
Minutes
Workshop Meeting
November 12, 2019

Present: Mayor Kenneth Neilson, Council Member Troy Belliston, Daniel Cluff, Jeff Turek, Douglas Ward, City Attorney Jeff Starkey, City Manager Roger Carter, Community Development Director Drew Ellerman, Public Works Director Mike Shaw, City Recorder Danice Bulloch, Deputy Recorder Tara Pentz, Administrative Services Director Kimberly Ruesch, Power Director Rick Hansen, Police Chief Jason Williams, IS Director Steve Whittekiend, Finance Supervisor Brian Brown, Audience: Katie Cluff, Steve Hall, Brett Hoffer, David Harris, Mauri Krashowetz, Rex Torgenson, Kurt Ivie, Craig Coats

Excused: Council Member Kolene Granger

Meeting commenced at 6:12 P.M.

1. Approval of Agenda

Council Member Cluff made a motion to approve the agenda. Council Member Belliston seconded the motion; which passed with the following roll call vote:

<i>Council Member Belliston</i>	<i>Aye</i>
<i>Council Member Cluff</i>	<i>Aye</i>
<i>Council Member Turek</i>	<i>Aye</i>
<i>Council Member Ward</i>	<i>Aye</i>

2. Introduction of Planning Group and discussion of how they will be proceeding forward. Community Service Director Drew Ellerman

Community Development Director Drew Ellerman introduced the Planning Group, who will be designing a plan for the Washington Fields Area. Washington City has chosen Environment Planning Group.

Dave Harris stated he is with Environmental Planning Group. He along with Brent Hoffer, will be preparing a plan with the Washington Fields. He presented a powerpoint presentation for Council.

Council Member Cluff noted he believes the landowners in the fields area should be contacted,

and informed of this process as it begins.

Mr. Harris asked Council to give some feedback on what direction they would like to see the fields, as it moves forward.

3. Discussion and review of the proposed Parks and Recreation Capital Facilities Plan. Leisure Service Director Barry Blake

City Manager Roger Carter stated he believes the concerns of Council have been addressed. He turned the time over to Sunrise Engineering for the presentation.

Sunrise Engineering reviewed a powerpoint presentation with the Council.

Council Member Cluff stated the majority of our growth over the next ten years is going to happen in the fields area. He would like to see one of the parks happen in the fields, along with the possibility of the trailhead.

Council discussed the importance of the location of upcoming parks, and if an additional increase can be justified to allow for an appropriate number of parks.

Council Member Ward stated he would be welcome to consider calls or emails on this item, if there are any from the citizens. This has been a long process, and some changes have been made, which are considerable.

Sunrise thanked the Council for their participation. He appreciates this process.

4. Discussion and review of a proposed purchase agreement for real property, located approximately 150 East 450 South, Washington, Utah. Leisure Service Director

City Manager Roger Carter reviewed the proposed purchase agreement for the additional land for the dog park.

5. Discussion of amending the Washington City 2019/2020 Fiscal Year Budget for the funds of Washington City. Administrative Service Director Kimberly Ruesch

Administrative Services Director Kimberly Ruesch reviewed the amendments to the 2019/2020 Fiscal Year Budget. This item will be heard as a public hearing on the regular meeting.

Council Member Turek asked if it would be possible to have a private entity review all plans. They would come in to Washington City stamped and ready to be issued.

Community Development Director Ellerman stated this may work if there is a pre approved list of plans examiners. He would be concerned about the contractors being overbilled.

Council Member Turek stated this would not be our concern. If there is an approved list, the contractor can choose whoever they would like from the list.

City Manager Carter asked if this is to cover what has been spent so far.

Administrative Services Director Ruesch stated this would be to cover what has been spent up to date, as well as through the end of the year.

City Manager Carter stated he does not have an issue changing the policy, however, there are funds outstanding, which need to be addressed.

Council discussed the potential policy change.

Community Development Director Ellerman stated he would not have a problem changing the policy, as long as we have an approved list.

Council Member Cluff stated he would like to follow the performance of the snack shack in the Community Center.

Council Member Turek noted the previous change was made because the snack bar was not sustaining itself.

6. Financial update for the first quarter 2019/2020 Budget. Administrative Service Director Kimberly Ruesch

Administrative Services Director Kimberly Ruesch reviewed the first quarter 2019/2020 Financial Update.

7. Discussion and review of a proposed change to the City Code amending Section 9-10 "Subdivision Regulations". Community Development Director Drew Ellerman

Community Development Director Drew Ellerman reviewed the proposed changes to the Subdivision Regulations.

Council Member Cluff stated these changes are a huge improvement to the current Subdivision Ordinance. He is pleased with the changes overall.

8. Discussion of Washington City Events committee. Council Member Daniel Cluff

Council Member Cluff reviewed the proposed Washington City Events Committee. He would like to show Council support, and preservation of Washington City Heritage. The appointments would be given by the Mayor, and or the Council Member who serves on the Event Committee. In addition, he feels it is important for the individuals to serve at least three years.

Council Member Turek stated Burke Staheli has headed up the Veteran's Day event for years. He does not feel it would be necessary to phase him out after three years.

Council Member Cluff noted they could continue to serve, but to allow for a replacement period if they decide to phase out.

Council Member Turek stated the committee should meet on a monthly basis. Each of those events would have separate meetings. Most of our events have a parade, so he would suggest having a parade chair.

Council Member Turek stated the importance of the committee would be the budget.

City Manager Carter stated January would be the absolute latest to set up a committee in order to accomodate the budget process.

Council Member Ward stated there are people who have real ownership in some of these events. We do not want to give the illusion we are taking over these events. He does not feel it is the duty of the Council to take over the events.

Council Member Cluff stated he would agree. However, if someone were to decide to leave, or move on, he would like to ask they give at least a year if they decide to transition out.

Council Member Turek noted he likes the idea of a committee to support the events, but not to take over.

City Manager Carter stated he has had discussions with the church, specifically President Carnivalli, and they are in favor of continuing there participation in the 24th of July Celebration.

Mayor Neilson clarified Washington City has a role in the 24th of July of support only.

City Manager Carter explained Washington City will be responsible for the road closure, cleaning the park, prizes, and fireworks. Washington City will lead out on the assignments to the Stake, and need to formally go out no later than March.

Council Member Ward noted if we have individuals who can only serve for a single year, they could select someone to work with them, so the replacement has some experience.

Council Member Cluff stated he would like to move forward in the organization of this committee.

Mayor Neilson stated he would like all of the Council to suggest names of people who would be interested in participating on the committee.

9. Discussion and review of Brigham's Playhouse. Council Member Douglas Ward

Council Member Ward stated there have been several discussions on RAP Tax funding. He is concerned about opening a building and having the building be empty. He reached out to Brigham's Playhouse and talked with them about their program. He does not want to lose what we have in our community with Brigham's Playhouse. They currently have a non-profit entity, and are working on the 501c3 status. There was some concern about the property, and if the Playhouse was going to be able to remain at the current location. However, they plan to have a 3 to 5 year lease signed very soon.

Steve Hall stated he will be on the Brigham's Playhouse Board of Directors, which is going to allow for the theater individuals to focus on art, and have a Board of Directors focus on the business. The 501c3 will also allow for this to be a community program.

Council Member Cluff stated he appreciates the growth, which has come from this process. We do want to support the community concept.

Council Member Belliston asked if they are looking at a different structure than 501c3.

Mr. Hall stated the 501c3 is where they plan to go, but the non-profit status must be obtained prior to the 501c3 filing.

Council Member Ward stated the Council has not done anything illegal in the process. Brigham's Playhouse is going to arrive at a 501c3. He would like to try and preserve what we have in Washington City, and have a long-term relationship.

Council Member Turek commented he is happy to hear Brigham's Playhouse has a long-term lease in place. When they applied for the previous funds, they were uncertain if they would be in Washington City through the end of the year.

Council Member Ward brought this item to Council tonight to show support for Brigham's Playhouse, and having a long-term relationship.

10. Adjournment

Council Member Turek made a motion to adjourn the meeting. Council Member Cluff seconded the motion; which passed with the following roll call vote:

<i>Council Member Belliston</i>	<i>Aye</i>
<i>Council Member Cluff</i>	<i>Aye</i>
<i>Council Member Granger</i>	<i>Aye</i>
<i>Council Member Turek</i>	<i>Aye</i>
<i>Council Member Ward</i>	<i>Aye</i>

Meeting adjourned at 8:56 P.M.

Passed and approved on this 11th day of December, 2019.

Attest by:



Danice B. Bulloch, MMC
City Recorder



Kenneth F. Neilson, Mayor