

Minutes of the Altamont Town Council Meeting
November 14, 2019

Present:

Clyde Watkins
Brent "Ole" Olsen
Glen Jessen
Sommer Arnold
Melba Markham, Town Clerk
Shawn Keel, Town Employee
Craig Kettle, Town Employee
Josh Phillips, Altamont Fire

Also present was Kimberly Layton, taking minutes.

Clyde Watkins called the meeting to order at 7:00 p.m.

Minutes Approved (7:01 p.m.)

A Motion was made by Glen Jessen to approve the minutes of October 10, 2019. Motion seconded by Sommer Arnold. Motion carried unanimously.

New Employee Update (7:04 p.m.)

Mayor Watkins reported that Craig Kettle started working for the Town. He will be the full-time employee and Shawn will help as needed for a few weeks. Glen expressed his appreciation for all that Shawn has done for the Town and the council for many years. With regards to the cemetery, Shawn stated that he is willing to keep digging graves if the Town needs him to do that. Mayor Watkins stated that the Town probably does not own every tool that Craig may need right now as Shawn often used his own tools. Craig should keep the Town and council informed of items that he may need.

Sidewalk Project Update (7:12 p.m.)

Glen reported that they had a meeting with the engineers and UDOT today to review all plans. The project is nearly ready to go out for bid. As it stands now, we will probably have enough to do the main project which is the sidewalk around the church and park. The project is broken into 3 phases. The second phase would be the sidewalks down to Clyde's street and up to Ole's and the third phase would be the street in front of Melba's home. We may only be able to do the main project and one additional phase. It will all depend on the amount of the bids. Overhead is a big portion of the project. The UDOT and engineering fees will be approximately \$165,000. UDOT will take care of the bid process and it is expected to be out for bid next month.

Glen explained that on the construction work week, the contractor may choose to work any of the 7 days that they are here. The workday can go from 7:00 a.m. to 10:00 p.m. and the project by the park should be completed by July 20. If other portions of the project are not done, they can still work on it during the 24th celebration. There will be a 45-day

window with the final deadline being August 15. They get to choose what 45-day window they want. There is a flexible start date, but deadline for completion is August 15.

Glen also reported that they have encountered some right-of-way issues that they are working through. The Town could apply for an additional grant in the fall of 2020. CIVCO said that they would keep an eye on available options for the Town.

Sewer Lines Report (7:28 p.m.)

Ole reported that Shawn had Val Cotter run cameras on the west side of the sewer system. He charged \$1.30/foot for cleaning and inspecting. Craig will calculate a lineage on the sewer lines that need done next year so we can put it in the budget. Everything looked good on the west side. There was no infiltration, but the water was out of the ditch about a month before they ran cameras. Sommer reported that groundwater is low now. Shawn reported that they are still putting chemicals in the ponds.

Cemeteries (7:42 p.m.)

Shawn reported that he has signs to install at the cemeteries stating the hours and rules. Mayor Watkins informed Craig that there are several things that need to be done at the cemeteries, and he can discuss possible projects with the council as needed.

Enterprise Zone, Local Contributions (7:52 p.m.)

Josh Phillips reported that they are holding their Christmas party on November 21 from 6:00 to 8:00. It will be a potluck dinner, and they will provide the meat. The department is still near capacity with 17 firefighters. Four of the firefighters are going to finish wildland 1 tomorrow. One of the firefighters has some medical issues from a back surgery and he may not be with the department long. The department has an application for the 18th firefighter which could be discussed at next month's meeting. The applicant is Chief Phillips' son so he just wanted to make sure there would not be any issues with a conflict of interest.

Chief Phillips reported that they ordered a carburetor for the water pump on 155. A couple of light bars also need to be replaced as well as some tools and wiring.

Chief Phillips also stated that they would like to take out the sidewalk on the east end of the building and run a pipe to take the rainwater away from the building. Mayor Watkins suggested that Chief Phillips talk to Rodger Ames before anything is done.

Enterprise Zone – Melba reported that she was contacted by Will Wright and he informed her that the council needs to put in their contribution to this program. He provided several ideas, including simplifying the application process and offering the Town building for training meetings for new businesses. The council agreed to both of these contributions.

December Council Meeting (8:21 p.m.)

The council agreed not to hold a council meeting in December. The next council meeting will be held on January 9, 2020. The council discussed sending letters to residents that would be affected by the sidewalk project so that they could attend the January meeting with any questions.

A Motion to adjourn the meeting was made by Glen Jessen at 8:29 p.m. Motion seconded by Sommer Arnold. Motion carried unanimously.

Read and approved this 9th day of January, 2020.

e-mailed to
altamonttown@gmail.com
December 3, 2019