

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Thursday, September 26, 2019 6:00 P.M.

Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley (by phone)	X		

Staff Present: Harrison Johnson, Nathan Fischer, Vincen Barlow, Vance Barlow, Weston Barlow, Mariah LaCorti

Public Present: Roger Carter, Nelda Hammon, Jonathan Hammon, Katie Cox (this list may be incomplete)

#1 Call to Order

Meeting called to order at 6:00 pm. Roll was taken, quorum present.

#2 Prayer & Pledge of Allegiance

Nathan offered a prayer, the crowd joined in the pledge of allegiance.

#3 Approval of Minutes from August 29, 2019 Meeting

Nathan Burnham moved to ratify the minutes of the August 29, 2019 meeting.

JVar Dutson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#4 Public Comment

None

#5 Consideration of Utility Waiver Requests

Katie Cox addressed the board on her water usage for green house and outside gardening. Harrison recommended a waiver after the wastewater superintendent had a chance to review her usage. After discussion on sewer calculations, waivers, metering options and different solutions.

JVar Dutson moved to table the request and allow staff the time to come up with solutions.

Nathan Burnham seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#6 Director Report

Harrison Johnson reported on number of accounts billed and number of accounts final billed versus new connects. He also discussed sewer headworks replacement project, the Radium concerns and working with Bowens and Collins on getting equipment up on top of the plateau, fiber optic central office and financial concerns with the changing demographics of the communities.

#7 Financial Report

An invoice register was provided for the Board to review.

JVar Dutson moved to pay the bills as they become due and the funds become available.

Stacy Seay seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#8 Consideration and Possible Action on Implementation of Robert's Rules of Order

This agenda item was tabled to allow the board the time to review the proposed rules.

JVar Dutson moved table this item

Nathan Burnham seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#9 Consideration and Possible Action on Large Purchase

Harrison presented on need to purchase replacement pump cartridges. Weston gave the board and explanation of where and what they do.

JVar Dutson moved to approve the purchase of 2 replacement cartridges as staff is recommending.

Haven Barlow seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#10 Consideration and Possible Action Additional Bonus for Employee

Harrison presented on the changing of staff to allow an additional employee bonus

JVar Dutson moved to approve the additional bonus for employee.

Stacy Seay seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		

Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#11 Consideration and Possible Action Wastewater Waiver Policy Revision

Harrison presented. He requested approval of a change to how customers that move into a new home and request a waiver to their sewer charges are calculated.

Nathan Burnham moved to approve the Wastewater Policy Revision policy pending review and recommend it to the city councils.

JVar Dutson seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Haven Barlow	X		
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

Michael Cawley gave the board an update on the Centennial water project

#12 Adjournment

With no other business meeting adjourned at 7:02 pm. Next meeting is scheduled for September 26, 2019 at 6:00 pm.

Minutes were approved at the meeting on December 19, 2019.



Vincen Barlow, Hildale City Recorder



Vance Barlow, Colorado City Town Clerk

Summary of Board Actions:

Approval to Pay Bills
Purchase of Replacement Cartridges
Additional Employee Bonus
Wastewater Policy Revision