Five County Association of Governments

1070 West 1600 South, Building B
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Fax (435) 673-3540

SOUTHWEST UTAH

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**** M E M O R A N D U M ****

TO: **ALL STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES**

FROM: **COMMISSIONER JAMES MATSON, CHAIR**

DATE; **APRIL 10, 2013**

SUBJECT: **STEERING COMMITTEE, WEDNESDAY, APRIL 17, 2013**

THE NEXT MEETING OF THE STEERING COMMITTEE WILL BE HELD ON WEDNESDAY, APRIL 17, 2013, AT THE PAROWAN PUBLIC LIBRARY, MEETING ROOM, LOCATED AT 16 SOUTH MAIN STREET, PAROWAN, UTAH.

MATERIALS ARE ATTACHED TO ASSIST YOU IN PREPARING FOR THIS MEETING. PLEASE REVIEW ALL MATERIALS AND ADDRESS ANY QUESTIONS OR CONCERNS TO THE AOG STAFF, C/O KENNETH L. SIZEMORE. THIS WOULD ALLOW TIME TO RESEARCH YOUR QUESTIONS OR CONCERNS PRIOR TO THE STEERING COMMITTEE MEETING.

WE LOOK FORWARD TO MEETING WITH YOU AT 1:00 P.M. IN PAROWAN ON WEDNESDAY, APRIL 17, 2013.

KLS:DL
ATTACHMENTS

Five County Association of Governments

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** A G E N D A **

STEERING COMMITTEE MEETING
APRIL 17, 2013
PAROWAN PUBLIC LIBRARY
MEETING ROOM
16 SOUTH MAIN STREET
PAROWAN, UT - 1:00 P.M.

I. MINUTES MARCH 13, 2013 - REVIEW AND APPROVE

II. LEGISLATIVE REPORT - STATE SENATOR EVAN VICKERS

III. EXECUTIVE COMMITTEE ACTIONS

IV. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
- A. FY 2013 PROJECT RATING AND RANKING
- B. CONSOLIDATED PLAN RESOLUTION

V. COMMUNITY NEEDS SURVEY RESULTS - MEETINGS SCHEDULE

VI. UTAH ASSOCIATION OF COUNTIES REPRESENTATIVE

VII. GOVERNOR'S OFFICE UPDATE

VIII. DEPARTMENT OF WORKFORCE SERVICES UPDATE

IX. DEPARTMENT OF TRANSPORTATION UPDATE

X. SOUTHERN UTAH UNIVERSITY REGIONAL SERVICES UPDATE

XI. DIXIE STATE UNIVERSITY UPDATE

XII. CONGRESSIONAL STAFF UPDATES

XIII. LOCAL AFFAIRS
- A. CORRESPONDENCE
- B. OUT-OF-STATE TRAVEL
- C. PERMANENT COMMUNITY IMPACT BOARD APPLICATIONS
- D. PLANNING ASSISTANCE
- E. OTHER BUSINESS

XIV. AREAWIDE CLEARINGHOUSE REVIEWS

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify KENNETH SIZEMORE, EXECUTIVE DIRECTOR, FIVE COUNTY ASSOCIATION OF GOVERNMENTS, at 1070 West 1600 South, Building B, St. George, Utah, (435) 673-3548 at least three working days prior to the meeting.

MINUTES

STEERING COMMITTEE MEETING
March 13, 2013
Beaver, Utah

MEMBERS IN ATTENDANCE	REPRESENTING
Commissioner Jim Matson, Chair	Kane County Commissioner Representative
Wendy Allan	Kane County Schools Representative
Commissioner Clare Ramsay	Garfield County Commissioner Representative
Mayor Jerry Taylor	Garfield County Mayor Representative
Ken Platt	Garfield County Schools Representative
Commissioner Mike Dalton	Beaver County Commissioner Representative
Mayor Bryan Sherwood	Beaver County Mayor Representative
Carolyn White	Beaver County Schools Representative
Commissioner Dale Brinkerhoff	Iron County Commissioner Representative
Mayor Dutch Deutschlander for for Mayor Connie Robinson	Iron County Mayor Representative
Shane Adams	Iron County Schools Representative
Mayor Dan McGuire	Washington County Mayor Representative
Wes Curtis for Dorian Page	Southern Utah University
Michael Olson for Frank Lojko	Dixie State University

OTHERS IN ATTENDANCE	
Ellen Schunk	Senator Lee's Office
William Swadley	Senator Hatch's Office
Gary Webster	Congressman Chris Stewart's Office
Jan Thompson	Department of Workforce Services
Ken Sizemore	Five County Association of Governments
Sherri Dial	Five County Association of Governments
Diane Lamoreaux	Five County Association of Governments

MEMBERS NOT IN ATTENDANCE	
Mayor Nina Laycook, Vice-Chair (Excused)	Kane County Mayor Representative
Commissioner Denny Drake (Excused)	Washington Co. Commissioner Representative
LuAnne Forrest	Washington County Schools Representative

Commissioner Jim Matson, Chair, welcomed everyone in attendance and introductions were provided. Those asking to be excused include Mayor Nina Laycook, Kane County Mayor Representative and Commissioner Denny Drake, Washington County Commissioner Representative. Mayor Dutch Deutschlander, Brian Head, was representing Mayor Connie Robinson, Iron County Mayor Representative.

I. MINUTES OF FEBRUARY 13, 2013 - REVIEW & APPROVE

Chairman Matson indicated that a quorum was present for conduct of business and presented minutes of the February 13, 2013 Steering Committee meeting for Board discussion and consideration.

MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY MR. KEN PLATT, TO APPROVE MINUTES OF THE FEBRUARY 13, 2013 MEETING AS PRESENTED. MOTION CARRIED VOTE.

II. EXECUTIVE COMMITTEE ACTIONS

Commissioner Jim Matson, Chair, reported that Ken Sizemore has indicated that he will be retiring. The Executive Committee has screened applications for the position and is moving forward to schedule interviews. There were a total of 116 applications received. Washington County is assisting with background checks and scheduling of interviews which will occur sometime in early April.

Chairman Matson indicated that it has been proposed that the April Five County AOG meetings be cancelled. Ms. Diane Lamoreaux mentioned that this would make it difficult to accomplish the rating and ranking process for the Community Development Block Grant Program (CDBG). Staff recommendations for CDBG funding will be presented during the April meeting. A grantee workshop, which is conducted by state CDBG staff, has been scheduled for April 30, 2013 in Salt Lake City. It is mandatory that all jurisdictions receiving CDBG funds attend this workshop or forfeit their project funding. It is important that the allocation of funds take place in April or the region will not be able to capitalize on CDBG funding. Mr. Ken Sizemore explained that substantial actions are necessary for Executive Committee consideration in April. This facilitates development of the fiscal year budget for presentation in June. The Steering Committee will need to ratify Executive Committee actions for the Indirect Cost Allocation Plan and the fringe benefit structure for Five County AOG employees. It was the consensus of committee members that it would cause too many problems to cancel these meetings. These meetings are scheduled for Wednesday, April 17, 2013 in Parowan at the public library.

III. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

A. SECOND PUBLIC HEARING

Chairman Matson entertained a motion to enter into the CDBG Public Hearing.

MOTION WAS MADE BY MR. KEN PLATT, SECONDED BY COMMISSIONER MIKE DALTON, TO ENTER INTO THE CDBG PUBLIC HEARING. MOTION CARRIED.

Chairman Matson opened the public hearing and turned the time over to Ms. Diane Lamoreaux. The purpose of the hearing is to allow all citizens the opportunity to provide input concerning the project awarded under the FY 2013 CDBG program. In August 2012, the Steering Committee pre-approved funding in the amount of $90,000 to the Five County Association of Governments. Funding is provided to accomplish the following tasks: 1) Administration of the CDBG program; 2) Updating the Region's Consolidated Plan; 3) Rating and ranking of projects; 4) Housing program delivery; 5) Revolving Loan Fund program delivery and economic development technical assistance; 5) Planning assistance in the development of affordable housing plans; and 6) Workforce housing assistance. Funding has previously been awarded to the AOG to provide direct planning assistance to income eligible communities. However, state staff has determined that this funding

will no longer be available to AOGs. If a community priority is to update their General Plan or other land use ordinances, the community would have to make application to the CDBG program and could then hire a contractor to accomplish this task. A draft work plan has been crafted for FY 2013 which incorporates the above mentioned tasks. Ms. Lamoreaux explained that Community and Economic Development staff distribute a quarterly housing newsletter to jurisdictions throughout the region. Assistance has been provided to communities with a population over 1,000 to develop affordable housing plans. State staff at the Division of Housing and Community Development has scored the housing plans on a statewide basis and the new plans developed by this region are among the highest scoring plans. Staff is also continuing to develop, coordinate and catalog GIS data at the association.

Comments were solicited from members of the committee and audience. Chairman Matson acknowledged that no comments were provided and entertained a motion to close the public hearing.

MOTION WAS MADE BY MR. KEN PLATT, SECONDED BY MAYOR JERRY TAYLOR, TO CLOSE THE PUBLIC HEARING. MOTION CARRIED.

Board consensus was provided for staff to proceed with the final application including all of the elements outlined during the public hearing.

B. CONSOLIDATED PLAN HEARING

Chairman Matson entertained a motion to enter into the Consolidated Plan Public Hearing.

MOTION WAS MADE BY MS. CAROLYN WHITE, SECONDED BY MR. SHANE ADAMS, TO ENTER INTO THE CONSOLIDATED PLAN PUBLIC HEARING. MOTION CARRIED.

Ms. Diane Lamoreaux explained that as part of the Community Development Block Grant Program, and because the AOG receives funding from the U.S. Department of Housing and Urban Development (HUD), it is required that a Consolidated Plan be developed and updated on an annual basis. Core components of the Plan include community development, economic development and housing development, which also addresses homeless issues. The AOG Community Development staff works with jurisdictions in the Five County region to obtain updated information in terms of infrastructure, capital improvements lists, moderate housing plans for analysis and provides support to the Human Services Public Forums to obtain public input into the planning process. Staff has worked to analyze data collected from jurisdictions and other agencies that receive funding from HUD to assist in developing and updating the Plan.

A copy of the Table of Contents and Executive Summary are contained on pages 11 through 29 of the packet. This summary includes goals and priorities of each of the core components, provides performance measures for past and current CDBG projects in the Five County region, addresses the funding process, public participation, and a summary of performance measures for upcoming projects for

2013. A copy of the draft document was passed around the table. It was also noted that the complete document, including appendicies, is posted on the Five County AOG website for review and comment. A notice was published in The Spectrum announcing the 30-day comment period beginning March 1, 2013 through March 31, 2013. An article was also published in the Five County AOG Newsletter encouraging local elected officials and others to review and comment on the Plan. Board members and others in attendance are encouraged to visit the AOG website to view the document.

Ms. Lamoreaux mentioned that one of the most important aspects of this process is the capital improvements lists and resulting priorities which are developed. Jurisdictions are familiar with the process and aware that if projects are not included on these lists they cannot submit applications for funding under the Community Development Block Grant program or the Permanent Community Impact Fund Board.

Mr. Sizemore reported that AOG staff have been tasked to make all planning documents interactive with an on-line presence. The Consolidated Plan will be included as a part of this process. The interactive screen will provide tiles that are movable for viewing documents.

Mayor Dan McGuire commented that the Gunlock fire station will need to be removed from the 2013 projects because it was deemed ineligible by state CDBG staff. Mayor Dutch Deutschlander suggested that information presented in terms of fire trucks needs to be adjusted to reference Type 1 through Type 6. There are appropriate designations for each type of fire truck. Ms. Lamoreaux indicated that the current information was taken directly from the applications that were submitted but would be adjusted with the assistance of other staff to more accurately reflect fire terminologies.

Mayor Bryan Sherwood questioned information contained on page 23 of the Executive Summary referencing the need to provide transportation to employment centers in western Beaver County. He noted that it would be more appropriate to work toward providing additional affordable housing in Milford. Mr. Sizemore explained that staff is exploring alternative means of transportation to get people to and from employment in various areas of the region including, but not limited to, the Brian Head Ski Resort and Bryce Canyon. Transportation to jobs that are available with Circle Four has been mentioned as an issue in Beaver County as well. Staff is exploring the possibility of utilizing van pooling which provides the opportunity for groups of employees to buy a van and share the costs associated with it's operation. The Coordinated Human Services Transportation planning process provides for coordination of multiple agencies that transport people around throughout the Five County Region. Many areas around the country have approached transportation coordination through the use of a dispatch system. Staff has been addressing insurance and liability issues to proceed with coordination of transportation services. Mayor Sherwood commented that by using tax payer dollars to promote van pools, it is discouraging these individuals from moving to Milford. Mr. Sizemore explained that the AOG has actively pursued funding infrastructure in all jurisdictions throughout the region to support employment centers.

Mayor Dan McGuire questioned the citizen comments from each county that are included in the plan and wondered if the information has a statistical significance. Ms. Sherri Dial explained that the Human Services Public Forums are held in each of the five counties to collect information as well as public input. The number of individuals attending the forums is not a statistically significant number of people. Community Action staff have worked very hard to advertise, promote and encourage attendance at these forums. However, the number of individuals that attend the forums differs in each county. The Human Services Council has engaged in considerable discussion to develop a more aggressive tool to collect information, obtain a wider range of comments, and provide a better functioning process into the future.

No comments were provided by others in attendance.

MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY MR. KEN PLATT, TO CLOSE THE CONSOLIDATED PLAN PUBLIC HEARING. MOTION CARRIED.

IV. COMMUNITY NEEDS ASSESSMENT REVIEW

Ms. Sherri Dial, Director of the Five County Community Action Partnership, referenced information contained on pages 30 through 40 of the packet containing the Five County Community Needs Assessment for 2013. The questionnaire consists of 29 questions designed to develop a better understanding of the needs of communities within the Five County region. As mentioned earlier, the Human Services Council is searching for a more effective process to approach obtaining public input. The Council has determined that the process will function more efficiently by providing surveys through electronic and paper medium in significant numbers to various strategic locations such as local food pantries, senior citizen centers, schools, various service providers throughout the region to obtain input from clients. Information contained on the survey form has been streamlined to four double sided sheets. The survey forms will be distributed over the next few weeks via e-mail, utilizing social media such as Twitter and Facebook, as well as hand delivered to various locations. It is the intent to provide large numbers of the survey in hopes that more of the citizenry will provide their response. The survey tool will be tabulated utilizing Survey Monkey. Responses can be tabulated utilizing specific categories, zip code, etc. Once the results are tabulated, meetings will be scheduled in each of the five counties to review the survey results and discuss information that has been collected. This will allow staff the opportunity to analyze issues and spend more time in the meetings to work on solutions to the problems in communities.

Ms. Dial explained that the Community Services Block Grant Program requires that the agency hold public meetings at least one time every three years. Five County Community Action Partnership staff have elected to conduct meetings every year. Input received from the public forums is utilized to establish regional priorities as well as to allocate resources appropriately throughout the region. Staff is proposing that meetings will be held sometime in late April to discuss results of the survey. A number of issues that have surfaced in the past were easily solved through referrals of individuals to the appropriate service provider. The survey will be on the Five County website as well as each of the county websites. Committee members are encouraged to forward the survey to others to ensure input from as many individuals as possible. It was noted that questions on the survey regarding

substance abuse and suicide prevention will be of assistance to school districts. Data will be collected on a regional basis but will be available through Five County specific to communities, counties, etc.

Chairman Matson asked mayors on the commitee to share some of their needs and/or concerns. Mayor Jerry Taylor indicated that housing and school enrollment are concerns in Escalante. Mayor Dan McGuire explained that individuals that work in Springdale rent homes in Rockville and then have a large number of people live in these homes. Another issue is the need for transportation for elderly individuals. Mayor Bryan Sherwood mentioned that housing is a problem in Milford. Most of the homes are small and are situated on small lots. As the elderly pass away, their children hold onto the home thinking that it has great value. There is a need for affordable housing because of the new businesses and increased employment opportunities in the area. Mayor Dutch Deutschlander commented that seasonal housing is an issue for Brian Head because of the ski resort. Transportation for seasonal employees is also a problem. Mobility management is a good idea because transportation can be setup and scheduled for those needing it. Car pooling is also a good option that is utilized by many of the seasonal employees.

V. GOVERNOR'S OFFICE UPDATE

No representative in attendance. Mr. Sizemore spoke to Evan Curtis yesterday at the Southern Utah Planning Authorities Council (SUPAC) meeting. He indicated that the legislation passed to change the GOPB to the Governor's Office of Management and Budget (GOMB). However, the planning function that is contained in the statute was not altered. Kristen Cox is the new director of the GOMB who will be working to improve state agency functionality utilizing performance management.

VI. DEPARTMENT OF WORKFORCE SERVICES UPDATE

Ms. Jan Thompson reported that Ms. Kristen Cox moved from the Department of Workforce Services into this position to increase the efficiency of state government agencies. The goal is to find efficiencies and ways to provide streamlined services to the public by working smarter. Application of these principles saved DWS approximately $10 million over the past three years in the delivery of eligibility services. Most of these savings came from the Opportunity for Excellence view to become more efficient and work smarter. This concept will now be rolled out to other state agencies.

Information was provided summarizing the Bridge Program, which is a new program focused on small business job creation. This program is funded by an existing source of revenue and it is the intent of DWS to reinvest these funds strategically back into Utah's workforce. The Workforce Investment Act provides 50% of wages that are reimbursed to employers who are willing to provide on-the-job training to new employees. The Bridge program provides an opportunity for small businesses with fewer than 100 employees. The handout contains a description of the program, guidelines for the program, and application information. Additional funding has been directed to this program and DWS will begin to accept applications on April 1st. This program helps with newly hired employees but will not replace the job for someone that was laid off. The program will not help with seasonal or part-time employees. A limited amount of funding is available to this program, $2.3 million statewide. Funds will be committed on a first-come-first-served basis. DWS is

working to get information out to employers in the area. Some of the reimbursement will be made to the business as they show retention of the employee.

Chairman Matson requested that unemployment numbers provided be included in the minutes as follows:

	December 2012	January 2013
United States	7.8	7.9
State of Utah	5.4	5.4
Beaver County	5.3	5.3
Garfield County	10.3	10.1
Iron County	7.1	7.1
Kane County	6.7	6.5
Washington County	6.3	6.2

VII. DEPARTMENT OF TRANSPORTATION UPDATE

Mr. Sizemore indicated that the representative from UDOT was unable to attend today's meeting. Dates for the UDOT engineer visits to local governments were reviewed, with the exception of Beaver County.

VIII. SOUTHERN UTAH UNIVERSITY REGIONAL SERVICES UPDATE

Mr. Wes Curtis, Southern Utah University, reported that the position previously held by Brian Cottam at Regional Services will not be filled. This is due to the declining budget and hiring freeze currently in place at the University. An update on the Business Expansion and Retention (BEAR) program was provided. This initiative was established over three years ago in rural Utah. The program efforts focus on growing existing businesses. The Governor's Rural Partnership Board adopted this initiative and the rural economic gardening concept as strategies. Visits have been conducted to over 300 businesses in Iron County, over 50 in Beaver County and over 40 in Kane County through a pilot project. The visits are made to determine the needs and concerns of each of the businesses as well as to connect them with appropriate expertise and resources to address the problems. A meeting will be held on March 27th at the Business Resource Center in Cedar to discuss incentives and resources available to businesses. Notices of this event will be disseminated in the near future. The Regional Services office will also be working with the Leavitt Center for Politics and Service to complete research projects such as addressing the discrepancy between urban and rural schools to look at the gaps for several levels of educational opportunity. There is also a lot of discussion regarding outdoor recreation and its role in the states economy in terms of conflicts with land use, recreational use and development. Additional information will be shared as it becomes available.

Chairman Matson asked for discussion regarding the Southern Utah Planning Authorities Council (SUPAC) and where this is heading. Mr. Curtis reported that SUPAC was created by Governor Leavitt to serve as the vehicle to being together local government with state

and federal government agencies in the region in a roundtable format to discuss and coordinate activities in the region. The group discusses issues pertinent to the area such as the Tiger Beetle, HB 148 Transfer of Public Lands to the State of Utah, the Governor's outdoor recreation vision, the proposed monument around Canyonlands National Park, etc. This is strictly a coordinating group as opposed to a voting group. Commissioner Matson asked that SUPAC add the proposed monument in Arizona to it's list of discussion items.

Mayor Dan McGuire asked if the Regional Services Office still offers the community outreach program. Mr. Curtis indicated that some services will be made available but the scope will be limited to the ability of what current staff members can provide to communities.

IX. DIXIE STATE UNIVERSITY UPDATE

Mr. Michael Olson, Dixie State University, reported that the University is continuing to progress to fulfill it's mission in offering degrees in high demand areas. New programs will be offered for four year degrees in History, Integrated Studies with emphasis in Earth Science and Recreation Management. The University will also be offering minors in English, English Education, General English, Professional Technical Writing, and Spanish. He also reported that there is a list of certificates that are gaining tremendous popularity within the Criminal Justice Department including Introduction to Computer Related Crime, Introduction to Digital Forensics, Small Device Forensics, and Digital Forensics. The University has also proposed the addition of minors in Math, General Education, Math Education, Biology Education, and General Biology. The University has hired Steve Bringhurst as an executive director over the Career Center. He will be charged with helping students from Dixie University in finding employment as well as connecting to the community.

Chairman Matson noted that school district enrollment issues are always at the forefront and asked for comments from School District representatives. Ms. Carolyn White expressed appreciation to legislators for addressing funding for schools in the budget. Monies are provided to fund growth as well as other areas that will help each of the districts in fulfilling their obligations. Legislators worked together to listen, discuss and implement solutions to funding for schools. Ms. Wendy Allen also acknowledged that legislators were diligent in finding ways to provide much needed funding to schools. Mr. Shane Adams reported that Superintendent Johnson will be retiring at the end of June and the District is beginning to start the recruitment process for his replacement. Mr. Ken Platt reported that things are improving in Garfield County. A few years ago the salaries for School District employees were cut by 4%, and the District was finally able to restore that 4% in salaries this year.

X. CONGRESSIONAL STAFF UPDATES

Mr. Gary Webster, Congressman Chris Stewart's Office, reported that budget issues are taking the forefront in Washington. Congressman Ryan recently introduced a budget that will provide balance in a ten year period. The Congressman serves on the Homeland Security and Natural Resources committees. He is also chair of the subcommittee on Science and Technology. He announced that a town hall meeting will be held at Southern Utah University on March 28th. Congressman Stewart has suggested that the administration reinstate tours of the White House and have President Obama forego one

of his vacations to cover the cost of tours for children. There is not much to report in terms of the monument bill. It is proposed that the existing act for Wyoming which limits the authority provided under the Antiquities Act be amended to foil the proposed monument around Canyonlands National Park. Commissioner Jim Matson suggested that the language be expanded to include the Arizona Strip.

Mr. Bill Swadley, Senator Hatch's Office, reported that the Senate has passed out of committee an appropriations bill that would fund government for the next six months. The Senator is proposing an amendment that would delay implementation of the Affordable Health Care Act until the economy reaches full recovery. The White House budget for FY 2014 has been introduced, and it will likely face a lot of opposition because of additional spending which is included in the budget.

Ms. Ellen Schunk, Senator Lee's Office, reported that the Senate is also working to include an amendment to the budget that would defund the Affordable Health Care Act. The sequester occurred March 1st, but it is difficult to determine where impacts will end up. The Senate will consider a continuing resolution to extend funding through the fiscal year. Senator Lee is very concerned that things are not sustainable and change is needed to bring government into control. The Senator opposed the nomination of Kathlyn Halligan to the D.C. Circuit Court because he feels that there is no need for a new judge and he questions many of her views. Representatives are also very concerned in regards to the drone situation and staged a filibuster in order to obtain answers to questions in this regard. An answer was provided by Eric Holder that drones will not be utilized to monitor American citizens. Payment in Lieu of Taxes (PILT) and Secure Rural Schools (SRS) funding is a priority, but under the Budget Control Act there will need to be offsetting expenditures. It is important that states be allowed to develop their own resources to eliminate dependency on PILT and SRS.

XI. LOCAL AFFAIRS

A. CORRESPONDENCE

None.

B. OUT-OF-STATE TRAVEL

Mr. Sizemore reviewed two out-of-state travel requests provided on pages 41-48 of the packet. Mr. Curt Hutchings is requesting permission to attend the 2013 Annual Peer Learning Conference in Greenville, South Carolina scheduled for April 24-26, 2013. Mr. Myron Lee is requesting out-of-state travel authorization to attend the SHRP2 Training and Assessment Workshop offered through the American Association of State Highway and Transportation Officials (AASHTO) to be held in Seattle, Washington on April 24-25, 2013. AASHTO will reimburse the Dixie MPO for costs associated to this conference. Funding is available in the budget and staff is recommending approval of both requests.

MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY MR. KEN PLATT, TO AUTHORIZE OUT-OF-STATE TRAVEL FOR CURT HUTCHINGS AND MYRON LEE AS OUTLINED ABOVE. MOTION CARRIED.

C. PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATIONS

Mr. Sizemore reported that there are no PCIFB applications for review and consideration because it is the middle of a trimester. He provided copies of a handout for the CIB 101 Training session that will be held on March 20th in Cedar City. Jurisdictions planning on submitting an application to the PCIFB during the next three trimesters are encouraged to attend the training. This is the only training that will be held this year.

D. PLANNING ASSISTANCE

None.

E. OTHER BUSINESS

Mr. Sizemore indicated that he would need to meet with Kane County representatives after the meeting to establish CDBG priorities. A conference call will be arranged to address the priorities for Washington County. He also reported that the insurance broker has indicated that the cost of health insurance will increase 9% next year. This percentage falls into what most other public agencies are experiencing. The broker has also indicated that this is not the year to shop for another insurance carrier because of the pending implementation of the Affordable Health Care Act. Fringe benefits, including health insurance, will be the main topic of discussion during the April Executive Committee meeting.

XII. AREAWIDE CLEARINGHOUSE REVIEWS

Mr. Sizemore referenced one review on page 49 of the packet for Iron County to purchase a piece of land for expansion of the Beryl Fire Station and one late arrival for the Kane County Water Conservancy District to purchase a piece of property where the dam and spillway have been constructed for the Jackson Flat Reservoir. Both reviews have supportive staff recommendations. The Board has the option to support, not support or remain neutral on these actions.

MOTION WAS MADE BY COMMISSIONER DALE BRINKERHOFF, SECONDED BY COMMISSIONER JIM MATSON, TO APPROVE THE TWO AREAWIDE CLEARINGHOUSE REVIEWS AS PRESENTED. MOTION CARRIED.

XIII. CLOSED MEETING SESSION (IF NECESSARY) TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, PHYSICAL, OR MENTAL HEALTH OF AN INDIVIDUAL

Chairman Matson indicated that there would not be a need to entertain a closed meeting session.

The next meeting is scheduled for Wednesday, April 17, 2013 in Parowan at the Public Library.

MOTION TO ADJOURN WAS MADE BY COMMISSIONER DALE BRINKERHOFF, SECONDED BY COMMISSIONER MIKE DALTON. MOTION CARRIED.

The meeting adjourned at 2:45 p.m.

2013 CDBG LIST OF APPLICATIONS SUBMITTED
FIVE COUNTY ASSOCIATION OF GOVERNMENTS

APPLICANT	SUB-GRANTEE AND/OR PROJECT MANAGER	NATIONAL OBJECTIVE	CDBG $ REQUESTED	PROJECT
Five County Association of Governments	Diane Lamoreaux Program Specialist	LMI Benefit	**$ 50,000 Pre-Approved**	CDBG Program Administration, Rating & Ranking and Consolidated Plan Planning for Five County Region.
Five County Association of Governments	Diane Lamoreaux Program Specialist	LMI Benefit	**$ 40,000 Pre-Approved**	Economic Development Technical Assistance, Housing Planning and Housing Program Delivery for Five County AOG
Milford City on behalf of Beaver Housing Authority	Max Anderson, Project Manager	LMI Benefit (Targeted - 100% LMI Eligible Households)	$ 150,000	Property Acquisition for Low Income Housing in Milford City
Panguitch City	Carla Farnsworth, Project Manager	LMI Benefit (67.9% 2013 LMI Survey)	$ 150,000	Procurement of New Fire Truck
Cedar City on behalf of Cedar City Housing Authority	Heidi Miller, Project Manager	LMI Benefit (Targeted - 100% LMI Eligible Households)	$150,000 (Year one of Multi-year project Total: $300,000)	Property Acquisition for Low Income Housing in Cedar City
Kane County	Karla Johnson, Project Manager	LMI Benefit (Targeted - 51% LMI Eligible)	$ 85,122	Procurement of two Meals-on-wheels Trucks
Big Water Town	Heather Rankin, Project Manager	LMI Benefit (71.6% - Site Specific 2013 LMI Survey)	$ 63,926	Backup Generator and Culinary Water Tank Repair

2013 CDBG LIST OF APPLICATIONS SUBMITTED
FIVE COUNTY ASSOCIATION OF GOVERNMENTS

APPLICANT	SUB-GRANTEE AND/OR PROJECT MANAGER	NATIONAL OBJECTIVE	CDBG $ REQUESTED	PROJECT
Washington County on behalf of Angell Springs Special Service District	Vicki Cummins, Project Manager	LMI Benefit (55.9% Site Specific 2013 LMI Survey)	$ 150,000	Water Project - Looping of Lines
Washington Co. on behalf of Northwestern Special Service District	Kathy Tanasz, Project Manager	LMI Benefit (77.1% 2013 LMI Survey)	$ 145,231	Construction of new Gunlock Fire Station**
Washington County on behalf of Utah Food Bank	Julie Adams-Chatterley, Project Manager	LMI Benefit (Targeted - 100% LMI Eligible)	$ 77,533	Procurement of Refrigerated Box Truck
LaVerkin City	Kyle Gubler, Project Manager	LMI Benefit (75.8% Site Specific 2013 LMI Survey)	$ 150,000 (Year one of Multi-year project Total: $300,000)	Culinary Water and Road Infrastructure Improvements
Washington City on behalf of the Erin Kimball Foundation	Sue Kimball, Project Manager	LMI Benefit (Targeted - 100% LMI Eligible)	$ 150,000	Transitional Housing - Rehabilitation Project
TOTAL APPLICATIONS = 12 Applications (Includes pre-approved applications for Five County AOG) **Application is not eligible for Rating & Ranking as per state staff determination on March 8, 2013		TOTAL:	$ 1,361,812	

Five County Association of Governments

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SOUTHWEST UTAH

A RESOLUTION ADOPTING THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS 2013 CONSOLIDATED PLAN UPDATE

WHEREAS the local governments of southwestern Utah, in order to be eligible to receive certain federal funding, are required to prepare a Consolidated Plan and submit the same to the Utah Division of Housing and Community Development (DHCD), for inclusion in the State of Utah Consolidated Plan to be submitted to the U.S. Department of Housing and Urban Development; and

WHEREAS the local governments of southwestern Utah, through the Five County Association of Governments, have jointly prepared a five-year regional Consolidated Plan, covering the 2010-2015 program years, incorporated herein by reference; and

WHEREAS a public hearing was held by the Association of Governments in conjunction with its regularly scheduled Steering Committee meeting on March 13, 2013 to receive comments on the draft Consolidated Plan One-Year Action Plan, Excel tool and capital improvements lists updates; and

WHEREAS the draft Consolidated Plan One-Year Action Plan, Excel tool and capital improvements lists were made available for public review during the period of March 1, 2013 through March 31, 2013 and public comments were solicited during that time; and

WHEREAS comments by elected officials of southwestern Utah were also solicited during that time; and

WHEREAS the Association's Steering Committee has reviewed and considered the One Year Action Plan, Excel tool and capital improvements lists updates.

NOW, THEREFORE, BE IT RESOLVED BY THE STEERING COMMITTEE OF THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS that the Five County Association of Governments 2013 Consolidated Plan One-Year Action Plan and abovementioned attachments is hereby adopted.

The foregoing resolution adopted the 17th day of April, 2013.

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Commissioner James Matson, Chair

ATTEST:

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Kenneth L. Sizemore, Executive Director

AGENDA ITEM # XIV.

STEERING COMMITTEE

REVIEWS

AREAWIDE CLEARINGHOUSE REVIEWS
FOR PLANNING DISTRICT V

NOTIFICATIONS - Supportive

April 17, 2013

1. Title: STUCKI WELL - RANGE IMPROVEMENT PROJECT # 505

Applicant: Trust Lands Administration

Description: SITLA grazing permittee, MBM livestock, proposes to drill a well, install a solar pump, pipeline and water trough near the well for livestock water. SITLA has acquired a water right for this project and will complete a cultural resource survey prior to construction.

Funding:

Amount	Agency	SAI #
N/A	N/A	38000 Received 3/26/2013

Comments: The Utah School and Institutional Trust Lands Administration proposes to issue a range improvement permit allowing the installation of a well, pump, pipeline, and trough to provide water for livestock in Central Iron County. Regional policies support efforts to improve rangeland conditions. SITLA has also obtained a water right for the project; an important action on lands surrounded by federal holdings where obtaining water is much more difficult. (Ken Sizemore)