

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
November 14, 2019

WORK MEETING

DATE: Thursday, November 14, 2019

LOCATION: Fairfield Town Office, 17872 W. 1540 N., Fairfield, Utah

TIME: 6:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL WORK SESSION MEETING

Mayor Gurney called The Town Council work session meeting to order at 6:05 p.m.

AGENDA ITEM #2 - ROLL CALL

Town Council Members Present: Mayor Brad Gurney, RL Panek, Hollie McKinnley, Jaysen Densley

EXCUSED: Tyler Thomas

STAFF PRESENT

Stephanie Shelley- Recorder, David Hansen - Finance Director

AGENDA ITEM #3 DISCUSS NUISANCE ORDINANCE

Reviewed parts of the Nuisance Ordinance. Mayor Gurney tabled discussion on section 5.1.15.2 until they have the full Town Council present.

AGENDA ITEM #4 DISCUSS DESIGN STANDARDS

Tabled until the next meeting.

AGENDA ITEM #5 - DISCUSSION ON OLD BUSINESS

No Discussion.

AGENDA ITEM #6 - DISCUSSION ON NEW BUSINESS

No Discussion.

AGENDA ITEM #7 - ADJOURN THE TOWN COUNCIL WORK SESSION MEETING

Councilman Panek made a motion to adjourn the meeting. Councilwoman McKinney seconded the motion. The motion passed unanimously.

The meeting adjourned at 6:59 p.m.

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
November 14, 2019

REGULAR MEETING

DATE: Thursday, November 14, 2019

LOCATION: Fairfield Town Office, 17872 W. 1540 N., Fairfield, Utah

TIME: 7:00 p.m.

MINUTES BY: Stephanie Shelley

AGENDA ITEM #1 - OPEN THE TOWN COUNCIL REGULAR MEETING

Mayor Gurney called the Town Council Regular Meeting to order at 7:00 p.m.

AGENDA ITEM #2 - ROLL CALL

TOWN COUNCIL MEMBERS PRESENT

Mayor Brad Gurney, RL Panek, Hollie McKinney, Jayson Densley

EXCUSED: Tyler Thomas

STAFF PRESENT

Stephanie Shelley- Recorder, David Hansen - Finance Director

OTHERS PRESENT

Sheriff Nathan Harris, Alina Pringle, Mark Pringle, Ross Klaccek

AGENDA ITEM #3 - SHERIFF'S DEPARTMENT UPDATE

Sheriff Nathan Harris stated that he has the inmate crew coming out on November 19th or 21st to do trash pick up along Highway 73.

Sheriff Harris asked the Town Council to come up with what they would like to see on the monthly reports. Councilman Panek stated he would like to see the reports more itemized. Sheriff Harris asked the Council what other type of details they would like to see in the report. Sheriff Harris told the Town Council to get the information they would like on the reports to Stephanie and she could email him the information.

AGENDA ITEM #4 - APPROVE THE MINUTES WORK/REGULAR SESSION OCTOBER 10, 2019

Councilwoman McKinney motioned to approve the October 10, 2019 minutes. Councilman Panek seconded the motion. Motion was unanimously approved.

AGENDA ITEM #5 - APPROVE THE MINUTES WORK/REGULAR SESSION SEPTEMBER 12, 2019

Councilwoman McKinney motioned to approve the September 12, 2019 minutes. Councilman Panek seconded the motion. Motion was unanimously approved.

AGENDA ITEM #6 - APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF MONTH ENDING OCTOBER 31, 2019

Tabled until the December meeting.

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
November 14, 2019

AGENDA ITEM #7 - APPROVE THE TOWN OF FAIRFIELD FINANCIALS AS OF MONTH ENDING SEPTEMBER 30,2019

Councilwoman McKinney motioned to approve the September 2019 Financials. Councilman Panek seconded the motion. Motion was unanimously approved.

AGENDA ITEM #8 - DISCUSS AND APPROVE NUISANCE ORDINANCE

Tabled until December work session.

AGENDA ITEM #9 - DISCUSS PLANNING & ZONING

Mayor Gurney stated that Planning & Zoning needs to replace Commissioner Bundy and Commissioner Savage. Mayor Gurney asked if they should allow the Planning & Zoning to appoint the replacements instead of the Town Council.

Councilwoman McKinney asked Mayor Gurney why Commissioner Savage resigned. Mayor Gurney said no reason was given to him.

Councilwoman McKinney stated that the Planning and Zoning should be able to appoint the replacements.

AGENDA ITEM #10 - DISCUSS IMPACT FEES

The Town Council discussed the impact fees for Ross Klvacek's airport hanger. Ross Klvacek stated he feels that since the hanger is used as storage it should not be charged impact fees for a commercial building.

The Town Council discussed the difference between an accessory building and a commercial building and what the impact to the roads would be, etc.

The Town Council discussed the price of impact fees. Mayor Gurney stated that both of the Town lawyers stated it would be up to the Town to decide which way to go on impact fees.

Councilman Panek stated there will be impact on roads with the building of the hanger.

Councilwoman McKinney made a motion after a lengthy discussion and debate of a one time only Ross Klvacek his impact fee of \$1300 based on the knowledge we have today for one time only. Councilman Panek seconded the motion. Motion passed unanimously.

Mayor Gurney asked Ross Klvacek to let the Council know what they find out with the building is worth. Sunrise has the building's estimated worth at \$175,000. They will need to bring the Mayor proof of the cost of the building in order to get the impact fee reduced. He will send it to Sunrise to reevaluate the impact fee.

AGENDA ITEM #11 - DISCUSS AND APPROVE BUILDING PERMIT ORDINANCE

Councilman Panek made a motion to approve the Building Permit Ordinance 06-13-19 as it is written. Councilwoman McKinney seconded the motion. Motion was unanimously approved.

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
November 14, 2019

AGENDA ITEM #12 - DISCUSS AND APPROVE TOWN FEE SCHEDULE RESOLUTION

Councilman Panek made a motion to approve the Town Fee Schedule Resolution 11-11-2019 as it is written. Councilwoman McKinney seconded the motion. Motion was unanimously approved.

AGENDA ITEM #13 - DISCUSS PONY EXPRESS MEMORABILIA

Mayor Gurney picked up the Pony Express memorabilia from Joe Nardone in California.

AGENDA ITEM #14 - ASSIGNMENTS REPORT FROM COUNCIL MEMBERS

a. ROADS -

i. NEW TOWN ADDRESSES SYSTEM

Councilman Panek met with Kent Withers and Mary Jane (from Utah County) to discuss the Town's address change. Both of them are on board for the new Town address system. Kent and Mary Jane think that now is the time to do it. Councilman Panek would like to have a conference with McNiel engineering and invite the public. This would be informational only and no vote would be taken.

Councilwoman McKinney stated that some of the residents will need help to make the necessary changes for the new addresses. We can have the Town Office schedule days when residents can come in and get help.

Councilwoman McKinney stated that the Town Council needs to talk with Kent Withers and find out what needs to take place for the new address system to become operational. The Town Council set the date for the meeting with Kent on January 16, 2020 at 6pm. Councilman Panek will send the invitation to Kent.

b. WELCOME SIGN

Tabled until the next Town Council meeting in December.

c. REPORT ON HALLOWEEN

Councilwoman McKinney stated that Whitney Thomas had people signed up to help with the Halloween decor and she had one person show up to help. She suggested they form a committee/volunteers to plan Halloween. Mayor Gurney suggest they start earlier in the year to plan the event. Mayor Gurney and Councilwoman McKinney would like to get more volunteers for the event.

d. CHRISTMAS TOWN CELEBRATION

Councilwoman McKinney is working on getting Food Trucks for that night. She has Cedar Valley High School Marching Band is coming for the Parade. Councilman McKinney has some teens that will be doing the parking.

Town Council held a discussion on the Parade route, gift cards for those that participate in the Parade, and a prize of some kind for the best float. The Council decided they need to make sure they have at least two people taking gifts, or donations of money. Mayor Gurney will take care of the set up to take money by debit or credit card.

Councilwoman McKinney asked what Santa can arrive this year for the Parade. Alina Pringle stated she might be able to help. She will contact Councilwoman McKinney

with

that information.

Mayor Gurney will contact the Fire department. Stephanie Shelley will check on local choirs or groups availability to sing that night.

Approved Meeting Minutes
Fairfield Town Council
Work Session/Regular Meeting
November 14, 2019

Councilman Panek stated he would take care of the barrells and firewood. Council thought they needed more burn barrels than last year.

Mayor Gurney stated that the postcard for that night is ready to go. He will also have the sound system ready to go.

e. HOW DID IT GO FOR THE FOOD TRUCK

Councilwoman McKinney reported that participation for the first Fairfield Food Truck Night went very well. Many of the Town residents took part, buying their dinner at the food truck. The next planned Food Truck Night will be in February.

f. WATER - Tabled until December Town Council meeting.

i. EASEMENTS

ii. WATER PROTECTION REPORT

iii. CONSUMER CONFIDENCE REPORT

AGENDA ITEM #15 - UNOFFICIAL 2019 GENERAL ELECTIONS

a. CANVASS BOARD MEETING NOVEMBER 19TH

The Town Council will meet at 7pm on November 19th for the Election Canvass.

AGENDA ITEM #16 - DISCUSS OLD BUSINESS

Councilman Panek stated that the Town needs to get a representative on the Fire Department Board to get everything up and going.

AGENDA ITEM #17 - DISCUSS NEW BUSINESS

Mayor Gurney stated that he sent out a postcard to the Town residents to bid on the Town property use until the museum gets started.

AGENDA ITEM #18 - ADJOURN THE TOWN COUNCIL REGULAR SESSION MEETING

Councilwoman McKinney made a motion to adjourn the meeting. Councilman Panek seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:31 p.m.

January 9, 2020

Stephanie Shelley

Minutes approval date

Stephanie Shelley Town Recorder