

**GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT
(MSD)
BOARD OF TRUSTEES
MEETING MINUTES**

Held Wednesday December 11, 2019, 6:00pm
2001 South State Street, Suite S1-120
Salt Lake City, Utah 84190

Trustees present:

Joe Smolka, Chair
Paulina Flint, Vice-Chair
Sean Clayton
Kelly Bush
Dan Peay
Max Burdick

Staff present:

Bart Barker, General Manager
Brian Hartsell, Associate General Manager
Cathy Jensen, Chief Financial Officer
Lupita McClenning, Director of Planning & Development Services
Ina Oviatt, Office Coordinator/Records Officer
Mark H. Anderson, Attorney
Madeline Francisco-Galang, Salt Lake County Public Works Engineer
Julie Harvey, Emergency Management Specialist
Jim Woodward, Emergency Management Specialist

Other attendees:

Ron Faerber, Sandy Hills Community Council
Clint Mecham, Salt Lake County Emergency Manager
Kevyn Smeltzer, Director, Salt Lake County Public Works Operations

1. Call to Order

Chair Smolka called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was recited

3. Public Comments

Ron Faerber pleaded for administrative support for the Sandy Hills Community Council and other unincorporated area community councils from the MSD and Salt Lake County. Mr. Faerber also plans to take his concerns to Salt Lake County.

¹ Other individuals may have been present who were not specifically recognized by the Chair.

Trustee Flint responded that the MSD and the County should set money aside for an employee to be hired to provide administrative support for these community councils. Trustee Bush asked Bart Barker why this hasn't happened yet, declaring that funds should be available for an MSD employee to be a liaison between the County, the community councils and the MSD. Bart Barker reminded the Trustees that unincorporated community councils fall under the jurisdiction of the County Council, just as community councils in each Metro Township fall under the Metro Township Council.

Trustee Flint referenced money that was budgeted for a liaison the past two years. She suggested that Trustee Burdick, who is a member of the County Council, get together with Ron Faerber to discuss hiring a liaison. Mr. Faerber stated that an individual has been located at the University of Utah who could be hired, part-time, for a year or two for \$6,000. That could alleviate a lot of the problem.

4. Consideration of minutes:

No action was taken.

5. Special presentation:

Bart Barker presented a plaque to Cathy Jensen, who is leaving the MSD to accept another employment opportunity, in recognition of her hard work in getting MSD finances and personnel up and running.

6. Consideration of adjustments to the 2019 budget:

Cathy Jensen went over proposed adjustments to the 2019 Budget with the Board and explained that an additional Budget adjustment is needed to provide funding for a Kearns lighting project that is a safety issue for Kearns.

It was moved by Trustee Flint and seconded by Trustee Clayton, as follows:

That a public hearing on adjustments to the 2019 MSD Budget be opened.

The motion carried with Trustees Flint, Smolka, Clayton, Bush, Peay and Burdick each voting "aye".

Chair Smolka declared the public hearing to be open and invited public comments. There being none, it was moved by Trustee Flint and seconded by Trustee Peay as follows:

That the public hearing be closed.

The motion carried with Trustees Flint, Smolka, Clayton, Bush, Peay and Burdick each voting "aye", after which Chair Smolka declared the public hearing to be closed.

It was moved by Trustee Clayton and seconded by Trustee Bush as follows:

That adjustments to the 2019 Budget be approved as presented by adopting Resolution 2019-12-1.

The motion carried with Trustees Flint, Smolka, Clayton, Bush, Peay and Burdick each voting “aye”.

7. Introduction of emergency management specialists for metro townships and unincorporated area

Clint Mecham introduced Julie Harvey, who will serve Midvale and Holladay Cities and devote one day each week to the MSD, and Jim Woodward, who will take care of the emergency planning needs of all five Metro Townships on a full-time basis. The Town of Brighton will be offered ½ of a day. If Brighton chooses not to use the time, the MSD will use the half day. Both individuals have extensive experience. Mr. Woodward will be housed in the MSD office. Ms. Harvey will split four days a week between Midvale and Holladay, and spend one day a week at the MSD office.

Julie Harvey served in the Military. She stated that she is excited to get started. She grew up in Southeast Idaho.

Jim Woodward comes from California. He spent 35 years with a local Fire Department. He looks forward to meeting with each of the Metro Township Mayors to discuss their emergency preparedness concerns.

Clint Mecham thanked the Board for supporting this effort.

8. Update on 2019 Public Works Operations

Kevyn Smeltzer reviewed the MSD’s 2019 Pavement Maintenance list with the Board, and provided a helpful hand-out.

9. Presentation of Galaxy Drive safety study

Madelyn Francisco-Galang reported that existing issues, crash deficiencies and traffic conditions on Galaxy Drive have been studied. Traffic congestion has resulted from a westbound left turn not being allowed. The worst delay is in westbound traffic movement. The Gap Analysis (wait time for cross traffic) revealed a delay in westbound left turns of more than three minutes between 4:00 and 6:00 p.m. The crash data reflects a lower number of crashes (9 crashes from 2014 to 2018) than would be expected for similar roadways. Since the applicable criteria was not met, a signal light is not justified or recommended. Waters Lane and 8600 South both provide nearby signalized left turn access onto 1300 East. A concrete wall is located within the line of sight and is obstructing the drivers’ view. Ms. Francisco-Galang recommended removing the concrete wall. A contractor has estimated that it would cost \$50.00 per linear foot (\$2,150.00) to remove the wall. There is a provision in the Right-of-way Agreement that requires a payment to the homeowner before the wall can be removed. Ms. Francisco Galang did not know how much that would cost. The next step is to contact contractors and the homeowner.

10. Consideration of a Budget Adjustment for the Mesa Drive Sidewalk from 8420 South to 8600 South, west side

Following a brief discussion, it was moved by Trustee Bush and seconded by Trustee Clayton as follows:

That the recommended budget adjustment for the Mesa Drive Sidewalk from 8420 South to 8600 South, west side, in the amount of \$96,792.00, be approved.

The motion carried with Trustees Flint, Smolka, Clayton, Bush, Peay and Burdick each voting “aye”.

11. Consideration of a contract among H W Lochner, Inc., UDOT and the MSD for preconstruction engineering services for the 4700 South from 4000 W. to 5600 W. project in the amount of \$1,298,272.39.

This project is in partnership with West Valley City. Following Ms. Francisco-Galang’s explanation and a brief discussion, it was moved by Trustee Bush and seconded by Trustee Peay as follows:

That the Contract among H W Lochner, Inc., UDOT and the MSD for preconstruction engineering services for the 4700 South from 4000 West to 5600 West project, in the amount of \$1,298,272.39, be approved.

The motion carried with Trustees, Flint, Smolka, Clayton, Bush, Peay and Burdick voting “aye”.

12. Consideration of an agreement between UDOT and MSD for a Transportation Alternatives Program (TAP) grant for 730 East between Sego Lily and Tulip Drive in the amount of \$87,392 (65%) with an MSD match of \$47,056 (35%).

Following Ms. Francisco-Galang’s explanation and a brief discussion, it was moved by Trustee Clayton and seconded by Trustee Bush as follows:

That the Agreement between UDOT and the MSD for a Transportation Alternatives Program (TAP) grant for 730 East between Sego Lily and Tulip Drives, in the amount of \$87,392 (65%) with an MSD match of \$47,056 (35%), be approved.

The motion carried with Trustees Flint, Smolka, Clayton, Bush, Peay and Burdick each voting “aye”.

Mark Anderson noted that the MSD will be responsible for 50% of the cost of relocating utilities for this project, and asked if it will be necessary to relocate any utilities. Trustee Flint responded that utility work has already been completed by the White City Water Improvement District and other utility work isn’t likely.

13. Consideration of a budget adjustment for 2020 of \$3.5 million for the 2550 South Roadway Project in Magna

Crystal Hulbert expressed a desire to put this project out to bid next week. It was moved by Trustee Peay and seconded by Trustee Flint as follows:

That an adjustment to the 2020 Budget, in the amount of \$3,500,000 for the 2550 South Roadway Project in Magna, be approved.

The motion carried with Trustees Flint, Smolka, Clayton, Bush, Peay and Burdick each voting “aye”.

14. Consideration of a construction engineering management contract among UDOT, the MSD and TEA Group for the Magna Bridge Replacement Project

Following a brief explanation by Crystal Hulbert, it was moved by Trustee Clayton and seconded by Trustee Bush as follows:

That the construction engineering management contract for the Magna Bridge Replacement Project among UDOT, the MSD and the TEA Group (Structural Integrity Engineering, Inc.) be approved as presented.

The motion carried with Trustees Flint, Smolka, Clayton, Bush, Peay and Burdick each voting “aye”.

15. Consideration of a request to authorize the Chair to sign a construction agreement with UDOT for the Magna Bridge Replacement Project

Crystal Hulbert explained that bids have been opened. The low bid came in below the cost estimate. UDOT is processing paperwork and, hopefully, will be ready to issue a notice to proceed to the contractor in January of 2020. The MSD will not need to sign a new contract because, according to UDOT, the FAA Agreement that was signed earlier this year will cover this project.

16. Consideration of the proposed MSD Board of Trustees Meeting Schedule for 2020

Following an explanation by Bart Barker and a brief discussion, it was moved by Trustee Flint and seconded by Trustee Peay as follows:

That the proposed dates for the 2020 meeting schedule (with a correction of the year) be approved as presented.

The motion carried with Trustees Flint, Smolka, Clayton, Bush, Peay and Burdick each voting “aye”.

17. Other Metro Township, Unincorporated County Community Councils and Greater Salt Lake Municipal Services District business

There was no other business to come before the Board.

18. Discussion of future agenda items

Trustee Flint requested that an update on the Olympia Hills Project be included in the agenda of the next Board meeting.

19. Adjourn:

After Trustee Peay moved to close the meeting, Chair Smolka declared the meeting to be adjourned.

Approved by the Board of Trustees on the 8th day of January, 2010.

Joe Smolka, Chair

ATTEST:

_____, Clerk

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