under, it can get quite intensive and usually 99% of it can be explained but some people don't want to be educated on the rules so policies needed to be in place for protection.

Chairman G. Petersen said there were some residents that had concerns about the specific use of the Fire Chiefs' trucks. Chief Becraft said the policy stated that the vehicle could be used to travel 100 miles but if he were required to exceed 100 miles, he needed to inform the Chairman of the Board and the extra miles would be recorded and calculated according to the mileage rate and added to his W-2 at the end of the year. Chairman G. Petersen said the Chief's contract allowed him unlimited personal use of the vehicle and the policy was more restrictive. He then stated that what had previously happened with regards to the Chiefs use of his assigned vehicle was allowed and appropriately used. Board Member Chatterton wanted to know if the contract superseded the policy. Chairman G. Petersen said that needed to be discussed and clarified.

Board Member Shepherd motioned to approve Resolution No. 2019R-14.

Board Member Roper seconded the motion.

The motion passed unanimously.

Roll Call Vote:

Vice-Chairman Shepherd - aye  
Chairman G. Petersen - aye  
Board Member Smalling - aye  
Board Member Craythorne - absent

Board Member Roper – aye  
Board Member Chatterton – absent  
Board Member Madsen – aye  
Board Member N. Peterson – aye (based on the staff report)

**11. Discussion & Consideration of Resolution No. 2019R-15, Amending the North Davis Fire District Policy Manual**

Chief Becraft stated that the district had adopted and followed the UASD procurement policy in the past. The procurement policy being proposed has been updated by the UASD. Chief Becraft stated that as the UASD updates their policy the district's policy will automatically be updated.

Board Member Roper motioned to approve Resolution No. 2019R-15.

Board Member N. Peterson seconded the motion.

The motion passed unanimously.

Roll Call Vote:

Vice-Chairman Shepherd - aye  
Chairman G. Petersen - aye  
Board Member Smalling - aye  
Board Member Craythorne - absent

Board Member Roper – aye  
Board Member Chatterton – absent  
Board Member Madsen – aye  
Board Member N. Peterson – aye

**12. Fire Chiefs Report**

Chief Becraft said that he has researched several options for the hiring of a professional service to assist administration with the reviewing and updating of district policies. He then said that he spoken with several of his colleagues it was determined that procurement policy in which the district follows would not require an RFP because the cost for the professional service is under RFP threshold; the service would likely be considered sole source. Chief Becraft stated that he had two recommendations, Lexipole and the Utah Employer's Council. Lexipole is well known throughout the nation and used throughout the state of Utah. Lexipole reviews and cross-references policies and SOP's (Standard Operating Procedures). However, Lexipole is very expensive for a district of our size. The initial cost of the Lexipole program is approximately \$30,000 in addition to an annual subscription of \$8,900. Chief Becraft stated that he did not feel comfortable with the cost of Lexipole, so he spoke with several other people that highly

recommended the Utah Employer's Council. Chief Becroft said he talked to Ryan Nelson with the Utah Employer's Council. He was told that for \$5,000 for the first year, the district would receive 30 hours of their time to cross-reference and review district policies and SOP's and to create an employee handbook. The Utah Employer's Council has a legal and human resource team which would help to revise and/or create defensible policies that conform to the districts handbook. They also provide survey training and data for benefits.

Chief Becroft stated that it would be his recommendation that the district become a member of the Utah Employer's Council. He said if the Board wanted to move forward with this program, we would amend the budget to pay \$5,000 upfront, then every year we would budget approximately the same amount for their ongoing service. This would be a year-to-year contract and could be stopped at any time. Chairman G. Petersen said the Chief had the Board's permission to proceed with the program with the Utah Employer's Council.

Chief Becroft indicated that Tier II was looking at a possible six percent increase in retirement contributions which was affecting recruitment and retention. He said he would keep the Board updated.

Deputy Chief Taylor reported that we received nine applications for the Captain's position and all applicants are internal.

### **13. Other**

Chairman G. Petersen wished everyone a Merry Christmas and thanked them for their service.

Board Member Wiggill commended the Chiefs and Misty Rogers for the great work they did to receive such a great financial report. He said a lot of times the work went unnoticed.

### **14. Motion to Adjourn**

Vice-Chairman Shepherd motioned to adjourn at approximately 7:15 PM.

Board Member N. Peterson seconded the motion

The Board unanimously agreed.

Passed and adopted the 16<sup>th</sup> day of January 2020

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Gary Petersen, Chairman

ATTEST:

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Misty Rogers, District Clerk

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**December 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>A-1 Uniforms</b>								
Bill	12/19/2019	41410	Short sleeve shirt (M. Hone)	1-40300 · Clothing ...	1-20100 · Acc...		54.63	54.63
Bill	12/30/2019	41389	Class A Coat (S. Harrington)	1-40300 · Clothing ...	1-20100 · Acc...		272.37	327.00
Total A-1 Uniforms							327.00	327.00
<b>AAA Fire Safety &amp; Alarm, Inc</b>								
Bill	12/06/2019	63260	Fire alarm and wet sprinkler system annual inspection	1-41200 · Equipme...	1-20100 · Acc...		285.00	285.00
Total AAA Fire Safety & Alarm, Inc							285.00	285.00
<b>AFLAC</b>								
Bill	12/25/2019	763948	December 2019 NDFD Cancer Policy	1-41410 · AFLAC C...	1-20100 · Acc...		697.68	697.68
Total AFLAC							697.68	697.68
<b>Airgas Intermountain Inc</b>								
Bill	12/02/2019	90957...	Oxygen	1-41800 · Medical ...	1-20100 · Acc...		37.68	37.68
Bill	12/30/2019	90963...	Oxygen	1-41800 · Medical ...	1-20100 · Acc...		32.97	70.65
Bill	12/31/2019	99676...	Oxygen	1-41800 · Medical ...	1-20100 · Acc...		120.00	190.65
Bill	12/31/2019	90966...	Oxygen	1-41800 · Medical ...	1-20100 · Acc...		42.39	233.04
Total Airgas Intermountain Inc							233.04	233.04
<b>Airpro</b>								
Bill	12/12/2019	IN129...	Wireless transmitter dual ignition, wireless transmiter v...	1-43300 · Vehicle ...	1-20100 · Acc...		764.15	764.15
Total Airpro							764.15	764.15
<b>Amazon</b>								
Credit Card Charge	12/03/2019	Rogers	Radio straps	1-40600 · Communi...	1-20150 · Zion...		563.99	563.99
Credit Card Charge	12/09/2019	Rogers	Safety boots - N. Baxter	1-40300 · Clothing ...	1-20150 · Zion...		139.95	703.94
Credit Card Charge	12/09/2019	Rogers	2 garden hoses	1-41200 · Equipme...	1-20150 · Zion...		262.98	966.92
Credit Card Charge	12/09/2019	Rogers	Magnetic cardholders	1-42200 · Office su...	1-20150 · Zion...		16.99	983.91
Credit Card Charge	12/10/2019	Rogers	Wireless charger and station (Becraft)	1-43200 · Utilities (...)	1-20150 · Zion...		42.99	1,026.90
Credit Card Charge	12/31/2019	Taylor	Radio straps	1-40600 · Communi...	1-20150 · Zion...		81.69	1,108.59
Total Amazon							1,108.59	1,108.59
<b>AT&amp;T</b>								
Bill	12/30/2019	12282...	Wireless Services 11/21/19 to 12/20/19	1-43200 · Utilities (...)	1-20100 · Acc...		1,197.63	1,197.63
Total AT&T							1,197.63	1,197.63
<b>BD Catering</b>								
Credit Card Charge	12/02/2019	Rogers	Lunch for NDFD meeting	1-42700 · Special D...	1-20150 · Zion...		188.10	188.10
Credit Card Charge	12/31/2019	Rogers	Awards Banquet 2/5/2020	1-42700 · Special D...	1-20150 · Zion...		1,735.00	1,923.10
Total BD Catering							1,923.10	1,923.10

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**December 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Bell Janitorial Supply</b>								
Bill	12/09/2019	32289...	Elite Roll Towels	1-41200 · Equipme...	1-20100 · Acc...		251.81	251.81
Total Bell Janitorial Supply							251.81	251.81
<b>Blomquist Hale Consulting Group, Inc</b>								
Bill	12/02/2019	DEC1...	December 2019	1-41000 · EA Assist...	1-20100 · Acc...		225.00	225.00
Total Blomquist Hale Consulting Group, Inc							225.00	225.00
<b>Blueline Services</b>								
Bill	12/31/2019	46375	Random Testing - December 2019	1-42440 · Blueline ...	1-20100 · Acc...		50.00	50.00
Bill	12/31/2019	46375	New Hire testing	1-42441 · Blueline ...	1-20100 · Acc...		100.00	150.00
Total Blueline Services							150.00	150.00
<b>Border States</b>								
Bill	12/12/2019	91910...	Elc-Bal	1-41200 · Equipme...	1-20100 · Acc...		15.50	15.50
Total Border States							15.50	15.50
<b>Boundtree Medical Supplies</b>								
Bill	12/18/2019	83448...	EPI 1:10,000	1-41800 · Medical ...	1-20100 · Acc...		0.00	0.00
Bill	12/18/2019	83448...	Curaplex Triton Grip SE Gloves	1-41800 · Medical ...	1-20100 · Acc...		69.80	69.80
Bill	12/18/2019	83448...	Curaplex Pressure Infuster	1-41800 · Medical ...	1-20100 · Acc...		115.60	185.40
Bill	12/18/2019	83448...	Curaplex IV Start Kit	1-41800 · Medical ...	1-20100 · Acc...		420.00	605.40
Bill	12/31/2019	83457...	EPI 1:10,000	1-41800 · Medical ...	1-20100 · Acc...		0.00	605.40
Bill	12/31/2019	83457...	GO-PAP w/BiTrac ED - Adult Medium	1-41800 · Medical ...	1-20100 · Acc...		193.10	798.50
Bill	12/31/2019	83457...	Go-Pap W/BiTrac Ed Adult Large	1-41800 · Medical ...	1-20100 · Acc...		193.10	991.60
Total Boundtree Medical Supplies							991.60	991.60
<b>Charlie's Service Center</b>								
Bill	12/30/2019	84453	2014 Silverado - check engine light comes on and off, ...	1-43300 · Vehicle ...	1-20100 · Acc...		108.48	108.48
Total Charlie's Service Center							108.48	108.48
<b>Child Richards (CPA)</b>								
Bill	12/31/2019	103220	December 2019 Treasurer	1-42410 · Accounta...	1-20100 · Acc...		750.00	750.00
Total Child Richards (CPA)							750.00	750.00
<b>Clarion Suites</b>								
Credit Card Charge	12/20/2019	Rogers	Hotel for 2020 Winter fire School (C. King, H. Bassett, ...)	1-43000 · Travel an...	1-20150 · Zion...		558.12	558.12
Total Clarion Suites							558.12	558.12

6:54 PM

01/09/20

Accrual Basis

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**December 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Clearfield City Corp</b>								
Bill	12/09/2019	1209...	Dispatch January 2020	1-40900 · Dispatch ...		1-20100 · Acc...	7,084.00	7,084.00
Bill	12/09/2019		Utilities - Station 42	1-43200 · Utilities (...)		1-20100 · Acc...	233.92	7,317.92
Total Clearfield City Corp							7,317.92	7,317.92
<b>Comcast</b>								
Bill	12/30/2019		1/1/20 to 1/31/20 tv and internet Station 41	1-43200 · Utilities (...)		1-20100 · Acc...	660.41	660.41
Bill	12/30/2019		12/28/19 to 1/27/20 tv and internet Station 42	1-43200 · Utilities (...)		1-20100 · Acc...	338.80	999.21
Total Comcast							999.21	999.21
<b>Comcast Business</b>								
Bill	12/15/2019	92942...	12/15/19 to 1/14/20	1-43200 · Utilities (...)		1-20100 · Acc...	522.44	522.44
Total Comcast Business							522.44	522.44
<b>Costa Vida</b>								
Credit Card Charge	12/09/2019	Taylor	Chief's lunch	1-42700 · Special D...		1-20150 · Zion...	18.49	18.49
Total Costa Vida							18.49	18.49
<b>Dallas Green Farm &amp; Home</b>								
Credit Card Charge	12/03/2019	Lloyd	Fix garden hose - Station 42	1-41200 · Equipme...		1-20150 · Zion...	8.79	8.79
Bill	12/30/2019	122666	Hose coupling	1-42000 · Misc. Eq...		1-20100 · Acc...	8.79	17.58
Total Dallas Green Farm & Home							17.58	17.58
<b>DCSO</b>								
Bill	12/23/2019	Nove...	November 2019	1-42300 · Paramedi...		1-20100 · Acc...	8,834.62	8,834.62
Total DCSO							8,834.62	8,834.62
<b>Dell Marketing L.P.</b>								
Bill	12/06/2019	10359...	OptiPlex 5270 All in One BTX	1-40700 · Compute...		1-20100 · Acc...	912.10	912.10
Total Dell Marketing L.P.							912.10	912.10
<b>Dick Kearsley</b>								
Bill	12/02/2019	197640	Ice Machine - take apart drain valve & removed deposit	1-41200 · Equipme...		1-20100 · Acc...	90.00	90.00
Total Dick Kearsley							90.00	90.00
<b>Dominion Energy</b>								
Bill	12/12/2019		Station 41 - 11/13/19 to 12/12/19	1-43200 · Utilities (...)		1-20100 · Acc...	578.32	578.32
Bill	12/12/2019		Station 42 - 11/1/19 to 12/12/19	1-43200 · Utilities (...)		1-20100 · Acc...	697.58	1,275.90
Total Dominion Energy							1,275.90	1,275.90

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**December 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Econo Waste</b>								
Bill	12/01/2019	499670	Station 41 Waste Removal - December 2019	1-43200 · Utilities (...)	1-20100 · Acc...		56.00	56.00
Total Econo Waste							56.00	56.00
<b>Elk Mountain Graphics</b>								
Bill	12/09/2019	10050	#10 wndow envelopes	1-42200 · Office su...	1-20100 · Acc...		390.00	390.00
Total Elk Mountain Graphics							390.00	390.00
<b>ERS</b>								
Bill	12/12/2019	I4256	Check and repair furnaces	1-41200 · Equipme...	1-20100 · Acc...		308.50	308.50
Total ERS							308.50	308.50
<b>First Professional Services Corporation</b>								
Bill	12/30/2019	190F...	Paramedic on board - date 15/5/19, patient 71072, call...	1-42300 · Paramedi...	1-20100 · Acc...		486.00	486.00
Total First Professional Services Corporation							486.00	486.00
<b>Gary R. Crane</b>								
Bill	12/14/2019		Legal services re: Chris Treamea	1-42420 · Attorney	1-20100 · Acc...		1,988.00	1,988.00
Total Gary R. Crane							1,988.00	1,988.00
<b>Henry Schein</b>								
Bill	12/03/2019	71621...	Glucose Test Strips	1-41800 · Medical ...	1-20100 · Acc...		158.00	158.00
Bill	12/30/2019	72391...	Patient Mover Rescue Chair	1-41800 · Medical ...	1-20100 · Acc...		139.80	297.80
Bill	12/30/2019	72391...	Advanced Patient Mover	1-41800 · Medical ...	1-20100 · Acc...		261.40	559.20
Bill	12/30/2019	72391...	SOD Chlor 500 ML	1-41800 · Medical ...	1-20100 · Acc...		150.60	709.80
Bill	12/30/2019	72391...	Airway Nasopharyngeal Robertaz	1-41800 · Medical ...	1-20100 · Acc...		59.00	768.80
Bill	12/30/2019	72391...	Airway Nasopharyngeal 12fr	1-41800 · Medical ...	1-20100 · Acc...		59.20	828.00
Bill	12/30/2019	72391...	Airway Nasopharyngeal Robertaz 18fr	1-41800 · Medical ...	1-20100 · Acc...		59.00	887.00
Bill	12/30/2019	72391...	Big Stick Suction Tip	1-41800 · Medical ...	1-20100 · Acc...		49.75	936.75
Bill	12/30/2019	72391...	Suction Canister	1-41800 · Medical ...	1-20100 · Acc...		36.26	973.01
Bill	12/30/2019	72391...	Infrared Non-Contac Thermometer	1-41800 · Medical ...	1-20100 · Acc...		87.52	1,060.53
Bill	12/30/2019	72391...	LR 1000 cc	1-41800 · Medical ...	1-20100 · Acc...		71.76	1,132.29
Bill	12/30/2019	72391...	Kerlix Roll Sterile 3.4x3.6	1-41800 · Medical ...	1-20100 · Acc...		87.36	1,219.65
Bill	12/30/2019	72391...	Via Valve Safety IV Catheter	1-41800 · Medical ...	1-20100 · Acc...		167.64	1,387.29
Bill	12/30/2019	72391...	Ephinephrine	1-41800 · Medical ...	1-20100 · Acc...		172.98	1,560.27
Bill	12/30/2019	72391...	Transcend Glucose Gel Strawberry	1-41800 · Medical ...	1-20100 · Acc...		38.64	1,598.91
Bill	12/30/2019	72391...	Penlite Disp w/PupilGauge	1-41800 · Medical ...	1-20100 · Acc...		13.29	1,612.20
Bill	12/30/2019	72391...	Alcohol Prep Pads Sterile Large	1-41800 · Medical ...	1-20100 · Acc...		18.80	1,631.00
Bill	12/30/2019	72391...	Emesis Vomit Bag	1-41800 · Medical ...	1-20100 · Acc...		32.94	1,663.94
Bill	12/30/2019	72391...	Actidose Aqchar Susp 50gm 240 ML	1-41800 · Medical ...	1-20100 · Acc...		70.50	1,734.44
Bill	12/31/2019	72449...	Suction Canister	1-41800 · Medical ...	1-20100 · Acc...		15.54	1,749.98
Bill	12/31/2019	72449...	SOD Chlor 500 ML	1-41800 · Medical ...	1-20100 · Acc...		0.00	1,749.98
Bill	12/31/2019	72471...	SOD Chlor 500 ML	1-41800 · Medical ...	1-20100 · Acc...		100.40	1,850.38
Total Henry Schein							1,850.38	1,850.38

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**December 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Holly Bassett</b>								
Bill	12/23/2019		Per Diem re: 2020 Winter Fire School	1-43000 · Travel an...		1-20100 · Acc...	133.00	133.00
Total Holly Bassett							133.00	133.00
<b>IAAI</b>								
Credit Card Charge	12/31/2019	Taylor	1 year membership - J. Taylor	1-42800 · Subscript...		1-20150 · Zion...	130.00	130.00
Credit Card Charge	12/31/2019	Taylor	Utah Chapter Conference 2020 - J. Taylor	1-42800 · Subscript...		1-20150 · Zion...	250.00	380.00
Credit Card Charge	12/31/2019	Lloyd	Utah Chapter Conference 2020 - K. Lloyd	1-42800 · Subscript...		1-20150 · Zion...	250.00	630.00
Total IAAI							630.00	630.00
<b>Iris Medical Inc</b>								
Bill	12/23/2019	Nove...	November 2019	1-40520 · IRIS Med...		1-20100 · Acc...	5,299.47	5,299.47
Total Iris Medical Inc							5,299.47	5,299.47
<b>IRS Deposit</b>								
Check	12/13/2019	eftps	Payroll Date: 12/13/2019	1-41300 · FICA		1-10100 · Cas...	4,932.55	4,932.55
Check	12/27/2019	eftps	Payroll Date: 12/27/2019	1-41300 · FICA		1-10100 · Cas...	5,346.16	10,278.71
Total IRS Deposit							10,278.71	10,278.71
<b>Izan Padilla</b>								
Bill	12/10/2019		Cleaning Allowance	1-40300 · Clothing ...		1-20100 · Acc...	150.00	150.00
Total Izan Padilla							150.00	150.00
<b>Jake Rast</b>								
Bill	12/23/2019		Per Diem re: 2020 Winter Fire School	1-43000 · Travel an...		1-20100 · Acc...	133.00	133.00
Total Jake Rast							133.00	133.00
<b>Kent's Market</b>								
Credit Card Charge	12/10/2019	Lloyd	Liquid plumber for upstairs shower	1-41200 · Equipme...		1-20150 · Zion...	4.92	4.92
Total Kent's Market							4.92	4.92
<b>King &amp; King</b>								
Bill	12/05/2019		Review mutual aid with Roy City, review resolutions, a...	1-42420 · Attorney		1-20100 · Acc...	525.00	525.00
Total King & King							525.00	525.00
<b>Layton City Fire/Ambulance</b>								
Bill	12/30/2019	20980	Patient # 37482, Call #20980, Incident #2019-2331	1-42300 · Paramedi...		1-20100 · Acc...	226.48	226.48
Total Layton City Fire/Ambulance							226.48	226.48

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Accrual Basis

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**December 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Les Schwab Tire Center</b>								
Bill	12/05/2019	52700...	2015 Chevrolet Silverado - Tire service package, whee...	1-43300 · Vehicle ...		1-20100 · Acc...	1,161.92	1,161.92
Total Les Schwab Tire Center							1,161.92	1,161.92
<b>LN Curtis and Sons</b>								
Bill	12/13/2019	INV34...	Bla Long H-Back 47" Susp W/pad Rip Cord	1-42000 · Misc. Eq...		1-20100 · Acc...	51.92	51.92
Bill	12/23/2019	INV34...	Turnout gear	1-42000 · Misc. Eq...		1-20100 · Acc...	630.00	681.92
Total LN Curtis and Sons							681.92	681.92
<b>Lowes</b>								
Bill	12/06/2019	12647...	75 W LED, wiretwist, fip cap, Ge Bllst - Station 41	1-41200 · Equipme...		1-20100 · Acc...	63.03	63.03
Credit Card Charge	12/10/2019	Hadley	Painting supplies for Station 42 and fuel for apparatus ...	1-41200 · Equipme...		1-20150 · Zion...	88.42	151.45
Credit Card Charge	12/10/2019	Hadley	Equipment Maintenance	1-41200 · Equipme...		1-20150 · Zion...	0.00	151.45
Bill	12/11/2019	10220	Shelf material - Station 41	1-41200 · Equipme...		1-20100 · Acc...	176.48	327.93
Bill	12/13/2019	03398	Kobalt aluminum scoop, hex sleeve, galv lag	1-41200 · Equipme...		1-20100 · Acc...	74.35	402.28
Bill	12/16/2019	11348	Radar tile	1-41200 · Equipme...		1-20100 · Acc...	35.96	438.24
Total Lowes							438.24	438.24
<b>Mark Kortright</b>								
Bill	12/23/2019		Reimbursement for recertification of licensing fee (M. ...	1-42800 · Subscript...		1-20100 · Acc...	30.00	30.00
Total Mark Kortright							30.00	30.00
<b>Mark Weekes</b>								
Bill	12/31/2019		Reimbursement for shoes and belts	1-40300 · Clothing ...		1-20100 · Acc...	72.96	72.96
Total Mark Weekes							72.96	72.96
<b>MES - Northwest</b>								
Bill	12/18/2019	IN140...	4 pair of black pants - I. Murray	1-40300 · Clothing ...		1-20100 · Acc...	229.55	229.55
Total MES - Northwest							229.55	229.55
<b>Motorola Solutions</b>								
Bill	12/31/2019	16085...	Batt Impres NIMH 2410T	1-41200 · Equipme...		1-20100 · Acc...	0.00	0.00
Bill	12/31/2019	16085...	BATT IMPRES 2 LIION R IP67 3400 T	1-41200 · Equipme...		1-20100 · Acc...	0.00	0.00
Bill	12/31/2019	16085...	6 Battery Impres NIMH 2410T	1-40600 · Communi...		1-20100 · Acc...	450.00	450.00
Bill	12/31/2019	16085...	2 Batt Impres 2 Lion R IP67 3400 T	1-40600 · Communi...		1-20100 · Acc...	237.98	687.98
Total Motorola Solutions							687.98	687.98
<b>Napa Auto</b>								
Bill	12/03/2019	408-0...	OWI beam blades - T-42	1-43300 · Vehicle ...		1-20100 · Acc...	17.70	17.70
Bill	12/12/2019	408-0...	Paint for floor stripes at Station 42	1-41200 · Equipme...		1-20100 · Acc...	15.38	33.08
Total Napa Auto							33.08	33.08

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**December 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>NFPA</b>								
Bill	12/09/2019	75952...	NFPA Membership (Taylor)	1-42800 · Subscript...	1-20100 · Acc...		175.00	175.00
Total NFPA							175.00	175.00
<b>Office Depot</b>								
Bill	12/04/2019	41182...	Legal Pads	1-42200 · Office su...	1-20100 · Acc...		38.50	38.50
Bill	12/04/2019	41182...	Office Depot Writing Pad - Yellow	1-42200 · Office su...	1-20100 · Acc...		43.40	81.90
Bill	12/04/2019	41182...	Address Labels	1-42200 · Office su...	1-20100 · Acc...		23.70	105.60
Bill	12/04/2019	41092...	Toner - Brother Printer	1-42200 · Office su...	1-20100 · Acc...		98.56	204.16
Total Office Depot							204.16	204.16
<b>Payroll</b>								
Check	12/13/2019	prdd	Payroll Date: 12/13/2019	1-41115 · Salary	1-10100 · Cas...		11,373.60	11,373.60
Check	12/13/2019	prdd	Payroll Date: 12/13/2019	1-41111 · Auto Ove...	1-10100 · Cas...		6,182.91	17,556.51
Check	12/13/2019	prdd	Payroll Date: 12/13/2019	1-41110 · Full Time...	1-10100 · Cas...		29,122.57	46,679.08
Check	12/13/2019	prdd	Payroll Date: 12/13/2019	1-41120 · Part-Tim...	1-10100 · Cas...		12,737.27	59,416.35
Check	12/13/2019	prdd	Payroll Date: 12/13/2019	1-41116 · Sick Leave	1-10100 · Cas...		4,481.28	63,897.63
Check	12/13/2019	prdd	Payroll Date: 12/13/2019	1-41110 · Full Time...	1-10100 · Cas...		444.75	64,342.38
Check	12/13/2019	prdd	Payroll Date: 12/13/2019	1-41117 · Vacation ...	1-10100 · Cas...		4,568.90	68,911.28
Check	12/13/2019	prdd	Payroll Date: 12/13/2019	1-43200 · Utilities (...)	1-10100 · Cas...		-12.75	68,898.53
Check	12/27/2019	prdd	Payroll Date: 12/27/2019	1-41115 · Salary	1-10100 · Cas...		11,373.60	80,272.13
Check	12/27/2019	prdd	Payroll Date: 12/27/2019	1-41111 · Auto Ove...	1-10100 · Cas...		6,144.69	86,416.82
Check	12/27/2019	prdd	Payroll Date: 12/27/2019	1-41110 · Full Time...	1-10100 · Cas...		31,494.95	117,911.77
Check	12/27/2019	prdd	Payroll Date: 12/27/2019	1-41120 · Part-Tim...	1-10100 · Cas...		14,816.40	132,728.17
Check	12/27/2019	prdd	Payroll Date: 12/27/2019	1-41116 · Sick Leave	1-10100 · Cas...		1,789.44	134,517.61
Check	12/27/2019	prdd	Payroll Date: 12/27/2019	1-41110 · Full Time...	1-10100 · Cas...		222.60	134,740.21
Check	12/27/2019	prdd	Payroll Date: 12/27/2019	1-41117 · Vacation ...	1-10100 · Cas...		5,676.73	140,416.94
Check	12/27/2019	prdd	Payroll Date: 12/27/2019 Advance - New Hire Bonus	1-41110 · Full Time...	1-10100 · Cas...		3,000.00	143,416.94
Check	12/27/2019	prdd	Payroll Date: 12/27/2019	1-43200 · Utilities (...)	1-10100 · Cas...		-12.75	143,404.19
Check	12/27/2019	prdd	Payroll Date: 12/27/2019 Advance - New Hire Bonus	1-41110 · Full Time...	1-10100 · Cas...		-3,000.00	140,404.19
Check	12/31/2019	eftps	Bonus - Gift Cards (Christmas)	1-42700 · Special D...	1-10100 · Cas...		3,654.54	144,058.73
Check	12/31/2019	eftps	Bonus - Gift Cards (Christmas)	1-41300 · FICA	1-10100 · Cas...		279.54	144,338.27
Total Payroll							144,338.27	144,338.27
<b>PEHP Flex</b>								
Check	12/27/2019	15108	Payroll Date: 12/27/2019 Administrative Fee	1-41400 · Insuranc...	1-10100 · Cas...		17.50	17.50
Total PEHP Flex							17.50	17.50
<b>PEHP Group Insurance</b>								
Bill	12/20/2019	Dece...	December 2019	1-41400 · Insuranc...	1-20100 · Acc...		22,977.60	22,977.60
Bill	12/20/2019	Dece...	December 2019	1-41430 · Life Insur...	1-20100 · Acc...		257.40	23,235.00
Bill	12/20/2019	Dece...	Policy # 1131	1-41400 · Insuranc...	1-20100 · Acc...		0.00	23,235.00
Bill	12/20/2019	Dece...	Policy # 1131	1-41430 · Life Insur...	1-20100 · Acc...		0.00	23,235.00
Total PEHP Group Insurance							23,235.00	23,235.00

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Accrual Basis

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**December 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Pitney Bowes</b>								
Credit Card Charge	12/11/2019	Rogers	Postage machine ink	1-41200 · Equipment	1-20150 · Zion...		80.74	80.74
Total Pitney Bowes							80.74	80.74
<b>Rocky Mountain Power</b>								
Bill	12/16/2019		Station 42 11/8/19 to 12/12/19	1-43200 · Utilities (...)	1-20100 · Acc...		497.36	497.36
Bill	12/16/2019		Station 41 11/12/19 to 12/13/19	1-43200 · Utilities (...)	1-20100 · Acc...		620.68	1,118.04
Total Rocky Mountain Power							1,118.04	1,118.04
<b>Sam's Club MC/SYNCB</b>								
Bill	12/08/2019	85560...	Annual membership	1-42800 · Subscription	1-20100 · Acc...		157.57	157.57
Credit Card Charge	12/10/2019	Hadley	Liners, wipes, towels, Lysol, Dawn, oven cleaner	1-41200 · Equipment	1-20150 · Zion...		374.08	531.65
Total Sam's Club MC/SYNCB							531.65	531.65
<b>South Davis Metro Fire</b>								
Bill	12/17/2019	2020-...	Used Bariatric Ramp System	1-42000 · Misc. Equipment	1-20100 · Acc...		400.00	400.00
Total South Davis Metro Fire							400.00	400.00
<b>South Fork Hardware</b>								
Credit Card Charge	12/19/2019	Taylor	10CT Black 36.5" EHD	1-41200 · Equipment	1-20150 · Zion...		5.68	5.68
Total South Fork Hardware							5.68	5.68
<b>Standard Examiner</b>								
Bill	12/04/2019	359245	One year subscription - Station 41	1-42800 · Subscription	1-20100 · Acc...		247.00	247.00
Total Standard Examiner							247.00	247.00
<b>Standard Plumbing Supply</b>								
Bill	12/18/2019	KKGQ...	Repair - Station 41	1-41200 · Equipment	1-20100 · Acc...		51.42	51.42
Total Standard Plumbing Supply							51.42	51.42
<b>Teleflex</b>								
Bill	12/31/2019	95020...	Freight charge	1-41800 · Medical Equipment	1-20100 · Acc...		15.50	15.50
Bill	12/31/2019	95020...	EZ-IO 25 mm Needle box of 5	1-41800 · Medical Equipment	1-20100 · Acc...		1,100.00	1,115.50
Total Teleflex							1,115.50	1,115.50
<b>Ulrich &amp; Associates, PC</b>								
Bill	12/31/2019	14993	FY2019 Audit	1-42430 · Auditor	1-20100 · Acc...		7,980.00	7,980.00
Total Ulrich & Associates, PC							7,980.00	7,980.00

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**December 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Utah Retirement Systems</b>								
Check	12/13/2019	ach	Payroll Date: 12/13/2019	1-42500 · Retirement	1-10100 · Cas...		8,455.70	8,455.70
Check	12/27/2019	ach	Payroll Date: 12/27/2019	1-42500 · Retirement	1-10100 · Cas...		8,621.27	17,076.97
Total Utah Retirement Systems								
<b>Utah State Firefighters Association</b>								
Bill	12/10/2019		Membership - N. Baxter	1-42800 · Subscript...	1-20100 · Acc...		25.00	25.00
Total Utah State Firefighters Association								
<b>Vantagepoint Transfer Agents - 401</b>								
Check	12/13/2019	15104	Payroll Date: 12/13/2019	1-42500 · Retirement	1-10100 · Cas...		876.12	876.12
Check	12/27/2019	15110	Payroll Date: 12/27/2019	1-42500 · Retirement	1-10100 · Cas...		876.12	1,752.24
Total Vantagepoint Transfer Agents - 401								
<b>Waste Management</b>								
Bill	12/30/2019	19821...	St 42 Waste Removal - January 2020	1-43200 · Utilities (...	1-20100 · Acc...		125.36	125.36
Total Waste Management								
<b>West Point City (2)</b>								
Bill	12/31/2019	Dece...	Station 41 Utilities - December 2019	1-43200 · Utilities (...	1-20100 · Acc...		88.75	88.75
Total West Point City (2)								
<b>Wex Bank</b>								
Bill	12/31/2019	63038...	America La France	1-43300 · Vehicle ...	1-20100 · Acc...		562.33	562.33
Bill	12/31/2019	63038...	09 Spartan Aerial	1-43300 · Vehicle ...	1-20100 · Acc...		227.40	789.73
Bill	12/31/2019	63038...	11 Wheeled Coach	1-43300 · Vehicle ...	1-20100 · Acc...		117.78	907.51
Bill	12/31/2019	63038...	13 Wheeled coach	1-43300 · Vehicle ...	1-20100 · Acc...		27.67	935.18
Bill	12/31/2019	63038...	Rescue engine	1-43300 · Vehicle ...	1-20100 · Acc...		375.17	1,310.35
Bill	12/31/2019	63038...	16 GMC Silverado	1-43300 · Vehicle ...	1-20100 · Acc...		156.82	1,467.17
Bill	12/31/2019	63038...	17 Wheeled Coach	1-43300 · Vehicle ...	1-20100 · Acc...		600.81	2,067.98
Bill	12/31/2019	63038...	17 Dodge Remount Ambulance	1-43300 · Vehicle ...	1-20100 · Acc...		551.47	2,619.45
Bill	12/31/2019	63038...	19 Chev Silverado	1-43300 · Vehicle ...	1-20100 · Acc...		292.31	2,911.76
Bill	12/31/2019	63038...	17 GMC Silverado	1-43300 · Vehicle ...	1-20100 · Acc...		333.46	3,245.22
Bill	12/31/2019	63038...	1994 Ford F-350	1-43300 · Vehicle ...	1-20100 · Acc...		15.96	3,261.18
Bill	12/31/2019	63038...	Finance Charge	1-43300 · Vehicle ...	1-20100 · Acc...		386.54	3,647.72
Total Wex Bank								
<b>Zions Bank Corporate Trust</b>								
Bill	12/12/2019	FY 20...	FY2020 Bond	1-42450 · Bond Tru...	1-20100 · Acc...		2,000.00	2,000.00
Total Zions Bank Corporate Trust								

**North Davis Fire District**  
**Expenses by Vendor Detail**  
**December 2019**

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
<b>Zoll Medical Corporation</b>								
Bill	12/30/2019	29856...	Pedi-padz II electrodes	1-41800 · Medical ...	1-20100 · Acc...		148.20	148.20
Bill	12/30/2019	29856...	CPR Stat-Padz Electrode	1-41800 · Medical ...	1-20100 · Acc...		436.80	585.00
Bill	12/30/2019	29854...	Masimo Pediatric Adhesive	1-41800 · Medical ...	1-20100 · Acc...		278.80	863.80
Total Zoll Medical Corporation							863.80	863.80
<b>No name</b>								
Deposit	12/02/2019		Noridian	1-30100 · Ambulance	1-10100 · Cas...		-6,564.53	-6,564.53
Deposit	12/02/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-1,351.96	-7,916.49
Deposit	12/03/2019		UT Medicaid	1-30100 · Ambulance	1-10100 · Cas...		-6,761.93	-14,678.42
Deposit	12/04/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-1,224.25	-15,902.67
Deposit	12/05/2019		Noridian	1-30100 · Ambulance	1-10100 · Cas...		-499.89	-16,402.56
Deposit	12/05/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-5,611.48	-22,014.04
Deposit	12/06/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-3,366.08	-25,380.12
Deposit	12/09/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-5,951.15	-31,331.27
Deposit	12/10/2019		UT Medicaid	1-30100 · Ambulance	1-10100 · Cas...		-971.37	-32,302.64
Deposit	12/11/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-86.67	-32,389.31
Deposit	12/12/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-1,804.69	-34,194.00
Deposit	12/13/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-2,447.83	-36,641.83
Deposit	12/16/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-4,740.50	-41,382.33
Deposit	12/17/2019		Noridian	1-30100 · Ambulance	1-10100 · Cas...		-272.85	-41,655.18
Deposit	12/17/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-25.00	-41,680.18
Deposit	12/18/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-1,371.74	-43,051.92
Deposit	12/19/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-1,551.56	-44,603.48
Deposit	12/20/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-1,499.96	-46,103.44
Deposit	12/23/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-8,845.18	-54,948.62
Deposit	12/24/2019		UT Medicaid	1-30100 · Ambulance	1-10100 · Cas...		-8,951.51	-63,900.13
Deposit	12/30/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-670.03	-64,570.16
Deposit	12/30/2019		Noridian	1-30100 · Ambulance	1-10100 · Cas...		-3,891.35	-68,461.51
Deposit	12/30/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-8,291.83	-76,753.34
Deposit	12/30/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-3,763.17	-80,516.51
Deposit	12/31/2019		UT Medicaid	1-30100 · Ambulance	1-10100 · Cas...		-798.93	-81,315.44
Deposit	12/31/2019		Noridian	1-30100 · Ambulance	1-10100 · Cas...		-1,963.58	-83,279.02
Deposit	12/31/2019		Lockbox	1-30100 · Ambulance	1-10100 · Cas...		-2,146.59	-85,425.61
Deposit	12/31/2019		Interest	1-36100 · Interest I...	1-10200 · PTI...		-4,371.55	-89,797.16
Total no name							-89,797.16	-89,797.16
<b>TOTAL</b>							<b>170,652.71</b>	<b>170,652.71</b>

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
July 2019 through June 2020

	Jul '19 - Jun...	Budget	\$ Over Bud...	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
EMS Competitive (Ambulance)	2,593.00			
1-30100 · Ambulance	530,600.90	1,146,479.68	-615,878.78	46.3%
1-30150 · Fire / Incident Recovery	20,559.17	50,000.00	-29,440.83	41.1%
1-30200 · Contract Services	116,650.26	116,650.26	0.00	100.0%
1-31100 · Donations	0.00	0.00	0.00	0.0%
1-32100 · Fee in Lieu	102,183.65	165,000.00	-62,816.35	61.9%
1-32200 · Property Taxes	2,252,958.40	2,641,426.95	-388,468.55	85.3%
1-32300 · PT Contribution to Other Gover.	0.00	352,496.00	-352,496.00	0.0%
1-33100 · Fire Protection	0.00	700.00	-700.00	0.0%
1-34100 · Impact Fees	28,054.52	45,000.00	-16,945.48	62.3%
1-35100 · Inspection Fees	875.00	1,000.00	-125.00	87.5%
1-36100 · Interest Income-General Fund	25,597.67	14,000.00	11,597.67	182.8%
1-37100 · Miscellaneous Service Revenues				
1-37101 · Fire Investigation Report	0.00	0.00	0.00	0.0%
1-37100 · Miscellaneous Service Revenues - Other	3,378.28	1,500.00	1,878.28	225.2%
<b>Total 1-37100 · Miscellaneous Service Revenues</b>	<b>3,378.28</b>	<b>1,500.00</b>	<b>1,878.28</b>	<b>225.2%</b>
1-37200 · Grants				
1-37210 · EMS Per Capita Grant	0.00	3,000.00	-3,000.00	0.0%
<b>Total 1-37200 · Grants</b>	<b>0.00</b>	<b>3,000.00</b>	<b>-3,000.00</b>	<b>0.0%</b>
1-38100 · Permit Fees	320.00	1,500.00	-1,180.00	21.3%
1-38200 · Plan Review Fees	2,791.29	3,500.00	-708.71	79.8%
1-39998 · Appn of Restricted Impact Fee	0.00	197,080.00	-197,080.00	0.0%
1-39999 · Appropriation of Fund Balance	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>3,086,562.14</b>	<b>4,739,332.89</b>	<b>-1,652,770.75</b>	<b>65.1%</b>
<b>Gross Profit</b>	<b>3,086,562.14</b>	<b>4,739,332.89</b>	<b>-1,652,770.75</b>	<b>65.1%</b>
<b>Expense</b>				
Office Equipment	0.00	0.00	0.00	0.0%
Transfer to Debt Service	0.00	229,080.00	-229,080.00	0.0%
1-40100 · Administrative Control Board				
1-40110 · Board of Directors Payroll	19,000.00	38,000.00	-19,000.00	50.0%
<b>Total 1-40100 · Administrative Control Board</b>	<b>19,000.00</b>	<b>38,000.00</b>	<b>-19,000.00</b>	<b>50.0%</b>
1-40200 · Bank Charges	2,200.91	5,250.00	-3,049.09	41.9%
1-40300 · Clothing Allowance	13,716.56	29,287.50	-15,570.94	46.8%

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
July 2019 through June 2020

	Jul '19 - Jun...	Budget	\$ Over Bud...	% of Budget
<b>1-40500 · Collection Contract</b>				
<b>Fire Recovery</b>	0.00	10,020.00	-10,020.00	0.0%
<b>1-40510 · Health Care Finance Assessment</b>	15,540.93	59,540.80	-43,999.87	26.1%
<b>1-40520 · IRIS Medical</b>	31,022.64	78,000.00	-46,977.36	39.8%
<b>Total 1-40500 · Collection Contract</b>	46,563.57	147,560.80	-100,997.23	31.6%
<b>1-40600 · Communications</b>	1,333.66	3,000.00	-1,666.34	44.5%
<b>1-40700 · Computer Maintenance &amp; Supply</b>				
<b>Computer Purchases</b>	0.00	2,800.00	-2,800.00	0.0%
<b>IT Equipment</b>	2,665.16	4,500.00	-1,834.84	59.2%
<b>IT Maintenance</b>	8,607.50	11,500.00	-2,892.50	74.8%
<b>Printers</b>	349.00	500.00	-151.00	69.8%
<b>1-40720 · ERS Annual User Fee</b>	5,748.00	6,100.00	-352.00	94.2%
<b>1-40730 · Rover Mobile - Spotted Dog</b>	0.00	1,100.00	-1,100.00	0.0%
<b>1-40700 · Computer Maintenance &amp; Supply - Other</b>	6,135.95	6,540.00	-404.05	93.8%
<b>Total 1-40700 · Computer Maintenance &amp; Supply</b>	23,505.61	33,040.00	-9,534.39	71.1%
<b>1-40800 · Contributions to Other Govt</b>	0.00	352,496.00	-352,496.00	0.0%
<b>1-40900 · Dispatch Services</b>	49,588.00	85,008.00	-35,420.00	58.3%
<b>1-41000 · EA Assistance Program</b>	1,350.00	2,940.00	-1,590.00	45.9%
<b>1-41100 · Employees Wages</b>				
<b>1-41110 · Full Time Employee Wages</b>				
<b>Retro Pay</b>	0.00	0.00	0.00	0.0%
<b>1-41111 · Auto Overtime</b>	74,651.37	153,789.50	-79,138.13	48.5%
<b>1-41115 · Salary</b>	157,969.60	295,713.60	-137,744.00	53.4%
<b>1-41116 · Sick Leave</b>	65,194.86	0.00	65,194.86	100.0%
<b>1-41117 · Vacation Leave</b>	91,244.65	0.00	91,244.65	100.0%
<b>1-41110 · Full Time Employee Wages - Other</b>	665,902.30	1,340,756.07	-674,853.77	49.7%
<b>Total 1-41110 · Full Time Employee Wages</b>	1,054,962.78	1,790,259.17	-735,296.39	58.9%
<b>1-41120 · Part-Time Employee Wages</b>	207,479.17	322,698.00	-115,218.83	64.3%
<b>Total 1-41100 · Employees Wages</b>	1,262,441.95	2,112,957.17	-850,515.22	59.7%
<b>1-41200 · Equipment Maintenance &amp; Supply</b>	31,960.77	42,544.00	-10,583.23	75.1%
<b>1-41300 · FICA</b>	86,360.17	164,548.22	-78,188.05	52.5%
<b>1-41400 · Insurance (Health)</b>				
<b>1-41410 · AFLAC Cancer Policy</b>	4,978.52	10,572.12	-5,593.60	47.1%
<b>1-41420 · Disability Insurance</b>	140.95	336.00	-195.05	41.9%
<b>1-41430 · Life Insurance</b>	1,076.02	3,207.60	-2,131.58	33.5%
<b>1-41400 · Insurance (Health) - Other</b>	116,799.72	319,112.36	-202,312.64	36.6%
<b>Total 1-41400 · Insurance (Health)</b>	122,995.21	333,228.08	-210,232.87	36.9%
<b>1-41500 · Lease Obligation-interest</b>	18,031.56	18,031.56	0.00	100.0%
<b>1-41600 · Lease Obligations-principal</b>	118,937.90	118,937.90	0.00	100.0%

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
July 2019 through June 2020

	Jul '19 - Jun...	Budget	\$ Over Bud...	% of Budget
<b>1-41700 · Liability Insurance (Risk Manag</b>				
<b>Cyber Liability</b>	0.00	7,544.00	-7,544.00	0.0%
<b>1-41700 · Liability Insurance (Risk Manag - Other</b>	32,485.75	44,629.00	-12,143.25	72.8%
<b>Total 1-41700 · Liability Insurance (Risk Manag</b>	<b>32,485.75</b>	<b>52,173.00</b>	<b>-19,687.25</b>	<b>62.3%</b>
<b>1-41800 · Medical Supplies Expenses</b>				
<b>1-41810 · Jump Kits</b>	0.00	2,250.00	-2,250.00	0.0%
<b>1-41800 · Medical Supplies Expenses - Other</b>	28,742.15	42,500.00	-13,757.85	67.6%
<b>Total 1-41800 · Medical Supplies Expenses</b>	<b>28,742.15</b>	<b>44,750.00</b>	<b>-16,007.85</b>	<b>64.2%</b>
<b>1-41900 · Misc Services</b>				
<b>Other Misc Charges</b>	0.00	0.00	0.00	0.0%
<b>1-41920 · Yearly Ambulance License Fees</b>	0.00	1,800.00	-1,800.00	0.0%
<b>1-41930 · Firefighter Testing</b>	185.00	1,600.00	-1,415.00	11.6%
<b>1-41940 · Recert of AMETs</b>	0.00	2,400.00	-2,400.00	0.0%
<b>1-41900 · Misc Services - Other</b>	90.00	6,025.00	-5,935.00	1.5%
<b>Total 1-41900 · Misc Services</b>	<b>275.00</b>	<b>11,825.00</b>	<b>-11,550.00</b>	<b>2.3%</b>
<b>1-42000 · Misc. Equipment</b>				
	5,665.88	29,600.00	-23,934.12	19.1%
<b>1-42200 · Office supply &amp; expenses</b>				
	5,062.00	8,350.00	-3,288.00	60.6%
<b>1-42300 · Paramedics</b>	39,155.87	80,000.00	-40,844.13	48.9%
<b>1-42400 · Professional Services</b>				
<b>1-42410 · Accountant Fees</b>	11,309.25	12,000.00	-690.75	94.2%
<b>1-42420 · Attorney</b>	24,987.85	5,100.00	19,887.85	490.0%
<b>1-42430 · Auditor</b>	7,980.00	8,000.00	-20.00	99.8%
<b>1-42440 · Blueline Drug Testin</b>	562.00	800.00	-238.00	70.3%
<b>1-42441 · Blueline New Hlre Testing</b>	300.00	650.00	-350.00	46.2%
<b>1-42450 · Bond Trustee (Zions Bond)</b>	2,000.00	2,000.00	0.00	100.0%
<b>1-42460 · Bonding</b>	0.00	350.00	-350.00	0.0%
<b>1-42465 · Crew Sense</b>	2,804.76	3,000.00	-195.24	93.5%
<b>1-42470 · Medical Advisor</b>	4,200.00	8,400.00	-4,200.00	50.0%
<b>1-42480 · Payroll Administration</b>	3,648.55	8,400.00	-4,751.45	43.4%
<b>1-42490 · Prof. Services - Plats, Etc.</b>	0.00	2,500.00	-2,500.00	0.0%
<b>1-42400 · Professional Services - Other</b>	885.40	4,000.00	-3,114.60	22.1%
<b>Total 1-42400 · Professional Services</b>	<b>58,677.81</b>	<b>55,200.00</b>	<b>3,477.81</b>	<b>106.3%</b>
<b>1-42500 · Retirement</b>	153,388.99	287,698.64	-134,309.65	53.3%
<b>1-42700 · Special Department Allowance</b>	16,065.08	24,235.00	-8,169.92	66.3%
<b>1-42800 · Subscriptions, Memberships</b>				
<b>Flex Plan Admin Fee</b>	0.00	0.00	0.00	0.0%
<b>1-42800 · Subscriptions, Memberships - Other</b>	8,075.61	14,260.00	-6,184.39	56.6%
<b>Total 1-42800 · Subscriptions, Memberships</b>	<b>8,075.61</b>	<b>14,260.00</b>	<b>-6,184.39</b>	<b>56.6%</b>

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
July 2019 through June 2020

	Jul '19 - Jun...	Budget	\$ Over Bud...	% of Budget
1-42850 · Surviving Spouse Trust Fund	0.00	2,470.00	-2,470.00	0.0%
1-42900 · Transfer Out General Fund	0.00	0.00	0.00	0.0%
1-43000 · Travel and Training				
Airfare	2,415.79			
Pub Ed Supplies for Clowns	2,698.65			
Travel Per Diem	1,476.50			
1-43000 · Travel and Training - Other	12,166.45	55,055.00	-42,888.55	22.1%
<b>Total 1-43000 · Travel and Training</b>	<b>18,757.39</b>	<b>55,055.00</b>	<b>-36,297.61</b>	<b>34.1%</b>
1-43200 · Utilities (Gas,Power,Phones)	31,613.59	74,618.00	-43,004.41	42.4%
1-43300 · Vehicle Maintenance	51,883.27	93,350.00	-41,466.73	55.6%
1-43400 · Workmans Comp	32,192.16	56,580.00	-24,387.84	56.9%
1-45000 · Impact Fee Expense	0.00	13,000.00	-13,000.00	0.0%
1-49000 · Fleet Fund Capital Exp	0.00	75,000.00	-75,000.00	0.0%
1-49999 · Appropriation of Fund Bal (Exp)	0.00	45,259.02	-45,259.02	0.0%
41350 · Finger Printing	0.00	0.00	0.00	0.0%
66900 · Reconciliation Discrepancies	0.31			
<b>Total Expense</b>	<b>2,280,026.73</b>	<b>4,739,332.89</b>	<b>-2,459,306.16</b>	<b>48.1%</b>
<b>Net Ordinary Income</b>	<b>806,535.41</b>	<b>0.00</b>	<b>806,535.41</b>	<b>100.0%</b>
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
3-36100 · Interest Income	0.00	15,623.00	-15,623.00	0.0%
3-39100 · Capital Projects-Transfer In	0.00	75,000.00	-75,000.00	0.0%
3-39200 · Gain on Sale of Assets	10,017.00	10,000.00	17.00	100.2%
<b>Total Capital Projects Inc 3</b>	<b>10,017.00</b>	<b>100,623.00</b>	<b>-90,606.00</b>	<b>10.0%</b>
Debt Service Inc 2				
2-36100 · Interest Income	0.00	1,756.00	-1,756.00	0.0%
2-39100 · Transfers In Debt Service	0.00	229,080.00	-229,080.00	0.0%
<b>Total Debt Service Inc 2</b>	<b>0.00</b>	<b>230,836.00</b>	<b>-230,836.00</b>	<b>0.0%</b>
<b>Total Other Income</b>	<b>10,017.00</b>	<b>331,459.00</b>	<b>-321,442.00</b>	<b>3.0%</b>
Other Expense				
Debt Service Exp 2				
2-45100 · Interest Expense	27,040.00	54,080.00	-27,040.00	50.0%
2-45200 · Principal	0.00	175,000.00	-175,000.00	0.0%
<b>Total Debt Service Exp 2</b>	<b>27,040.00</b>	<b>229,080.00</b>	<b>-202,040.00</b>	<b>11.8%</b>

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
July 2019 through June 2020

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	Jul '19 - Jun...	Budget	\$ Over Bud...	% of Budget
<b>3-44100 · Capital Projects Exp 3</b>				
<b>Station 42 Garage</b>	41,547.00	44,732.04	-3,185.04	92.9%
<b>3-44200 · Equipment</b>	30,678.16	30,000.00	678.16	102.3%
<b>3-44300 · Vehicles</b>	72,357.48	74,704.00	-2,346.52	96.9%
<b>3-44100 · Capital Projects Exp 3 - Other</b>	0.00	0.00	0.00	0.0%
<b>Total 3-44100 · Capital Projects Exp 3</b>	<b>144,582.64</b>	<b>149,436.04</b>	<b>-4,853.40</b>	<b>96.8%</b>
<b>Total Other Expense</b>	<b>171,622.64</b>	<b>378,516.04</b>	<b>-206,893.40</b>	<b>45.3%</b>
<b>Net Other Income</b>	<b>-161,605.64</b>	<b>-47,057.04</b>	<b>-114,548.60</b>	<b>343.4%</b>
<b>Net Income</b>	<b>644,929.77</b>	<b>-47,057.04</b>	<b>691,986.81</b>	<b>-1,370.5%</b>

## **RESOLUTION 2020R-01**

### **A RESOLUTION APPROVING AND ADOPTING AN AMENDMENT TO THE FISCAL YEAR 2020 BUDGET FOR THE NORTH DAVIS FIRE DISTRICT FOR THE PERIOD BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020, FOR THE REMAINDER OF THE BUDGET YEAR**

**WHEREAS**, on June 20, 2019, the Board of Trustees of the North Davis Fire District (hereinafter referred to sometimes as the “District”) adopted Resolution No. 2019R-10 adopting a Budget for the 2019/2020 Budget Year in accordance with the “Uniform Fiscal Procedures for Special Districts Act,” §§17B-1-601, *et seq.*, Utah Code Annotated, 1953; and,

**WHEREAS**, it now appears necessary and desirable for the Board of Trustees of the District to adopt an amendment to the Budget for the remainder of the 2019/2020 Budget Year in accordance with the said statutory provisions; and,

**WHEREAS**, the District Treasurer has heretofore caused to be prepared and submitted to the Board of Trustees an amendment to the Budget of the District for the remainder of the 2020 Budget Year; and,

**WHEREAS**, it appears that the amendment to the Budget is necessary and desirable and in the best interest of the District.

**WHEREAS**, a public hearing on said amendment to the Budget was duly advertised and held according to law.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Board of Trustees of the North Davis Fire District as follows:

#### **Section 1: ADOPTION OF AMENDMENT TO BUDGET**

That the hereto attached proposed amendment to the Budget be and the same is hereby adopted and incorporated into the budget for the District for the remainder of the 2020 Budget Year, and the Budget adopted on June 20, 2019 as amended by this Resolution, is and shall be the Amended Budget of the District.

#### **Section 2: NOTICE OF AMENDED BUDGET**

That a copy of said Amended Budget as adopted by this Resolution be deposited with the Clerk of Davis County and be available for public review there and in the District Office.

**Section 3: EFFECTIVE DATE**

This Resolution shall be effective immediately upon passage and adoption.

**PASSED AND ADOPTED** by the Board of Trustees of the North Davis Fire District  
this 16<sup>th</sup> day of January 2020.

NORTH DAVIS FIRE DISTRICT

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Gary Petersen, Chairman

ATTEST:

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Misty Rogers, District Clerk

# North Davis Fire District

## General Fund

Amended Budget Changes By Account  
Fiscal Year Ending June 30, 2020

Account	Current Budget	Proposed Budget	Change Fav (UnFav)
Revenue:			
Donation	\$ -	\$ 2,300	\$ 2,300
Total Revenue Changes	<u>\$ -</u>	<u>\$ 2,300</u>	<u>\$ 2,300</u>
Expenditures:			
IT Maintenance	\$ 11,500	\$ 14,500	\$ (3,000)
Wage Settlement	-	89,303	(89,303)
Equipment Maintenance & Supply	42,544	52,544	(10,000)
Attorney	5,100	34,600	(29,500)
Utah Employers Council	-	5,000	(5,000)
Total Expenditure Changes	<u>\$ 59,144</u>	<u>\$ 195,947</u>	<u>\$ (136,803)</u>
Contribution from Fund Bal	\$ -	\$ -	\$ 134,503 *Unfavorable
Total Account Changes			<u>\$ -</u>

## Capital Projects Fund

Amended Budget Changes By Account  
Fiscal Year Ending June 30, 2020

Account	Current Budget	Proposed Budget	Change Fav (UnFav)
Revenue:			
	\$ -	\$ -	\$ -
	-	-	-
	-	-	-
Total Revenue Changes	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures:			
	\$ -	\$ -	\$ -
	-	-	-
	-	-	-
Total Expenditure Changes	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Account Changes			<u>\$ -</u>