

HUNTINGTON CITY COUNCIL MINUTES
November 20, 2019

Huntington City Council met in its regular scheduled council meeting November 20, 2019 at the city office building located at 20 South Main Street. Meeting started at 6:30 p.m. with Mayor Leonard Norton presiding. Mayor Norton asked that there be order kept and everyone that spoke to use the microphone and established the following were in attendance:

Mayor:	Leonard Norton
Council:	David Emery, Julie Jones, Jerry Livingston, Lesa Miller, Gloria Wilson
Recorder:	Jenene Hansen
Treasurer:	Ronni Torre
PZ Administrator:	Gary Arrington

Council member Emery extended a word to open the meeting and council member Miller led those present in the pledge of allegiance.

Agenda Item 1. Public Comments (limit of 3 minutes)

NONE

Agenda Item 2. MOTION: Approval of October 16, 2019 City Council Minutes

COUNCIL MEMBER WILSON MOVED TO APPROVE THE OCTOBER 16, 2019 MINUTES; MOTION SECONDED BY COUNCIL MEMBER LIVINGSTON AND CARRIED.

Agenda Item 3. MOTION: Approval of November 15, 2019 Special Meeting Minutes-Election Canvas

COUNCIL MEMBER LIVINGSTON MOVED TO APPROVE THE NOVEMBER 15TH ELECTION CANVAS SPECIAL MEETING MINUTES; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED.

Agenda Item 4. MOTION: Business license

Business license application for Arrowhead Construction owned by Lane Larsen was presented for approval.

Zoning Administrator Gary Arrington explained that Lane Larsen owner of Arrow Head Construction had not renewed the business license in 2019, therefore he had to reapply and get approval to be reinstated.

COUNCIL MEMBER WILSON MOVED TO APPROVE THE BUSINESS LICENSE FOR ARROWHEAD CONSTRUCTION; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED.

Agenda Item 5. MOTION: Eagle scout project request for donation McKay Sitterud

COUNCIL MEMBER JONES ARRIVED

McKay Sitterud asked for approval to do benches at the cemetery for his Eagle Scout Project. McKay explained that the benches will not be made out of cement and he does not need funding from the City. He presented 3 options to choose from.

COUNCIL MEMBER EMERY MOVED TO APPROVE CEMETERY BENCHES FOR THE EAGLE SCOUT PROJECT; MOTION SECONDED BY COUNCIL MEMBER WILSON AND CARRIED.

Agenda Item 6. MOTION: Utah Association of Counties (UAC) \$7500.00

Stuart Clason from UAC explained the proposal for the UAC to assist Emery County and Huntington City to create a Community Reinvestment Area (CRA). The city will need to create a new Legislative Body Agency, pass an ordinance and create the Huntington Redevelopment Agency. That agency will be the entity that works on any incentive projects. Emery County will cover \$7500.00 and Huntington City will pay \$7500.00 to go into contract with UAC.

COUNCIL MEMBER LIVINGSTON MOVED TO APPROVE THE \$7500.00 TO GO INTO CONTRACT WITH UAC; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED.

ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER JONES – AYE, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 7. MOTION: Resolution 15-2019 Annual Meeting Schedule

COUNCIL MEMBER WILSON MOVED TO APPROVE RESOLUTION 15-2019; MOTION SECONDED BY COUNCIL MEMBER JONES AND CARRIED.

ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER JONES – AYE, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 8. MOTION: Ordinance 11-2019 Definitions of Outdoor Storage

Zoning Administrator Gary Arrington explained that when something is marked as Administrative Conditional Use the Zoning Administrator uses the code book as a guide to outline specific conditions.

COUNCIL MEMBER LIVINGSTON MOVED TO APPROVE ORDINANCE 11-2019 ON OUTDOOR STORAGE; MOTION SECONDED BY COUNCIL MEMBER EMEERY AND CARRIED.

ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER JONES – AYE, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 9. MOTION: Ordinance 12-2019 Outdoor Storage

Zoning Administrator Gary Arrington explained that Ordinance 12-2019 is Definitions of Outdoor Storage and reported that Planning & Zoning has outlined four types of outdoor storage. Gary Arrington asked that the word “special” permit be changed to “conditional” permit to follow along with the wording in the code.

COUNCIL MEMBER EMERY MOVED TO APPROVE ORDINANCE 12-2019 AFTER MAKING A CHANGE IN THE WORDING ON ORDINANCE 12-2019 TO SAY CONDITIONAL USE PERMIT INSTEAD OF SPECIAL USE PERMIT, MOTION SECONDED BY COUNCIL MEMBER LIVINGSTON AND CARRIED.

ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER JONES – AYE, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 10. MOTION: Audit committee/Approval of policy & procedures

Council member Wilson reported that the audit committee has met for the last two months and as an audit committee member she recommends that we pass the following: Pledge form, policy on ethical behavior, credit card policy, and conflict of interest. The Charter for the audit committee has been established and also needs approval.

COUNCIL MEMBER LIVINGSTON MOVED TO PASS THE POLICIES RECOMMENDED BY COUNCIL MEMBER WILSON AND ALSO THE CHARTER FOR THE AUDIT COMMITTEE; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED.

Agenda Item 11. Council member Lesa Miller decision of election term

Council Member Miller reported that she accepts her elected position of the four-year term for council member.

Agenda Item 12. Mayor's Report

Mayor Norton reported that the Utah Local Government Trust issued a credit of \$684.00 to Huntington City for a Liability and workers Comp premium relief. Mayor Norton thanked all council and workers for their help and reminded everyone to help the needy during this holiday season.

Agenda Item 13. Departmental Reports (Fire department, Maintenance department)

Fire Department: Chase Majors reported on the recent structure fires and hay fire. A ISO survey has been completed with a ranking of 5-5X, the ranking goes from one to ten with one being the best, ten being the worst.

The "X" stands for the protection out of our radius such as Lawrence, up the canyon and anything five miles from the station. I have a 3-year plan to get us down to a four ranking. We have Joint training with other towns. Huntington fire was awarded a Wildland grant and we will use the grant to purchase new radios. **Chase** reminded everyone to keep the snow away from fire hydrants. **Maintenance Department: Mike Gordon** reported that they have been putting up Christmas ornaments and cleaning drains. **Animal Control: Robert Baker** reported that the cat problem is growing.

Agenda Item 14. Council's Reports

Council member Jones apologized for being late; she reported on the upcoming Turkey Trot and Christmas dinner. **Council member Miller** reported that she was asked by Tiffany Cowley to attend a robotics meeting, the meeting group had to come up with a problem in the community and be able to solve the problem. She attended an audit committee meeting; attended an awards ceremony in Tremonton, Utah where they had the rodeo awards. Huntington helped sponsor a saddle trying to bring more contestants to our rodeo. Huntington sponsored the saddle broncs and the winner of the saddle said that of all the rodeos, he likes Huntington's the best. The Eagle Scouts retired a flag at the rodeo grounds. Jaqueline Oveson is planning the wishing tree as a memorial to Kelly tree. **Council member Emery** reported that at the cemetery there were two trackhoe demos done, one was a John Deer and the other was a CAT, the guys liked the CAT the best. The pond has been cleaned, the valve needs to be repaired and there has been other work done on the pond. We got a bid and plan to purchase a self-propelled snow blower from ACE, it will be purchased through the general fund so all departments can use it. The post office wants help switching a planter that was done as an eagle scout project. **Council member Wilson** reported that she attended a Recreation Grant workshop in Green River, there are three grants available; the process will be very detailed and complicated so she will discuss them with the Mayor. Upcoming events are the Turkey Trot and Christmas tree lighting. **Council member Livingston** reported that the burn at the dumpsite went well. We now have a metal dumpster at the dumpsite. He is working on the stable for the nativity scene.

Agenda Item 15. Zoning Administrator Report

Zoning Administrator Gary Arrington reported that this past month he has issued some citations, the paper work is at the Justice court and we are waiting for the results.

Agenda Item 16. City Claims and Review of Financials

Treasurer Ronni Torre explained that to be compliant with the State Auditor each council member is receiving a disbursement listing with check register, general ledger, financial report, report of returned checks or payments and the bank reconciliation as well as the credit card policy. Treasurer Ronni Torre explained the process that will be done when someone uses their city credit card. We need to get credit cards for council member Livingston and council member Emery.

COUNCIL MEMBER JONES MOVED TO PAY THE BILLS; MOTION SECONDED BY COUNCIL MEMBER MILLER AND CARRIED. ROLL CALL VOTE: COUNCIL MEMBER EMERY - AYE, COUNCIL MEMBER JONES, COUNCIL MEMBER LIVINGSTON – AYE, COUNCIL MEMBER MILLER – AYE, COUNCIL MEMBER WILSON – AYE.

Agenda Item 17. Adjournment

UPON PROPER MOTION AND FULL APPROVAL OF THE CITY COUNCIL, THE MEETING ADJOURNED AT 7:18 P.M

Jenene Hansen, Huntington City Recorder