

**GENERAL CONTRACTOR PREQUALIFICATION
DOCUMENTS**

**For
Construction of
Kearns Improvement District
Zone D – 5 Million Gallon Tank**

January 2020

OWNER

Kearns Improvement District

ENGINEER

Hansen, Allen & Luce, Inc.
859 West South Jordan Parkway, Suite 200
South Jordan, Utah 84095

Statements of Qualifications will be received at the office of Kearns Improvement District
(Attention: Greg Anderson, P.E.),
Located at 5350 West 5400 South, Kearns, UT 84118 OR via email using ganderson@kearnsid.org
Due 11:00 A.M. on Friday January 24, 2020. Late submittals will not be accepted.

NOTICE INVITING GENERAL CONTRACTORS TO PREQUALIFY TO BID

RECEIPT OF PREQUALIFICATION INFORMATION. Kearns Improvement District, Owner of the Work, located at 5350 West 5400 South, Kearns, UT 84118 will accept Prequalification Information from General Contractors interested in bidding on the Kearns Improvement District Zone D 5 Million Gallon Tank Project. Bids on these projects will only be accepted from those General Contractors that are prequalified by the Owner. No other General Contractors will be eligible to bid on these projects.

GENERAL CONTRACTORS. The prequalification procedure will select and prequalify General Contractors to bid the construction of the Zone D – 5 Million Gallon Tank Project.

TENTATIVE PROJECT SCHEDULE. The tentative project schedule is as follows:

Pre-qualification documents available	January 7, 2020
Pre-qualification Information Submittals due	January 24, 2020
Notification of qualified contractors	February 13, 2020
Final Design Document Available to Pre-Qualified Contractors	March 3, 2020
Receipt of Bids	March 26, 2020
Award of Contract(s)	April 21, 2020
Zone D 5MG Tank Construction	May 2020– February 2020

DESCRIPTION OF WORK.

The work required includes, but is not limited to:

The construction of a water-tight reinforced concrete structure with a 5.0-million-gallon capacity; valve vault with piping, valves, etc.; inlet/outlet piping; site work including grading, road base, and fencing. The project includes electrical connections to and electrical work associated with the valve vault and telemetry wiring for an RTU and a Security Camera System. There will be some electrically retrofit of the existing valve vault regarding lighting and ventilation. Piping shall include connections to existing systems.

SITE OF WORK: 7451 West 6000 South, Salt Lake City, UT.

OBTAINING CONTRACTOR PREQUALIFICATION DOCUMENTS. The documents are entitled, “General Contractor Prequalification Documents for Construction of the Kearns Improvement District Zone D 5 Million Gallon Tank” and may be obtained at the Owner’s office beginning at 2:00 P.M. on Tuesday January 7, 2020. Documents may also be provided electronically by emailing a request to ganderson@kearnsid.org.

PROJECT ADMINISTRATION. All communications relative to this WORK shall be directed to the OWNER and Engineer via email prior to submittal of the Prequalification Information:

Owner: Kearns Improvement District
Telephone: 801-968-1011
Email: ganderson@kearnsid.org
Contact: Greg Anderson

Engineer: Hansen, Allen & Luce, Inc.
Telephone: 801-566-5599

Email: tallen@hansenallenluce.com
Contact: Tyler Allen, P.E.

ADDRESS AND MARKING OF PREQUALIFICATION INFORMATION. The envelope enclosing the Prequalification Information shall be addressed and submitted to the Kearns Improvement District Office (Attention: Greg Anderson) and delivered or mailed to 5350 West 5400 South, Kearns, UT 84118 and received no later than 11:00 A.M. on Friday January 24, 2020. Late submittals will not be accepted. The envelope shall be plainly marked in the upper left-hand corner with the name and address of the Contractor and shall bear the words "Prequalification's for Construction of the Kearns Improvement District Zone D 5 Million Gallon Tank Project" and state the submission deadline date and time. One hard copy of the Prequalification Information shall be submitted. In lieu of hardcopy submittal, email submission will also be permitted. Email submittals shall contain "Kearns Improvement District Zone D 5 Million Gallon Tank Project" as the subject line and emailed to ganderson@kearnsid.org. The date and submittal time shall be the same as for hardcopy submission.

OWNER'S RIGHTS RESERVED. The OWNER reserves the right to reject any or all Prequalification Information Submittals, to waive any formality in the Prequalification Information, and to make selection and prequalify Contractors, and to modify the schedule and scope of the projects as it may best serve the interest of the OWNER.

Date: January 7, 2020
Owner: Kearns Improvement District

END OF SECTION

GENERAL CONTRACTOR PREQUALIFICATION REQUIREMENTS

GENERAL

Kearns Improvement District (Owner) is seeking contractors that would like to prequalify to submit bids for the Kearns Improvement District Zone D 5 Million Gallon Tank Project. This document describes the requirements for prequalification of General Contractors, the submittal requirements for prequalification statements, and the evaluation criteria.

PURPOSE AND APPROACH

The purpose of the prequalification process is to select those Contractors (general contractors who will submit bids for the Work) that the Owner deems to be qualified and capable of completing the projects in conformance with the Contract Documents.

Parties submitting prequalification information in accordance with these documents will be notified whether or not they are selected for prequalification. Only contractors who are prequalified by Kearns Improvement District will be allowed to submit bids for the projects.

Selection as a prequalified Contractor does not imply Owner's acceptance or approval of the contractor's specific personnel, equipment or methods, whether or not these items are described in the Contractor's prequalification statement.

PROJECT DESCRIPTION

The Work to be performed under this Contract consists of furnishing all facilities, tools, equipment, materials (not otherwise pre-purchased by the Owner), supplies, and manufactured articles, and furnishing all labor, transportation, and services including fuel, power, water, essential communications, permits, and performing all Work, or other operations required for the fulfillment of the Contract in strict accordance with the Contract Documents.

The construction of a water-tight reinforced concrete structure with a 5.0-million-gallon capacity; valve vault with piping, valves, etc.; inlet/outlet piping; site work including grading, road base, and fencing. The project includes electrical connections to and electrical work associated with the valve vault and telemetry wiring for an RTU and a Security Camera System. There will be some electrically retrofit of the existing valve vault regarding lighting and ventilation. Piping shall include connections to existing systems.

PRELIMINARY BUDGET

The preliminary budget estimate for the project is estimated to be in the range of \$5.0 million and \$6.0 million.

FAMILIARITY WITH PROJECT

Contract documents for the project are currently in the final design phase. Preliminary (60 percent design level) plans and specifications for the Project are available for review by interested Contractors at the office of the Engineer and Owner. Documents defined above are for review only. All preliminary information for the project is included in this package. No pre-submittal information meeting will be held. Questions regarding project scope and schedule shall be directed via email to the OWNER and Engineer, by contacting:

Owner: Kearns Improvement District
Telephone: 801-968-1011
Email: ganderson@kearnsid.org
Contact: Greg Anderson

Engineer: Hansen, Allen & Luce, Inc.
Telephone: 801-566-5599
Email: tallen@hansenallenluce.com
Contact: Tyler Allen, P.E.

Contractors are advised that technical and contractual changes to the construction plans and specifications are anticipated prior to bidding. Prequalification will not exempt a Contractor from meeting any of the requirements of the Contract Documents. The Contractor's prequalification statement is not part of the Contract Documents but will be evaluated with the Contractor's bid documents.

SUBMITTAL PROCEDURE

The envelope enclosing the Prequalification Information shall be addressed and submitted to the Kearns Improvement District Office (Attention: Greg Anderson) and delivered or mailed to 5350 West 5400 South, Kearns, UT 84118 and received no later than 11:00 A.M. on Friday January 24, 2020. Late submittals will not be accepted. The envelope shall be plainly marked in the upper left-hand corner with the name and address of the Contractor and shall bear the words "Prequalification's for Construction of the Kearns Improvement District Zone D 5 Million Gallon Tank Project" and state the submission deadline date and time. One hard copy of the Prequalification Information shall be submitted. In lieu of hardcopy submittal, email submission will also be permitted. Email submittals shall contain "Kearns Improvement District Zone D 5 Million Gallon Tank Project" as the subject line and emailed to ganderson@kearnsid.org. The date and submittal time shall be the same as for hardcopy submission.

Information contained in the statements of qualifications will be considered confidential and reasonable precautions will be taken to ensure the security of the documents. All statements will become and remain the property of the Owner.

The Owner reserves the right to request a Contractor to clarify any part of his statement. Response to such requests must be made in writing and will become part of the statement of qualifications. Unsolicited supplementary information and materials received after the deadline will not be considered in the evaluation.

TENTATIVE PROJECT SCHEDULE

The tentative project schedule is as follows:

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EVALUATION CRITERIA

Information provided by contractors will be given to Kearns Improvement District appointed Selection Committee for evaluation. Only those contractors that are selected by the Selection Committee will be sent the Request for Bid for the Kearns Improvement District Zone D 5 Million Gallon Tank Project.

Criteria - The criteria to be used to evaluate the SOQ are as follows:

- A. Scoring Methodology**
 - a) Five Points (Excellent):
 - b) Four Points (Very Good):
 - c) Three points (Good):
 - d) Two points (Fair):
 - e) One Point (Poor):
- B. Multiplication Factors or Weighting**
 - a) Each scored line item will be multiplied by a weighted importance factor as shown. The scoring will be multiplied by the weighted importance factor to give the total points for that line item.
- C. Pass/Fail**

SOQ Evaluation Scoring

Item	Description	Max Points	Weighted Factor	Possible Points
1	10-Year Construction Experience of similar facilities	5	5	25
2	Project Experience	5	5	25
3	Project Performance	5	10	50
4	Business office in the State of Utah			Pass/Fail - Failure to include, rejection of the SOQ
5	Contractor references and project verification	5	15	75
6	Experience Assisting Owners and Engineers with constructability and cost issues	5	5	25
7	Minimum Experience Demonstrated			Pass/Fail – Failure to include, rejection of the SOQ
8	Insurance and bonding requirements			Pass/Fail - Failure to include, rejection of the SOQ
9	E - Verification			Pass/Fail - Failure to include, rejection of the SOQ
10	No Conflict Statement			Pass/Fail - Failure to include, rejection of the SOQ
11	Supplemental Information			No scoring for this item but may enhance other categories.
	Total Points Possible			200

Committee Evaluation of SOQs - Each SOQ will be evaluated by the KID Selection Committee in accordance with the KID Procurement Policy. The SOQs will be scored on the basis of the items outlined. Non-responsive SOQs (those not conforming to the RFQ requirements) may be eliminated. The Contractor bears sole responsibility for the items and information included, or not included, in the SOQ submitted by that Consultant. The Owner reserves the right to disqualify any SOQ that includes significant deviations or exceptions to the terms, conditions and/or specifications in this RFQ. Final recommendations of the highest ranked Contractor(s) will be made by the KID Selection Committee. Contractors who achieve a threshold of 160 points or higher and do not fail any submittals or requirements, will be invited to bid on the project.

Questions on the project must be received by Greg Anderson, P.E., Public Works Director, Kearns Improvement District no later than Monday January 20, 2020.

Telephone: 801-968-1011

Email (Preferred) ganderson@kearnsid.org

QUESTIONNAIRE AND STATEMENT OF QUALIFICATIONS

1. General Company Information:

Company Name:

Type of Corporation:

Incorporated in the State of:

Company Owner or CEO:

Main Business Contact:

Business Address:

Business Phone Numbers (general & cell)

E-mail Address:

Number of Years in the General Construction Business:

2. Contractor License Information:

Primary Classification:

Utah Number:

Date of Issue:

Type of License:

Supplemental Classifications held, if any:

(Please state and explain any disciplinary actions taken by the State of Utah to revoke or suspend the above license or attempts to investigate the license holder for business or construction related reasons (include on a separate and attached sheet of paper).

3. Names and Titles of Principal Officers of Contractor's Firm:

Name:

Title:

Name:

Title:

Name:

Title:

4. **Name, address, and telephone number of surety company and agent who will provide the required bonds on this Project Contract:**

Name:

Address:

Telephone No.:

Email:

5. **Contractor's maximum bonding amount:**
6. **Ratio of Unused Bonding Capacity to Maximum Bonding Capacity:**
7. **The Contractor must agree to the insurance and bonding requirements in Exhibit A, "Required Contractor's Liability Insurance and Performance and Payment Bonds."**
8. **Company Project Work Experience of Similar Use, Size and Budget:**
Present information on similar public drinking water booster pump station projects completed by the Contractor in the past 10 years. Projects listed should demonstrate experience in the construction of projects that meet the minimum requirements listed for this project (see subsequent section for number and requirements of various project types). Include the following information for each project listed:
- Name of project
 - Owner (include reference and phone number)
 - Engineer (include reference and phone number)
 - Dates of project completion
 - Total Construction Cost
 - Total of Change Orders (identify Owner requested Change Orders)
 - Dollar value of work performed
 - Pipe Size, Depths, and Material
 - Completed within time allowed? (if no, explain)
 - Were any claims or disputes filed? (If yes, explain).

MINIMUM QUALIFICATIONS

Qualified Contractors must submit evidence meeting the following minimum criteria:

- Contractor, project manager, and superintendent(s) shall have demonstrated successful performance of completed projects without unresolved, unrealistic, unnecessary, frequent claims and/or arbitration, mediation, or litigation.
- Contractor shall have successfully constructed a minimum of three (3) drinking water reinforced concrete storage tanks with a capacity of at least 2.0 Million Gallons each.

- Contractor's general project superintendent shall have at least ten (10) years of experience and shall have been superintendent on the construction of at least three (3) drinking water reinforced concrete storage tanks with a capacity of at least 2.0 Million Gallons each.
- Contractor's Project Manager must have at least five (5) years of experience and show that they have been Project Manager on the construction of at least two (2) drinking water reinforced concrete storage tanks with a capacity of at least 2.0 Million Gallons each.

The Owner shall be entitled to contact each and every reference listed by the Contractor. The Contractor, by submitting a prequalification proposal expressly agrees that any Contractor information in possession of said entities and references may be made available to the Owner.

9. Provide five (5) references for whom the Contractor has provided work on similar projects who is familiar with the Contractor's abilities. This information must be provided on the attached reference sheets (see attached forms).
10. Sign Certificate of Compliance with E-Verification Program
11. Sign No Conflict of Interest Statement.

Contractor's Signature: _____ Date: _____
(Please type name)

Contractor Reference No. 1

Name of Contractor:	
Date:	
Name of Reference:	
Title of Reference:	
Company:	
Telephone No:	
Email:	
Name of Project:	
Cost of Project:	
Include a brief description of the project below	

Contractor Reference No. 2

Name of Contractor:	
Date:	
Name of Reference:	
Title of Reference:	
Company:	
Telephone No:	
Email:	
Name of Project:	
Cost of Project:	
Include a brief description of the project below	

Contractor Reference No. 3

Name of Contractor:	
Date:	
Name of Reference:	
Title of Reference:	
Company:	
Telephone No:	
Email:	
Name of Project:	
Cost of Project:	
Include a brief description of the project below	

Contractor Reference No. 4

Name of Contractor:	
Date:	
Name of Reference:	
Title of Reference:	
Company:	
Telephone No:	
Email:	
Name of Project:	
Cost of Project:	
Include a brief description of the project below	

Contractor Reference No. 5

Name of Contractor:	
Date:	
Name of Reference:	
Title of Reference:	
Company:	
Telephone No:	
Email:	
Name of Project:	
Cost of Project:	
Include a brief description of the project below	

EXHIBIT A

Required Contractor's Liability Insurance and Bonds

The requirements of General Conditions and Supplementary General Conditions for insurance to be purchased and maintained by the CONTRACTOR and any renewals thereof, are as follows:

- A. The General Conditions for this project: **EJCDC C-700, 2018 Standard General Conditions of the Construction Contract.**
- B. All liability insurance policies for the project shall include an endorsement naming the **OWNER, ARCHITECT AND ENGINEER** as additional insureds.
- C. The **CONTRACTOR General Liability Insurance** shall be comprehensive form and shall include the following coverages;
 - o Auto Liability Insurance shall be comprehensive form and shall cover owned, hired and non-owned vehicles.
 - o The limits of liability for the insurance required by the General Conditions and Supplementary General Conditions shall provide the following coverages for not less than the following amounts or greater where required by Laws and Regulations.
 - a. Workers' Compensation required by the General Conditions and the Supplementary General Conditions.

➤ State	Statutory
➤ Applicable Federal	Statutory
➤ Employer's Liability (Each Accident)	\$1,000,000
 - b. Contractor's Commercial General Liability Insurance required by the General conditions and Supplementary General Conditions:

➤ General Aggregate (Except Products- Completed Operations)	\$1,000,000				
➤ Products – Completed Operations Aggregate	\$1,000,000				
➤ Personal and Advertising Injury (Per Person/Organization)	\$1,000,000				
➤ Each Occurrence (Bodily Injury and Property Damage)	\$1,000,000				
➤ Property Damage Liability Insurance will provide Explosion, Collapse, and Underground coverages where applicable.					
➤ Excess Liability in Umbrella Form: <table border="0"><tr><td>▪ General Aggregate</td><td>\$2,000,000</td></tr><tr><td>▪ Each Occurrence</td><td>\$1,000,000</td></tr></table>	▪ General Aggregate	\$2,000,000	▪ Each Occurrence	\$1,000,000	
▪ General Aggregate	\$2,000,000				
▪ Each Occurrence	\$1,000,000				
 - c. Automobile Liability required by the General Conditions and the Supplementary General Conditions:

➤ Bodily Injury: <table border="0"><tr><td>▪ Each Person</td><td>\$1,000,000</td></tr><tr><td>▪ Each Accident</td><td>\$1,000,000</td></tr></table>	▪ Each Person	\$1,000,000	▪ Each Accident	\$1,000,000	
▪ Each Person	\$1,000,000				
▪ Each Accident	\$1,000,000				
➤ Property Damage: <table border="0"><tr><td>▪ Each Accident</td><td>\$1,000,000</td></tr></table>	▪ Each Accident	\$1,000,000			
▪ Each Accident	\$1,000,000				
➤ Combined Single Limit (Bodily Injury and Property Damage) <table border="0"><tr><td>▪ Each Accident</td><td>\$1,000,000</td></tr></table>	▪ Each Accident	\$1,000,000			
▪ Each Accident	\$1,000,000				
 - d. Other persons or entities (other than those already listed in the General Conditions) to be included on the policy as additional insureds shall include:

➤ Kearns Improvement District	
➤ Hansen, Allen & Luce, Inc. and its subconsultants.	
➤ Other engineering or testing groups employed by Owner for work at the site or this project.	

D. Performance Bond Payment Bonds

The contractor shall furnish a surety company bond in the amount of 100% of the contract price covering 100% performance and maintenance and 100% payment with such sureties and/or agency as approved by the Owner and a Payment Bond (AIA Document A312-2010). The Bond shall include maintenance provisions covering workmanship and materials for a period of one year or for longer periods where so specified, from and after the Date of Substantial Completion. The Contractor shall include the cost of the bond as part of the contract price.

**CERTIFICATION OF COMPLIANCE
WITH E-VERIFY PROGRAM OR EQUIVALENT**

This is to certify that _____ (“Company”) covenants, represents and warrants to Kearns Improvement District (“District”) that Company is and at all time during the performance of any contract with the District will be in full compliance with the requirements of Utah Code Ann. § 63G-12-302(3) (including amendments and substitutions to the law) relative to the verification of the work eligibility status of employees and, in particular, that Company is registered and participates in a Status Verification system as required by law.

Dated this _____ day of _____, 2020.

Name of Company

By: _____

Title: _____

Printed Name: _____

4823-4663-5342, v. 2

No Conflict Statement

This statement is to certify that _____ (“Company”) covenants, represents and warrants to Kearns Improvement District (“District”) that Contractor is and at all time during the performance of any contract with the District does not have any conflict of interest issues. If selected, _____ (“Company”) further agrees that we will not enter into any agreements with other entities that may result in a possible conflict of interest without first consulting with the District.

Dated this _____ day of _____, 2020.

Name of Company

By: _____

Title: _____

Printed Name: _____