



SPRINGVILLE PUBLIC LIBRARY BOARD OF TRUSTEES
45 SOUTH MAIN STREET, SPRINGVILLE, UTAH
SPRINGVILLE PUBLIC LIBRARY, 2ND FLOOR BOARDROOM
November 14, 2019 - 7:00 P.M.

Minutes Approved January 9, 2020

Present: Jaclyn, Doug, Lisa, Tawnya, Terry, Chantel, Emily, April (Friends)

- I. Approval of the October Minutes: Doug, Lisa 2nd
- II. and November Agenda: Lisa, Twanya 2nd
- III. Public Comment:
 - a. Homeschooling groups--Auto renew options? Maybe only once
Dan: Fine free: many libraries going this route. Looking at options
Doug: Have a longer checkout time? Maybe 6 weeks option
Chantel: What if there was a post due email
 - b. Homeschool Library sponsored programs during the middle of the day.
- IV. Friends of the Library
 - a. Financial report: \$353 income, no expenses in October
 - b. Upcoming: Book sale next week, no pre-sale, open to all
 - c. JaNeal is not a voting board member. It would make sense for her to be a voting member. Have her apply through the city.
 - d. Need to fill the liaison to Friends:
 - i. Voted Lisa as liaison
 - e. Set date for working through the finances of Friends--January 2020
- V. Director's report:
 - a. Server upgrade
 - b. Community program: Very Merry Main Street-- Saturday Nov 30, 5:30pm
Hot Cocoa provided to walk the community Springville City lighting.
 - c. Discovery Kits are moving quickly. New podcast recording equipment
 - d. Staff training: capturing the stories of the help story they are providing
 - e. January 23, 2020 Library Board Training 7pm at Highland
 - f. Approve meetings for 2020:

Staff Report: Children's program

3 new employees to help with story time and programs

New programs: 2nd session of baby lap

Kindergarten program
Thanksgiving gab and pie
Santa Claus 2 Mondays and 2 Saturdays in December

VI. Ongoing Training Plan 2019

November	Strategic Planning Self-Assessment	UT Public Library Trustee Handbook p. 21-22 p. 54-55 https://www.youtube.com/watch?v=lmuf6GYKUaM&index=10&list=PLrQ2ooPPp3J7gkK7HoR8Z4Ov7HYeMj1lz
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What can we do to provide for the library?

Lisa would love to work at getting more people into the library.

Jaclyn more involved with fundraising--find a corporate sponsor for summer reading.

Unable to collect funds because of the 501C3 status. To get the Foundation and Friends merged. Let's hire someone out. Tawnya works at tax firm and will head this up.

Collect info and feedback from the community about specific program to report to Dan for his reports.

Strategic planning for the year--can Dan share plan and then report how things are moving forward in the year? 2-3 year goal and plan. How is the Library meeting its goals and mission? Can we be more involved?

As a board are we meeting the requirements of the state, city and the library director

Try to find the middle ground between the city and community. Dan is willing to involve or inform on the strategic plan, goals and evaluation. The Board to be the watch and support of the library--advisory committee--so decisions are backed by the board.

January review the city library board direction and clearly define what the responsibility needs to be

January meeting will pick the topics for the on-going training

January review the Behavior and Unattended Children Policy

Google drive is having issues and lost many documents.

Dan share the quarterly report and strategic plan before sending to the city

VII. City Council report-- Brett not here

VIII. Adjournment: Chantel, Tawnya 2nd

NEXT MEETING: January 9TH, 2019