

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
December 12, 2019

PRESENT: David Hair, Daniel Grange, Michael Callahan, Cindy Cummings, Mark Williams, Tara Hobbs, Harry Meadows, Corey Twedt, Pam June, Heber Hernandez, Ryan Zollinger, Scott Seely, Brett Cummings, Zan Murray

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for December 12, 2019 at 6:30 p.m. The roll call indicated Mayor Hair and Councilmembers Cindy Cummings, Michael Callahan and Daniel Grange were in attendance with Councilmember Mark Williams to arrive later and Councilmember Clay Wilker excused. Also, Treasurer Tara Hobbs and Recorder Corey Twedt were present.

Opening Remarks/Pledge of Allegiance

Councilmember Cummings welcomed everyone to the Council Meeting and led all present in the pledge of allegiance.

Approval of Agenda

The agenda for the City Council Meeting of December 12, 2019 was reviewed.

Councilmember Callahan moved to approve the agenda for December 12, 2019.

Councilmember Grange seconded. Councilmembers Callahan, Cummings and Grange voted yes with Councilmember Williams to arrive later and Councilmember Wilker excused. (A copy of the agenda is included as Attachment “A”.)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting for November 14, 2019.

Councilmember Grange moved to approve the minutes for November 14, 2019.

Councilmember Cummings seconded. Mayor Hair pointed out that the word “be” should be “by” on page 3 paragraph 4. Also, on the same page, the word “tollgate” in both paragraphs 2 and 6 was changed to “deadline” to reduce possible confusion.

Councilmembers Callahan, Cummings and Grange voted yes with Councilmember Williams to arrive later and Councilmember Wilker excused.

Public Comment Period

Mayor Hair opened the floor for any public comments. No one signed up for the public comment portion of the meeting.

Request for a Business License for Mt. Valley Botanical at 700 W. 1700 S. Suite 104

Kyle Egbert has submitted a request for a business license for Mountain Valley Botanical. He was not present at the City Council Meeting. Councilmember Callahan asked about the hazardous materials to be stored and used as indicated on the application. Recorder Twedt said that he had spoken to Kyle and he would be storing ethanol and would be meeting all of the State storage requirements. Ryan Zollinger was asked about this as well. He indicated that Mr. Egbert met all required regulations. **Councilmember Cummings moved to approve the business license for Mountain Valley Botanical.** Councilmember Callahan seconded. Councilmembers Callahan, Cummings and Grange voted yes with Councilmember Williams to arrive later and Councilmember Wilker excused. (A copy of the license application is included with the minutes as Attachment “B”.)

Request for a Business License for H&J Drywall Construction, LLC at 548 N. Main

Heber Hernandez has submitted a request for a business license for H&J Drywall Construction, LLC. He was present at the City Council Meeting. Heber said that he has done sheetrock work for many years. Councilmember Cummings verified that Mr. Hernandez met the home business requirements and would not be seeing clients at his home. **Councilmember Grange moved to approve the business license for H&J Drywall Construction, LLC.** Councilmember Cummings seconded. Councilmembers Callahan, Cummings and Grange voted yes with Councilmember Williams to arrive later and Councilmember Wilker excused. (A copy of the license application is included with the minutes as Attachment “C”.)

Request for a Business License for Colby Martin, LLC at 285 N. 300 E.

Colby Martin has submitted a request for a business license for Colby Martin, LLC. He was not present at the City Council Meeting. Councilmember Callahan said that he would like to find out if Mr. Martin would be seeing clients in his home. It was discussed that the business license application indicated that he would be going to other people’s homes. Recorder Twedt said that they could move this to the next meeting and ask again that Colby Martin attend the meeting. Councilmember Callahan said that he didn’t think that was necessary. **Councilmember Cummings moved to approve the business license for Colby Martin, LLC.** Councilmember Grange seconded. Councilmembers Callahan, Cummings and Grange voted yes with Councilmember Williams to arrive later and Councilmember Wilker excused. (A copy of the license application is included with the minutes as Attachment “D”.)

Report on P & Z Meetings held November 21 and December 5, 2019

Development Coordinator Harry Meadows reviewed with the Council the Planning Commission’s draft minutes for the meetings held November 21 and December 5, 2019. The Council noted that sidewalk requirements for subdivisions were again discussed and that the Council would make some decisions on sidewalk requirements in future City Council meetings.

Consideration of a Resolution Adopting the FY19 Impact Fee Report

Recorder Twedt reviewed with the Council the resolution to adopt the FY19 Impact Fee Report. He said that this was something they did every year to keep an eye on the revenue and expenses for impact fees. As has been discussed in detail in other meetings and when the budget was adopted, during FY20, much of the park impact fees that had been collected were being spent on the sprinkler system and pickleball courts in the South Park. Impact fees would cover the costs of both of these projects in full.

Councilmember Callahan moved to approve Resolution 2019-21. Councilmember Cummings seconded. Councilmembers Callahan, Cummings and Grange voted yes with Councilmember Williams to arrive later and Councilmember Wilker excused. (The approved resolution is included with the minutes as Attachment “E”.)

Update from Bear River Health Department and Status Update and Sewer and Water Projects

Mayor Hair said that the Bear River Health Department meeting in November had gone well. After seeing the progress made on the sewer and hearing from the City, the Health Department had lifted the moratorium on minor subdivisions and single lot developments.

Mayor Hair also said that Hyrum City was willing to take Millville on as sewer customers right away. In the future, when Nibley or others connect and go to Hyrum, the plan is to create a sewer district. Mayor Hair said that long term this would be what the City would want, but by allowing connection as customers now, we will be able to move forward on installing our sewer system more quickly.

Councilmember Cummings asked how quick this would be happening. Mayor Hair said that it could happen fairly fast, but that the City still needed to secure funding for the project and there will need to be a new pumping station and lines built to get to Hyrum from Nibley City. Mayor Hair said that overall, he was pleased with the progress and with Hyrum City. Councilmember Callahan said that he would much rather work with Hyrum than Logan.

Mayor Hair said that in the next couple of weeks they would be meeting with well drillers on site to review the plan and begin getting quotes for digging the 6” pilot test hole for the new well. He said that with the funding they have secured right now, the City would have to pay up front for the test hole. If we proceed with the construction of the production well, the costs for the test well could be covered later in the loan. He said that the Board of Water Resources had granted a \$1.6 Million loan at the rate of 2.36% to be paid over 22 years. The City was still looking at other funding sources for this project as well.

Consideration of a Resolution Adopting Personal Use Policy

Recorder Twedt reviewed with the Council the resolution that would establish a personal use policy for Millville City employees. He explained that House Bill 163 put in place

some very strict penalties and allowed for cities to create their own personal use policy. As a result of this, most cities will be doing something similar. Recorder Twedt said that he took what was created by the Cache County attorneys and reviewed what was done in both Hyrum and Richmond to create this policy. He asked if there were any concerns or questions from the Council.

Councilmember Callahan said that he felt that it read fairly vague to him, but that maybe this was better in that the City did not currently have a problem. Recorder Twedt said that it did allow for some leniency, but is also clear in that a major offense would not be allowed. Councilmembers Grange and Callahan said that they agreed that there was not currently an issue and that they were okay with providing some leniency and that they could address issues if they come up.

Councilmember Cummings moved to approve Resolution 2019-22. Councilmember Grange seconded. Councilmembers Callahan, Cummings and Grange voted yes with Councilmember Williams to arrive later and Councilmember Wilker excused. (The approved resolution is included with the minutes as Attachment “F”.)

Consideration for Cancelling City Council Meeting schedule for December 26, 2019

Mayor Hair explained that the next City Council meeting was scheduled for December 26, 2019. He asked the Council what they wanted to do.

Councilmember Grange moved to cancel the City Council Meeting scheduled for December 26, 2019. Councilmember Cummings seconded. Councilmembers Callahan, Cummings and Grange voted yes with Councilmember Williams to arrive later and Councilmember Wilker excused.

Setting of the 2020 Annual Meeting Schedule and Consideration of Ordinance modifying meeting start time

Councilmember Grange suggested that the Council change the meeting start time back to 7 p.m. for next year. Councilmembers Elect June and Zollinger were present at the meeting and said they were okay with a 7 p.m. start time. Councilmember Grange reviewed with the Council the ordinance that would update the code and change the meeting start time from 6:30 p.m. to 7:00 p.m.

Councilmember Grange moved to approve Ordinance 2019-8. Councilmembers Callahan, Cummings and Grange voted yes with Councilmember Williams to arrive later and Councilmember Wilker excused. (The approved ordinance is included with the minutes as Attachment “G”.)

Discussion on Water and Sewer Rate Increases

Recorder Twedt explained that both the water and sewer engineers have recommended the City make updates to the water and sewer rates now to start to build a reserve while the infrastructure projects are happening and before the long-term rates are determined.

Councilmember Callahan said he was concerned with charging for a service that was not being currently available, but the City is paying a lot of engineering fees right now in the planning stages of these projects. Recorder Twedt said that this was only a discussion at this point and not a motion. It would be on a future agenda to discuss options in detail and decide in the new year.

Councilmember Williams arrived at this time.

Councilmember Grange said that this was something they should think about. An increase is coming and it shouldn't be a surprise to anyone. It may be good to start to bring in some money to pay for everything going on. He said that smaller incremental increases may be easier to deal with anyway rather than getting hit with a big one all at once. Mayor Hair said that it was possible that the cost would be significant and up to \$65/month for water and \$65/month for sewer.

Councilmember Callahan asked Ryan Zollinger what he thought. Ryan said that it would be good to consider an increase now to start to pay for some of the costs and to prepare for the large costs that are coming.

Recorder Twedt asked for confirmation if the Council wanted this on a future agenda as an action item. The consensus from the Council was to add it as an action item to consider in the near future.

Councilmember Assignment Discussion

Mayor Hair reviewed with the Council the current Councilmember Assignment List. He said that with the change in the Council, he would be making changes to the assignment list at the next meeting. He asked them to let him know before then if there were any of the assignments they were especially interested in. (A copy of the current Councilmember Assignments List is included with the minutes as Attachment "H".)

Fiber Internet Discussion

Recorder Twedt said that he met with the City Manager from American Fork as well as a consultant to explore the option of the City doing a fiber internet project along with the sewer project. He reminded the Council that the reason this was being considered right now, with everything else going on, is that it could be a significant cost savings to the City to install fiber lines alongside the sewer lines at the same time that the sewer construction project is taking place. He said that the cost savings in monthly internet rates and increase

in internet speeds would be very significant. With more and more of our lives requiring high-speed internet, this would be a significant benefit to the residents.

Some of the options being considered for this would be to work with Utopia that would basically handle the project and the City would only pay if a certain uptake or connection rate is not met. For this to work, a fiber line would need to run from Tremonton to Cache Valley to get to the City and would almost certainly require other cities to be involved for it to make sense. Another option would be to do what American Fork is doing where the City is installing the utility and managing the project themselves and therefore will receive a significant amount of the revenue going forward. This would require more work and management from the City, but there is also a larger upside as they would generate revenue from the service as an enterprise fund. For this option to work, the City would likely need to join an interlocal called Light Hub that was being started by American Fork. American Fork owned fiber line along I-15 from American Fork to Salt Lake City. They could trade some of that line for fiber that goes through Sardine Canyon and into Cache Valley that is owned by UDOT. Ridgeline High School has fiber internet although we are a little unclear on ownership of that line. One last option would be to work directly with UDOT to find a way to use their fiber. This would require the most from the City as it would not include the shared resources that an interlocal like Light Hub or Utopia would provide.

Councilmember Callahan expressed concern about the legality of the City creating an internet utility that would generate revenue. Recorder Twedt explained that there were several cities that were following this model and that there is a path to do so if the City decides to go that route.

Recorder Twedt said that if the City wanted to look into this further, the next step would likely be to hire a consultant and do a feasibility study to understand the options better with their associated costs and potential revenues. The quote right now for the consultant services was \$2,500 per month for 6 months and then almost \$40,000 dollars for the feasibility study. Recorder Twedt said that he would see if there was a way to scale down the study to an amount the City could afford. The Council could then review these costs with the budget review and revision near the beginning of the new year.

Councilmember Grange asked about the model of creating a fiber utility. Is this something that everyone would be required to pay or just those that want the internet? Recorder Twedt said that this would be a decision. The way American Fork is moving forward is that they are charging everyone approximately \$10 per month for the utility. With that, the residents are all connected to the fiber lines and get a base speed level of internet. With those lines, the City would read water meters and have direct contact to each home for things like reverse 911 if needed. From there, the residents can upgrade their service to very fast internet for \$40 or \$50 per month. Recorder Twedt said that with all of the new fees that were coming to Millville residents with higher water rates and sewer rates, adding a new required payment for internet may not be right for Millville. If the costs made sense, they could potentially connect to each home and only provide the high-speed service and charge the rate if someone wanted fast internet at the lower rates. These are the types of things that would become clear if the City were to move forward with a feasibility study.

Recorder Twedt said that in the very least, if none of the options make sense financially, he feels that the City should put in conduit near the sewer lines that run along the streets to give the possibility of an easier connection to fiber internet in the future.

Mayor Hair said that with the potential internet speed increase and cost reduction with fiber internet, he would expect a lot of interest from the residents. Councilmember Callahan said that they may want to do a survey to understand the level of interest. Recorder Twedt said that he agreed and that a City-wide survey was part of the feasibility study.

Recorder Twedt briefly explained 5G internet and the tower requirements and how that wasn't a very good option for the City with current technology and limitations.

Councilmember Reports and Items for Future Agendas

Recorder Twedt said that the audit was nearly complete and that the plan was for the audit presentation at the first meeting in January.

Development Coordinator Meadows said that he felt the City needed to increase the office hours for the City Office. Mayor Hair said that this could be discussed on a future agenda with the Council before the Mayor decides.

Development Coordinator Meadows asked if the Council had had time to review the Wildfire Plan. They said that they needed more time. Mayor Hair asked that this be on an agenda next year. Recorder Twedt said that he would resend it out to the Councilmembers.

Coordinator Meadows asked if the Council was still planning to revisit the issues regarding cats. Councilmember Cummings said that there are several cat-related issues that are coming up on Facebook from Millville residents. Mayor Hair said that last time it was discussed, there was not a lot of interest from the Council for the City to get involved in trying to deal with cat issues. Harry said that he felt it was a major issue that should be addressed by the Council.

Mayor Hair presented Councilmembers Cummings and Williams with plaques commemorating their time as Councilmembers and thanked them for their years of service to the City.

Adjournment

Councilmember Williams moved to adjourn the meeting. Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Williams and Grange voted yes with Councilmember Wilker excused. The meeting adjourned at 7:28 p.m.

NOTICE AND AGENDA

Attachment "A"

Notice is hereby given that the Millville City Council will hold their regularly scheduled Council Meeting on Thursday, December 12, 2019, at the Millville City Office, 510 East 300 South in Millville, Utah, which meeting shall begin promptly at 6:30 p.m. (Please note that all times listed are approximate.)

1. Call to Order / Roll Call – Mayor David Hair.
2. Opening Remarks / Pledge of Allegiance – Councilmember Cindy Cummings.
3. Approval of agenda and time allocation.
4. Approval of minutes of the City Council Meeting – November 14, 2019.
5. Agenda Items—
 - A. Public Comment Period (2 min/person; sign-up sheet available at door prior to meeting).
 - B. Business License Request for Mountain Valley Botanical at 700 W. 1700 S. Suite 104 – Kyle Egbert.
 - C. Business License Request for H&J Drywall Construction, LLC at 548 N. Main – Heber Hernandez.
 - D. Business License Request for Colby Martin, LLC at 285 N. 300 E. – Colby Martin.
 - E. Report on P&Z Meetings held November 21 and December 5, 2019 – Dev. Coordinator Meadows.
 - F. Consideration of Resolution Adopting 2019 Impact Fee Report – Recorder Twedt.
 - G. Update from Bear River Health Department and latest status on sewer and water projects – Mayor Hair.
 - H. Consideration of Resolution Adopting Personal Use Policy – Recorder Twedt.
 - I. Consideration for cancelling the City Council Meeting scheduled for December 26, 2019 – Mayor Hair.
 - J. Setting of the 2020 Annual Meeting Schedule – Councilmember Grange.
 - K. Consideration of Ordinance 2019-8 Revising Chapter 2.04.010 of Millville City Code Concerning the City Council Meeting Start Time – Councilmember Grange.
 - L. Discussion on preemptive water and sewer rate increases – Recorder Twedt.
 - M. Councilmember Assignments Discussion – Mayor Hair.
 - N. Fiber Internet Discussion – Recorder Twedt.
 - O. Councilmember Reports and Other Items for Future Agendas.
6. Adjournment.

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

This agenda was posted on December 9, 2019 to the City posting locations, the City Website and the Utah Public Meeting Notices Website.


Corey Twedt, Recorder

Mountain Valley Botanical is a botanical processing laboratory. The processing of botanical crops includes milling plant biomass, extracting essential oils, refinement of extracted oils, and storing/packageing of said oils.

SECTION IV: Additional Information

E. Utah State Tax Commission — Sales Tax Number: 14875875-002-STC ☐ Not applicable

F. State & federal regulatory agency licensing info: UDAF: IHP 2019-9-160729 ☐ Not applicable
(Not referring to an EIN or entity number)

G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?
☒ Completely ☐ Partially ☐ Not at all ☐ I do not know — someone else did it

H. Previous Business Name: _____ ☒ Not applicable

I. Previous Business Location: 1577 Talon Dr. Logan, UT 84321 ☐ Not applicable

SECTION V: Ownership (Parent business entity and business officer information)**Parent Entity**Parent Business Name: _____ ☒ same as "A. Business Name DBA"State Entity Type: ☐ Sole Proprietorship ☐ Partnership ☒ LLC ☐ Corporation ☐ Non-Profit Corporation (w/501 c3 letter)**Officers (1)**Officer Name: Kyle Egbert Contact Ph. 208-716-872Home Address: 1577 Talon Dr. Logan, UT 84321

Street (include unit #) / PO Box Address

City, State, ZIP

Sole Prop./Partnership☐ Owner
☐ Local Manager**LLC**☒ Member
☐ Manager
☐ Local Manager**Corporation**☐ President
☐ Director
☐ Officer
☐ Local Manager☒ This person can be contacted in the event of an after-hours police or fire emergency.**Officers (2)**Officer Name: Shaina Egbert Contact Ph. 801-452-390Home Address: 1577 Talon Dr. Logan, UT 84321

Street (include unit #) / PO Box Address

City, State, ZIP

Sole Prop./Partnership☐ Owner
☐ Local Manager**LLC**☒ Member
☐ Manager
☐ Local Manager**Corporation**☐ President
☐ Director
☐ Officer
☐ Local Manager☒ This person can be contacted in the event of an after-hours police or fire emergency.**SECTION VI: Notification and Verification of Authority**

- 1) **Mandatory review process** — this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:
- (i) the information provided on the application, and
 - (ii) review of the Mayor and City Council
- 2) **Additional Requirements** — Under the Municipal Code, additional Business License application requirements are necessitated for some business types.
- 3) **Denial of License** — Application denial or subsequent license suspension or revocation are most often the result of:
- (i) an inaccurate or incomplete application, or failure to update information with the City and/or
 - (ii) non-compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes.
- 4) **Other regulatory bodies** — It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.
- 5) **Signage** — Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.
- 6) **Building alterations** — All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.

Kyle Egbert
Signature of Owner/Authorized Agent

Kyle Egbert
Printed Name

11/20/2019
Date

SECTION VII: For administration use onlyClassification: ☐ Conforming ☐ Non-Conforming ☐ Child Care ☐ Home Business ☐ Low Impact ☐ Medium Impact

Conditional Use: (If box is checked see conditions)

☐ Agree ☐ Do not agree Signature: _____ Date: _____☐ Yes ☐ No City Council grants permission Signature: _____ Date: _____FEES ☐ \$25.00☐ EXEMPT

PAYMENT TYPE

☐ RECEIPT



Millville City

PO Box 308
510 East 300 South
Millville, Utah 84326
(435) 750-0924 corey@millvillecity.org
www.millvillecity.org

CHECK APPLICABLE BOX

- ☐ Commercial ☐ New Application
☒ Home Business ☐ Application Amendment

CHANGE OF:

- ☐ Ownership ☐ Business Name
☐ Address ☐ Business Description

Business License Application

For businesses with a permanent physical location within the Millville City limits.
This is not the application for special events, temporary businesses or solicitors.

License No. _____

Date Received _____

SECTION I: Business Information

Application Contact: HEBER M HERNANDEZ Contact Ph: 435-232-1371

A. Business Name "DBA": H & J DRYWALL CONSTRUCTION, LLC

B. Business Location: 548 N MAINS ST P.O. Box 461 Millville, UT 84326
Street Address (include unit #)

C. Mailing Address: SAME ☒ Same as "B. Business Location"
ATTN: _____ Street (include unit #)/PO Box address _____ City, State, Zip _____

D. Local Business Ph: 435-232-1371 Fax: 435-213-1807 www: _____

SECTION II: Business Description — General (complete the commercial or the Home Business AND the far right column)

COMMERCIAL

Building/plaza: _____

Is this a secondary use within an existing business location?

☐ Yes, in _____ ☐ No

Hours of Operation: _____

Type of Operation: (mark all that apply)

- ☐ Sales/Service: Customers typically come on site
☐ Sales/Service: Customers rarely come on-site
☐ Service no sales
☐ Fresh food service and/or preparation
☐ Manufacturing
☐ Medical/dental
☐ Daycare
☐ Instruction
☐ Preschool
☐ Other: _____

Previous use of location: _____

HOME BUSINESS

Please Note:

A home business does not change the aesthetic character of the area and zone.

On-site employees? ☐ Yes ☒ No

If yes,

Up to how many? _____ Working hours? _____

Where will they park? _____

On-site customers? ☐ Yes ☒ No

If yes,

Up to how many per day? _____

Up to how many per week? _____

Where will they park? _____

On-site business will be performed from a:

(mark all that apply)

- ☒ Home office ☐ Garage/storage room
☐ Desk and chair ☐ Carport/driveway
☐ Shed/out building ☐ Vehicle
☐ Other: _____

Do you intend to set-up off-site?

(i.e. in parking lot, at festivals, within stores)

☐ Yes ☒ No

Proposed start date: _____

This Business Includes:

- | Yes | No |
|--------------------------|--|
| ☐ | ☒ Signage |
| ☐ | ☒ Alcohol sales and/or services |
| ☐ | ☒ Live entertainment on-site |
| ☐ | ☒ Door-to-door solicitation |
| ☐ | ☒ Fireworks sales on-site |
| ☐ | ☒ Vending machines on-site |
| ☐ | ☒ On-site secondary business |
| ☐ | ☒ On-site events (i.e. community party parking lot/sidewalk sales) |
| ☐ | ☒ Investment advice and/or service |
| ☐ | ☒ Pesticides use and storage |
| ☐ | ☒ Hazardous materials use and storage |
| ☐ | ☒ Vehicle sales |
| ☐ | ☒ Firearms or explosives sales |
| ☐ | ☒ Care of children or preschool |
| ☐ | ☒ Any construction jobs over \$1,000 |
| ☐ | ☒ Piercing, tattooing, perm, make-up |
| ☐ | ☒ Used merchandise transactions |
| ☐ | ☒ Changes to existing garbage service |
| ☐ | ☒ Vehicles, trailers, mowers, etc. (stores on site) |
| ☐ | ☒ Electrical, plumbing, structural, or mechanical changes to site |

SECTION III: Business Description — Specific ☐ (attach additional pages if necessary)

DRYWALL INSTALLATION AND PAINTING SERVICES.

SECTION IV: Additional InformationE. Utah State Tax Commission — Sales Tax Number: _____ ☒ Not applicableF. State & federal regulatory agency licensing info: _____ ☒ Not applicable
(Not referring to an EIN or entity number)

G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?

☐ Completely ☒ Partially ☐ Not at all ☐ I do not know — someone else did itH. Previous Business Name: _____ ☒ Not applicableI. Previous Business Location: _____ ☒ Not applicable**SECTION V: Ownership** (Parent business entity and business officer information)**Parent Entity**Parent Business Name: _____ ☐ same as "A. Business Name DBA"State Entity Type: ☐ Sole Proprietorship ☐ Partnership ☒ LLC ☐ Corporation ☐ Non-Profit Corporation (w/501 c3 letter)**Officers (1)**Officer Name: HEBER M HERNANDEZ Contact Ph. 435-232-1374
Home Address: 548 N MAIN ST MILLVILLE UT 84326
Street (include unit #) / PO Box Address City, State, ZIP

Sole Prop./Partnership

☐ Owner
☐ Local Manager

LLC

☒ Member
☐ Manager
☐ Local Manager

Corporation

☐ President
☐ Director
☐ Officer
☐ Local Manager☒ This person can be contacted in the event of an after-hours police or fire emergency.**Officers (2)**Officer Name: N/A Contact Ph. _____
Home Address: _____
Street (include unit #) / PO Box Address City, State, ZIP

Sole Prop./Partnership

☐ Owner
☐ Local Manager

LLC

☐ Member
☐ Manager
☐ Local Manager

Corporation

☐ President
☐ Director
☐ Officer
☐ Local Manager☐ This person can be contacted in the event of an after-hours police or fire emergency.**SECTION VI: Notification and Verification of Authority**1) **Mandatory review process** — this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:

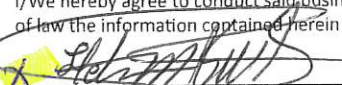
- (i) the information provided on the application, and
- (ii) review of the Mayor and City Council

2) **Additional Requirements** — Under the Municipal Code, additional Business License application requirements are necessitated for some business types.3) **Denial of License** — Application denial or subsequent license suspension or revocation are most often the result of:

- (i) an inaccurate or incomplete application, or failure to update information with the City and/or
- (ii) non-compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes.

4) **Other regulatory bodies** — It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.5) **Signage** — Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.6) **Building alterations** — All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.


Signature of Owner/Authorized AgentHeber M. Hernandez
Printed Name11/19/2019
Date**SECTION VII: For administration use only**Classification: ☐ Conforming ☐ Non-Conforming ☐ Child Care ☐ Home Business ☐ Low Impact ☐ Medium Impact

Conditional Use: (If box is checked see conditions)

☐ Agree ☐ Do not agree Signature: _____ Date: _____☐ Yes ☐ No City Council grants permission Signature: _____ Date: _____FEES ☐ \$25.00 ☐ EXEMPT

PAYMENT TYPE

☐ RECEIPT

HOME-BASED BUSINESS FEE EXEMPTION CERTIFICATION

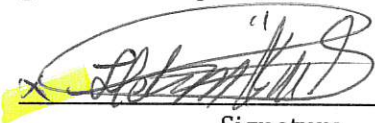
Business Name H&J DRYWALL CONSTRUCTION, LLC

Owner Name Heber M. Hernandez

Business Address 548 W. Main St. Millville VT 04326

I hereby attest that the business operations I run from my home do not create any additional offsite impacts in my neighborhood. I see no clients or customers and require no off or on street parking, no large equipment is stored at my home and my business operations will not impact the neighbors through loud noise, odors, traffic or other unusual activity. Other reasons as to why I believe that my business qualifies for a fee exemption from the Millville City business license requirements (Millville Code 5.04.140) are as follows:

For all of the foregoing reasons, I hereby request that my home-based business be granted exempt status from the business license fee.



Signature

11/19/2019

Date



Millville City

PO Box 308
510 East 300 South
Millville, Utah 84326
(435) 750-0924 FAX (435) 750-6206
www.millvillecity.org

CHECK APPLICABLE BOX

- ☐ Commercial ☐ New Application
☐ Home Business ☐ Application Amendment

CHANGE OF:

- ☐ Ownership ☐ Business Name
☐ Address ☐ Business Description

Business License Application

For businesses with a permanent physical location within the Millville City limits.
This is not the application for special events, temporary businesses or solicitors.

License No. _____

Date Received _____

SECTION I: Business Information

Application Contact: Colby Martin Contact Ph: 435-881-0662
A. Business Name "DBA": Colby Martin, LLC
B. Business Location: 285 N. 300 E Millville, UT 84326
Street Address (include unit #)
C. Mailing Address: PO BOX 697 Millville, UT 84326 ☐ Same as "B. Business Location"
ATTN: 881 Street (include unit #)/PO Box address City, State, Zip
D. Local Business Ph: 435-554 0662 Fax: _____ www: _____

SECTION II: Business Description — General (complete the commercial or the Home Business AND the far right column)

COMMERCIAL

Building/plaza: _____

Is this a secondary use within an existing business location?

☐ Yes, in _____ ☐ No

Hours of Operation: _____

Type of Operation: (mark all that apply)

- ☐ Sales/Service: Customers typically come on site
☐ Sales/Service: Customers rarely come on-site
☐ Service no sales
☐ Fresh food service and/or preparation
☐ Manufacturing
☐ Medical/dental
☐ Daycare
☐ Instruction
☐ Preschool
☐ Other: _____

Previous use of location: _____

HOME BUSINESS

Please Note:

A home business does not change the aesthetic character of the area and zone.

On-site employees? ☐ Yes ☒ No

If yes,

Up to how many? _____ Working hours? _____

Where will they park? _____

On-site customers? ☐ Yes ☒ No

If yes,

Up to how many per day? _____

Up to how many per week? _____

Where will they park? _____

On-site business will be performed from a:

(mark all that apply)

- ☒ Home office ☐ Garage/storage room
☐ Desk and chair ☐ Carport/driveway
☐ Shed/out building ☐ Vehicle
☐ Other: _____

Do you intend to set-up off-site?

(i.e. in parking lot, at festivals, within stores)

☐ Yes ☒ No

Proposed start date: 1/01/20

This Business Includes:

- | Yes | No |
|--------------------------|---|
| ☐ | ☒ Signage |
| ☐ | ☒ Alcohol sales and/or services |
| ☐ | ☒ Live entertainment on-site |
| ☐ | ☒ Door-to-door solicitation |
| ☐ | ☒ Fireworks sales on-site |
| ☐ | ☒ Vending machines on-site |
| ☐ | ☒ On-site secondary business |
| ☐ | ☒ On-site events (ie. community party parking lot/sidewalk sales) |
| ☐ | ☒ Investment advice and/or service |
| ☐ | ☒ Pesticides use and storage |
| ☐ | ☒ Hazardous materials use and storage |
| ☐ | ☒ Vehicle sales |
| ☐ | ☒ Firearms or explosives sales |
| ☐ | ☒ Care of children or preschool |
| ☐ | ☒ Any construction jobs over \$1,000 |
| ☐ | ☒ Piercing, tattooing, perm, make-up |
| ☐ | ☒ Used merchandise transactions |
| ☐ | ☒ Changes to existing garbage service |
| ☐ | ☒ Vehicles, trailers, mowers, etc. (stores on site) |
| ☐ | ☒ Electrical, plumbing, structural, or mechanical changes to site |

SECTION III: Business Description — Specific

☐ (attach additional pages if necessary)

Medical Services - working as a contractor for businesses such as Clear Recovery. I provide medical services for their clients as needed. I will also be operating a concierge medical service seeing patients in their homes for drug and alcohol detoxification, and may expand to other services.

SECTION IV: Additional Information

- E. Utah State Tax Commission — Sales Tax Number: _____ ☒ Not applicable
- F. State & federal regulatory agency licensing info: _____ ☐ Not applicable
(Not referring to an EIN or entity number)
- G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?
☒ Completely ☐ Partially ☐ Not at all ☐ I do not know — someone else did it
- H. Previous Business Name: _____ ☐ Not applicable
- I. Previous Business Location: _____ ☐ Not applicable

SECTION V: Ownership (Parent business entity and business officer information)**Parent Entity**Parent Business Name: Colby Martin, LLC ☐ same as "A. Business Name DBA"State Entity Type: ☐ Sole Proprietorship ☐ Partnership ☒ LLC ☐ Corporation ☐ Non-Profit Corporation (w/501 c3 letter)**Officers (1)**

Officer Name: Colby Martin Contact Ph. 435-881-0662

Home Address: 285 N. 300 E / PO Box 697 Millville, UT 84326
Street (include unit #) / PO Box Address City, State, ZIP

☒ This person can be contacted in the event of an after-hours police or fire emergency.

Sole Prop./Partnership	LLC	Corporation
☐ Owner	☒ Member	☐ President
☐ Local Manager	☐ Manager	☐ Director
	☐ Local Manager	☐ Officer
		☐ Local Manager

Officers (2)

Officer Name: Janeth Martin Contact Ph. 435-740-1404

Home Address: 285 N. 300 E. / Box 697 Millville UT 84326
Street (include unit #) / PO Box Address City, State, ZIP

☒ This person can be contacted in the event of an after-hours police or fire emergency.

Sole Prop./Partnership	LLC	Corporation
☐ Owner	☒ Member	☐ President
☐ Local Manager	☐ Manager	☐ Director
	☐ Local Manager	☐ Officer
		☐ Local Manager

SECTION VI: Notification and Verification of Authority

- 1) **Mandatory review process** — this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:
(i) the information provided on the application, and
(ii) review of the Mayor and City Council
- 2) **Additional Requirements** — Under the Municipal Code, additional Business License application requirements are necessitated for some business types.
- 3) **Denial of License** — Application denial or subsequent license suspension or revocation are most often the result of:
(i) an inaccurate or incomplete application, or failure to update information with the City and/or
(ii) non-compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes.
- 4) **Other regulatory bodies** — It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.
- 5) **Signage** — Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.
- 6) **Building alterations** — All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.

Signature of Owner/Authorized Agent: [Signature] Printed Name: Colby Martin Date: 12/3/19

SECTION VII: For administration use onlyClassification: ☐ Conforming ☐ Non-Conforming ☐ Child Care ☐ Home Business ☐ Low Impact ☐ Medium Impact

Conditional Use: (If box is checked see conditions)

☐ Agree ☐ Do not agree Signature: _____ Date: _____☐ Yes ☐ No City Council grants permission Signature: _____ Date: _____FEES ☐ \$25.00 ☐ EXEMPT PAYMENT TYPE ☐ RECEIPT

HOME-BASED BUSINESS FEE EXEMPTION CERTIFICATION

Business Name Colby Martin, LLC

Owner Name Colby Martin

Business Address 285 N. 300 E. Millville UT 84326

I hereby attest that the business operations I run from my home do not create any additional offsite impacts in my neighborhood. I see no clients or customers and require no off or on street parking, no large equipment is stored at my home and my business operations will not impact the neighbors through loud noise, odors, traffic or other unusual activity. Other reasons as to why I believe that my business qualifies for a fee exemption from the Millville City business license requirements (Millville Code 5.04.140) are as follows:

For all of the foregoing reasons, I hereby request that my home-based business be granted exempt status from the business license fee.


Signature

12/3/19
Date

**MILLVILLE CITY
RESOLUTION 2019-21**

IMPACT FEE CERTIFICATION

WHEREAS, the Utah State Code in section 11-36-301 requires an annual report to be submitted to the Utah State Auditor with regard to Impact Fees collected, budgeted, and expended; and

WHEREAS, the Millville City Council has evaluated the capital projects and monies received and reviewed the documentation presented;

NOW THEREFORE, be it resolved by the Millville City Council that the attached report be adopted as the 2019 Millville City Impact Fee Report.

Passed and approved by the Millville City Council this 12th day of December 2019.



SIGNED:


David Hair, Mayor

ATTEST:


Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Michael Callahan	☒			
Cindy Cummings	☒			
Mark Williams			☒	
Clay G. Wilker			☒	
Daniel Grange	☒			

Millville City
Impact Fee Schedule
Fiscal Year Ended June 30, 2019

Projects From Which Funds Were Collected	<u>Parks</u>	<u>Roads</u>	<u>Water</u>	<u>TOTAL</u>
FY2015 - Impact Fees Collected and Interest Income	\$ 799	\$ -	\$ -	\$ 799
FY2016 - Impact Fees Collected and Interest Income	\$ 32,500	\$ 23,415	\$ -	\$ 55,915
FY2017 - Impact Fees Collected and Interest Income	\$ 85,905	\$ 46,887	\$ -	\$ 132,792
FY2018 - Impact Fees Collected and Interest Income	\$ 134,266	\$ 45,178	\$ -	\$ 179,444
FY2019 - Impact Fees Collected (see detail spreadsheet)	\$ 138,580	\$ 45,760	\$ 82,350	\$ 266,690
FY2019 - Interest Income	\$ 9,072	\$ 3,925	\$ -	\$ 12,997
	\$ 401,122	\$ 165,165	\$ 82,350	\$ 648,637
Park impact fees spent - Splash Pad Restrooms; South Park Sprinklers	\$ (2,290)	\$ -	\$ -	\$ (2,290)
Road impact fees spent - None in FY2019	\$ -	\$ -	\$ -	\$ -
Water impact fees spent on principal and interest payments for the bonds for 1997 Reservoir and 2006 Reservoir Projects	\$ -	\$ -	\$ (82,350)	\$ (82,350)
Total Impact Fees and Interest on Hand at June 30, 2019	\$ 398,832	\$ 165,165	\$ -	\$ 563,997

Future Expected Expenditures of Impact Fees on Hand by Project by Fee Type	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>TOTAL</u>
Park Expenditures				
South Park Sprinkler System	\$ 375,000	\$ -	\$ -	\$ 375,000
South Park Pickleball Courts	\$ 51,000	\$ -	\$ -	\$ 51,000
	\$ 426,000	\$ -	\$ -	\$ 426,000
Road Expenditures				
550 E Bench Road - New Asphalt Road	\$ 40,000		\$ -	\$ 40,000
	\$ 40,000		\$ -	\$ 40,000
Water Expenditures				
Bond payments for 1997 Reservoir and 2006 Reservoir Projects	\$ -	\$ -	\$ -	\$ -
Impact Fees Projected for Expenditures	\$ 466,000	\$ -	\$ -	\$ 466,000

2019 IMPACT FEES COLLECTED

Date	Memo	Water	Park	Roads
07/31/2018	ADAM FARMER	3,050.00	5,330.00	1,760.00
07/31/2018	BEN STOCK	3,050.00	5,330.00	1,760.00
07/31/2018	NATE LEISHMAN	3,050.00	5,330.00	1,760.00
08/02/2018	BURBANK BUILDERS SPEC HOME	3,050.00	5,330.00	1,760.00
08/02/2018	ELIZABETH ZOLLINGER	3,050.00	5,330.00	1,760.00
08/25/2018	LEON HOLLAND	3,050.00	5,330.00	1,760.00
08/28/2018	KARIANNE KLOMP	3,050.00	5,330.00	1,760.00
09/07/2018	CHRIS WOODS	3,050.00	5,330.00	1,760.00
09/07/2018	JOY PAGE APARTMENT	3,050.00	0.00	0.00
09/11/2018	JORDAN LEISHMAN	3,050.00	5,330.00	1,760.00
10/04/2018	TYSON SAWIN	3,050.00	5,330.00	1,760.00
10/23/2018	JEFF HURD	3,050.00	5,330.00	1,760.00
11/27/2018	DENTON GRANGE	3,050.00	5,330.00	1,760.00
12/07/2018	WARNES CRAIG	3,050.00	5,330.00	1,760.00
01/03/2019	CHAD MANO	3,050.00	5,330.00	1,760.00
01/03/2019	TONY REESE	3,050.00	5,330.00	1,760.00
01/09/2019	TONYA HEAPES	3,050.00	5,330.00	1,760.00
01/22/2019	VISIONARY SPEC HOME	3,050.00	5,330.00	1,760.00
03/19/2019	MATT PAYNE	3,050.00	5,330.00	1,760.00
04/05/2019	MICHAEL/HEIDI ANDERSON	3,050.00	5,330.00	1,760.00
05/16/2019	JASE HILL	3,050.00	5,330.00	1,760.00
05/16/2019	BRENDAN THOMPSON	3,050.00	5,330.00	1,760.00
05/28/2019	CHRIS NASCIMENTO	3,050.00	5,330.00	1,760.00
06/14/2019	REBECCA CAPELL	3,050.00	5,330.00	1,760.00
06/25/2019	PRESTON FORD	3,050.00	5,330.00	1,760.00
06/27/2019	TENILLE PHILLIPS	3,050.00	5,330.00	1,760.00
06/28/2019	COLE KNIGHTON	3,050.00	5,330.00	1,760.00
TOTAL		82,350.00	138,580.00	45,760.00

**MILLVILLE CITY
RESOLUTION 2019-22**

**DEFINING INCIDENTAL PERSONAL USE OF PUBLIC
PROPERTY FOR PURPOSES OF HOUSE BILL 163**

WHEREAS, the Utah Legislature in 2019 enacted House Bill 163 describing the type of personal use of public property that is permitted; and

WHEREAS, House Bill 163 was signed by Utah Governor Gary Herbert on March 25, 2019; and

WHEREAS, House Bill 163 amended Utah Code Section 76-8-402 to allow a public servant to use public property in accordance with a written policy of the City; and

WHEREAS, It is the intent of Millville City to be responsible for the use of all tax dollars and all real and personal property acquired with tax dollars and to establish policies regarding the personal use of City property by its officers, agents and employees, including real and personal property as defined in Utah Code Section 76-6-41 and below consistent with the provision of Utah Code Section 76-8-402 (2019 amendments); and

WHEREAS, the Millville City Council finds it is necessary, appropriate and in the best interest of the City and its personnel that the Millville City Employee Handbook be amended to establish a policy consistent with House Bill 163;

NOW THEREFORE, be it resolved by the Millville City Council that the following be added to the Millville City Employee Handbook:

PERSONAL USE OF PUBLIC PROPERTY

This policy provides City employees guidance as to authorized personal use of public property, as defined in Utah Code section 76-8-101(5), to help them avoid unintentional violations of Utah Code sections 76-8-402 and 404, Offenses Against the Administration of Government. Violation of Utah Code Section 76-8-402 is a felony.

A public servant is not guilty of a violation of Utah Code section 76-8-402 for authorized personal use of public property. "Public servant" means a public officer, an appointed official, employee, consultant, or independent contractor of a public entity, or a person hired or paid by a public entity to perform a government function. "Public property" means real or personal property that is owned, held, or managed by a public entity.

This policy constitutes a “written policy of the public servant’s entity” for purposes of Utah Code section 76-8- 402(1)(b)(iii). For purposes of this policy, “public servants” will be referred to as “employees”.

POLICY

Employees are responsible to protect and conserve City owned or leased property and use official time in an honest effort to perform official duties. This policy does not grant to employees or create an inherent right to use government resources and one should not be inferred. The privilege to use public property for personal purposes may be limited or revoked at any time by an appropriate department head or elected official.

Employees do not have a right to nor should they have an expectation of privacy while using government resources at any time including when they are accessing the internet, using email, instant messaging, or telephones. Employees who wish for their personal activities to be private should not conduct such activities using public property.

To help improve the effectiveness and efficiency of government services, incidental personal use of public property is authorized under Utah Code section 76-8-402 and is further authorized under this policy.

“Incidental Personal Use” or “De Minimis Use” means an occasional personal use with little or no cost to the City and which, considering its value and the frequency with which it is used, is so small as to make accounting for it unreasonable or impractical. In determining whether the use is de minimis, the frequency and the value shall always be considered. Incidental personal use includes:

1. Use of public property for limited personal use when an employee is using the public property to perform their duties of office or employment; and
2. Use of public property of a personal nature when such use of the public property:
 - a. Is allowed to be used by the general public;
 - b. Is allowed for training or skill development;
 - c. Is provided or required to be provided to the employee as an employee benefit or convenience;
 - d. Is allowed by state, federal, or city code, administrative rule, or policy;
 - e. Does not create more than a de minimis additional cost or expense to the government;
 - f. Does not interfere with the mission or operations of the City;
 - g. Does not interfere with the performance of any other City employee’s official duties;
 - h. Does not compromise the integrity of City property, information, or software;
 - i. Does not involve conducting an outside business or private employment or other activities conducted for private financial gain;
 - j. Is otherwise permitted by an employee’s manager or supervisor (e.g., a supervisor in the employee’s organizational chain of command; or
 - k. Is otherwise permissible under state, federal, or City Code, administrative rule or policy.

Passed and approved by the Millville City Council this 12th day of December 2019.



SIGNED:


David Hair, Mayor

ATTEST:


Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Michael Callahan	X			
Cindy Cummings	X			
Mark Williams			X	
Clay G. Wilker			X	
Daniel Grange	X			

**MILLVILLE CITY
ORDINANCE NO. 2019-8**

**AN ORDINANCE REVISING CHAPTER 2.04.010 OF MILLVILLE CITY
CODE CONCERNING THE CITY COUNCIL MEETING START TIME**

WHEREAS, Millville City has established code setting the start time for City Council Meetings; and

WHEREAS, the Millville City Council has decided to change the City Council Meeting start time from 6:30 p.m. to 7:00 p.m.; and

WHEREAS, the City Council reviewed the proposed changes on December 12, 2019;

NOW, THEREFORE, BE IT ORDAINED, by the Millville City Council, Cache County, State of Utah, as follows:

2.04.010: TIME, PLACE; EXCEPTIONS

REPEAL:

The governing body shall hold two (2) regular meetings which shall be held on the second and fourth Thursdays of each month at the city office which meetings shall begin promptly at six thirty (6:30) P.M., during Mountain Standard Time and at six thirty (6:30) P.M., during Mountain Daylight Time...

ADOPT:

The governing body shall hold two (2) regular meetings which shall be held on the second and fourth Thursdays of each month at the city office which meetings shall begin promptly at seven o'clock (7:00) P.M., during Mountain Standard Time and at seven o'clock (7:00) P.M., during Mountain Daylight Time...

This ordinance shall become effective immediately upon publication or posting as set forth by State Law.

ADOPTED AND PASSED, by the MILLVILLE CITY COUNCIL this 12th day of December 2019.

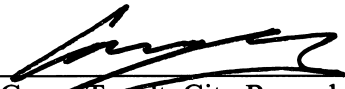


MILLVILLE CITY



David Hair, Mayor

ATTEST:



Corey Fwedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Michael Callahan	X			
Cindy Cummings	X			
Mark Williams			X	
Clay G. Wilker			X	
Daniel Grange	X			

POSTED: 12/12/19



AGENDA REPORT: COUNCILMEMBER ASSIGNMENTS December 12, 2019

Background

At the beginning of every other year (if not more frequently), the Mayor will set Councilmember assignments for the following year(s). Mayor Hair will be setting the Councilmember assignments for 2020 in January of 2020.

If any of the Councilmembers have recommendations on assignments that they are especially interested in, please let Mayor Hair know.

Included Documents

- Current 2019 Councilmember Assignment List.

Councilmember Assignments 2019

Updated 4/11/19

Councilmember Daniel Grange

- P&Z
- Roads
- Sewer

Councilmember Clay Wilker

- High School Liaison
- Ordinance Enforcement
- Water
- Fire

Councilmember Cindy Cummings

- First Responders
- Youth Council
- City Events (Easter, Christmas)
- Miss and Mini Miss Millville and Parades

Councilmember Mark Williams

- Millville Days and Night Out Against Crime
- Transit and CVTD
- Law Enforcement

Councilmember Michael Callahan

- Animal Control
- Cert Training/ Emergency Preparedness
- Fair Booth
- Parks
- Trails